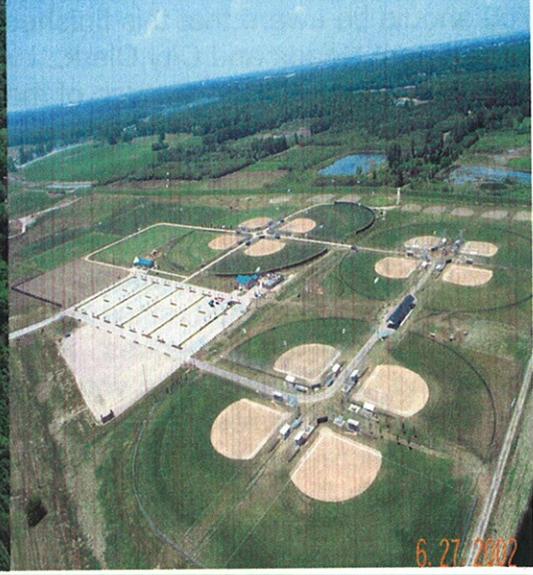


City of Chesterfield

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Proposition P

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Parks & Trails

From the desk of the City Administrator

Honorable John Nations
Members of City Council
Chesterfield City Hall
690 Chesterfield Parkway West
Chesterfield, MO 63017

RE: **Annual Report – 2004**

Mayor Nations and City Councilmembers:

Submitted herewith is the seventeenth **Annual Report** which I have prepared for the City of Chesterfield. The reporting period is from January 1, 2004 through December 31, 2004, which constitutes our sixteenth full year of operation. Building upon previous year's efforts, this report continues to reflect the conscious decision by Staff and myself to give this document an updated look, while maintaining/enhancing its professional appearance and keeping overall costs for its production to a minimum.

You should be aware that this finished product is the result of much effort on the part of our Department Heads and City Clerk. I want to especially compliment my Administrative Assistant, Kelli Krebs, to whom much of the credit should be given for coordinating the effort required to produce such a document.

Due to the nationwide economic slowdown, 2004 continued to be a year of fiscal challenge. However, the passage of Proposition "P", in November, has positively impacted our "bottom line". Our Mayor and City Councilmembers adopted the FY2005 Budget in December. That budget is the first budget, since 2002, which did not require the use of fund reserves to supplement general fund revenues. Proposition "P" passed, in large part, due to efforts of our Mayor and City Council, who voted unanimously to place that 1/2 cent sales tax on the ballot and then worked tirelessly to pass it. As a result, we now have a dedicated funding source for Parks/Recreation operations and maintenance expenses and bond proceeds of just under \$26 million for the purchase of additional park land and the construction of a variety of additional facilities and amenities within our existing parks.

In spite of the fiscal constraints that we faced during 2004, I am proud of our overall performance. As you know, this report summarizes many of the City's accomplishments for the past year. I greatly appreciate the level of your support and encouragement, which gives us, as your management team, the opportunity to be successful. Our goal is to continue to build upon and strengthen the partnerships we have formed with our residential and business communities. Thank you for your time, involvement and enthusiasm!

Sincerely,



Michael G. Herring
City Administrator



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WELCOME TO CHESTERFIELD



Incorporated in 1988 and covering approximately 32 square miles in suburban St. Louis County, the City of Chesterfield is a thriving residential and business community.

Twenty-two miles from downtown St. Louis, the City of Chesterfield is located on the western edge of St. Louis County. Six-lane I-64 (U.S. Hwy 40) connects the City with the Mississippi and Missouri waterfronts. A network of other roadways serves the community, providing access to work, schools, churches, shopping, as well as the State and County parks system.

A Comprehensive Plan was adopted by the City in 2003. The plan ensures that Chesterfield's residential and commercial developments are balanced with the area's open green space and wooded hills. Large and medium sized single-family homes, townhouses, condominiums and apartment complexes reflect quality housing stock. The total assessed valuation of all development in Chesterfield is in excess of \$1 billion, the highest such total in St. Louis County.

The City has a strong retail base, with restaurants, shops and business services adjacent to the primary business areas. Westfield Shoppingtown—Chesterfield, in the heart of Chesterfield Village, forms the core of the City of Chesterfield. Chesterfield Village was conceived over 20 years ago by Louis S. Sachs, who toured the planned new towns of that day, such as Reston, Virginia and Columbia, Maryland. The Village lies on 1,500 acres of prime land, located near the intersection of Interstate 64—Olive/Clarkson interchange and surrounded by the Chesterfield Parkway. Chesterfield Village is a creative mix of commercial, residential and recreational facilities, which include Central Park, the location for the City's Aquatic Center and the planned future location of an extensive trail system, pavilions and a multi-purpose amphitheater. Chesterfield's City Hall and the Pharmacia Life Research Center are located in this "center" of Chesterfield, in addition to the Samuel C. Sachs branch of the St. Louis County Library System.



A major retail center, in excess of one million square feet, has been constructed in the Chesterfield Valley. "Chesterfield Commons" is located adjacent to Highway 40 (I-64) at Boone's Crossing overpass. The development includes retail and office space and a variety of restaurants and service centers. A major theater complex opened Christmas 2004.

Spirit of St. Louis Airport, a general aviation reliever airport in Chesterfield Valley, which is owned/operated by St. Louis County, provides charter flights and other services. The airport is the prime reliever facility for Lambert International Airport and, in terms of flight operations, is the third busiest airport in the four-state area of Kansas, Nebraska, Iowa and Missouri. The western end of the Valley is the center for light industrial and office/warehouse activities.

Two fire districts provide fire and ambulance services within Chesterfield: the Monarch Fire Protection District and the Metro West Fire Protection District. Both feature state-of-the-art equipment and some of the lowest fire ratings in the area. In addition, the City is served by two of the top-rated districts in the State of Missouri: Parkway and Rockwood.

Chesterfield residents are fortunate to have convenient health care facilities within their community. St. Luke's Hospital is known for exceptional cardiac care, a major cancer treatment center, neurological services and maternity care. The hospital's Institute for Health Education provides health education programs for physicians, patients, and the community. Cardinal Glennon Children's Hospital Pediatric Center and Chesterfield MedCenter are also conveniently located.

The City's electric is supplied by Ameren/UE; natural gas is supplied by Laclede Gas; water is provided by Missouri-American Water Company; sewer services are provided by Metropolitan St. Louis Sewer District. Cable TV service is provided by Charter Communications, and Midwest Waste is under contract to provide the City's solid waste collection services. A wide variety of telecommunication companies serve the area, including SBC.

2004 City Officials

Mayor - John Nations

Councilmembers

Ward I	Barry Flachsbart Jane Durrell	Ward III	Daniel Hurt Mike Casey
Ward II	Bruce Geiger Barry Streeter	Ward IV	Mary Brown Connie Fults



Chief Administrative Officer:

Michael G. Herring, City Administrator

- Coordinates daily operations of all departments
- Supervises Department Heads and Executive Staff
- Prepares annual budget

Court Functions:

Rick Brunk, Municipal Judge

- Presides over municipal court

Tim Engelmeyer, Prosecuting Attorney

- Presents all cases in municipal court

Department Heads:

Mike Geisel, Director of Public Works/City Engineer

- Construction/maintenance of roads, snow removal, sidewalks, sewers

Jeremy Craig, Director of Finance and Administration

- Budget administration, pay and benefit administration, accounting and financial reporting, cash management and investment, debt management, and information systems coordination

Ray Johnson, Chief of Police

- Police patrol, traffic investigations, neighborhood and business watch

Teresa Price, Director of Planning

- Rezoning, development projects, building and property code enforcement, sign permits

Executive Staff:

Marty DeMay, City Clerk

- Custodian of all records, citizen newsletters and activities

Legal Function:

Doug Beach, City Attorney



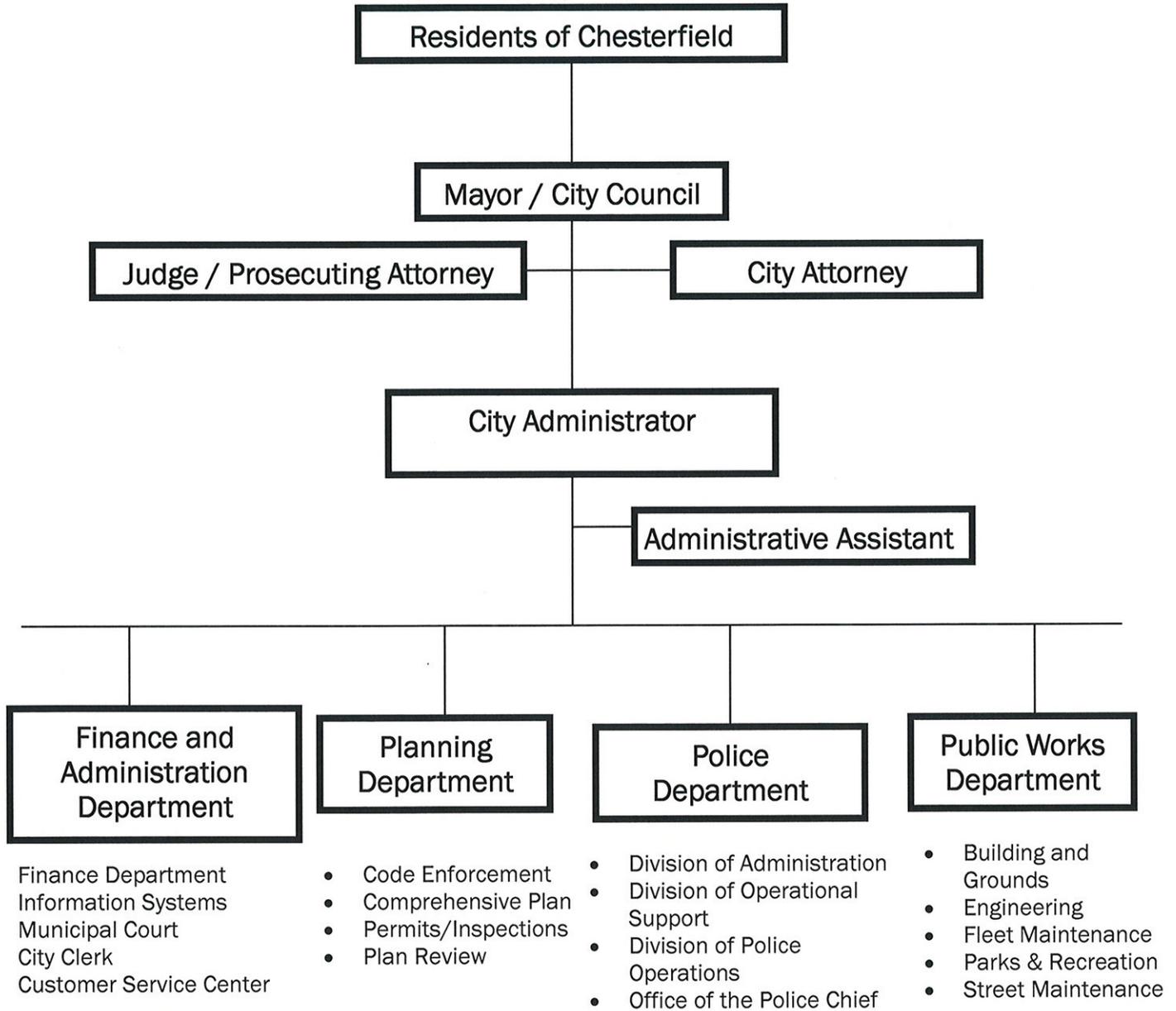
JUST THE FACTS

General Statistics:

