



**AGENDA REVIEW MEETING  
CHESTERFIELD CITY COUNCIL  
Monday, June 6, 2016  
5:45PM**

**1. Finance and Administration Committee – Chairperson Bruce DeGroot, Ward IV**

- A. **Bill No's 3076, 3077 and 3078** - Amends Previously-Adopted Ordinances re: City Attorney, Prosecuting Attorney and Municipal Judge (**First Reading**) (Council held until 6/6/16 meeting)
- B. **Bill No. 3082** – Mayors Duties when City is without a City Administrator (**Second Reading**)
- C. **Bill No. 3083** – Duties and Authority of the City Administrator (**Second Reading**)
- D. **Bill No. 3084** – Changes who is required to be notified for liability claims (**Second Reading**)
- E. **Bill No. 3085** – Execution of contractual and legal documents approved by City Council. (**Second Reading**)
- F. **Bill No. 3086** – Scheduling of City Council Meetings (**Second Reading**)
- G. **Bill No. 3087** – Amends the rules of procedure related to roll call votes. (**Second Reading**)
- H. **Bill No. 3088** – Pertains to the appointment of the City Administrator during temporary absences (**Second Reading**)
- I. **Bill No. 3089** – Pertains to the appointment of the City Clerk (**Second Reading**)

**2. Planning and Public Works Committee – Chairperson Dan Hurt, Ward III**

- A. **Bill No. 3092** – Temporary Traffic Control Devices and Signs (**Second Reading**)
- B. **Recommendation** - Transportation Development District Board Designee (**Voice Vote**)
- C. **Recommendation** – St. Luke’s Hospital Northwest Campus Sign Package (**Voice Vote**)
- D. **Bill No. 3094** – Boundary Adjustment for Clarkson Woods Subdivision (**First and Second Readings**)
- E. **Next meeting** – Thursday, June 9 (5:30pm)

**3. Report from the City Administrator – Mike Geisel**

**A. Liquor License Request – Chimi’s Fresh Mex – 60 Four Season Shopping Ctr.**

**B. Bid Results – River Valley Road Closure**

**C. Bid Results – Deicing Materials, Salt Cooperative**

**4. Old Business – Mayor Bob Nation**

**A. Gamble & Schlemeier Contract Extension**

**5. New Business – Mayor Bob Nation**

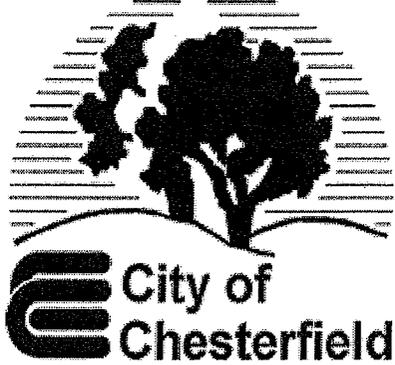
**6. Adjourn –**

**7. Executive Session (Closed meeting) (610.021 (1) and (2))**

**A. Confidential Communication**

**NOTE:** City Council will consider and act upon the matters listed above and such other matters as may be presented at the meeting and determined to be appropriate for discussion at that time.

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**AGENDA**  
**CHESTERFIELD CITY COUNCIL MEETING**  
**Chesterfield City Hall**  
**690 Chesterfield Parkway West**  
**Monday, June 6, 2016**  
**7:00PM**

- I. CALL TO ORDER** – Mayor Bob Nation
- II. PLEDGE OF ALLEGIANCE** – Mayor Bob Nation
- III. MOMENT OF SILENT PRAYER** – Mayor Bob Nation
- IV. ROLL CALL** –City Clerk Vickie Hass
- V. APPROVAL OF MINUTES** – Mayor Bob Nation
  - A. City Council Meeting Minutes** – May 16, 2016
- VI. COMMUNICATIONS AND PETITIONS** – Mayor Bob Nation
  - A. Representative Sue Allen** – Senior Service Award – Mrs. Jane Durrell
- VII. INTRODUCTORY REMARKS** - Mayor Bob Nation
  - A. Monday, June 20, 2016** – Next City Council Meeting
- VIII. APPOINTMENTS** – Mayor Bob Nation

## **IX. COUNCIL COMMITTEE REPORTS**

### **A. Finance and Administration Committee – Chairperson Bruce DeGroot, Ward IV**

1. **Bill No's 3076, 3077 and 3078** - Amends Previously-Adopted Ordinances re: City Attorney, Prosecuting Attorney and Municipal Judge (**First Reading**) (Council held until 6/6/16 meeting)
2. **Bill No. 3082** – Mayors Duties when City is without a City Administrator (**Second Reading**)
3. **Bill No. 3083** – Duties and Authority of the City Administrator (**Second Reading**)
4. **Bill No. 3084** – Changes who is required to be notified for liability claims (**Second Reading**)
5. **Bill No. 3085** – Execution of contractual and legal documents approved by City Council. (**Second Reading**)
6. **Bill No. 3086** – Scheduling of City Council Meetings (**Second Reading**)
7. **Bill No. 3087** – Amends the rules of procedure related to roll call votes. (**Second Reading**)
8. **Bill No. 3088** – Pertains to the appointment of the City Administrator during temporary absences (**Second Reading**)
9. **Bill No. 3089** – Pertains to the appointment of the City Clerk (**Second Reading**)

### **B. Planning and Public Works Committee – Chairperson Dan Hurt, Ward III**

1. **Bill No. 3092** – Temporary Traffic Control Devices and Signs (**Second Reading**)
2. **Recommendation** - Transportation Development District Board Designee (**Voice Vote**)
3. **Recommendation** – St. Luke’s Hospital Northwest Campus Sign Package (**Voice Vote**)
4. **Bill No. 3094** – Boundary Adjustment for Clarkson Woods Subdivision (**First and Second Readings**)
5. **Next meeting** – Thursday, June 9 (5:30pm)

## **X. REPORT FROM THE CITY ADMINISTRATOR – Mike Geisel**

- A. **Liquor License Request** – Chimi’s Fresh Mex – 60 Four Season Shopping Ctr.
- B. **Bid Results** – River Valley Road Closure
- C. **Bid Results** – Deicing Materials, Salt Cooperative

**XI. OLD BUSINESS – Mayor Bob Nation**

**A. Gamble & Schlemeier Contract Extension**

**XII. NEW BUSINESS – Mayor Bob Nation**

**XIII. LEGISLATION**

- A. BILL NO. 3076 – AN ORDINANCE REPEALING ORDINANCE NO. 6 RELATING TO THE APPOINTMENT OF OFFICERS OF THE CITY, AND ENACTING NEW, AMENDED ORDINANCE PROVISIONS IN ITS PLACE, ADDING THE OFFICE OF CITY PROSECUTOR AND PERMITTING THE APPOINTMENT OF SPECIAL COUNSEL FOR THE CITY. (FIRST READING; FINANCE AND ADMINISTRATION COMMITTEE RECOMMENDS APPROVAL)**
- B. BILL NO. 3077 – AN ORDINANCE REPEALING ORDINANCE NO. 17, RELATING TO THE LAW DEPARTMENT OF THE CITY, AND ENACTING NEW, AMENDED ORDINANCE PROVISIONS IN ITS PLACE, INCLUDING PROVISION ESTABLISHING THE QUALIFICATIONS FOR THE OFFICES OF CITY ATTORNEY AND CITY PROSECUTOR AND SPECIFYING THEIR FUNCTIONS. (FIRST READING; FINANCE AND ADMINISTRATION COMMITTEE RECOMMENDS APPROVAL)**
- C. BILL NO 3078 – AN ORDINANCE REPEALING ORDINANCE NO. 93 RELATING TO THE MUNICIPAL COURT OF THE CITY OF CHESTERFIELD, AND ENACTING NEW AMENDED ORDINANCE PROVISIONS IN TIS PLACE, INCLUDING PROVISIONS ESTABLISHING THE QUALIFICATIONS OF THE OFFICE OF MUNICIPAL JUDGE. (FIRST READING; FINANCE AND ADMINISTRATION COMMITTEE RECOMMENDS APPROVAL)**
- D. BILL NO. 3082 - AN ORDINANCE AMENDING ORDINANCE 7 PERTAINING TO THE MAYOR’S OBLIGATION TO PERFORM THE CITY ADMINISTRATOR’S DUTIES. (SECOND READING; FINANCE AND ADMINISTRATION COMMITTEE RECOMMENDS APPROVAL)**
- E. BILL NO. 3083 - AN ORDINANCE AMENDING ORDINANCE 8 AND SECTIONS 2-74, 2-80 OF THE CITY CODE PERTAINING TO THE CITY ADMINISTRATOR’S DUTIES AND AUTHORITY. (SECOND READING; FINANCE AND ADMINISTRATION COMMITTEE RECOMMENDS APPROVAL)**
- F. BILL NO. 3084 - AN ORDINANCE AMENDING ORDINANCE 505 AND SECTION 2-5 OF THE CITY CODE PERTAINING TO NOTICE OF LIABILITY CLAIMS. (SECOND READING; FINANCE AND ADMINISTRATION COMMITTEE RECOMMENDS APPROVAL)**

- G. **BILL NO. 3085** - AN ORDINANCE AMENDING ORDINANCE 11 AND SECTION 2-29 OF THE CITY CODE PERTAINING TO DUTIES AND POWERS OF THE MAYOR AND CITY COUNCIL. **(SECOND READING; FINANCE AND ADMINISTRATION COMMITTEE RECOMMENDS APPROVAL)**
- H. **BILL NO. 3086** - AN ORDINANCE AMENDING ORDINANCE 12, ORDINANCE 528 AND SECTION 2-47 OF THE CITY CODE PERTAINING TO SCHEDULING OF REGULAR MEETINGS OF CITY COUNCIL. **(SECOND READING; FINANCE AND ADMINISTRATION COMMITTEE RECOMMENDS APPROVAL)**
- I. **BILL NO. 3087** - AN ORDINANCE AMENDING ORDINANCE 12 AND SECTION 2-50 OF THE CITY CODE PERTAINING TO RULES OF PROCEDURE FOR THE MAYOR AND CITY COUNCIL. **(SECOND READING; FINANCE AND ADMINISTRATION COMMITTEE RECOMMENDS APPROVAL)**
- J. **BILL NO. 3088** - AN ORDINANCE AMENDING ORDINANCE 8 AND SECTION 2-82 OF THE CITY CODE PERTAINING TO THE APPOINTMENT OF THE CITY ADMINISTRATOR DURING TEMPORARY ABSENCES. **(SECOND READING)**
- K. **BILL NO. 3089** - AN ORDINANCE AMENDING SECTION 2-91 OF THE CITY CODE PERTAINING TO THE APPOINTMENT OF THE CITY CLERK. **(SECOND READING)**
- L. **BILL NO. 3092** – REPEALS AND REPLACES SECTION 300.130 AUTHORITY TO INSTALL TRAFFIC CONTROL DEVICES WITHIN THE CITY OF CHESTERFIELD CODE OF ORDINANCES. **(SECOND READING; PLANNING AND PUBLIC WORKS COMMITTEE RECOMMENDS APPROVAL)**
- M. **BILL NO. 3094** - PROVIDES FOR THE APPROVAL OF A BOUNDARY ADJUSTMENT PLAT FOR THE CLARKSON WOODS DEVELOPMENT, LOT 4 and LOT 5, FOR A 1.201 ACRE TRACT OF LAND ZONED “R-2” RESIDENCE DISTRICT LOCATED EAST OF THE INTERSECTION AT CLARKSON ROAD AND PARK FOREST DRIVE. **(FIRST AND SECOND READINGS; DEPARTMENT OF PUBLIC SERVICES RECOMMENDS APPROVAL)**

#### **XIV. LEGISLATION – PLANNING COMMISSION**

#### **XV. ADJOURNMENT**

**NOTE:** City Council will consider and act upon the matters listed above and such other matters as may be presented at the meeting and determined to be appropriate for discussion at that time.

