City of Chesterfield

MEMORANDUM

TO: Finance and Administration Committee of City Council

FROM: Kelly L. Vaughn, Director of Finance and Administration Kelly

DATE: April 19, 2010

SUBJECT: Finance and Administration Committee Meeting

The next meeting of the Finance and Administration Committee has been scheduled for 5:30 p.m. on Monday, April 26th in Conference Room 202.

The following list of items has been scheduled for discussion at this meeting:

1. Approval of Minutes from March 22, 2010 – Chairperson Randy Logan, Councilmember – Ward III (enclosure)
2. Selection of Vice-Chair – Chairperson Randy Logan, Councilmember – Ward III
3. Selection of Citizen Advisory Committee Liaisons – Chairperson Randy Logan, Councilmember – Ward III
   - Finance & Administration Citizens Advisory Committee
   - Human Rights Commission
   - MIS Citizens Advisory Committee
4. F&A Committee Meeting Schedule for 2010/2011 – Kelly Vaughn, Director of Finance and Administration
5. Proposed 2011 City Council Meeting Schedule – Mike Herring, City Administrator (enclosure)
6. Follow-Up Discussion Regarding Sales Tax Holiday – Ms. Vaughn (enclosure)
7. Discussion Regarding Proposed Distribution of Retirement Forfeiture Funds – Ms. Vaughn (enclosure)
8. Discussion of Possible Policy Change Regarding Retirement Forfeitures – Mr. Herring
9. Recommendation to Terminate Agreement with Network1 Communications – Mr. Herring (enclosure)
10. Financial Update – Ms. Vaughn (enclosure)
11. Economic Update and Outlook – Chairperson Randy Logan, Councilmember – Ward III (enclosure)
12. Adjournment - Chairperson Randy Logan, Councilmember – Ward III

If you have any questions or would like to add any items to this agenda, please let me know as soon as possible.

4/20/10

Notice is hereby given that the Finance and Administration Committee may hold a closed meeting for the purpose of dealing with matters relating to one or more of the following: legal actions, causes of action, litigation or privileged communications between the City's representatives and its attorney (RSMo 610.021(1) 1994); lease purchase or sale of real estate (RSMo 610.021(2) 1994); hiring, firing, disciplining or promoting employees within employee groups (RSMo 610.021(3) 1994); bidding specifications (RSMo 610.021(11) 1994); and/or proprietary technological materials (RSMo 610.021(15) 1994).

PERSONS REQUIRING AN ACCOMMODATION TO ATTEND AND PARTICIPATE IN THE CITY COUNCIL MEETING SHOULD CONTACT CITY CLERK JUDY NAGGIAR AT (636) 537-6716, AT LEAST TWO (2) WORKDAYS PRIOR TO THE MEETING.

cc: Mayor John Nations and City Council
Michael Herring, City Administrator
Department Heads
Rob Heggie, City Attorney
Customer Service Center
Aimee Nassif, Planning Director
Brian McGownd, PW Director/City Engineer
Brian Whittle, Asst. Director Finance & Admin
Andrea Majoros, Finance/Bus. License Svcs Coordinator