Date of Incorporation as a Third Class City: June 1, 1988
Form of Government: Mayor / City Council / City Administrator
Population: 46,802 (Based on 2000 Census)
Total Housing Units: 18,738
Area: 32 Square Miles
Miles of Streets Maintained by the City: 161
Miles of Sidewalks Maintained by the City: 100

YEAR	REAL PROPERTY	PERSONAL PROPERTY	RAILROAD AND UTILITIES	TOTAL ASSESSED VALUE
1993	\$ 623,355,670.00	\$ 146,917,716.00	\$ 14,480,699.00	\$ 784,754,085.00
1994	\$ 614,067,940.00	\$ 121,996,684.00	\$ 14,806,703.00	\$ 750,871,327.00
1995	\$ 655,300,640.00	\$ 141,510,637.00	\$ 14,635,156.00	\$ 811,446,433.00
1996	\$ 676,795,720.00	\$ 160,550,273.00	\$ 16,131,252.00	\$ 853,477,245.00
1997	\$ 737,719,530.00	\$ 171,773,003.00	\$ 14,471,771.00	\$ 923,964,304.00
1998	\$ 761,919,280.00	\$ 181,319,540.00	\$ 14,492,392.00	\$ 957,731,212.00
1999	\$ 839,087,390.00	\$ 193,552,326.00	\$ 14,430,676.00	\$ 1,047,070,391.00
2000	\$ 1,052,068,270.00	\$ 237,977,312.00	\$ 17,233,304.00	\$ 1,304,278,886.00
2001	\$ 1,023,122,130.00	\$ 235,079,429.00	\$ 17,702,083.00	\$ 1,275,903,642.00
2002	\$ 1,047,229,350.00	\$ 242,742,813.00	\$ 18,848,635.00	\$ 1,308,820,798.00
2003	\$ 1,112,091,390.00	\$ 232,850,793.00	\$ 14,349,788.00	\$ 1,359,591,971.00
2004	\$ 1,145,414,189.00	\$ 230,120,840.00	\$ 14,332,180.00	\$ 1,389,867,209.00

ORGANIZATION CHART



Mission Statement

The City of Chesterfield is a strong, vibrant community that encourages interaction among residents, businesses and civic organizations which is accomplished through innovative approaches to community and neighborhood planning.

- By being the City of Choice in the St. Louis Region within which to live, work, play and visit;
- By partnering with residents, businesses, civic organizations and governments to forge a sense of community;
- By providing and seeking quality in each area of service;
- By providing and encouraging cultural and recreational facilities and activities;
- By enhancing property values;
- By ensuring a secure and responsible environment.

Boards, Commissions & Committees

Chesterfield residents can choose to be involved in a variety of volunteer committees working with City officials to shape the community. Committee appointments are generally made by the Mayor and confirmed by the City Council. All citizen committee meetings are open to the public. A list of meeting dates, times and agendas can be obtained by accessing the Chesterfield web site at www.chesterfield.mo.us

Architectural Review Board

This board serves as an advisory and recommending body to the Planning Commission. Upon the Commission's request, the board reviews the architectural elements of proposed development projects against a set of established design guidelines to promote good quality architecture for commercial and residential development projects under review by the City. (Ordinance No. 1350)

Board of Adjustment

This board is responsible for considering variances to the Zoning Ordinance, as well as hearing requests for appeals of Planning Department determinations. Variance requests include reducing yard setbacks, increasing the area of signs or rebuilding legal non-conforming uses and structures destroyed more than 60 percent. (Ordinance Nos. 603, 673 & 834)

Chesterfield Arts Commission

This group supports arts as a whole including music, dance, theater, performing arts and visual arts, in an effort to develop awareness, encourage development and increase appreciation of the arts within the community. (Ordinance No. 1051)

Chesterfield Beautification Committee

The mission of this committee is "beautification and enhancement of Chesterfield through the planting of trees, shrubs and greenery in the public right-of-ways." Projects include the City limit signs, two volunteer work days a year, subdivision grants, plus many other activities.

Chesterfield Citizens Committee for the Environment

Along with organizing an Annual Tree Day and other Earth Day-related events, this committee actively participates in City and regional events to promote resource conservation and environmental awareness, and develops and disseminates educational materials on topics such as recycling, composting and household hazardous waste.

Chesterfield Community Development Corporation (CCDC)

Founded in 1992 by the City of Chesterfield as its Industrial Development Authority (Chapter 349 RSMo.), the CCDC is responsible for facilitating balanced new development in accordance with the City's Master Plan, as well as assisting with business relations, community marketing and civic promotions. (Resolution No. 112)

Chesterfield Human Rights Commission

This commission was established to prevent or eliminate discriminating housing practices in Chesterfield. (Ordinance No. 131)

Chesterfield Tax Increment Finance (TIF) Commission

Following the flood of 1993 and its devastating effects in Chesterfield Valley, the City formed this Commission (Chapter 99, RSMo.) to oversee the development and implementation of TIF plans for redevelopment in the community. For a designated period of time, a portion of tax revenues generated by these types of developments are recaptured by the TIF area and used to pay for public infrastructure improvements as approved by City Council. (Ordinance Nos. 777 & 1331)

Boards, Commissions & Committees

Drug Abuse Task Force

The mission of this task force is "to identify and implement ways to stop the abuse and illegal use of drugs and alcohol in the Chesterfield area."

Finance & Administration Citizens Advisory Committee

This committee is responsible for making recommendations to the Finance and Administration Committee of the City Council on designated and assigned areas of study. These include but are not limited to budgets, budget process, long-range economic planning, personnel policies and procedures, and investments. (Ordinance No. 558)

Historical Commission

The Commission's purpose is to promote Chesterfield history, preserve historic landmarks and help educate citizens on the community's rare treasures. Ongoing projects include research on century-old homes, inventory of cemeteries, placement of markers and an annual historic calendar.

Landmark Preservation Commission

The Landmark Preservation Commission was formed to protect and promote the city's historic, archaeological and architectural character and resources. Its many duties include: conducting ongoing surveys to identify historically and architecturally significant structures, sites and properties; to inform and educate citizens concerning the community's heritage; to investigate and recommend to the Planning Commission and City Council ordinances designating "Historic Districts" and "Historic Landmarks"; and to keep a register of all properties and structures that have such designations. (Ordinance No. 1719)

MIS Citizens Advisory Committee

This committee was established by the Finance and Administration Committee of City Council to assist staff with various management information issues. The committee meets quarterly with City staff to discuss various hardware and software purchases and management information system policies and planning issues.

Parks, Recreation & Arts Citizens Advisory Committee

As a recommending body to the City Council, the purpose of the committee is to assist in the development and implementation of a comprehensive parks and recreation program. In doing so, their goal is to seek to enhance the quality of life for all Chesterfield citizens.

Planning Commission

The Planning Commission serves as an advisory board to the City Council on rezoning requests and is responsible for adoption of the City's Comprehensive Plan. The Commission addresses such issues as revision of the zoning and subdivision ordinances, architectural review, site plan review and landscaping. (Ordinance Nos. 27, 247 & 933)

Police Personnel Board

The duties of this board include interviewing and making recommendations concerning eligible candidates for employment and promotion within the Police Department. They also hear appeals of disciplinary action from all ranks of the Department and recommend a course of action. (Ordinance Nos. 137, 328, 534, 909, 1226, 1235 & 1883)

Public Works Board of Variance

This Board promotes the general welfare of the community and assures the buildings and structures erected in the City conform with acceptable community standards. This board also reviews the decisions and appropriateness of the standards as determined by the Public Works Department. (Ordinance No. 306)

Public Works Citizens Advisory Group

This group addresses issues and recommends policy on items assigned by the Public Works Committee of the City Council. The staff of the City's Public Works Department work with the group to provide written recommendations on all assigned items. (Ordinance Nos. 1824 & 1888)

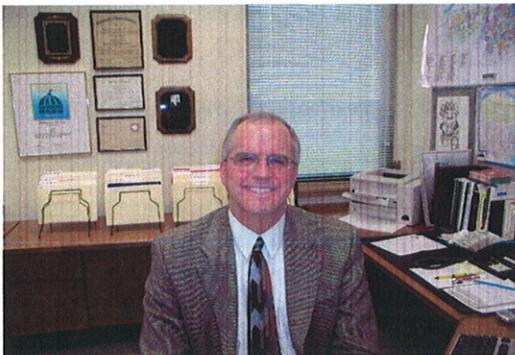
Transportation Committee

This committee has an ongoing responsibility for studying and developing recommendations concerning regional mass transit, existing infrastructure (quality and capacity), City-wide transportation alternatives, and enhancing employment opportunities, recreation and tourism within Chesterfield. (Ordinance Nos. 2031 & 1203)

City Administrator's Office

The City Administrator's Office is responsible for the general superintending control, administration and management of the City, under the direct supervision of the Mayor and City Council. The City Administrator is responsible for appointing and/or discharging all employees, based upon the rules and procedures set out by ordinance and resolution. He is ultimately responsible for the preparation and submission to City Council of an annual operating budget. In addition, he is responsible for developing and updating the Five-Year Budget. The City Administrator provides technical assistance and recommendations to all elected officials and supervises/directs the day-to-day operations of the City. The City Administrator directly supervises the Chief of Police, Director of Planning, Director of Public Works/City Engineer, Director of Finance and Administration and his Administrative Assistant.

The City Administrator's office works to inform residents and businesses concerning policy directions established by the Mayor and City Council and to ensure resolution of all matters involving public services. He serves as ombudsman, interacting directly with Department Directors on behalf of citizens and/or elected officials to obtain information and resolve issues/concerns. The City Administrator's Office represents the City in community activities, advocates the City's official positions regarding policies established by the Mayor and City Council, and pursues appropriate activities to ensure recognition and effectiveness of the City in the metropolitan area and at the state and federal levels of government.