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**AGENDA REVIEW – Monday, June 6 – 5:45PM**

An AGENDA REVIEW meeting has been scheduled to start at **5:45pm**, on **Monday, June 6, 2016**. Please let me know, ASAP, if you will be unable to attend this meeting.



## RECORD OF PROCEEDING

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### MEETING OF THE CITY COUNCIL OF THE CITY OF CHESTERFIELD AT 690 CHESTERFIELD PARKWAY WEST

**MAY 16, 2016**

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The meeting was called to order at 7 p.m.

Mayor Bob Nation led everyone in the Pledge of Allegiance and followed with a moment of silent prayer.

A roll call was taken with the following results:

PRESENT

ABSENT

Mayor Bob Nation  
Councilmember Barry Flachsbart  
Councilmember Barbara McGuinness  
Councilmember Bridget Nations  
Councilmember Guy Tilman  
Councilmember Dan Hurt  
Councilmember Randy Logan  
Councilmember Tom DeCampi  
Councilmember Bruce DeGroot

APPROVAL OF MINUTES

The minutes of the May 9, 2016 Special City Council meeting were submitted for approval. Councilmember Logan made a motion, seconded by Councilmember Nations, to approve the Special City Council minutes. A voice vote was taken with a unanimous affirmative result and the motion was declared passed.

## **COMMUNICATIONS AND PETITIONS**

Mayor Nation presented a Proclamation to Mrs. Cynthia Fleck, who was crowned with the Mrs. Chesterfield, United States title and Mrs. Missouri USA Universal title. Mrs. Fleck is currently preparing for the Mrs. USA Universal Pageant in Reno, Nevada.

Former Mayor Bruce Geiger, 14787 Greenloch Court, spoke in support of proceeding with construction of the Veteran's Honor Park.

Ms. Jan Misuraca, 1414 Sycamore Manor, spoke in support of proceeding with construction of the Veteran's Honor Park. She pledged to continue her fund raising efforts.

Mr. Lee Wall, 14759 Plumas, spoke in support of proceeding with construction of the Veteran's Honor Park.

Mr. Randy Lipton, 7211 Delmar, St. Louis, stated he was available to answer questions related to the recommendation to approve a Site Development Plan for Spirit Energy, LLC (Starbucks).

Mr. Mike Voriverk, 11402 Gravois, St. Louis, stated he was available to answer questions related to the recommendation to approve a Site Development Plan for Spirit Energy, LLC (Starbucks).

Mr. Michael Clithero, Lathrop & Gage, 7701 Forsyth, St. Louis, stated he was available to answer questions related to the recommendation to approve a Site Development Plan for Spirit Energy, LLC (Starbucks).

Ms. Rebecca Chamberlin, 15698 Ranch Road, Wright City, stated she was available to answer questions related to the recommendation to approve a Site Development Plan for Spirit Energy, LLC (Starbucks).

Mr. Mark Kraus, 2796 Autumn Run Court, Wildwood, introduced himself as President of the Chesterfield Hockey Association. He thanked Councilmembers in advance for their consideration of a proposed facility to replace the Hardee's Iceplex.

Mr. Tom Kaiman, 7 Baxter Lane, spoke in support of the proposed facility to replace the Hardee's Iceplex.

Ms. Julie Nolfo, 11819 Lillian Avenue, St. Louis, stated she was available to answer questions related to traffic as it pertains to the recommendation to approve a Site Development Plan for Spirit Energy, LLC (Starbucks).

Mr. Richard Robinson, 3405 Hawthorne Blvd., St. Louis, stated he was available to answer questions related to the recommendation to approve a Site Development Plan for Spirit Energy, LLC (Starbucks).

Mr. Gary Cunningham, 1602 Timberlake Manor Pkwy., commended the Mayor and Council for opting to initiate a full search for City Administrator. He also asked Council to consider taking their time with the ordinance review project, to review and analyze the proposed revisions, being sure changes are consistent with all related areas.

### **INTRODUCTORY REMARKS**

Councilmember Flachsbart made a motion, seconded by Councilmember Logan, to suspend the rules and insert Item 10D – Bid Results – Veteran’s Honor Park. A voice vote was taken with a unanimous affirmative result and the motion was declared passed.

Mr. Geisel reported that the Veteran’s Honor Park Committee has conducted considerable fund raising, the City has provided matching funds, and the City was successful in obtaining a \$525,000 grant from the Municipal Parks Commission in 2016. The Planning and Public Works Committee has unanimously recommended that City Council authorize construction of the entire Veteran’s Honor Park Project and authorize an additional transfer from General Fund – Fund Reserves, over and above the 40% reserve policy threshold, in the amount of \$693,000. Based upon review of information provided by Public Works Director/City Engineer Jim Eckrich, Mr. Geisel joined with him in recommending award of a contract to Volk Construction for the construction of the Veteran’s Honor Park in an amount not to exceed \$1,950,000, which includes the low bid (\$1,857,000) and a modest contingency. The Veteran’s Honor Park Committee has committed to continue their fund raising activities to offset and reimburse the City to the greatest extent possible. Councilmember Flachsbart made a motion, seconded by Councilmember McGuinness, to approve this recommendation and transfer \$693,000 from General Fund – Fund Reserves. A voice vote was taken with a unanimous affirmative result and the motion was declared passed.

Mayor Nation announced the Missouri Legislature has passed two different bills that are supportive of the City’s sales tax legislation. We anticipate the Governor’s signature on this legislation that says Chesterfield, and six other cities, that have been giving up more than fifty percent of the sales tax generated within their municipal boundaries, will be able to keep a minimum of fifty percent of this sales tax, going forward. This is subject to a hold harmless clause that says any other pool city, including St. Louis County, will not receive anything less than what they received from the pool in 2014. Mayor Nation stated that this is a small step in the right direction; however, it is a significant event given that this is the first change to the sales tax legislation statute since 1993. Mayor Nation expressed his gratitude to Senator Dave Schatz, Representative Mike Leara, Representative Sue Allen and Jeff Brooks, Lobbyist with Gamble & Schlemeier. He also expressed thanks to Councilmembers who have supported this effort for the past few years and Director of Finance Craig White.

Mayor Nation announced that the next meeting of City Council has been scheduled for Monday, June 6, at 7 p.m.

## **APPOINTMENTS**

There were no appointments.

## **COUNCIL COMMITTEE REPORTS**

### **Finance and Administration Committee**

Councilmember Bruce DeGroot, Chairperson of the Finance and Administration Committee, deferred to Councilmember Flachsbart who was the prior Chair of this committee. Councilmember Flachsbart made a motion, seconded by Councilmember DeGroot, to hold Bill No's 3082 through 3089 until the June 6 City Council meeting to provide time for further review by Interim City Attorney Chris Graville. These bills reflect attempts to clarify some items that were incorrectly changed during the codification process which took place in 1990. A voice vote was taken with a unanimous affirmative result and the motion was declared passed.

### **Planning/Public Works Committee**

Councilmember Dan Hurt, Chairperson of the Planning/Public Works Committee, reported that Bill No. 3075 (P.Z. 13-2015, Chesterfield Valley Square [Burgundy Arrow, LLC]) will be considered for adoption under the "Legislation – Planning Commission" portion of the agenda.

Councilmember Hurt reported that Bill No. 3079 (Restricts Parking on River Valley Dr.) will be considered for adoption under the "Legislation" portion of the agenda.

Councilmember Hurt made a motion, seconded by Councilmember Flachsbart, to amend the motion to approve a Site Development Plan for Spirit Energy, LLC (Starbucks) to include a clause that if the property owner should receive approval for cross-access, they will be responsible for the subsequent closing of the current access points at no cost to the City. A voice vote was taken with a unanimous affirmative result and the motion was declared passed.

Councilmember McGuinness made a motion, seconded by Councilmember Flachsbart, to further amend the motion to approve a Site Development Plan for Spirit Energy, LLC (Starbucks) to include the addition of two internal stop signs at the Olive exit and the Woods Mill exit, in accordance with the Manual on Uniform Traffic Control Devices. A voice vote was taken with a unanimous affirmative result and the motion was declared passed.

Councilmember Hurt made a motion, seconded by Councilmember Nations, to approve a Site Development Plan, as amended, for Spirit Energy, LLC (Starbucks). A roll call vote was taken with the following results: Ayes – Logan, Nations, McGuinness, DeCampi, Hurt and Tilman. Nays – DeGroot and Flachsbart. Whereupon Mayor Nation declared the motion passed.

Councilmember McGuinness made a motion, seconded by Councilmember Flachsbart, to amend the motion to approve a Site Development Plan for Harmony Seven to include language requiring siding be placed no more than twelve inches above grade unless required by St. Louis County. The language should also require exposed concrete between the grade and the siding be painted the same color as the siding. A voice vote was taken with a unanimous affirmative result and the motion was declared passed.

Councilmember Hurt made a motion, seconded by Councilmember Flachsbart, to approve a Site Development Plan, as amended, for Harmony Seven. A voice vote was taken with a unanimous affirmative result and the motion was declared passed.

Councilmember Hurt reported that Bill No. 3092 (Temporary Traffic Control Devices and Signs) will be read for the first time under the "Legislation" portion of the agenda.

Councilmember Hurt reported that Bill No. 3093 (Wild Horse Heights Lots 2 & 3) is scheduled for both first and second reading approval under the "Legislation" portion of the agenda.

Councilmember Hurt announced that the next meeting of this Committee has been scheduled for Thursday, May 19, at 5:30 p.m.

### **REPORT FROM THE CITY ADMINISTRATOR**

Acting City Administrator Mike Geisel reported that Stack House, located at 14156 Olive Blvd. (formerly Miller's Crossing), has requested a new liquor license, to sell all kinds of liquor by the drink and Sunday sales. Mr. Geisel reported that, per City policy, this application has been reviewed and is now recommended for approval by both the Planning/Public Services Division and Police Department. Councilmember DeGroot made a motion, seconded by Councilmember Nations, to approve issuance of a new liquor license to Stack House. A voice vote was taken with a unanimous affirmative result and the motion was declared passed.

