MEMORANDUM

TO: Finance and Administration Committee of City Council

FROM: Michael G. Herring, ICMA-CM – City Administrator

DATE: August 13, 2012

SUBJECT: Finance and Administration Committee Meeting

The next meeting of the Finance and Administration Committee has been scheduled for 5:30 p.m. on Monday, August 27th in Conference Room 202.

The following list of items has been scheduled for discussion at this meeting:

1. Approval of Minutes from June 25, 2012 – Chairperson Matt Segal, Councilmember – Ward I (enclosure)
2. Selection of Vice-Chair – Chairperson Matt Segal, Councilmember – Ward I
3. Selection of Committee liaisons:
   a) F&A Citizens Advisory Committee
   b) Human Rights Commission
   c) MIS Citizens Advisory Committee
   d) Chesterfield Arts
4. Review/acceptance of FY2011 Audit and "Comprehensive Annual Financial Report" (CAFR) – Mike Williams, Hochschild, Bloom, & Company and Brian Whittle, Finance Director (enclosure)
5. Recommendation Re: FY2012 Property Tax Rate – Michael G. Herring, City Administrator (enclosure)
6. Adjournment – Chairperson Matt Segal, Councilmember – Ward I

If you have any questions or would like to add any items to this agenda, please let me know as soon as possible.

Notice is hereby given that the Finance and Administration Committee may hold a closed meeting for the purpose of dealing with matters relating to one or more of the following: legal actions, causes of action, litigation or privileged communications between the City's representatives and its attorney (RSMo 610.021(1) 1994); lease purchase or sale of real estate (RSMo 610.021(2) 1994); hiring, firing, disciplining or promoting employees within employee groups (RSMo 610.021(3) 1994); bidding specifications (RSMo 610.021(11) 1994); and/or proprietary technological materials (RSMo 610.021(15) 1994).

PERSONS REQUIRING AN ACCOMMODATION TO ATTEND AND PARTICIPATE IN THE CITY COUNCIL MEETING SHOULD CONTACT CITY CLERK JUDY NAGGIAR AT (636) 537-6716, AT LEAST TWO (2) WORKDAYS PRIOR TO THE MEETING.

cc: Mayor Bruce Geiger and City Council
Michael Herring, City Administrator
Rob Heggie, City Attorney
Customer Service Center
Management Team