City Administrator Mike Herring

YEAR IN REVIEW 2004 Accomplishments:

- Conducted ultimate review of all City "Newsletters" for accuracy and content; wrote multiple articles for "Newsletters"
- Coordinated plan, by St. Louis County, to re-align Wildhorse Creek Road at/near its intersection with Chesterfield Airport Rd
- Served on St. Louis Area Insurance Trust, self-insurance pool, representing Chesterfield as member of Board of Directors. Elected Vice-Chairperson
- Served as a member of the Board of Directors of the Missouri Municipal League
- Completed 27 years of service as a member of the International City Management Association, with 16 of those years as City Administrator in Chesterfield
- Interacted directly with Midwest Waste and its customers to ensure delivery of solid waste collection services; answered questions and provided information regarding rates and services; coordinated process by which Midwest Waste surveyed its customers and provided results to City Council; served as area-wide coordinator of Midwest Waste Consortium, representing cities served by Midwest Waste
- Interacted, on a regular basis, with both the Missouri Department of Transportation and the St. Louis County Department of Highways and Traffic regarding traffic issues/concerns in Chesterfield, involving both State and County roads
- Negotiated and recommended approval of amended employee health insurance contract
- Recommended selection of consultant to complete comprehensive analysis of employee retirement plan

- Served as a member of the "Chamber Understanding City Operations" committee and attended monthly meetings, answering questions and providing information regarding City operational issues
- Worked to prepare and submit Five-Year Budget Forecast to City Council for 2004-2008; adopted by City Council
- Assisted in efforts to secure taxation of revenues earned by "wireless" telecommunication companies operating in Chesterfield
- Coordinated multiple meetings involving preparation of FY2005 Budget and interacted with Mayor and Chairperson of Finance and Administration Committee, discussing how best to address overall reductions in expenditures; attended City Council Work Sessions, regarding the proposed budget and implemented all decisions made; conducted public hearing regarding proposed FY2005 Budget
- Attended meetings of City Council and City Council committees, and worked to prepare agendas and packets of information for each meeting
- Recommended extension of current contract with CCDC for professional services associated with the Chesterfield Valley redevelopment, flood control and levee design
- Helped to secure grant funding for "Pathway on the Parkway" project
- Negotiated contributions by St. Louis County and Westfield Corporation to defray local match for "Pathway" project
- Recommended refinancing of existing debt for construction of capital streets/sidewalk improvements
- Coordinated recommendations regarding award of exclusive soda franchise at Chesterfield Valley Athletic Complex (CVAC)
- Represented the City of Chesterfield, at a variety of meetings throughout the year involving neighboring cities, the Lafayette Area Mayor's Organization, Lafayette Administrators and Managers Organization, the West Olive-141 Managers Group, the St. Louis Area City Management Association, the Chesterfield Chamber of Commerce, Chesterfield-Ballwin Area Organization, Missouri City Management Association, St. Louis County Municipal League, Missouri Municipal League, East-West Gateway Coordinating Council
- Coordinated and participated in Mayor/Council/Staff special workshops regarding Parks/Recreation
- Assisted Mayor/Council in communicating positions on a variety of issues throughout the year
- Participated in monthly meetings with a Chesterfield committee of the Home Builders Association
- Worked to obtain funding from East-West Gateway Coordinating Council for "Pathway on the Parkway" construction project
- Interacted with officials from Moody's to secure bond rating for proposed Parks bond issue, as made possible by the passage of Proposition "P"
- Coordinated the generation of numerous reports and specific analyses of various issues involving a possible Parks/Recreation ballot issue
- Negotiated contract for mosquito spraying with St. Louis County
- Researched and recommended establishment of Transportation Development District (TDD) in Chesterfield Valley; participated in numerous meetings with Valley Officials regarding this proposal; participated in numerous meetings with St. Louis County Officials and helped to secure "partnership" agreement.

- Initiated and coordinated plans to purchase land for parks and recreation purposes, to be funded by Parks bond issue
- Worked with St. Louis County to market former Gumbo Correctional Facility as site for major redevelopment in Chesterfield Valley; participated in numerous meetings with interested parties and County officials
- Achieved full “Credentialed Manager” status from the International City Management Association
- Coordinated process by which City Council voted unanimously to place “Proposition P—for Parks” on the November ballot and provided assistance to citizens committee working on behalf of this proposal (ballot issue was approved by the voters)
- Helped to secure commitment from Great Riverways Greenway District for funding to construct a multi-purpose trail system on the entire length of the Monarch-Chesterfield Levee
- Recommended construction of a “Miracle Field” at the CVAC to enable play by physically — challenged individuals; coordinated grant application process of partial funding of this project (\$250,000 grant awarded to cover 1/3 of total cost)
- Served as an “ex-officio” member of the Chesterfield Chamber of Commerce Board of Directors
- Participated in discussions with METRO officials, regarding the extension of Metrolink to the Chesterfield Valley; helped secure commitment from “Lafayette Area” cities, as well as the cities of Creve Coeur, Olivette and Maryland Heights, for “first step” extension of Metrolink to the Westport Area.
- Coordinated discussions with Department Heads resulting in reorganization of the Customer Service Center under the supervision of the Director of Finance and Administration
- Selected by International City Management Association to review articles for possible publication in “Professional Management” magazine
- Served as member of Conference Planning Committee for International City Management Association—elected to represent Missouri City Management Association in this capacity
- Directed a change in the overall job responsibilities and daily function of the Office of the City Clerk, and reorganized it under the supervision of the Director of Finance and Administration.
- Coordinated interaction between Pfizer officials and superintendents of both Parkway and Rockwood school districts for possible partnership involving “visiting professors” and computer equipment
- Participated in discussions with area developers and property owners about economic development and a possible re-organization of City efforts regarding the same.
- Regularly interacted with owners/managers of existing businesses regarding Chesterfield services and community issues/concerns



Finance and Administration

YEAR IN REVIEW—2004

The Finance and Administration Department is responsible for a wide variety of accounting, personnel and administrative functions and includes five divisions—Finance, Information Systems, Municipal Court, City Clerk and the Customer Service Center.

The Finance division is responsible for accounting, budget preparation, grants, payroll and benefit administration, and personnel functions, as well as the issuance of licenses to businesses, vending machines, alarm companies, cigarette product sellers, and trash haulers within the City of Chesterfield.

An un-audited summary of Fiscal Year 2004 revenues and expenditures is shown on page 17.



**Director of Finance and Administration
Jeremy Craig**

The Finance and Administration Department received a Certificate of Achievement for Excellence in Financial Reporting in 2004 for preparation of the Fiscal Year 2003 Comprehensive Annual Financial Report (CAFR) and the Distinguished Budget Presentation Award from the Government Finance Officers Association of the United States and Canada for the Fiscal Year 2004 Budget.

- Completed implementation of GASB 34 as required, issued 2003 Comprehensive Annual Financial Report using the new model for Fund and Government — wide Financial statements for the second time
- Secured Aa1 rating for general obligation bonds and Aa2 rating for certificates of participation from Moody's Investors Services, Inc.
- Secured \$46,655 in Community Development Block Grant funds for 2005 funding. This fund has been targeted for installation of Handicapped Accessible Ramps in Kehrs Mill Farm subdivision
- Coordinated and completed City's ninth Five-Year Budget (2004-2008)
- Prepared and distributed Employee Benefit Statement Packets for 2004
- Recognized 15 employees who qualified for the sick leave incentive program throughout all applicable time periods in 2004
- Completed 2005 productivity measurements survey
- Installed and operated Kronos time clocks at the Public Works Facility and the Chesterfield Valley Athletic Complex; Public Works and Parks employees have been operating by clocking in and out; all data has been accurately reported in Kronos
- Operated computer network at 99.2% uptime
- Operated Kronos Work Force Central and interfaced with Abra, exiting payroll software. Started to work with a testing group, extended to a larger number of employees and all employees at the final stage

- Attended national, state and local GFOA meetings for various topics
- Served on Chesterfield Chamber Understanding City Operations (CUCO) Committee
- Monitored over \$43.5 million in fixed assets
- Coordinated with CBIZ, a select independent fiduciary agent, in conducting a retirement study by comparison between the current plan and alternative plans, emphasizing the plan provider's performance and investment choices, assuming the same level of funding as the current plan; provided to City Council a recommendation to update the City's current pension plan.
- Coordinated annual benefits enrollment meetings for deferred compensation plan, Section 125 plan and dental plan
- Worked with J.W. Terrill in introducing the Flex Convenience Card for flexible spending accounts (FSA). The program was successfully implemented and is a positive program
- Obtained assistance from the Police Department, having officers travel throughout the City to audit all existing and new businesses regarding business licenses. As a result, the city issued 41 additional business licenses and generated \$24,000 in additional revenue
- Hired and trained new staff, including an Accounting Clerk, as a result of promoting Accountant and Pay and Benefits Administrator
- Upgraded core network infrastructure to handle more gigabit ports
- Successfully implemented an on — line purchasing system for office supplies so that all departmental secretaries are able to purchase on — line, which has proved to be very efficient and a time-saver of man-power for all departments
- Completed migration of all core servers to NetWare 6.5
- Implemented IDENT directory tree to standardize logins across all possible applications. This tree is synchronized with the production tree via Dir XML
- Began migrating specific servers to Suse Linux
- Began in-depth analysis of business community (disaster recovery) plans and procedures
- Implemented new features on public web site by adding the digital copies of ordinances and resolution, which can be searched by various means.

The Finance Division



UNAUDITED SUMMARY OF FISCAL YEAR 2004 GOVERNMENTAL

REVENUES AND EXPENDITURES

	<u>General Fund</u>	<u>Special Revenue</u>	<u>Debt Service</u>	<u>Capital Projects</u>
Revenues:				
Municipal taxes	9,821,876	17,160,001	832,092	-
Intergovernmental	4,189,254	255,911	-	-
Licenses and permits	1,223,489	-	-	-
Charges for services	133,849	-	-	-
Parks & recreation fees	489,990	-	-	-
Court fines and fees	811,406	-	-	-
Interest	90,415	157,380	277,836	-
Miscellaneous	277,820	64,687	-	-
Total revenues	17,038,099	17,637,979	1,109,928	-
Expenditures:				
Current:				
Legislative	66,654	-	-	-
Administrative	2,231,149	-	-	-
Police services	6,740,510	-	-	-
Judicial	177,183	-	-	-
Planning and zoning	605,236	-	-	-
Public works	3,670,740	1,977,147	-	216,307
Parks and recreation	1,845,893	-	-	-
Building and Maintenance	526,422	-	-	-
Capital Outlay	-	1,229,895	-	2,140,571
Debt service:				
Principal	-	-	5,183,797	-
Interest	-	-	5,687,400	-
Cost of issuance	-	-	344,757	-
Bond redemption	-	-	3,340,000	-
Advance refunding escrow	-	-	16,495,000	-
Total expenditures	15,863,787	3,207,042	31,050,954	2,356,878
Excess (deficiency) of revenues over expenditures	1,174,312	14,430,937	(29,941,026)	(2,356,878)
Other financing sources (uses):				
Operating transfers in	-	14,380,633	31,818,232	2,356,878
Operating transfers out	(1,550,650)	(27,317,134)	(19,687,959)	-
Payment of bond escrow	-	-	-	-
Proceeds of capital lease obligation	-	-	16,474,262	-
Proceeds of tax increment financing notes	-	-	-	-
Total other financing sources (uses)	(1,550,650)	(12,936,501)	28,604,535	2,356,878
Excess (deficiency) of revenues and other financing sources over expenditures and other financing uses	(376,338)	1,494,436	(1,336,491)	-
Fund balances:				
Beginning of year:	11,594,130	22,386,633	9,872,623	-
End of year	11,217,792	23,881,069	8,536,132	-

Information Systems

The Information Systems division is responsible for the management and operation of the City's computer systems, provides leadership and direction in the development of short and long range data systems plans, actively working with other departments to determine future computer system needs and exploring new technologies. The division is also responsible for the development and maintenance of the Chesterfield public web site, www.chesterfield.mo.us, CCnet Intranet, the City e-mail system, as well as developing City-specific applications for various departments.

In 2004, the Information Systems division employed four (4) full-time employees - IS Manager, Assistant IS Manager, IS Technician and Webmaster. The division maintained 99.2% uptime of all networks, completely redesigned the web site by adding dynamic content, GroupWise-driven agendas, minutes and calendar. In addition, the department upgraded GroupWise to 6.5, implemented GroupWise Messenger and implemented GPS technology into the City's snow plows.



The Information Systems Division



The City of Chesterfield's Web Site
Home Page

www.chesterfield.mo.us

chesterfieldmissouri calendar | agencies & minutes | departments | forms & permits | contact us
 about chesterfield | business info | city government | home
 search for []

Forms & Permits
 The City of Chesterfield, Missouri

Featured City Forms | By Topic

- Citizen of the Year
- Business
- AH
- FP
- D-Z

All City Forms | By Department

- City Clerk
- Finance & Administration
- Parks, Recreation & Arts
- Planning
- Police
- Public Works

All City Forms | Alphabetical

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* Indicates that the PDF document can be filled out On-Line

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City Government
 The City of Chesterfield, Missouri

Mission Statement

The City of Chesterfield is a strong, vibrant community that encourages interaction among residents, businesses and civic organizations which is accomplished through innovative approaches to community and neighborhood planning.