Mr. Geisel reported that Staff had received bids for a contract for the construction of the River Valley Drive Road Closure. This recommendation was originally on the March 21 agenda, but was held due to concerns regarding the ability of the River Bend Trustees to convey the property rights associated with this project. Staff continues to work with Interim City Attorney Chris Graville relative to these issues and recommends that this bid approval continue to be held until the June 6 City Council meeting. Councilmember Flachsbart made a motion, seconded by Councilmember McGuinness, to hold the River Valley Road Closure bid results until the June 6 City Council meeting. A voice vote was taken with a unanimous affirmative result and the motion was declared passed.

Mr. Geisel reported that Staff is recommending award of a contract for Slab Replacement Project – B. Based upon review of information provided by Public Works Director/City Engineer Jim Eckrich, Mr. Geisel joined with him in recommending award of a contract

to L. Keeley Construction, in an amount not to exceed \$100,650. This project is funded through the Capital Projects Sales Tax fund and is fully budgeted for 2016.

Councilmember Logan made a motion, seconded by Councilmember Nations, to approve this recommendation. A voice vote was taken with a unanimous affirmative result and the motion was declared passed.

Bid Results – Veteran’s Honor Park was addressed during the “Introductory Remarks” portion of the agenda.

### **OLD BUSINESS**

Mr. Geisel stepped out of the meeting and Chief Ray Johnson took his place on the dais. Interim City Attorney Chris Graville made a brief statement about the integrity of the method to hire a search firm to conduct the City Administrator search, stating that Mr. Geisel has had no involvement in the process.

Interim City Attorney Chris Graville gave a brief summary of the proposed contract to hire The Novak Consulting Group to conduct the City Administrator search. Councilmember DeGroot made a motion, seconded by Councilmember McGuinness, to award a professional services contract to The Novak Consulting Group for City Administrator Search in an amount not to exceed \$24,900. Points of contact will be Chief Ray Johnson, Management Analyst James Mello Jr. and Interim City Attorney Chris Graville. A voice vote was taken with a unanimous affirmative result and the motion was declared passed.

### **NEW BUSINESS**

Mayor Nation informed Councilmembers that the contract with Jeff Brooks, Lobbyist with Gamble & Schlemeier, expires at the end of this month. Council will need to consider extending the existing contract or have another contract written to enable Mr. Brooks to continue working on the City’s behalf until the sales tax legislation is signed.

### **LEGISLATION**

**BILL NO. 3079      AMENDS SCHEDULE IX PARKING RESTRICTIONS OF SECTION 300 OF THE CITY OF CHESTERFIELD CODE OF ORDINANCES BY ADDING PROVISIONS THERETO TO RESTRICT PARKING ON RIVER VALLEY DRIVE (SECOND READING) (DEPARTMENT OF PUBLIC SERVICES RECOMMENDS APPROVAL)**

Councilmember Hurt made a motion, seconded by Councilmember Flachsbart, for the second reading of Bill No. 3079. A voice vote was taken with a unanimous affirmative result and the motion was declared passed. Bill No. 3079 was read for the second time. A roll call vote was taken for the passage and approval of Bill No. 3079 with the following results: Ayes – Logan, Tilman, Nations, DeCampi, Flachsbart, DeGroot,

McGuinness and Hurt. Nays – None. Whereupon Mayor Nation declared Bill No. 3079 approved, passed it and it became **ORDINANCE NO. 2892.**

**BILL NO. 3092 REPEALS AND REPLACES SECTION 300.130 AUTHORITY TO INSTALL TRAFFIC CONTROL DEVICES WITHIN THE CITY OF CHESTERFIELD CODE OF ORDINANCES (FIRST READING; PLANNING AND PUBLIC WORKS COMMITTEE RECOMMENDS APPROVAL)**

Councilmember Hurt made a motion, seconded by Councilmember Flachsbart, for the first reading of Bill No. 3092. A voice vote was taken with a unanimous affirmative result and the motion was declared passed. Bill No. 3092 was read for the first time.

**BILL NO. 3093 PROVIDES FOR THE APPROVAL OF A BOUNDARY ADJUSTMENT PLAT FOR LOT 2 AND ADJUSTED LOT 3 OF WILD HORSE HEIGHTS ZONED "NU" NON-URBAN DISTRICT TO MODIFY THE SIDE PROPERTY LINE BETWEEN 234 AND 242 FICK FARM RD (18W310278 AND 18W320189) (FIRST AND SECOND READINGS; DEPARTMENT OF PUBLIC SERVICES RECOMMENDS APPROVAL)**

Councilmember Hurt made a motion, seconded by Councilmember Flachsbart, for the first reading of Bill No. 3093. A voice vote was taken with a unanimous affirmative result and the motion was declared passed. Bill No. 3093 was read for the first time.

Councilmember Hurt made a motion, seconded by Councilmember Flachsbart, for the second reading of Bill No. 3093. A voice vote was taken with a unanimous affirmative result and the motion was declared passed. Bill No. 3093 was read for the second time. A roll call vote was taken for the passage and approval of Bill No. 3093 with the following results: Ayes – McGuinness, DeCampi, Flachsbart, DeGroot, Logan, Hurt, Nations and Tilman. Nays – None. Whereupon Mayor Nation declared Bill No. 3093 approved, passed it and it became **ORDINANCE NO. 2894.**

#### **LEGISLATION – PLANNING COMMISSION**

**BILL NO. 3075 AMENDS THE UNIFIED DEVELOPMENT CODE OF THE CITY OF CHESTERFIELD BY CHANGING THE BOUNDARIES OF A "PI" PLANNED INDUSTRIAL DISTRICT TO A "PC" PLANNED COMMERCIAL DISTRICT FOR A 6.07 ACRE TRACT OF LAND LOCATED ON THE SOUTH SIDE OF CHESTERFIELD AIRPORT ROAD WEST OF ITS INTERSECTION WITH PUBLIC WORKS DRIVE (P.Z. 13-2015, CHESTERFIELD VALLEY SQUARE (BURGUNDY ARROW, LLC) (17U230320) (SECOND READING; PLANNING COMMISSION RECOMMENDS APPROVAL)**

Councilmember Hurt made a motion, seconded by Councilmember DeGroot, for the second reading of Bill No. 3075. A voice vote was taken with a unanimous affirmative result and the motion was declared passed. Bill No. 3075 was read for the second time. A roll call vote was taken for the passage and approval of Bill No. 3075 with the following results: Ayes – DeCampi, DeGroot, Tilman and Nations. Nays – Hurt, Flachsbart, McGuinness and Logan. Whereupon Mayor Nation voted “Aye” to break the tie and declared Bill No. 3075 approved, passed it and it became **ORDINANCE NO. 2893**.

**ADJOURNMENT**

There being no further business to discuss, Mayor Nation adjourned the meeting at 8:19 p.m.

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Mayor Bob Nation

**ATTEST:**

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Vickie J. Hass, City Clerk

**UPCOMING MEETINGS/EVENTS**

**Monday, June 6**

Finance & Administration Committee (5:30pm)

**Thursday, June 9**

Planning & Public Works Committee (5:30pm)

**Wednesday, June 15**

Planning Commission (7pm)

**Saturday, June 18**

Summer Concert - Silver Bullet STL (Bob Seger)  
(7:30pm-Amphitheater)

**Monday, June 20**

Next City Council meeting (7pm)

**Monday, June 27**

**HAPPY BIRTHDAY TO DIRECTOR OF FINANCE CRAIG  
WHITE!**

## **RECOMMENDATIONS – PLANNING/PUBLIC WORKS (P/PW) COMMITTEE**

As detailed within the enclosed MINUTES, prepared by Planning and Development Services Director Aimee Nassif, the Planning and Public Works (PPW) Committee met on Thursday, May 19, 2016. The following is a list of the items discussed, by this Committee, which will be discussed in greater detail, at Monday's meeting:

### **IIIA. Power of Review: St. Luke's Hospital Northwest Campus Sign Package**

### **III B. Transportation Development District Board Designee**

The following item is scheduled for SECOND READING APPROVAL, at Monday's meeting:

---- **Bill No. 3092** – Temporary Traffic Control Devices (**SECOND READING**)

The following item is scheduled for FIRST AND SECOND READING APPROVAL, at Monday's meeting:

---- **Bill No. 3094** – Boundary Adjustment Plat for Clarkson Woods Subdivision (**FIRST SECOND READING**)

\* As a reminder, plats are reviewed by the Department of Public Services for compliance and are forwarded directly to City Council for legislative action.

As always, if you have any questions, please contact Councilmember Dan Hurt, Chairperson, any other member of this Committee, Ms. Nassif or me, prior to Monday's meeting.

# MEMORANDUM

TO: Mike Geisel, Acting Co-City Administrator  
FROM: Aimee Nassif, Planning & Development Services Director  
SUBJECT: Planning & Public Works Committee Meeting Summary  
Thursday, May 19, 2016



A meeting of the Planning and Public Works Committee of the Chesterfield City Council was held on Thursday, May 19, 2016 in Conference Room 101.

In attendance were: **Chair Dan Hurt** (Ward III), **Councilmember Barbara McGuinness** (Ward I), and **Councilmember Bruce DeGroot** (Ward IV).

Also in attendance were: Planning Commission Chair Stanley Proctor; Wendy Geckeler, Planning Commission Member; Merrell Hansen, Planning Commission Member; Mike Geisel, Acting Co-City Administrator/Director of Public Services; Aimee Nassif, Planning & Development Services Director; Jessica Henry, Project Planner; and Kathy Juergens, Recording Secretary.

The meeting was called to order at 5:30 p.m.

## I. APPROVAL OF MEETING SUMMARY

### A. Approval of the May 5, 2016 Committee Meeting Summary

Planning Commission Chair Stanley Proctor pointed out that his name was misspelled on Page 4 of the meeting minutes under the Planning Commission Report.

**Councilmember McGuinness made a motion to approve the Meeting Summary of May 5, 2016 with the above noted correction.** The motion was seconded by **Councilmember DeGroot** and **passed** by a voice vote of 3-0.

## II. OLD BUSINESS - None

The Committee agreed to discuss Item B under New Business first.

## III. NEW BUSINESS

### B. Transportation Development District Board Designee

#### **STAFF REPORT**

**Mike Geisel**, Acting Co-City Administrator, stated there are two Transportation Development Districts (TDD) that meet quarterly: The Chesterfield Valley Transportation District and the North Outer 40 Transportation Development District. Former City Administrator Michael Herring was the designee for both Districts and **Mr. Geisel** stated that he is currently the Executive Director of

the Chesterfield Valley TDD. A new individual must be designated to assume Mr. Herring's prior seat on the two TDDs. Mr. Geisel asked Council to consider designating himself for the replacement and further stated that Council has the ability to identify a different representative at any time.

**Councilmember DeGroot made a motion to designate Mike Geisel to serve as the City's representative on both the Chesterfield Valley Transportation Development District and the North Outer 40 Transportation Development District. The motion was seconded by Councilmember McGuinness and passed by a voice vote of 3-0.**

Chair Hurt recommended that Mr. Jim Eckrich, Public Works Director/City Engineer, accompany Mr. Geisel to future TDD meetings in order to familiarize himself with the proceedings.