The City of Chesterfield is committed to excellence in service and overall quality of life.

- By being the City of choice in the St. Louis Region within which to live, work, play and visit.
- By partnering with residents, businesses, civic organizations and governments to forge a sense of community.
- By providing and seeking quality in each area of service.
- By providing and encouraging cultural and recreational facilities and activities.
- By enhancing property values.
- By ensuring a secure and responsible environment.

Elected Officials

- Mayor & City Council

Highlights

- City Council Meetings
- City Ordinances
- Current Requests For Bids
- Contracts & Orders
- Employment Opportunities
- Maps & Ordinances
- Organizational Chart

Contact Information

Chesterfield City Hall
 880 Chesterfield Plaza IV
 Chesterfield, MO 63017-6870
 Phone: (636) 537-4000
 Fax: (636) 537-4788
 Email: info@chesterfield.mo.us

Major Employers within the City of Chesterfield

1. Pfizer, Inc.
2. Premium retail Services, Inc.
3. McBride & Sons Management Co.
4. Taylor-Morley, Inc.
5. Famous Barr
6. Doubletree Hotel & Conference Center
7. Rose International
8. Mark Andy Inc.
9. Dillard's
10. West County YMCA

Top Ten Taxpayers for 2004 within the City of Chesterfield

Monsanto Company	31,247,130	2.4%
THF Chesterfield	22,298,480	1.7%
JG St. Louis West LLC	16,959,080	1.3%
FSP Timberlake Corp.	12,756,220	1.0%
Ameren UE	11,273,848	0.9%
Realty Associates	8,896,000	0.7%
St. Luke's Episcopal Presbyterian Hospital	7,479,450	0.6%
Wildhorse JT Venture	6,646,620	0.5%
Missouri American Water	5,741,760	0.4%
Chesterfield Ridge Center	5,582,660	0.4%
	<hr/>	
	128,881,248	9.8%

Finance Division Work Statistics 2004

	Actual									Projected	
	1995	1996	1997	1998	1999	2000	2001	2002	2003	2004	2005
G/F Checks	3,336	3,905	3,838	4,278	4,102	4,351	4,961	5,495	4,731	4,700	4,900
Payroll Checks	1,666	2,366	2,656	2,824	1,601	1,703	1,258	961	922	960	1,600
Direct Deposits	2,015	2,863	3,213	3,417	4,694	4,833	5,531	5,885	5,858	6,050	6,100
Employees processed	187	203	209	221	231	237	243	234	250	284	335
Vendors paid	1,355	927	798	1,180	997	1,073	1,258	1,115	930	1,000	1,100
Business Licenses	1,393	1,389	1,444	1,425	1,508	1,503	1,608	1479	1,723	1,870	1,900
Vending Licenses	840	766	817	864	814	879	943	931	901	940	950
Investments (\$ in 000's)	21,793	21,821	25,867	18,838	28,309	44,093	29,863	38,791	36,896	34,300	35,000
Revenues (\$ in 000's)	14,674	16,037	18,718	21,675	21,401	41,051	38,387	33,570	33,570	28,000	25,000
Funds maintained	17	18	20	20	22	24	24	26	20	18	20
Unqualified audit opinion	Yes	Yes									
Certificate Achievement	Yes	Yes									
Budget Award	Yes	Yes									
Five-year budget	No	Yes	Yes								

Municipal Court Division

The Municipal Court division is the judicial branch of the City government and is a qualified division of the Twenty-First Circuit Court of St. Louis County. Traffic violations and other City ordinance violations are tried by the court, which is housed at City Hall. The Municipal Court primarily handles cases filed by the Chesterfield Police Department, the Chesterfield Department of Planning and St. Louis County Public Works. These cases include traffic tickets, non-traffic summonses (shoplifting, assault, nuisances, possession of narcotics and paraphernalia, liquor violations, peace disturbances, destruction of property, etc.) and zoning/building violations.

The Court scheduled a total of 32 court dates in 2004, which included dockets for traffic cases, non-traffic cases, trials, payments, compliance, bond forfeitures, probation revocations and school returns.

In 2004, the Municipal Court Division employed three (3) full-time employees: Court Administrator, Assistant Court Administrator and Court Assistant. All court personnel are under the supervision of the Municipal Judge and the Director of Finance and Administration. The Judge and Prosecuting Attorney, who provided professional services to the Municipal Court, are appointed by the Mayor with the consent of the City Council.



The Municipal Court Division

Municipal Court Non-Traffic Ordinance Violations 2004

Driving While Intoxicated	159
Driving Under the Influence/Narcotics	0
No/Expired or improper Operators License	390
Careless and Imprudent Driving	30
Speeding	3,374
Other Moving Violations	2,144
Plate and Registration Violations	1,009
Other Non-Moving Violations	99
No Proof of Insurance	952
Seat Belt Violations	342
Parking Violations	475
Total Number of Tickets	8,974

During 2004, the Municipal Court:

- Filed 8,974 traffic tickets and 1,418 non-traffic violations received from the Chesterfield Police Department, the Department of Planning and St. Louis County
- Set 190 cases for trial, and disposed of 9,751 cases
- Issued 1,730 warrants for 'Failure to Appear' in Municipal Court
- Identified \$4,154.00 in bond money that was considered uncollected funds and forwarded to the State of Missouri as required by law
- Scheduled and witnessed 12 marriages performed by the Municipal Judge and filed appropriate paperwork with the Recorder of Deeds of St. Louis County
- Collected and forwarded \$14,263.00 in donations to the Backstoppers as part of plea negotiations between the prosecutor and defense attorneys

Animal Violations	15
Assaults	161
Attempt to Elude Police	8
Bad Checks	19
Building Code Violations	4
Cont. Delinquency of a Minor	4
Destruction of Property	28
Destruction of City Property	
Discharging Firearm/City Limits	1
Endangering Welfare of Minor	5
Fail Exercise Authority over Minor	1
Failure to Appear	589
Failure to Comply with Officer	5
False Alarm Violations	27
Filing False Police Report	18
Fireworks Violation	0
Furnish Alcohol/Tobacco to a Minor	1
Harassment by Phone	31
Illegal Dumping	-0
Indecent Exposure	3
Interfering with Police	0
Leaving Child in Car	3
Littering	7
Maintaining a Nuisance	19
Minor in Possession of Alcohol	37
Minor in Possession of Tobacco	3
Misrepresentation Age by Minor	1
Open Container Violation	4
No Business License	7
Ordinance Violation Flood Control	-
Peace Disturbance	25
Plumbing Code violation	1
Possession of Drug Paraphernalia	52
Possession of Marijuana	51
Possession of Stolen Property	28
Resisting Arrest	22
Smoking on Public Property	
Soliciting without a License	7
Stalking	0
Stealing (under \$500)	169
Trespassing	61
Violate an Order of Protection	2
Zoning Code Violation	1
TOTAL	1,580

CITY CLERK

The City Clerk's Office is responsible for recording and filing official records, preparing and distributing City Council ordinances and resolutions, certifying and issuing official documents, preparing and maintaining the minutes of City Council proceedings, filing official notices or advertisements and posting meeting notices, as required by law. The City Clerk attends all City Council meetings.

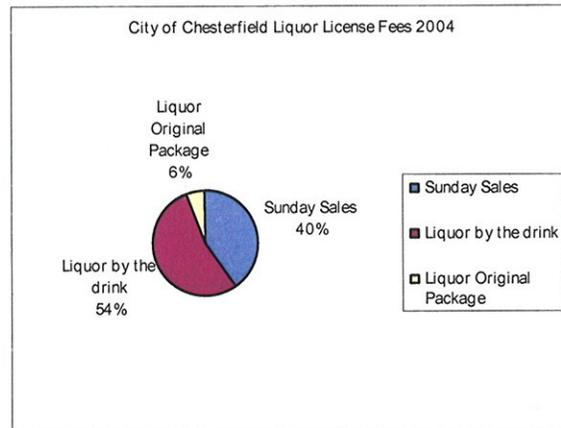


City Clerk Marty DeMay

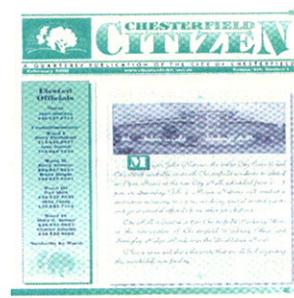
The City Clerk performs voter registrations and notary public services, accepts filing for candidacy in City elections and officially swears in public officials and certain public employees for public office and duty. In addition, the City Clerk distributes supplemental updates for the City's Code of Ordinance book published by the Municipal Code Corporation. The City Clerk also provides secretarial services for the Mayor and City Council.

Major Accomplishments in 2004:

- Issued 237 liquor licenses for a total revenue of \$63,482.50
- Coordinated the April Municipal Election to fill the office of Councilmembers in each of the four wards
- Distributed the Chesterfield Citizen newsletter on a quarterly basis to 22,000 residents and businesses



- Coordinated employee events and activities to promote employee spirit and wellness
- Coordinated Employee Recognition Awards, presented semi-annually, to those employees who earn the recognition of their peers for performance, work ethic, teamwork and initiative



CUSTOMER SERVICE CENTER DIVISION

In 2004, the Customer Service Center (CSC) employed a Customer Service Supervisor, two (2) full-time and one (1) part-time Customer Service Representatives.

The Customer Service Center is an integral part of the F & A department and City operations. The Customer Service Representatives greet and assist all visitors to City Hall and answer/route incoming calls, as well as provide callers with general information.

The CSC provides mail services for all departments. They update subdivision trustee lists and account for receipts for liquor licenses, solicitor permits, fees for copies made, bid packages sold, historic calendars and book sales. They also reserve rooms for various citizen committees, as well as for the general public.

In addition, the CSC is responsible for receiving and processing all work requests for all departments, and processing pool pass applications, program registrations and pool and pavilion rentals.

- Processed more than 1,900 pool passes
- Processed enrollment for more than 3,100 individuals for Parks and Recreation programs
- Processed more than 1,350 work orders for street/sidewalk repairs, tree trimming/removal, nuisance violations and engineering problems
- Developed an operational procedures manual for the Customer Service Center
- Processed more than 40,500 pieces of mail and shipped packages for all departments
- Distributed the bimonthly employee newsletter, Internal Journal, to 190 employees

- Scheduled more than 320 public meetings and posted more than 1,100 meeting signs
- Routed more than 5,500 faxes to City employees
- Updated 115 subdivision trustee lists
- 1,392 municipal zoning approvals received, stamped and distributed.
- Logged 25 deer problems/complaints from residents since June 2004
- Developed a "Points of Interest" map to assist walk-in customers
- Performed more than 175 notary public services
- Issued 32 solicitor permits for a total revenue of \$575



The Customer Service Center



Planning Department

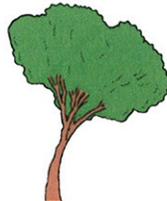
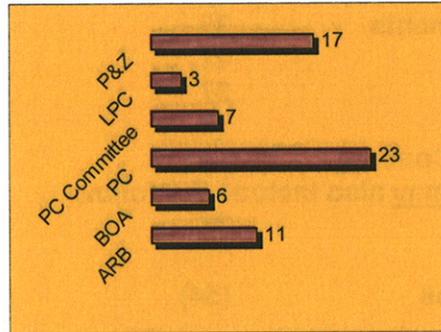
The Department of Planning coordinates all planning and zoning enforcement activity for the City of Chesterfield.



Director of Planning Teresa Price

The Planning process often involves petitioners having to appear before multiple boards and commissions. A primary responsibility of the Department is to coordinate activities of these boards and commissions to assure efficient but thorough turn — around in the planning process. Groups for which staff is liaison include the Planning and Zoning Committee of City Council, Landmark Preservation Commission, Planning Commission Committees, Planning Commission, Board of Adjustment, Architectural Review Board.

2004 Meeting Activity



TREE MANUAL

In November, 2004, the City Council adopted a Tree Manual for the City of Chesterfield. The purpose of the new manual was to codify all the regulations pertaining to trees from the Zoning Ordinance, Subdivision Ordinance, Landscape Guidelines, and the old Tree Ordinance and Manual into one Tree Manual. In addition, the Department of Planning and the Planning Commission provided input for recommended changes.

The new Manual is available to the public on the City's web site www.chesterfield.mo.us



Current Planning

Current Planning involves the orderly development of the community. This is done through the implementation of the policies found in the Comprehensive Plan, ordinances such as the Zoning and Subdivision Ordinance, or Guidelines for Architectural Review and Landscaping.

Applications for processes are available in an easily downloadable format from the City's web site www.chesterfield.mo.us. In 2004, the Department of Planning published the Planning Handbook containing all of the forms with simplified flow charts of each process.

Development Activity	
Commercial Service Procedure	2
Conditional Use Permits	1
Landscape Plans	1
Lighting Plans	5
Ordinance Amendments	38
Plats	12
Rezoning	37
Signs	13
Site Development Concept Plans	4
Site Plans (review <u>may</u> also include the following):	76
Landscape Plans	(54)
Architectural Elevations	(59)
Lighting Plans	(33)
Site Plans	1
Time Extension Requests	2
Vacation of Right-of-Way/Easements	10
Boundary Adjustments	11
"H" Historic Property Nomination	<u>1</u>
Total	214

The above items resulted in the following approved development totals for 2004:

2004 Approved Development Totals

Rezoned	
Total Residential Acres	47.900
Total Commercial Acres	88.945
Total Acres Rezoned	136.845
Square Footage	
Total Residential*	0
Total Commercial	1,411,323
Total Sq. Ft. Approved	776,798.85
*Excludes single-family	
Lots Platted	
Total Single-Family Detached	19
Total Single-Family Attached	116
Total Commercial	37
NU Acres Rezoned	
Total Residential	47.90
Total Commercial	<u>11.05</u>
Total NU	58.95



Permitting

The City of Chesterfield contracts with St. Louis County for building inspection services. Citizens must first receive a zoning authorization prior to a permit being issued. The Department of Planning issued 1,392 zoning authorizations in 2004.

According to St. Louis County, permits, for construction cost for the City of Chesterfield were issued for a total of \$141,654,463.

In addition to zoning authorizations, the Department also reviewed twenty (20) tree studies, issued 19 landscape bonds and twenty-six (26) temporary structure bonds.

Zoning Enforcement



The Department of Planning is responsible for the enforcement, of all nuisance, property maintenance, and zoning — related ordinances. A breakdown of zoning enforcement activity for 2004 is as follows:

Complaints Received:	423
Written Zoning Violations:	109
Municipal Court Summons:	22
Maintenance Code Hearing:	3

Not included in this information are the “friendly warnings” given by the zoning Enforcement Officer if he happens to stop by.

PLANNING DEPARTMENT



CITIZEN OUTREACH

Realizing most citizens are unfamiliar with what the Planning Department does, the Department has a “Planner of the Day” program. Citizens can call or come to City Hall and a professional planner can help answer their questions.

In 2004, the program handled 3,616 requests for information.

In addition to the Planner of the Day program, the Department continued to update the Planning Project database. This database located on the City’s web site, www.chesterfield.mo.us details all individual projects, tracks the progress at meetings, and even provides project contact information and direct e-mail for the appropriate planner or Councilmember through the web site.

Jim Lynch Hummer
Chesterfield, Missouri



Wehrenberg Galaxy 14 Theater
Chesterfield, Missouri

Police Department

The Chesterfield Police Department began to provide police services to the residents of Chesterfield in June of 1989. Since that time, the Department has enhanced operations such that it is now considered one of the premier law enforcement agencies in the State of Missouri. The department has received many accolades and awards. It is with fond memories of our history and exciting anticipation for our future that we now report to you our Department's efforts for the year 2004.



COMMISSION ON ACCREDITATION OF LAW ENFORCEMENT AGENCIES

Description

The Police Department is responsible for police services to the City twenty-four (24) hours a day, seven (7) days a week. This is accomplished with a staff of ninety-three (93) full-time and nine (9) reserve personnel working from the main police headquarters located at 690 Chesterfield Parkway West. In addition, six "sub-stations" are maintained at strategic locations throughout the City. Thirty-eight (38) police vehicles are utilized and logged 781,033 miles during 2004, providing patrol and investigative services to city residents.



In addition to basic police services, the Department provided community - based services such as Neighborhood Watch, Business Watch, security surveys, school bus safety, Drug Abuse education (D.A.R.E.), Safety Town, bicycle patrol, traffic enforcement education, child safety seat instruction, and taught a citizen and teen police academy.

Staffing—Organizational Structure

The organizational structure of the Police Department reflects eighty-three (83) commissioned police officers and nine (9) reserve officers, ten (10) full — time civilian personnel, and one (1) chaplain. The organizational structure of the Police Department consists of the Office of the Chief of Police, Division of Police Operations, Division of Administration, and the Division of Operational Support. The eighty-three (83) commissioned officers include the Chief of Police, three (3) Captains, five (5) Lieutenants, eleven (11) Sergeants, and sixty-three (63) Police Officers.



CHIEF RAY JOHNSON

Office of the Chief

The office of the Chief directs and authorizes all Department functions/programs and, specifically, the following elements.

Executive Secretary

The Executive Secretary is responsible for coordinating daily activities of the Chief's Office and processing all reports and directives generated by that office.

Office of the Chaplain

The Department Chaplain provides confidential counseling and comfort to department employees and their families, both professional and personal, and conducts benedictions and invocations at department ceremonies.



Bureau of Professional Standards

Staffed with one (1) Sergeant and one (1) Crime Analyst, the Bureau assists with the operations of the Chief's Office in the following areas: research projects and special reports, planning and development, staff audits, policy and procedure, crime analysis and media relations. The bureau manages the Department's International Accreditation Program. The Bureau also formats "Information Bulletins" to assist Department personnel and the community in identifying crime trends, suspicious persons and wanted individuals.

Division of Administration

The Division of Administration is responsible for personnel, purchasing, budgeting, training, evidence/property and maintenance. The Division is commanded by one (1) Police Captain and staffed with one (1) Sergeant, one (1) Patrol Officer

Bureau of Training and Personnel

The Bureau is responsible for the coordination and development of all departmental training. The Director serves as liaison to the St. Louis County & Municipal Police Academy. The Bureau assists in recruitment, hiring processes and related personnel matters.

Division of Police Operations

The Division of Police Operations consists of the Bureau of Uniform Patrol, Bureau of Traffic/Special Operations, Bureau of Criminal Investigation and Bureau of Reserve Police. The division includes one (1) Captain, five (5) Lieutenants, eight (8) Sergeants, and fifty-eight (58) Patrol Officers. In addition, the Bureau of Reserve Police consists of two (2) Assistant Commanders and seven (7) Reserve Officers.

Bureau of Criminal Investigations

The Bureau of Criminal Investigations is comprised of ten (10) employees: one (1) Detective Sergeant, six (6) Sector Detectives, one (1) Alcohol, Tobacco, and Juvenile (AJT) Detective, one (1) Narcotics Enforcement Investigator, and one (1) Civilian Detective Secretary. The Criminal Investigations Bureau is responsible for all follow-up investigations of reported incidents throughout the City of Chesterfield. Sector Detectives are responsible for investigating active cases in their permanently assigned sector. Sector Detectives work in conjunction with Sector Officers from the Bureau of Uniform Patrol to find ways to best solve problems and investigate crimes.



The Detective Bureau is also responsible for intelligence gathering, solicitor and liquor license background investigations. All police detectives in the bureau serve as members of the Greater St. Louis Major Case Squad. In addition, one detective is assigned to the Regional Computer Crimes Education and Enforcement Group (RCCEEG) as a Supervisor and a certified Computer Forensic Specialist.

Bureau of Uniform Patrol

The Bureau is responsible for providing twenty-four (24) hour patrol of the City and responding to all requests for police services within the City limits while maintaining an awareness of unusual conditions or incidents which might warrant police action.



Bureau of Traffic Safety/Special Operations

The Bureau is responsible for accident reduction and for the safety of the motoring public through the enforcement of traffic code laws and ordinances. The Bureau investigates motor vehicle accidents and provides traffic direction and control, as necessary, to assure the smooth, safe flow of motor vehicles through the City. The Bureau also directs activities of the Special Enforcement Unit. The S.E.U. is responsible for special events, tactical operations, directed patrols, executing City warrants, and providing members of the St. Louis County Mobile Response Team with support.

The Special Operations Bureau also staffs the Business Patrol Unit and provides four (4) School Resource Officers to the Parkway School District. The Bureau oversees the operations of the Workforce Safety Officer. This Officer provides safety seminars, which target reduction of injury, and promote safety in the workplace.



Bureau of Reserve Police

The Bureau of Reserve Police provides a "pool" of civilian volunteers who possess a minimum of 160 hours of police academy training and are used to supplement patrol services and to assist at special functions and events.

Division of Operational Support

The Division of Operational Support is responsible for training, police community affairs, emergency management/homeland security issues, internal affairs and police records maintenance. The division is staffed by one (1) Captain, one (1) Sergeant, three (3) Community Affairs/Dare Officers, one (1) Workforce Safety Officer, one (1) Police Academy Instructor and seven (7) Record Clerks. Nine (9) unpaid citizens, "Volunteers in Policing" (VIP) work under the control of the Division of Operational Support. This citizen group volunteers to assist the department in community - based projects and events.

BUREAU OF SERVICES

The Bureau is responsible for handling all calls for service at the Police Department, including Computer Aided Dispatching (CAD) and message routing. It is also responsible for prisoner monitoring and surveillance of the Police Department and City Hall, purchase and maintenance of equipment and vehicles, and evidence and property control.

Bureau of Services/Community Affairs

In addition to conducting the Department's records function, this Bureau is responsible for all crime prevention programs, police community relations and the D.A.R.E Program in twelve (12) Chesterfield schools.

The Drug Abuse Resistance Education (D.A.R.E) Program is a curriculum-based program targeting elementary students in the fifth and sixth grades and includes all public and private schools within the City of Chesterfield. To date, over 16,902 students have graduated from this program. In addition, a follow-up program has been taught to ninety (90) middle school students in 2004.

Safety Town, which is co-sponsored by the Chesterfield Rotary, teaches pre-school children about safety. The children utilize learning aids, such as tricycles with seatbelts, while riding through a miniature town complete with streets, buildings and traffic control. In 2004, 200 children participated in the program.

Teen Police Academy programs familiarize teens with special police operations. These academies provide a close up and personal overview of the Police Department in a manner that few citizens have previously been afforded.

Emergency Management/Homeland Security

The responsibility for emergency response planning, mitigation and disaster recovery lies with the Division of Operational Support.

Professional Responsibility:

This function conducts investigations and makes recommendations regarding allegations of employee misconduct and other internal matters.