**[Please see the attached report prepared by Mike Geisel, Director of Public Services for additional information on the Transportation Development District Board Designee.]**

- A. POWER OF REVIEW: St Luke's Hospital Northwest Campus, Sign Package:** A request for a Sign Package to establish sign criteria for the St. Luke's Hospital Northwest Campus development located northwest of the intersection of South Woods Mill Road and Brookings Park Drive.

### **STAFF REPORT**

Jessica Henry, Project Planner, stated the request is for a sign package for the St. Luke's Hospital Northwest Campus, which is a 38.28 acre campus with two existing buildings known as Building A and the Resource Center. The building currently under construction, Building B, is actually attached to the existing Building A and is therefore considered a single building under the Unified Development Code (UDC). In order to distinguish the two buildings, the Applicant is requesting to have signage on both buildings, as well as several directional signs throughout the site.

Ms. Henry gave a PowerPoint presentation depicting the existing signage and proposed signage for the site and discussed the following types of signage:

### **Attached Wall Signage**

The Applicant proposes the following:

- Two signs for Building B: St. Luke's Outpatient Center Building B.
- The two existing signs on Building A will have an additional line of text denoting "Building A."
- Two "informational" wall signs are proposed at the main entry to each building.
- One future donor wall sign is proposed for Building B.

The additional line of text on Building A signs will increase the total size to 383 sq. ft. which exceeds the maximum outline area of 300 sq. ft. permitted under the UDC. However, proportionally, this is only approximately 2% of the building façade, which is significantly less than the typical sign allowance of 5% of a building elevation.

### **Monument Signage**

There are two existing monument signs on the campus. The Applicant is proposing an additional sign at the intersection of St. Luke's Center Drive and South Woods Mill Road. This sign would identify the entrance drive to the new Building B and would match the other two large monument signs on the site which were approved by the City Council in 2007.

### **Directional Signage**

The applicant is proposing six new 4 ft. directional signs for the site. The UDC allows directional signs to be up to 6 ft. tall and does not limit the number of directional signs allowed for a site.

### **Temporary Signage**

The Applicant is proposing multiple temporary construction signs that will be removed as the project progresses. These proposed signs are already present on the active construction site and they are not illuminated.

### **Other Signage**

All other requested signage that is not specifically called out in the Sign Package will be as allowed as per UDC regulations.

### **Discussion**

Councilmember DeGroot asked what type of patient would be utilizing the facility. The Applicant, Don Miller of St. Luke's Hospital, stated it will be an outpatient facility serving people of all ages and disabilities. When asked about the purpose of the signage, the Applicant stated signage is largely directional and the building signs are for identification purposes.

Councilmember McGuinness introduced residents Donald and Mary Ann Mueth who have expressed concern about the proposed signage.

Mr. Don Mueth, 177 Cedar Bridge Court, stated they live directly east of the new building in Ladue Farm Estates.

Mr. Mueth then stated that the architectural drawings did not depict the true size of the new structure. In previous illustrations, it appeared that Building B and the existing Building A were the same size. In reality, the new building appears larger, taller and closer to 141 than the existing building. As such, it rises above the tree line and is visible from every aspect throughout the subdivision.

Mr. Mueth stated that he realizes there is nothing that can be done about the building now, however, he is concerned about the lighted signage on top of Building B. If the current construction lighting is any indication of what the new lighted signs will be like, the residents "will have to wear sunglasses as they exit their homes in the evening". He believes that the drawings understate the signage just as the drawings understated the building size. He has concerns that any lighted sign at the top of this new structure is going to be "loud, distracting and disruptive for their subdivision and will continue to degrade the natural beauty of the neighborhood".

He pointed out that there is already a large lighted sign marking the campus on both sides of 141 and believes that most people will not be looking to the top of an 80 ft. tall building for directions. He stated that appropriate signage, at eye level, directing patients to Building A or Building B should be enough because once patients turn into the campus, they will only see eye-level signage. He feels that the only purpose for putting a sign up at the top of Building B and increasing the signage on Building A is for marketing purposes, essentially turning buildings into billboards.

Mr. Mueth pleaded with the Committee and Applicant to not allow “another giant, lighted sign on top of the new giant building and to consider the surrounding residents who are forced to live with these structures 24 hours a day, 7 days a week”.

Ms. Henry again explained the location of the existing and proposed building signage. Chair Hurt confirmed that Mr. Mueth’s main concern is with illumination of the two proposed signs on Building B.

A discussion took place regarding the perception that Building B is larger than Building A due to a difference in grade. The Applicant clarified that Building B is identical in height to Building A and is two-thirds the size of the existing building. Mr. Mueth pointed out that Building A is set back and is turned perpendicular to the road so it is not as visible as Building B.

In response to Councilmember DeGroot’s question, Planning Commission Chair Stanley Proctor replied that Mr. and Mrs. Mueth were not in attendance at the Planning Commission meeting nor were any other residents present. He stated the Planning Commission unanimously approved the sign package.

In response to concerns regarding the construction lighting currently present on site, Mr. Geisel stated the current construction lighting is more intense lighting and should not be compared to the proposed lighting because construction lighting is not shielded nor internally lit.

There was further discussion regarding the intended purpose of signage for Building B, illumination of the signage, facility usage, and possible solutions to alleviate Mr. Mueth’s concerns. As a compromise, Councilmember McGuinness suggested recommending the sign package without illumination of the two proposed signs on top of Building B.

**Councilmember McGuinness made a motion to forward St. Luke’s Hospital Northwest Campus Sign Package, without illumination of the signage at the top of Building B, to City Council with a recommendation to approve. The motion was seconded by Councilmember DeGroot and passed by a voice vote of 3-0.**

Councilmembers DeGroot and McGuinness suggested that Mr. and Mrs. Mueth be present at the June 6, 2016 City Council meeting, as well as other residents from the area, to voice their concerns.

**[Please see the attached report prepared by Aimee Nassif, Planning and Development Services Director, for additional information on St. Luke’s Hospital Northwest Campus Sign Package.]**

#### **IV. PROJECT UPDATES**

Ms. Aimee Nassif, Planning and Development Services provided the following Project Updates:

##### **Ward 1:**

- Warwick on White Road – Zoned R2. Site Plan for 10 new homes is under review.
- Friendship Village – Conditional Use Permit to increase number of Independent Living & Nursing units, and increase height. Public Hearing was held January 25, 2016. Review continuing with Staff and preparation of CUP

- Monsanto Chesterfield Campus - Zoning map amendment to the "UC" District. Public Hearing was August 10, 2015. Staff is currently working with the applicant, MoDOT and St. Louis County on necessary language for the Attachment A.

**Ward 2:**

- I-Fly - Proposed at 595 Chesterfield Center. Site Development Plan currently under review with Staff.
- 40 West Luxury Living-KU Development w/Mills Properties - Change of zoning to R-6 (14.2 acres). Public Hearing scheduled for May 23, 2016. This is a straight zoning with no Preliminary Plan or Attachment A required. (See "**Discussion**" below for more information)

**Ward 4:**

- Brew Hub - On hold per Applicant's request.
- Arbors at Wilmas Farm, a McBride development - Zoned for 47 single family lots on 50 acres. Site Development Plan under review with Staff.

**Other development projects under review at various stages (including construction inspection) include, but are not limited to:**

**Ward 1:**

- Brattle Hill improvement plans
- Monsanto
- Spirit Energy – Starbucks SDP
- St Luke's Hospital sign package
- Willows at Brooking Park amended SDP
- Panera Bread-Four Seasons
- 116 S Greentrails

**Ward 2:**

- Highland on Conway improvement plans/construction inspection
- Bonhomme Presbyterian Church amended site plan
- The Grove in Chesterfield Village
- JCCA amended site plan
- Kraus Farm Center improvement plans
- 40 West Luxury Living

**Ward 3:**

- Schoettler Grove construction inspection & amended elevations

**Ward 4:**

- Holiday Inn Express
- Long Road Crossing Ameren Substation
- Bur Oaks improvement plans
- Johnny Y Properties ordinance amendment
- Gander Mountain amended light plan
- Edison Express amended SDSP & grading
- Autozone - SDCP and SDSP
- Arbors at Kehrs Mill

- Kemp Auto Museum ordinance amendment
- Chesterfield Airport Service
- Courtyard by Marriott

## **Discussion**

### 40 West Luxury Living

Ms. Nassif reported that Staff has received 400 letters of support and 18 letters in opposition for this proposed development. The Comprehensive Plan designates the area to be residential, multi-family. The current zoning districts in the area are R2, R1, and Non-Urban.

Chair Hurt gave background information on the area noting that when the City was first being planned, it was anticipated that most of the area surrounding the proposed 40 West Luxury Living site would be commercial buildings with a phased situation to multi-family. Since that time, residential development has taken place in the area so there may be discussions about density of the proposed site. Chair Hurt noted that the developer is following the Master Plan and asking for only one access on the Outer Road, which has MoDOT's approval.

Ms. Nassif reported that the developer has had numerous subdivision meetings but many residents are still opposed to the multi-family development. She then explained that the May 23<sup>rd</sup> Public Hearing is for the zoning only. If the zoning is not approved, all the site plan elements are moot – such as parking, lighting, architecture, trees, etc. Because this is a straight zoning, the development conditions are not negotiable as the Code already establishes all of the development conditions and requirements. She stated that with the R6 zoning, the developer would be permitted approximately 309 units on the site but that number does not exclude right-of-way and tree buffers. The developer has indicated that they want approximately 280 units.

Mr. Geisel pointed out that the Land Use Plan and Comprehensive Plan are what property owners and investors reference for their investment decisions. Ms. Nassif added that the Comprehensive Plan was created by the Planning Commission with a lot of input from a citizens committee, and then adopted by Council.

Chair Hurt stated that Schoettler Road includes both Ward 2 and Ward 3 residents and he has been receiving calls from Ward 3 residents expressing concerns about traffic congestion that may be generated from the proposed development.

### Kraus Property

Chair Hurt reported that an interior road has been added to the plans without any caveats.

## **V. OTHER**

## **VI. ADJOURNMENT**

The meeting adjourned at 6:15 p.m.

# Memorandum

## Department of Public Services



**TO:** Planning and Public Works Committee

**FROM:** *me* Michael Geisel, Director of Public Services

**DATE:** May 12, 2016

**RE:** Transportation Development District Board Designee

---

Due to the recent retirement of City Administrator Michael Herring, the City Council must designate the individual who is to assume his prior seat on two Transportation Development District (TDD) Boards. The next TDD Board meeting is June 20<sup>th</sup>, 2016 and if the vacancy is not filled, the City of Chesterfield will be under-represented for that meeting.

As you are aware, The **Chesterfield Valley Transportation District** covers the entire Chesterfield Valley and was created in December of 2005 and provided for four Board positions. The County Executive and a County designee fill two of the positions, while the other two are reserved for the Mayor of the City of Chesterfield and a City designee. It should also be recognized that City staff provides additional support for this TDD, providing staff to act in the capacity of Executive Director and Assistant Treasurer. Other staff members act as official advisors to the board for specific projects. From a practical standpoint, the vast majority of the identified projects for the Chesterfield Valley TDD have been completed. However, the two remaining City projects involve the ongoing work related to the Levee Trail and work related to Mass Transit, specifically the bus stop shelters.