Work Statistics and Accomplishments

The charts on page 32 reflect the activities of the Department. They demonstrate the jobs performed, the types of activities and the results achieved. They represent the crime statistics, as reported by the community to the Police.

The Division of Administration Accomplishments are:

- 11,866 reports processed
- 834 municipal warrants filed
- 51,484 calls for services
- 8,046 pieces of evidence processed
- Returned \$53,074 to the General Fund for the sale of police reports, phone proceeds, false alarm charges and jail cells
- 174 hours of instruction at the Missouri State Highway Patrol Academy
- Over 10,000 training hours (Includes recruit academy training)

The Division of Police Operations Accomplishments are:

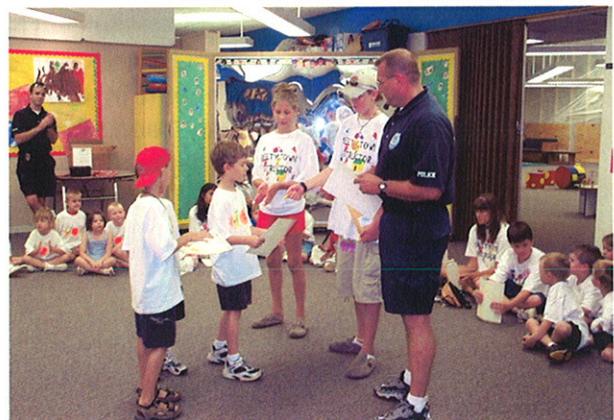
- Continued use of a six sector plan to ensure a timely response to calls for service
- Continued use of permanent, assigned sectors to increase the interaction between officers and citizens

- Continued selection programs of the Reserve Unit to include supervision of community service workers and court security
- Continued assignment of four (4) officers as School Resource Personnel in partnership with the Parkway School District with 75% funding from Parkway and 25% funding by the City of Chesterfield
- Continued upgrading of video equipment in patrol cars to record traffic stops, DWI arrests and other citizen contacts
- Enhanced traffic enforcement data collection and visibility by the use of four (4) speed monitoring awareness trailers

**The Bureau of Criminal Investigations
Accomplishments are:**

- Enhanced the use of permanently assigned sectors for each detective. Detectives currently are assigned permanent sectors and work in conjunction with the Patrol Division Sector Officers toward a community - oriented policing philosophy
- Continued with the Alcohol, Tobacco, and Juvenile (ATJ) position. This position deals with the growing challenge of alcohol and tobacco compliance/enforcement, as well as other juvenile related offences
- Conducted over eighty-seven (87) hours of plain-clothed surveillance by the Division's AJT Detective resulting in the citing of over ten (10) persons for violations of alcohol and tobacco laws
- Recovered over \$258,000 in stolen property
- Issued 167 felony warrants
- Assigned 656 total active cases for investigation and 445 follow-up contact letters were sent to victims of crimes

- Cleared 261 cases, which represents a 40% clearance rate
- Conducted thirty-two (32) pre-employment police officer integrity and background investigations
- Conducted 111 background investigations for liquor license applications and renewals
- Two members of the Division held supervisory positions (Deputy Director and Report Writer) on the Greater St. Louis Major Case Squad
- Detectives in the bureau assisted the Major Case Squad in five (5) homicide investigations, acting as investigators and report writers
- Several members of the bureau received additional training and certifications in specialized functions. These include: computer forensics, truth verification, covert surveillance and cell phone/pager
- Facilitated "walk to school day" at two elementary schools with all students participating.
- Completed Thirteen (13) CEPTED surveys for new businesses
- Installed 378 car safety seats



- Conducted over 200 hours of school presentations, station tours, and community service totaling 141 separate activities. Total population served: over 13,000
- Conducted twelve (12) major community events including Drug Awareness Day and Law Enforcement Day held at Westfield Shoppingtown-Chesterfield
- Conducted 477 hours of D.A.R.E. instruction
- Graduated 836 from the D.A.R.E. Core Program
- Hosted twelve (12) D.A.R.E. graduations with over 2,000 parents in attendance
- Graduated ninety (90) from the D.A.R.E. Junior High Program and 350 from the K-4 Dare
- Fingerprinted 872 businesspersons for background checks
- Mailed 705 "Open Garage Door" letters to residents
- Mailed 720 Service Quality Evaluations to "Customers" surveying their assessment of our Department's response to their situations

The Division of Operational Support Accomplishments are:

- Conducted two (2) Citizen Emergency Response Team training classes (CERT)

Bureau of Community Affairs:

- Facilitated the Chesterfield Neighborhood Watch Association, a citizen advisory board for the Bureau of Community Affairs, and the Neighborhood Watch Program
- Conducted two (2) sessions of the Teen Police Academy, providing twenty-four (24) hours of training for twenty-six (26) students from Parkway Senior High School

- Instructed two death notification classes for recruits at the MSHP Academy in Jefferson City, MO
- Hosted AARP "55 Alive" class, providing defensive driving instruction to thirty (30) students

Internal Investigations

The Chesterfield Police Department accepts allegations of employee misconduct in whatever manner they are offered — verbally, in writing, by telephone or e-mail. The department thoroughly investigates every complaint to determine the truth regarding the alleged occurrence.

Each internal investigation results in classification in one of four findings:

1. Exonerated: incident occurred, but lawful and proper. Officer's actions may warrant commendation.
2. Unfounded: allegation is false or incident did not occur.
3. Inconclusive: evidence insufficient to prove or disprove the allegation.
4. Sustained: evidence sufficient to support the allegation. Officer's actions may warrant discipline.

Internal Investigation Summaries

Throughout calendar year 2004, the Chesterfield Police Department received and investigated seven (7) allegations concerning the conduct or performance of its employees. Listed on the next page are the results of those investigations as well as a five-year comparison of allegations of misconduct.

Five Year Comparison of complaints of alleged misconduct

Year	Exonerated	Unfounded	Inconclusive	Sustained	Totals
2004	0	2	1	4	7
2003	0	2	1	4	7
2002	0	7	0	4	11
2001	1	3	1	3	8
2000	2	6	1	0	9

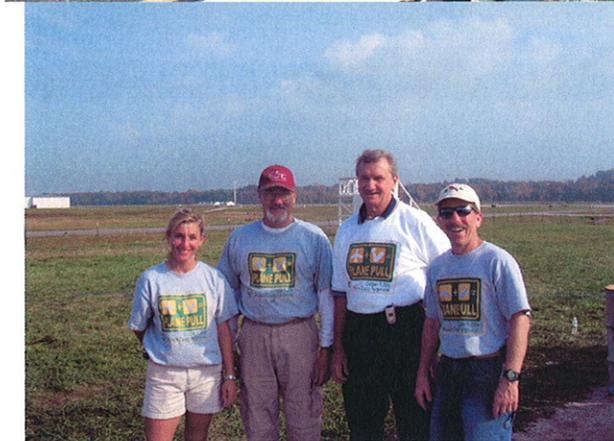
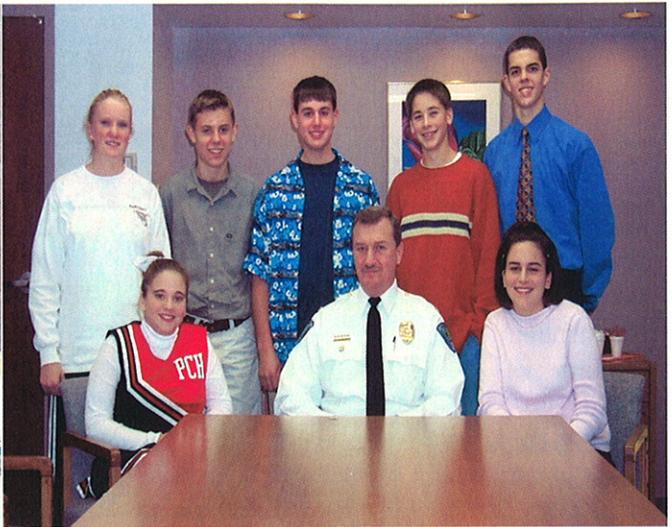
A pamphlet describing the process for complimenting officers or initiating allegations of employee misconduct is available at the Chesterfield Police Department, 690 Chesterfield Parkway West, Chesterfield, MO. Any person wishing to file a complaint against an employee may acquire a pamphlet in person or by contacting any supervisor or the Police Department Records Division at (636) 537-3000.



OFFENSE	2000	2001	2002	2003	2004	2003 Clearances
Alarms	2418	2315	2217	1987	1864	N/A
Assault	194	163	132	145	173	140
Burglary						
Residential	69	86	95	89	78	16
Commercial	24	72	76	50	35	10
D.W.I.	301	221	245	202	156	156
Forcible Rape	1	1	4	3	3	0
Larceny						
Over \$150	144	164	176	215	181	46
Under \$150	306	695	596	539	476	230
Manslaughter (negligent)	1	0	0	0	0	0
Motor Vehicle						
Arson	19	22	24	7	5	1
Theft (auto)	1	6	7	22	23	14
Murder	0	0	0	1	3	2
Narcotic Violations	137	174	134	119	67	62
Non-Forcible Rape	0	0	0	0	0	0
Other Reports	4159	5722	5766	5297	4840	N/A
Robbery	7	7	12	5	10	4
Sexual Assault	13	11	26	21	14	11
Vandalism	40	227	225	219	194	20
Vehicle Accident Reports	1846	1838	1840	1792	1724	N/A
Worthless Document	124	188	180	188		
TOTAL	9804	11912	11755	10901	9846	712

Offense	1999	2000	2001	2002	2003	2004
Adult Arrest	1530	1430	1422	1258	1268	1071
Juvenile Arrest	360	341	474	418	378	277
MVA Fatalities	4	1	1	0	1	6
MVA Injuries	399	550	500	371	379	351
Parking Summons	1015	547	487	387	409	435
Radio Assignments	42267	47543	48337	56177	51780	51484
Recovered Vehicles	9	0	5	15	13	12
Reserve Officer Hours Worked	6356	5443	5131			N/A
Traffic Summons Issued	9187	11463	11635	10593	9742	8975
Warnings Issued	N/A	1942	1450	1576	1158	983

	Reported	Cleared	Percent
FBI Part One * Crimes Reported	992	430	43.35%



Various Police Department Events in 2004

Public Works Department



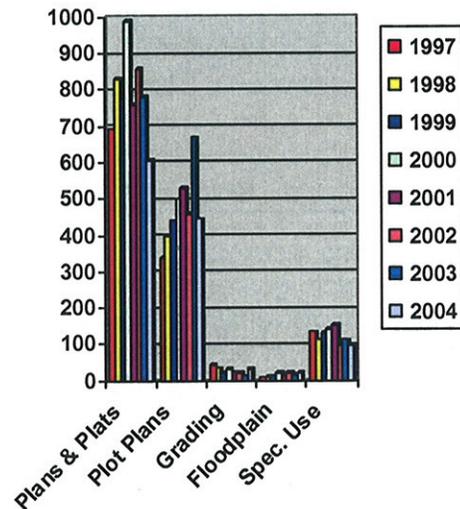
Director of Public Works-Mike Geisel

The Public Works Department is responsible for all public property. This responsibility includes: engineering design, plan review, construction inspection, vehicle and equipment maintenance, parks, recreation, arts and beautification, street and storm sewer maintenance, as well as care and maintenance of City Hall. The Public Works Department currently has five (5) operating divisions: the Engineering Division, Street Maintenance Division, Fleet Maintenance Division, Parks, Recreation & Arts Division, and Building and Grounds Maintenance Division. The Department also manages the Capital Improvement program for the City which typically includes street, storm sewer and sidewalk reconstruction projects, highway beautification, park improvements, a variety of TIF projects for Chesterfield Valley and other miscellaneous projects.

YEAR IN REVIEW

Engineering and Administration Division

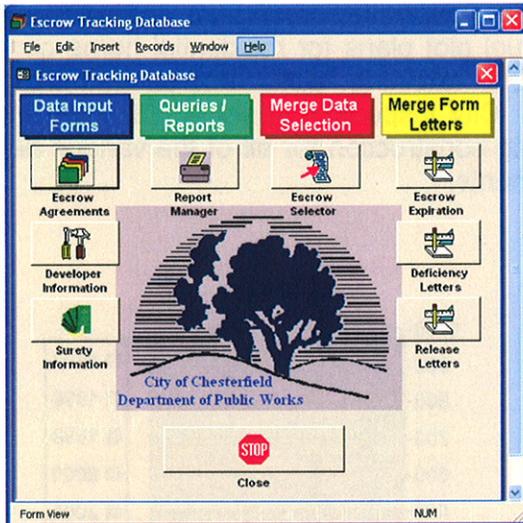
The Engineering staff completed 608 plan reviews for new development and reviewed 445 individual plot plans for residential home construction, retaining walls and/or swimming pools. City Inspectors spent 2,185 hours inspecting construction for all of the various developments.



The Engineering Division issued thirty-one (31) grading permits, twenty-one (21) floodplain permits and ninety-five (95) special use permits for work on City rights-of-way in 2004.

The Division issued two (2) permits for the sprinkler system installations within the right-of-way and collected fifty-five (55) hold harmless agreements for placement of sprinkler systems on right-of-way.

The Engineering Division received and successfully resolved eighty-seven (87) resident - generated work concerns, requiring 106 hours of effort.



The Division also administers subdivision escrow agreements which guarantee construction of required public improvements in subdivisions. In 2004, the escrows in ten (10) subdivisions were closed after work was completed by the developer. Four (4) new subdivision escrows were established. Four (4) subdivision escrows were attached and the Department of Public Works designed, bid, inspected and contracted for completion of required improvements in each subdivision. Thirty-four (34) subdivision escrows remained active at the end of 2004.

For the second year in a row, the State of Emergency Management Agency (SEMA), as an agent for FEMA, reviewed the City's floodplain management program. This year they performed a three (3)-day comprehensive audit, including two (2) days of work in the field to identify any work in the floodplain which may have been done without permits. No unpermitted work was identified and SEMA identified only one aspect of the program that needed improvement—receipt of elevation certificates for structures constructed in the floodplain.

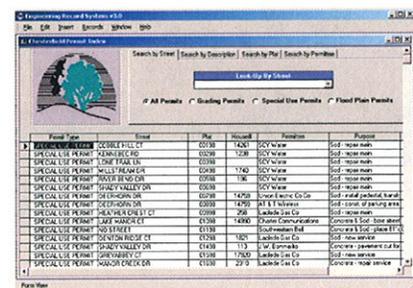
The Nuclear Regulatory Commission performed an unannounced audit of our radiation safety practices relative to storage, transportation and operation of nuclear densimeters. The audit resulted in a finding of no violations.

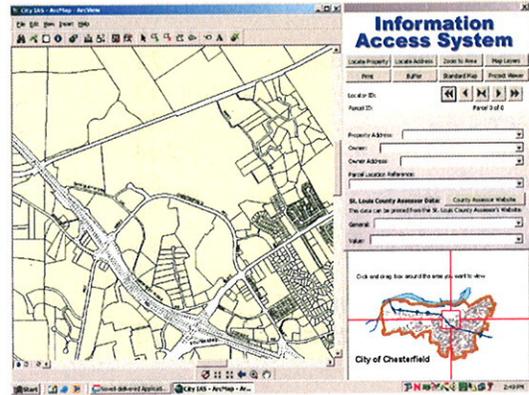
On April 4, 2000, Chesterfield voters approved a City - administered Sewer Lateral Repair Program with an annual fee of \$28 per residence. The program applies to residential buildings having six (6) or less units, and was effective January 1, 2002. The Residential Sanitary Sewer Lateral Repair Program entered its fourth year in 2004. The Department of Public Works administered the repair of sixty-five (65) sewer laterals at a total cost of approximately \$250,000.

Engineering staff served on the St. Louis Municipalities Phase II Storm Water Planning Committee which developed an Operation & Maintenance Manual to be used by all municipalities within the MSD service area. The O & M Manual met all of the requirements of the area wide Phase II permit on file with the State of Missouri.

MODEL BEST MANAGEMENT PRACTICES (BMPs)
CITY OF CHESTERFIELD
December 5, 2003

BMP No.	Title	Detail No.	Detail Revision Date (if App.)	ENVIRONMENTAL CATEGORY						Training Category	Temporary	Permanents
				Erosion Control	Water Pollution	Runoff Management	Soil Stabilization	Water Quality	Other			
E/C-1	Graded Fill Mats	---	---	P								
E/C-2	Mat Control	---	---	P								
E/C-3	Grass Control Mats	---	---	P								
E/C-4	Mulching	---	---	P								
E/C-5	Rock Armor	ECS	12/20/03	P		A						
E/C-6	Seeding	E/C-7	---	P								
E/C-7	Logging	---	---	P								
E/C-8	Log Sponges	---	---	P								
E/C-9	Temporary Erosion Control	---	---	P								
E/C-10	Temporary Stream Crossing	E/C-10	12/20/03	P								
E/C-11	New Sediment Pollution Control	---	---	P								
NS-1	Stream Bank	NS-1	---	P								
NS-2	Vegetation & Channel	NS-2	12/20/03	P								
NS-3	Vegetation Filter	NS-3	---	P								
NS-4	Stream Bank	NS-4	---	P								
NS-5	Stream Bank	NS-5	12/20/03	P								
NS-6	Stream Bank	NS-6	12/20/03	P								
NS-7	Stream Bank	NS-7	12/20/03	P								
NS-8	Stream Bank	NS-8	---	P								
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NS-100	Stream Bank	NS-100	---	P								





Construction of the Highway 340 Enhancement Project was completed in 2004. This project was partially funded by a federal grant and the Missouri Department of Transportation. It included sidewalks and landscaped medians between Ladue Road and Country Ridge Drive.

Design work was completed, easements obtained and construction contracts were entered into for two projects: a major multi-modal pathway with lighting and landscaping along Chesterfield Parkway, and a stormwater channel improvement located in the Meadowbrook Subdivision. Both projects are partially funded by federal and/or state grants and both will be constructed in 2005.

YEAR IN REVIEW Street and Fleet Maintenance Division

The **Street Maintenance Division** is responsible for construction, maintenance, care and repair of sidewalks, over 161 miles of City streets, snow and ice removal on all City streets, tree trimming, storm sewer system maintenance associated with City street drainage, traffic control systems and devices on City streets, and street striping.

During 2004, the Public Works Maintenance Division was quite effective in responding to "Requests for Action" called in by the residents and problems identified by the department's employees. The following table shows the status of work orders completed by the Maintenance Division in 2004:

Problem Identification	Reported in 2004	Completed of Reported in 2004	Total Completed in 2004	Total Man-hours	Total Open
Property restoration	72	64	64	291	8
Curbs	13	10	11	1214	4
Sidewalks	445	418	418	597	27
Signs	244	241	245	1060	5
Storm Sewers	63	53	58	1399	10
Street Repair	128	102	106	5974	28
Tree Trimming	738	689	724	6731	49
Undermines	31	25	26	244	6
Slab Replacement	21	21	22	7674	1
Partial depth repairs	23	22	23	2609	1
TOTALS	1,778	1,645	1,697	27,793	139

In the fall of 2004, we continued our systematic four (4) year rotation through the City, trimming trees in the right-of-way. We also continued to trim trees ahead of planned large street reconstruction projects so that tree damage could be minimized during construction. We also addressed tree trimming requests called in by residents. The City's tree trimmers are highly trained and the services are sought by residents and trustee organizations. The program is very popular, maintaining the health of our precious greenways. In 2004, the Department received 738 requests for tree trimming. This number of requests is up from 611 requests made in 2003.

As we do annually, the Department developed a comprehensive plan of attack, identifying which streets needed immediate attention, which streets should be addressed later in the summer, and what type of maintenance should be applied in each case. This strategy was based on the overall condition of the street, an understanding of other work in the immediate future, and the impact on critical processes in the City. The Department of Public Works prides itself on being pro-active and seeks to repair infrastructure concerns before they are reported by our residents. Our employees identified over fifty percent (50%) of the potholes repaired prior to any resident reporting. Staying ahead of the residents concerns allows us to schedule the work most effectively.

Even in the event that the repairs are scheduled for a later time, it gives us the flexibility to prioritize and schedule appropriately instead of reacting to a new concern.

The **asphalt crew** continued to mill out areas of deteriorated concrete with a special grinding attachment operated by a skid steer loader. Using the machinery available for multiple applications is yet another example of the Department's emphasis on efficient use of its resources.

This allows the patching material to have a solid base to adhere to and the repairs last longer. After using this method for a few years, we are very pleased with the results we have obtained. The standard "throw and go" asphalt patch method has not performed well and the process improvements we have implemented have created durable and safe patches, allowing our crews to be more pro-active.

One hundred, two (102) street repair work requests were addressed successfully and removed from the work order system during 2004. This number is up from seventy-four (74) last year.

Partial Depth Patching has become one of our other methods of addressing deterioration at the joints of the concrete slabs. This method of repair is more permanent than asphalt. We use a special concrete mix and have more preparation to prepare the area to be patched. Although this method takes longer to prepare, we expect a longer lasting result. This method was used to keep twenty-two (22) streets all concrete in 2004. This number is up from twelve (12) streets in 2003.

In 2004, the **concrete crew** continued to replace smaller segments of street slabs that were not scheduled to be addressed by Capital Funds and outside contractors. These were generally smaller areas, four to twelve slabs. We accomplished major repairs on seventeen (17) different streets.



Raised sidewalks throughout the City continue to be a significant concern. The beautiful trees that line our streets cause significant problems raising individual sidewalk slabs. The Maintenance Division removed and replaced sidewalk slabs, and administered a construction contract for sidewalk repairs. In all, the Maintenance Division completed 174 sidewalk work orders in 2004. Where sidewalks have minor displacements, less than one and one-half inches, a sidewalk grinder is milling the concrete to eliminate the trip hazard. This operation has allowed us to address hundreds of problem locations that would not have been repaired otherwise for a long time.

The **Storm Sewer Repair** crews continue to identify and complete repairs, that can be addressed by the in-house crews, We also continued to contract (for other repairs), with companies who specialize in complete repairs to storm sewers from the interior of the pipe, eliminating the need to excavate to make a repair. The Department inventoried each repair as they were completed, creating a record as to the condition and noting problem areas in the storm sewer system. Fifty-three (53) storm sewer related work orders were completed in 2004.



Snow Plowing and Salting the City streets is one of the Maintenance Division's largest tasks. We spend much time training the drivers and preparing the equipment to be ready when the inclement weather arrives. As part of our training, we hold a Snow Rodeo to measure our employees skill levels in using the equipment and to help develop said skills where needed. The top performers in our Snow Rodeo get to compete in a regional Snow Rodeo in which our employees have placed in the top five in their respected events.

In 2004, the Maintenance Division placed over 3,160 tons of salt to help clear the streets of snow and ice.