As you are also aware, the **North Outer 40 Transportation Development District** was formed in June of 2012, concurrent with the development of the Prestige Outlet Mall. This TDD is managed by a five (5) member board of Directors, which initially consists of three (3) representatives from Taubmann, one (1) representative from Summit Development, and one (1) representative from the City of Chesterfield. However, it should be noted that once the initial

notes to Taubmann have been repaid, membership of the Board shifts and the City is entitled to three (3) members, with Summit and Taubmann each retaining a single seat. There is no current estimated timetable for the shift in board membership. At present, City staff does not provide any management or administrative support to the North Outer 40 TDD.

**Accordingly, I request and recommend that the City designate new TDD designee(s) for the Chesterfield Valley Transportation Development District and the North Outer 40 Transportation Development District.**

**At the risk of appearing overly assertive, I further recommend that Council consider designating me to be the replacement designee to each TDD. While Council has full authority and discretion to designate anyone to fulfill this function, I have served as the Executive Director and have the broadest base of experience and knowledge related to the transportation projects themselves.**

Finally, it should be clear that while I am recommending that City Council formally designate me to be the TDD Board representative replacing Mr. Herring's prior role, that **City Council has the ability to identify a different representative at any time.**

As always, if you have any questions or require additional information, please feel free to contact me.

**RECOMMEND FOR APPROVAL  
by PPW UNANIMOUSLY  
VOICE VOTE REQUIRED  
MUR**

# City Council Memorandum Department of Public Services



**To:** Michael Geisel, Interim Co-City Administrator  
**From:** Aimee Nassif, Planning and Development Services Director  
**Date:** May 26, 2016  
**CC Date:** June 6, 2016  
**RE:** **St Luke's Hospital Northwest Campus, Sign Package:** A request for a Sign Package to establish sign criteria for the St. Luke's Hospital Northwest Campus development located northwest of the intersection of South Woods Mill Road and Brookings Park Drive.

## **Summary**

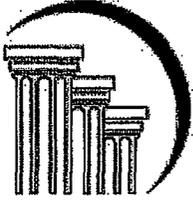
APCO Signs has submitted a request for a Sign Package for the St. Luke's Hospital Northwest Campus development, which is 38.28 acres in size. In accordance with the Unified Development Code (UDC), if approved the proposed Sign Package would serve as the site specific sign regulations for the St. Luke's Hospital Northwest Campus development. St. Luke's Hospital is requesting this Sign Package for the Northwest Campus due to the large size of the site, the unique hospital user, and the building connectivity that is treated as one large building under the UDC.

The project was reviewed by the Planning Commission at the May 9<sup>th</sup>, 2016 meeting, where a motion to approve the Sign Package passed by a vote of 8-0. Subsequently, Power of Review was called by City Council in Ward 1 and this project was placed on the May 19, 2016 Planning and Public Works Committee agenda where a motion to forward to the City Council with a recommendation for approval was passed by a vote of 3-0 with one condition. The condition was to prohibit illumination of the two 141 square foot attached wall signs on Building B which are identified as sign locations 6 and 7 in the Sign Package.

If the City Council approves the Sign Package with the recommended revision, the appropriate updates will be made prior to the issuance of Sign Permits for any signage included in this Sign Package.

**Following the Planning and Public Works Committee meeting, the applicant submitted a request to hold the project until the June 20, 2016 City Council meeting.**

Attached, please find a copy of the Sign Package as presented to the Planning and Public Works Committee for City Council consideration. Additionally, a copy of the applicant's request to hold letter is attached.



**DOSTER ULLOM  
& BOYLE, LLC**

**ATTORNEYS AT LAW**

St. Louis  
16090 Swingley Ridge Road  
Suite 620  
Chesterfield, MO 63017  
(636) 532-0042  
(636) 532.1082 Fax

**Michael J. Doster**  
mdoster@dubllc.com

May 24, 2016

**Via Hand Delivery**

Mayor Bob Nation  
City of Chesterfield  
690 Chesterfield Parkway W  
Chesterfield, MO 63017

Councilmembers  
Chesterfield City Council  
690 Chesterfield Parkway W  
Chesterfield, MO 63017

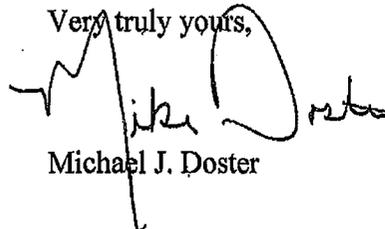
**RE: ST. LUKE'S HOSPITAL – SIGN PACKAGE**

Dear Mayor and Councilmembers:

The above referenced matter is scheduled to be on the City Council's agenda for the June 6, 2016 meeting. On behalf of St. Luke's we respectfully request that this matter be set on the agenda for the June 20, 2016 meeting.

Thank you for your consideration in this regard.

Very truly yours,



Michael J. Doster

MJD/kml

**RECEIVED**

City of Chesterfield

May 26 2016

Department of Public Services

RECEIVED  
City of Chesterfield  
MAY - 3 2016  
Department of Public Services

# ✝ St. Luke's Outpatient Centers

## Northwest Campus Sign Package



380 Grant Street, SE  
Atlanta, GA 30317-2727  
PH: 404.688.9000 FAX: 404.677.8047  
Email: kefa@apcosigns.com

apcosigns.com

# ✝ St. Luke's Outpatient Centers

## Northwest Campus Sign Package

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## St. Luke's Hospital Northwest Campus Sign Package

St. Luke's Hospital is requesting a comprehensive sign package for the St. Luke's Center Drive development across highway 141 from the main hospital. The existing outpatient center (121 St. Luke's Way/Building A) is going to share a 1st floor connection with the new outpatient center (111 St. Luke's Way/Building B). Both buildings will look similar from the exterior and have 5 stories. Although the buildings connect on the first floor, the public will need to park near the appropriate entrance to the building with the services or doctor they are visiting. The two buildings are considered one building by the City of Chesterfield code. All allowable signs were put in place when the first building was constructed. Exterior signage is needed on Outpatient Building B. Therefore; we are asking for a complete sign package for the entire northwest campus to include Building B as well as buildings that may be added in the future. Signage for future buildings within the Northwest Campus will comply with the Unified Development Code or an amendment to the Sign Package will be sought in conjunction with any future development beyond Building B. All other signage not detailed in the Sign Package shall be in accordance to the Unified Development Code to cover other minor signage.

### Monuments

- Two monuments exist for Building A. (locations 20 and 21)  
New inserts will be adjusted to reflect new directional information. The increased size of these two monument signs was approved by the City of Chesterfield City Council on November 19, 2007. A third monument is needed at the new entrance (location 8). The new monument needs to match the existing for consistent wayfinding signs.
- There is a monument at the Resource Center (location 15).
- All four monuments are internally illuminated.
- Landscape plans for locations 8, 15, 20 and 21 are in this packet.

### Wall Lettering

- Locations 1 and 2 have existing lettering. We need to add the building designation.
- Locations 6 and 7 will be all new lettering.
- Lettering is channel letters, LED illumination. White both day and night.

### Donor Name

- Location 4 is an existing donor name. Donor for Building A.
- Location A is requesting a donor name for Building B. Donor TBD.
- Lettering is non-illuminated, brushed aluminum. Flush mounted to the brick with concealed studs.

### Directional Signs

- Locations 9, 10, 16-19 are small directional signs requested to help visitors park in the appropriate lot closest to their entrance. Code requires 10 square feet or less. We can accomplish this per the drawings.
- Locations 12 and 14 exist at the Resource Center.
- All these directional signs are non-illuminated post and panel signs.

### Informational Signs

- Requesting two informational signs. One at each entrance. (locations 3 and 5)
- Signs to be internally illuminated channel letters, LED.
- Locations 11 and 13 exist on canopies at the Resource Center. Non-illuminated.

### Temporary / Construction Signs

- Page 19 illustrates the temporary and construction signs. These will be removed as the project progresses and information is not pertinent.

Page - 1	
<b>Narrative Overview</b>	Scale: 1/8" = 1'-0"
Work Order #: TBD	Approved By:
Approved Date:	Customer approval is required prior to production.
Rev: 13	1, May 2016 DLR
Project: St. Luke's Outpatient Center Buildings A & B	Sales Rep: Sandy Ellis
	CSR/PM:
Corporate Headquarters 388 Grant Street SE Atlanta, GA 30312-2227 Ph: 404.688.9000, Fax: 404.577.3847 Email: sales@apcosigns.com	
<b>APCO</b> apcosigns.com	
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Location	Description	Frontage	Notes
1	Building wall lettering add "Building A"	South elevation: 72' ht. x 268' = 19,296sq'	<ul style="list-style-type: none"> <li>• new plus existing 383 sq'</li> <li>• 12 volt LED illumination powered by 12 volt power supplies. Illuminates white.</li> </ul>
2	Building wall lettering add "Building A"	North elevation: 72' x 229' = 16, 488 sq.'	<ul style="list-style-type: none"> <li>• new plus existing 383 sq'</li> <li>• 12 volt LED illumination powered by 12 volt power supplies. Illuminates white.</li> </ul>
3	Informational - Canopy designation Building A		<ul style="list-style-type: none"> <li>• 25.5 sq.'</li> <li>• pull less than 1.4 amps</li> </ul>
4	Donor name/lettering - non-illuminated - Existing		<ul style="list-style-type: none"> <li>• 117.3 sq.'</li> </ul>
5	Informational - Canopy designation Building B	East Elevation: 78' x 218' = 17,004 sq'	<ul style="list-style-type: none"> <li>• 25.5 sq.'</li> <li>• pull less than 1.4 amps</li> </ul>
6	Building wall lettering Building B	East Elevation: 78' x 218' = 17,004 sq'	<ul style="list-style-type: none"> <li>• 141 sq.'</li> <li>• 12 volt LED illumination powered by 12 volt power supplies. Illuminates white.</li> </ul>
7	Building wall lettering Building B	North elevation: 78' x 114' = 8,892 sq'	<ul style="list-style-type: none"> <li>• 141 sq.'</li> <li>• 12 volt LED illumination powered by 12 volt power supplies. Illuminates white.</li> </ul>
8	New monument	60.9 square feet	<ul style="list-style-type: none"> <li>• Sign size as approved by City of Chesterfield City Council on November 19, 2007.</li> <li>• 85" above grade.</li> <li>• Power Consumption: 810 watts</li> <li>• Lumens: 58,500 or 900 lumens per square foot of sign face</li> </ul>
9	Directional		<ul style="list-style-type: none"> <li>• 10 sq.' max</li> </ul>
10	Directional		<ul style="list-style-type: none"> <li>• 10 sq.' max</li> </ul>
11	Existing canopy		<ul style="list-style-type: none"> <li>• Resource Center</li> </ul>
12	existing directional		<ul style="list-style-type: none"> <li>• Resource Center</li> <li>• 8 sq.'</li> </ul>
13	existing canopy		<ul style="list-style-type: none"> <li>• Resource Center</li> </ul>
14	existing directional		<ul style="list-style-type: none"> <li>• Resource Center</li> <li>• 6 sq.'</li> </ul>
15	Existing Monument		<ul style="list-style-type: none"> <li>• Resource Center</li> <li>• 18.56 sq.'</li> </ul>
16	Directional		<ul style="list-style-type: none"> <li>• 10 sq.' max</li> </ul>
17	Directional		<ul style="list-style-type: none"> <li>• 10 sq.' max</li> </ul>
18	Directional		<ul style="list-style-type: none"> <li>• 10 sq.' max</li> </ul>
19	Directional		<ul style="list-style-type: none"> <li>• 10 sq.' max</li> </ul>
20	Existing Monument	60.9 square feet	<ul style="list-style-type: none"> <li>• Sign size as approved by City of Chesterfield City Council on November 19, 2007.</li> <li>• 85" above grade</li> <li>• Power Consumption: 810 watts</li> <li>• Lumens: 58,500 or 900 lumens per square foot of sign face</li> </ul>
21	Existing Monument	60.9 square feet	<ul style="list-style-type: none"> <li>• Sign size as approved by City of Chesterfield City Council on November 19, 2007.</li> <li>• 85" above grade</li> <li>• Power Consumption: 810 watts</li> <li>• Lumens: 58,500 or 900 lumens per square foot of sign face</li> </ul>
A	Donor name/lettering non-illuminated		<ul style="list-style-type: none"> <li>• Up to 117.3 sq.'</li> <li>• Donor name TBD</li> </ul>

**Sign Location Matrix**  
Scale: 1/32" = 1'-0"

Work Order #: TBD  
Approved By:  
Approved Date:  
Customer approval is required prior to production.

DIR  
1, May 2016  
Rev: 13

Project: St. Luke's Outpatient Center Buildings A & B  
Sales Rep: Sandy Ellis  
CSH/PM

Corporate Headquarters  
388 Grant Street SE  
Atlanta, GA 30304-2227  
Ph: 404.888.9100, Fax: 404.577.3847  
Email: sales@apcosigns.com

**APCO**  
apcosigns.com

**Sign Locations  
Site Plan**

Scale: N/A

Work Order #: TBD  
 Approved By:  
 Approved Date:  
 Customer approval to required prior to production.

Rev-12 22 March 2016 DLR

Project: St. Luke's Department Center  
 Buildings A & B

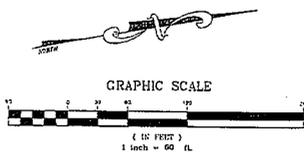
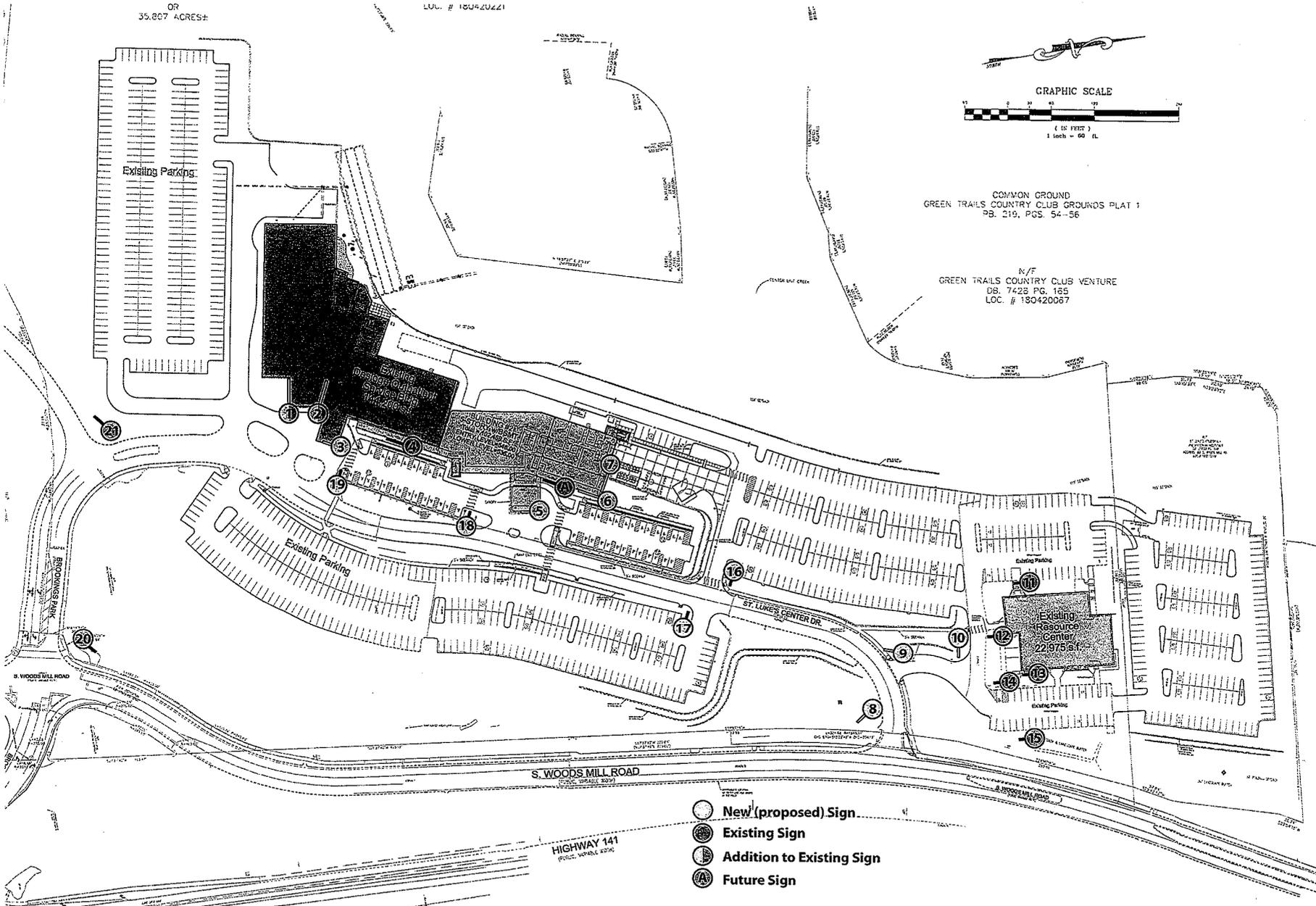
Sales Rep: Sandy Ellis

CSRP/N:

Corporate Headquarters  
 388 Grant Street SE  
 Atlanta, GA 30312-2227  
 Pk. 404.698.8000, Fax: 404.577.3837  
 Email: sales@apco-signs.com

**APCO**  
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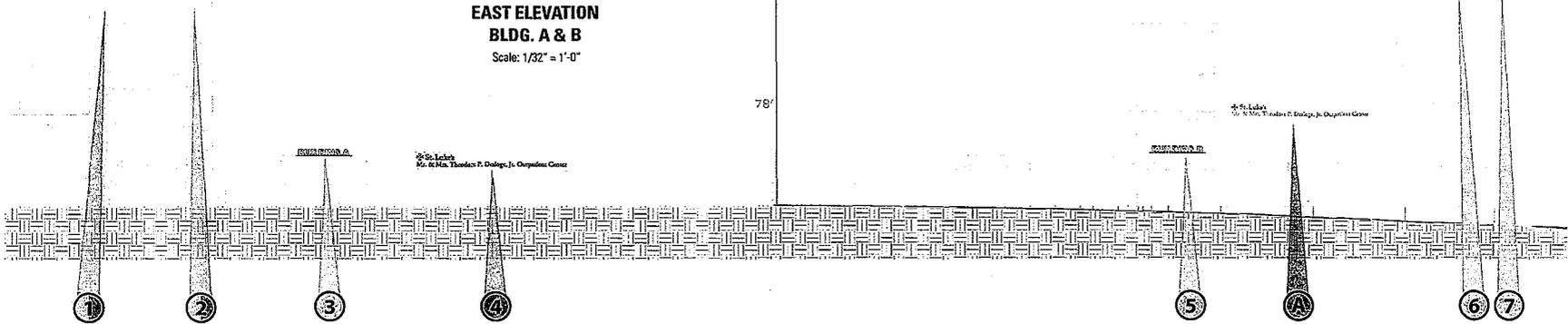


COMMON GROUND  
 GREEN TRAILS COUNTRY CLUB GROUNDS PLAT 1  
 PB. 219, PGS. 54-56

N/F  
 GREEN TRAILS COUNTRY CLUB VENTURE  
 DB. 742B PG. 155  
 LOC. # 180420067

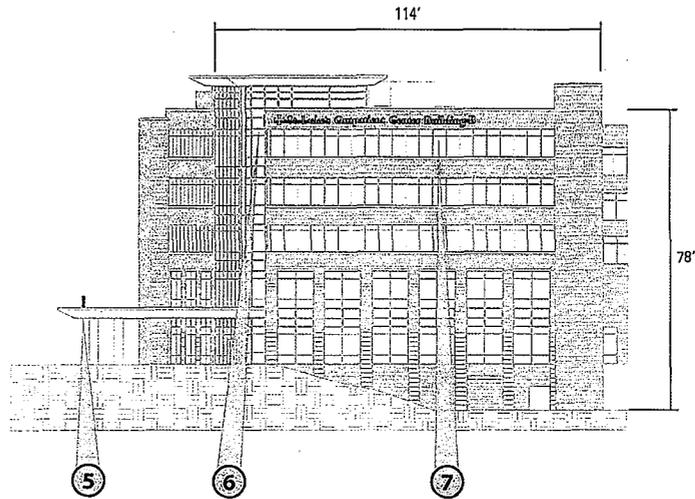
- New (proposed) Sign
- Existing Sign
- Addition to Existing Sign
- Future Sign

Bldg B - east elevation - 78' x 218' = 17,004 Square Feet  
218'



**EAST ELEVATION  
BLDG. A & B**

Scale: 1/32" = 1'-0"



**NORTH ELEVATION  
BLDG. B**

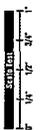
Scale: 1/32" = 1'-0"

Bldg B - north elevation - 78' x 114' = 8,892 Square Feet

**Location Legend**

-  New (proposed) Sign
-  Existing Sign
-  Addition to Existing Sign
-  Future Sign

Colors depicted are a general representation of the color specified. If color selection is critical, please request sample for approval.

Page - 4	
<b>Elevation Overview</b>	
Scale: 1/32" = 1'-0"	
	
Work Order #: TBD	Approved By:
Approved Date:	Customer approval is required prior to production.
Rev-12	22, March 2016 DJR
Project:	St. Luke's Outpatient Center Buildings A & B
Sales Rep:	Sandy Ellis
CSR/PWH:	
<b>APCO</b> Corporate Headquarters 388 Grant Street SE Atlanta, GA 30312-2227 Ph: 404.688.5000, Fax: 404.577.3847 Email: sales@apcosigns.com apcosigns.com	
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**SIGN SPECIFICATIONS**



**Dimensional Letters**

Face Illuminated White  
 Illuminated Returns on Channel Letters  
 Mounting: Raceway Mount  
 Raceway Color: PMS 1675 U  
 Thickness: To Be Determined  
 Note: Aluminum returns mechanically attached to aluminum  
 backs. Letters caulked to prevent water. Weep holes in the  
 bottom of each letter per UL standard  
 .187 acrylic faces with 1" trim cap  
 12 volt LED illumination powered by 12 volt power supplies  
 Raceway is .080 aluminum construction painted specified color.