The **Fleet Maintenance Division** is responsible for vehicle maintenance for all City-owned police cars, trucks, pool cars and other equipment. This division is also responsible for the preventive maintenance program for City vehicles and equipment, as well as developing maintenance records and stocked parts inventory.

The Fleet Maintenance Division continues to improve our records retention and maintaining our computerized fleet maintenance system. This division continues to evolve into a full-service, customer-friendly operation, providing scheduled maintenance on all City vehicles and equipment.

The Fleet Maintenance Division addressed 1,770 repair orders in 2004, keeping our Police and Public Works vehicles maintained and running.

The **Building & Grounds Maintenance Division** is responsible for all activities involving the maintenance of the Chesterfield City Hall and the Public Works Facility. During 2004, the Division performed all custodial services at City Hall and the Public Works Facility, performed maintenance activities at both facilities and managed the contract for the maintenance of the HVAC system at City Hall. Over 10,000 man-hours were expended by the division in performing their duties during 2004.

The Building and Grounds Division also coordinated and assisted in thirty-six (36) functions that were held at City Hall on the weekends in 2004, expending ninety-two (92) man-hours.



THE FLEET MAINTENANCE DIVISION



THE BUILDING AND GROUNDS DIVISION



In August of 2004, Building Attendant June Hodges, received the Employee Recognition award for her contributions and achievements as a City employee.



**YEAR IN REVIEW
Parks, Recreation and Arts Division**

The **Parks, Recreation and Arts Division (PR&A)** had another successful year in coordinating a variety of activities, events, projects and new park development.

Environment/Beautification

In the area of beautification, the Division interfaced on a regular basis with the Chesterfield Beautification Committee to improve the overall urban design of the City of Chesterfield through tree planting and landscaping.

New and replacement trees, as well as hundreds of shrubs have been added to multiple planting areas in the rights-of-way as a result of the City's beautification program. Medians not only add beauty but also provide a safe barrier between bi-directional traffic and have the effect of actual speed reductions. An application for "Tree City USA" was prepared and submitted to the Missouri Department of Conservation, resulting in the City of Chesterfield once again being recognized as a "Tree City USA."

In the area of environment, the Division worked with the Chesterfield Citizens for the Environment Committee to improve the City's efforts to raise awareness about recycling and other environmental programs, activities and grants. The City held several recycling drives that included textiles, phonebooks, magazines, cardboard, catalogs and chipboards. The 13th Annual Tree, Earth and Arbor Day was held on April 24th; compost kits and native trees were given out.

Programming

A master program and event calendar, and two (2) parks brochures were developed, which included more than twenty (20) different activities and special events throughout the year. The 5th Annual Turkey Trot event attracted more than 1,750 participants. The resources necessary to implement parks, recreations and arts programs were identified and included in the 2004 City budget, which serves as a financial guide for all division activities.



Networking and sound public relations efforts added credibility to the Parks, Recreation and Arts program through work with the media, area civic organizations, the Chamber of Commerce and other institutions. The results have been positive acceptance of divisional programs and continued financial support for acquisition and park development projects. In fact, the Parks, Recreation and Arts Division continued its annual partnership with the Chamber by sponsoring fireworks at the first concert of the season in the Faust park, also commemorating the City's incorporation.



Family Aquatic Park

In its seventh year of operation, the Aquatic Park had an annual attendance of 28,270, down from 29,272 in attendance in 2003, which resulted in lower revenues for 2004. This was due to abnormally low temperatures and rain in the early part of the season, as well as the development of a new aquatic park in the City of Ballwin.



Recreation Programs and Participation:

<i>Program</i>	<i>Classifica- tion</i>	<i># Participants</i>	<i>Revenue</i>	<i>Expenses</i>	<i>P & L</i>
<i>Adult Soccer</i>	<i>Specialized</i>	<i>200</i>	<i>\$9,655</i>	<i>\$6,330</i>	<i>\$3,325</i>
<i>Adult Softball</i>	<i>Specialized</i>	<i>600</i>	<i>\$26,112</i>	<i>\$22,391</i>	<i>\$3,721</i>
<i>Boo Fest</i>	<i>Merit</i>	<i>115</i>	<i>\$690</i>	<i>\$2,163</i>	<i>(\$1,473)</i>
<i>Concerts</i>	<i>Service</i>	<i>40,000</i>	<i>\$0</i>	<i>\$15,650</i>	<i>(\$15,650)</i>
<i>Conservation</i>	<i>Service</i>	<i>246</i>	<i>\$0</i>	<i>\$310</i>	<i>(\$310)</i>
<i>Dribble, Pass</i>	<i>Service</i>	<i>27</i>	<i>\$0</i>	<i>\$66</i>	<i>\$66</i>
<i>K-9 Splash</i>	<i>Merit</i>	<i>240</i>	<i>\$543</i>	<i>\$224</i>	<i>\$319</i>
<i>LOAP</i>	<i>Service</i>	<i>1,300</i>	<i>\$0</i>	<i>\$1,192</i>	<i>(\$1,192)</i>
<i>Pitch,Hit, Run</i>	<i>Service</i>	<i>26</i>	<i>\$0</i>	<i>\$66</i>	<i>\$66</i>
<i>Punt,Pass,</i>	<i>Service</i>	<i>100</i>	<i>\$0</i>	<i>\$66</i>	<i>\$66</i>
<i>Start Smart</i>	<i>Specialized</i>	<i>76</i>	<i>\$2,048</i>	<i>\$1,607</i>	<i>\$441</i>
<i>Swim / Dive</i>	<i>Specialized</i>	<i>160</i>	<i>\$20,750</i>	<i>\$26,717</i>	<i>(\$5,967)</i>
<i>Swim Lessons</i>	<i>Specialized</i>	<i>448</i>	<i>\$14,788</i>	<i>\$8,237</i>	<i>\$6,551</i>
<i>Tuesday Tales</i>	<i>Specialized</i>	<i>450</i>	<i>\$1,594</i>	<i>\$1,950</i>	<i>(\$356)</i>
<i>Turkey Trot</i>	<i>Specialized</i>	<i>1,753</i>	<i>\$30,523</i>	<i>\$20,940</i>	<i>\$9,583</i>
<i>Winter Festi-</i>	<i>Service</i>	<i>220</i>	<i>\$0</i>	<i>\$500</i>	<i>(\$500)</i>
<i>Misc.</i>	<i>Merit</i>	<i>20</i>	<i>\$0</i>	<i>\$37</i>	<i>(\$37)</i>
<i>Total</i>	<i>ALL</i>	<i>45,981</i>	<i>\$106,703</i>	<i>\$108,446.00</i>	<i>(\$1,743)</i>

Chesterfield Valley Athletic Complex (CVAC)

The CVAC was used for a total of 205 days, down from 220 days in 2003, constituting over 10,194.75 hours of playing time, up from 9,908.75 hours in 2003. A total of 300,000 spectators visited the CVAC in 2004, which is up from the 275,000 that visited in 2003.

Hours of Use

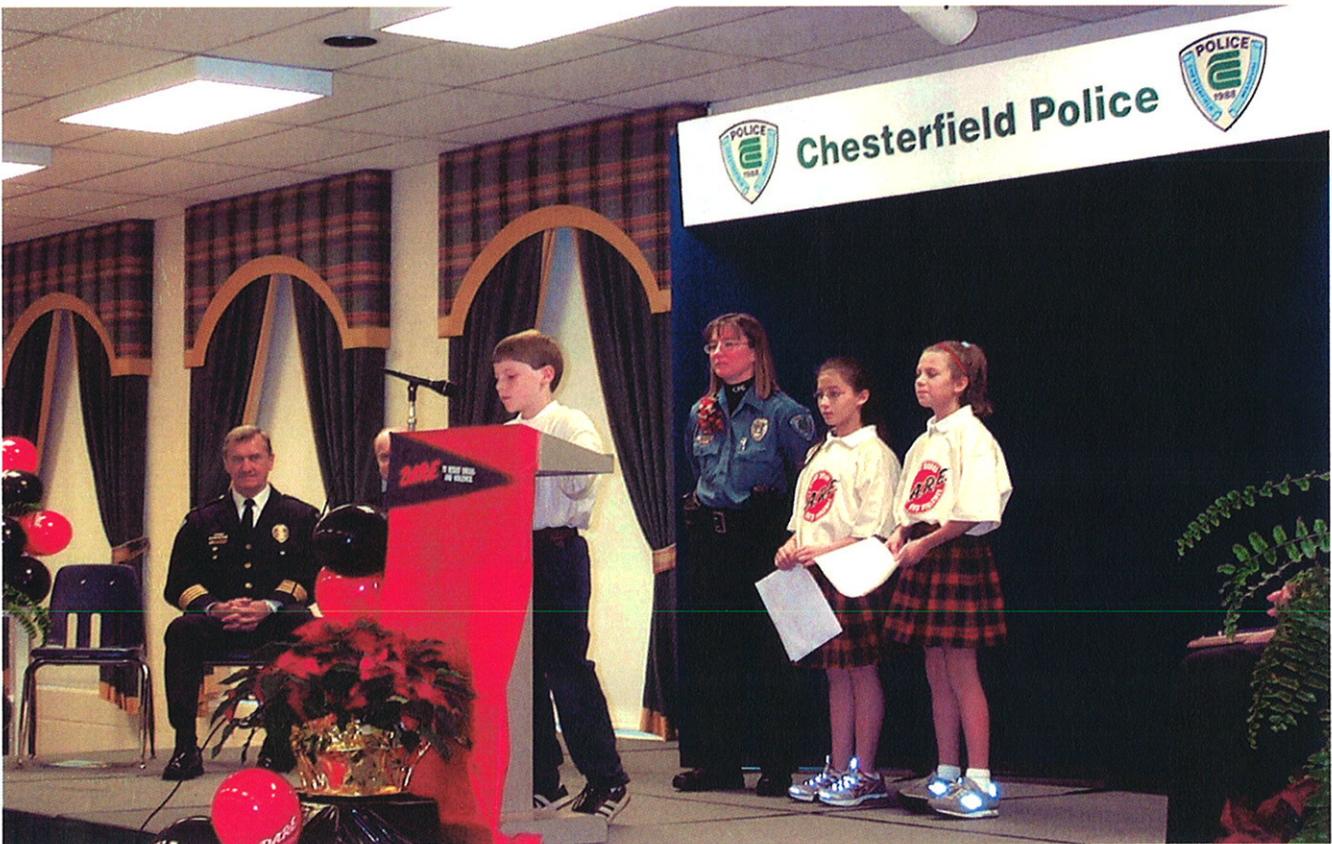
Description	2000 Hours	2001 Hours	2002 Hours	2003 Hours	2004 Hours
CBSA Baseball	1,700	3,869.5	3,890	4,506	5,731
Other Baseball	225	763.5	1,463	1,983.88	1,223.5
Ascension Soccer	1,300	1,457.5	1,778.5	2,009.25	1,868.25
Other Soccer	0	0	695	1,051.62	1,034.5
Camps/ Programs	0	137	282	357.99	337.5
TOTALS	3,225	6,227.5	8,108.5	9,908.75	10,194.75



PARK MAINTENANCE MAN HOURS

TASKS	MAN HOURS
Athletic Field Preparation	7,791
Cleaning Restrooms	714
Playground Inspections	304
Trash	1,460
Cleaning Pavilions	111
Landscape Beds	1,067
Building Maintenance	729
Trees and Shrubs	290
Irrigation	582
Mowing/Trimming	3,270
Turf Maintenance	398
Other	3,393
TOTAL	20,109







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690 Chesterfield Parkway West
Chesterfield, MO 63017-0760
636.537.4000

www.chesterfield.mo.us