**Graphics:**

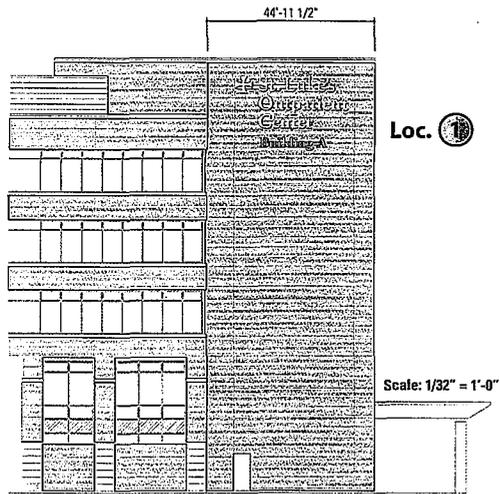
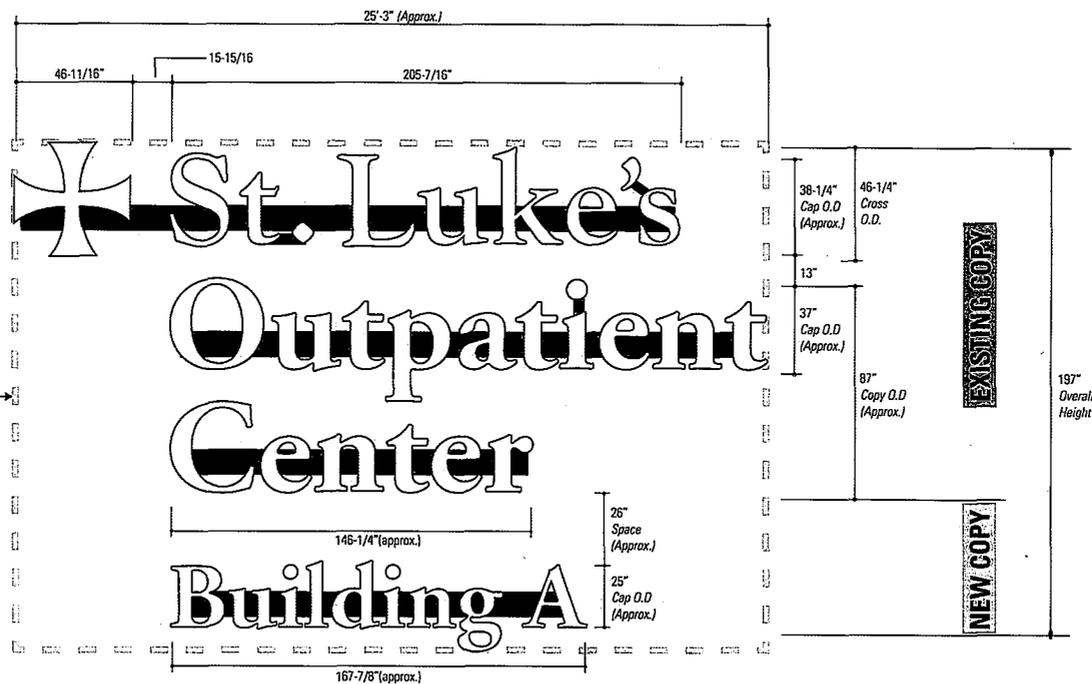
Logo: LTBD (St. Luke's - Modified Cross)  
 Size: 46 1/4"  
 Face Color: White  
 Returns: PMS 287 (Blue)  
 Trim Cap Color: PMS 287 (Blue)

Logo: LTBD (St. Luke's - Modified Copy)  
 Size: 38 1/4"  
 Face Color: White  
 Returns: PMS 287 (Blue)  
 Trim Cap Color: PMS 287 (Blue)

Copy: AGaramond Bold (GARB)  
 Size: 37"  
 Face Color: White  
 Returns: PMS 287 (Blue)  
 Trim Cap Color: PMS 287 (Blue)

Copy: AGaramond Bold (GARB)  
 Size: 25"  
 Face Color: White  
 Returns: PMS 287 (Blue)  
 Trim Cap Color: PMS 287 (Blue)

Total Sq. Ft. = 383



**SOUTH ELEVATION, BLDG. A**

Bldg A - south elevation - 72' x 268' = 19,296 Square Feet



**NORTH ELEVATION, BLDG. A**

Bldg A - north elevation - 72' x 229' = 16,488 Square Feet

Color depicted as a general representation of the color specified.  
 These colors are for reference only. Please refer to sample for approval.

**Loc. 1 & 2**  
 Additional Wall Lettering  
 for Bldg. A  
 Scale: 1/4" = 1'-0"

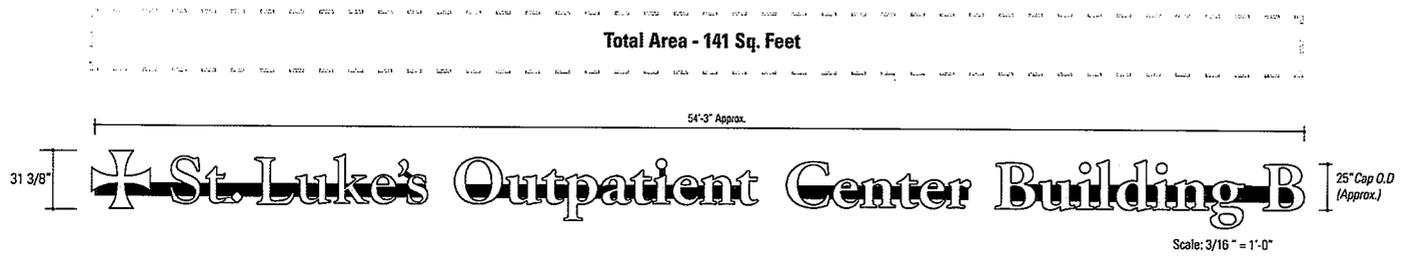
Work Order #: T8D  
 Approved By:  
 Approved Date:  
 Customer approval is required prior to production.

Rev-12  
 22, March 2016  
 DLR

Project: St. Luke's Outpatient Center  
 Buildings A & B  
 Sales Rep: Sandy Ellis  
 CSR/PM:

Corporate Headquarters  
 355 Grant Street SE  
 Atlanta, GA 30312-2227  
 Ph: 404.688.9000, Fax: 404.577.3847  
 Email: sales@apcosigns.com

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**SIGN SPECIFICATIONS** Loc. ⑥ & ⑦

**Dimensional Letters**  
 Face Illuminated White  
 Illuminated Returns on Channel Letters  
 Mounting: Raceway Mount  
 Raceway Color: PMS 1675 U  
 Thickness: To Be Determined

**Graphics:**  
 Logo: LTBD (St. Luke's - Modified Cross)  
 Size: 31"  
 Face Color: White  
 Returns: PMS 287 (Blue)  
 Trim Cap Color: PMS 287 (Blue)

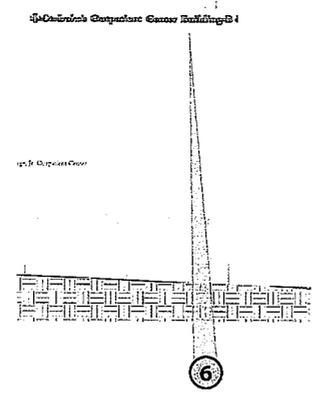
Logo: LTBD (St. Luke's - Modified Copy)  
 Size: 25"  
 Face Color: White  
 Returns: PMS 287 (Blue)  
 Trim Cap Color: PMS 287 (Blue)

Copy: AGaramond Bold (GARB)  
 Size: 25"  
 Face Color: White  
 Returns: PMS 287 (Blue)  
 Trim Cap Color: PMS 287 (Blue)

Bldg B - east elevation - 78' x 218' = 17,004 Square Feet

**EAST ELEVATION**

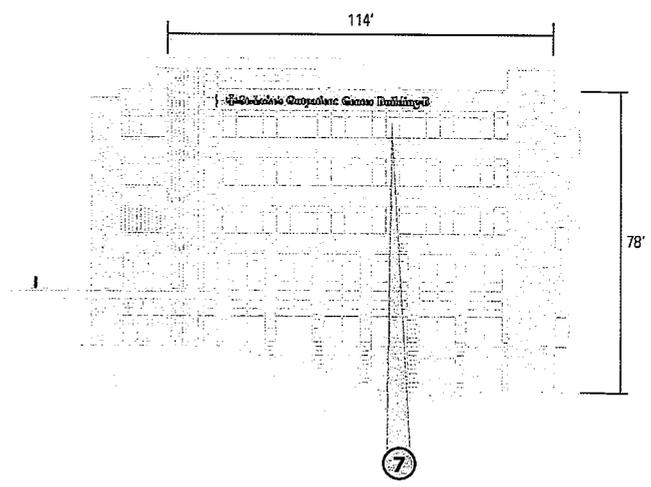
Scale: 1/32" = 1'-0"



Bldg B - north elevation - 78' x 114' = 8,892 Square Feet

**NORTH ELEVATION**

Scale: 1/32" = 1'-0"



<b>Loc. 6 &amp; 7</b>		Scale: Various	
Work Order #:	TBD	DIR:	DIR
Approved By:		Rev: 12	72, March 2016
Approved Date:		Rev: 13	18, April 2016
Customer approval is required prior to production.			
Project: St. Luke's Outpatient Center Buildings A & B		Sales Rep: Sandy Ellis	
		CSR/PW:	

Color depicted is a general representation of the color specified. In case selection is unclear, please request sample for approval.

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 Corporate Headquarters  
 398 Grant Street SE  
 Atlanta, GA 30312-2227  
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 Email: sales@apcosigns.com

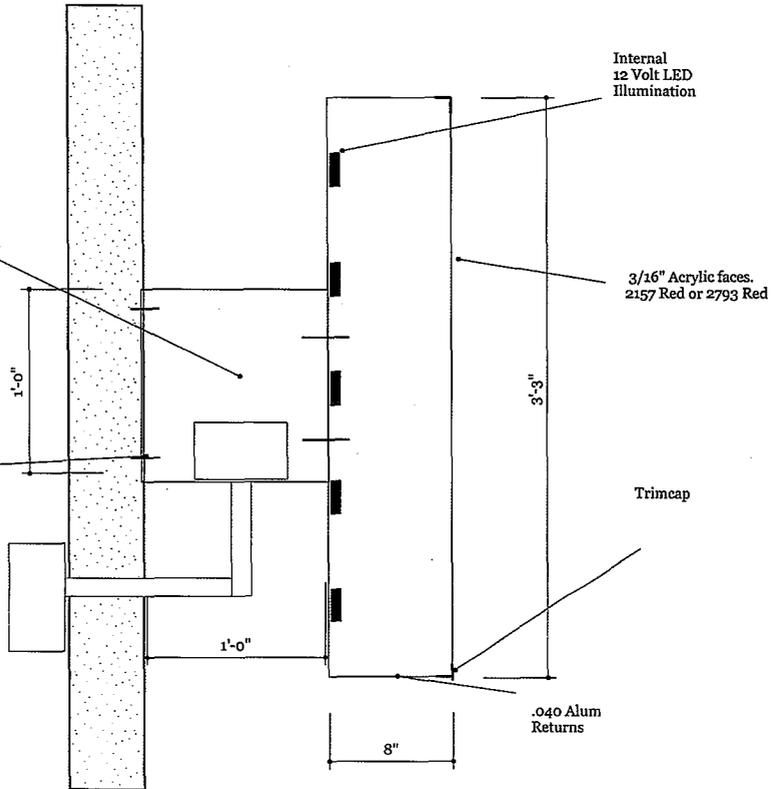
**Channel Letter  
Mounting for Locations: ① ② ⑥ ⑦**

6" Deep All Alum flush mount raceway.  
Raceway Painted to Match building color provided by building owner or GC

Raceway Mount with 2" mechanical fasteners top and bottom at least every 48"

Electric to sign by others

60W Power Supply



Colors depicted are a general representation of the color specified. If color selection is critical, please request sample for approval.

<b>Page - 7</b>	
<b>Channel Letter Mounting Details</b>	
Scale: N/A	
Work Order #: TBD	
Approved By:	
Approved Date:	
Customer approval is required prior to production.	
Rev-12 22, March 2016 D/H	
Project: St. Luke's Outpatient Center Buildings A & B	
Sales Rep: Sandy Ellis CSI/PM:	
388 Grant Street SE Atlanta, GA 30312-2227 Ph. 404.688.9000 Fax. 404.577.3947 Email: sales@apcoesigns.com	
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Loc. 

**Dimensional Logo & Letters**  
Fabricated  
Mounting: Concealed Stud Mount  
Thickness: 1 1/2"

**Graphics:**  
Logo: LTBD (St. Luke's - Modified)  
Size: 24 3/32"  
Face Color: Stainless Steel (Brushed)

Copy: AGaramond Bold (GARB)  
Size: 17" (Initial Caps)  
Color: Stainless Steel (Brushed)

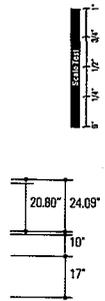
*NOTE: St. Luke's logo copy and Garamond copy to be same height (17").*



 **St. Luke's**  
**Mr. & Mrs. Theodore P. Desloge, Jr. Outpatient Center**

(existing)

Scale: 1/4" = 1'-0"



Loc. 

**Dimensional Logo & Letters**  
Fabricated  
Mounting: Concealed Stud Mount  
Thickness: 1 1/2"

**Graphics:**  
Logo: LTBD (St. Luke's - Modified)  
Size: 24 3/32"  
Face Color: Stainless Steel (Brushed)

Copy: AGaramond Bold (GARB)  
Size: 17" (Initial Caps)  
Color: Stainless Steel (Brushed)

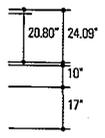
*NOTE: St. Luke's logo copy and Garamond copy to be same height (17").*



 **St. Luke's**  
**Speculative Donor Copy Goes Here For Future Sign**

(Proposed Donor ID)

Scale: 1/4" = 1'-0"



Colors depicted are a general representation of the color specified. In the selection of color, please request sample for approval.

**Location 4 & A**  
Lettering (Non-Illuminated)  
Scale: 1/4" = 1'-0"

Work Order #: TBD  
Approved By:  
Approved Date:  
Customer approval is required prior to production.

Project: St. Luke's Outpatient Center Buildings A & B  
Rev-12 22, March 2016 D1H

Sales Rep: Sandy Ellis  
CSR/pwk

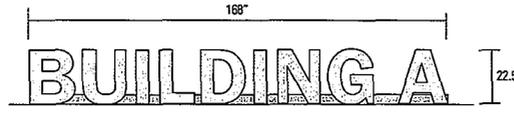
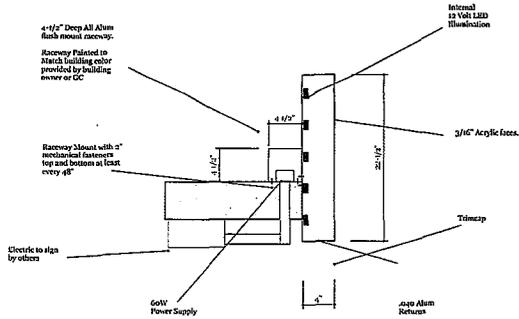
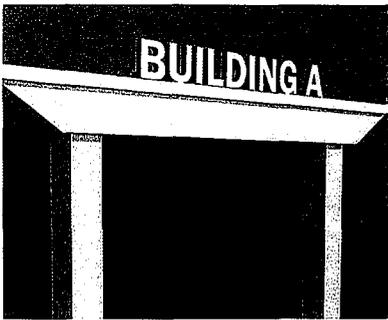
**APCO**  
388 Grant Street SE  
Atlanta, GA 30312-2727  
Ph: 404.688.8000, Fax: 404.577.3847  
Email: sales@apcosigns.com

**SIGN SPECIFICATIONS**

Channel LED Letters  
Internally Illuminated  
Single Sided Graphics  
Mounting: To top of Entrance Canopy  
Overall Size: Size: 22.5(h) x 168"(w) x 4"(d)

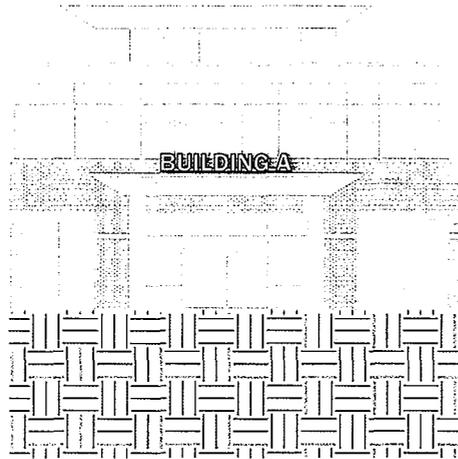


Copy: FranklinGothic-Demi (FGDB)  
Color: A01 White (Translucent)

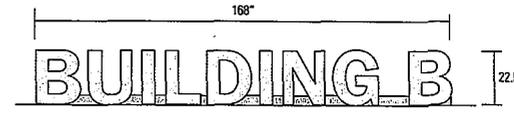


Loc. ③

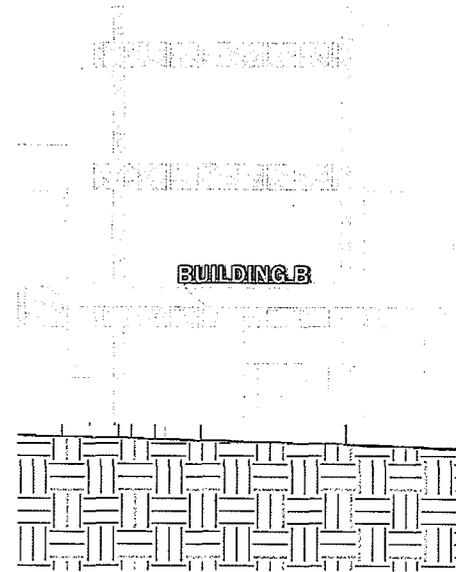
Total Sign Panel Area  
25.5 Sq. Feet



Loc. ③



Loc. ⑤



Loc. ⑤

Colors depicted are a general representation of the work specified. Material selection is subject to change without notice.



<b>Page 9</b>	
<b>Loc. 3 &amp; 5</b> Bldg. Entrance I.D.	Scale: 1/4" = 1'-0"
Project: St. Luke's Outpatient Center Buildings A & B Sales Rep: Sandy Ellis CSR/PW:	Rev: 12 22, March 2016 DLR Work Order #: TBD Approved By: Approved Date: Customer approval is required prior to production.
APCO 388 Grant Street SE Atlanta, GA 30317-7777 Ph: 404.888.0000, Fax: 404.577.3847 Email: sales@apcosigns.com	
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Monument  
Loc. 8, 20, 21  
Scale: 1/2" = 1'-0"

Work Order #: TBD  
Approved By:  
Approved Date:  
Customer approval is required prior to production.

Rev-13 1, May 2016 DIR

Project: St. Luke's Outpatient Center  
Buildings A & B  
Sales Rep: Sandy Ellis  
CSR/PJK

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Atlanta, GA 30317-2227  
Ph: 404.688.9000, Fax: 404.677.3947  
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Drawings depicted are a general representation of the order specified.  
For a selection to final, please request samples for approval.



Top View

**✝ St. Luke's Outpatient Centers A & B**

Mr. & Mrs. Theodore P. Desloge, Jr.  
Outpatient Center

Albert Pujols Wellness Center  
for Adults with Down Syndrome

Cardiology, Laboratory  
Radiology, Therapy & Vascular

Physician Offices,  
Anti Coagulation Clinic

Side A (Side B Blank)



Total = 60.9 Sq Ft.



Top View

**✝ St. Luke's Outpatient Centers A & B**

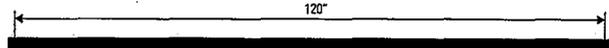
→ Resource Center

↑ Mr. & Mrs. Theodore P. Desloge, Jr.  
Outpatient Center A

↑ Albert Pujols Wellness Center  
for Adults with Down Syndrome

↑ Cardiology, Laboratory, Radiology,  
Therapy & Vascular

Side A (Side B Blank)



Top View

**✝ St. Luke's Outpatient Centers A & B**

→ Medical Office

↑ Medical Office, Medical Office,  
Medical Office

Side A (Side B Blank)

14.5"  
73.125"

Loc. 20

New Sign  
4810 Illuminated Multipanel

Loc. 21

Existing Sign  
4810 Illuminated Multipanel  
Single Sided

4810 PolySign Series  
Base Mount w/ Square Ends  
Internally Illuminated  
Single Sided Graphics

Sign Panels: (Side A)  
MP15120 (14.25" x 120") (Qty. 5)  
Background Color: A01 White (Opaque)  
& PMS 287 (Opaque)

Illuminated Graphics:  
Logo: 10" St. Luke's  
Copy: 5" & 3-1/2" Franklin Gothic-Demi  
Color: 01 White (Translucent)

Skirt:  
Color: PMS 287

Loc. 20

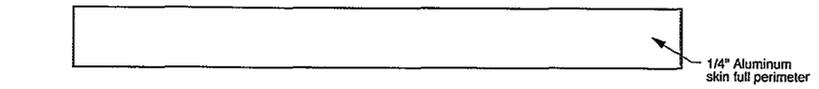
Existing Sign @ SE Corner  
4810 Illuminated Multipanel  
Single Sided

4810 PolySign Series  
Base Mount w/ Square Ends  
Internally Illuminated  
Single Sided Graphics

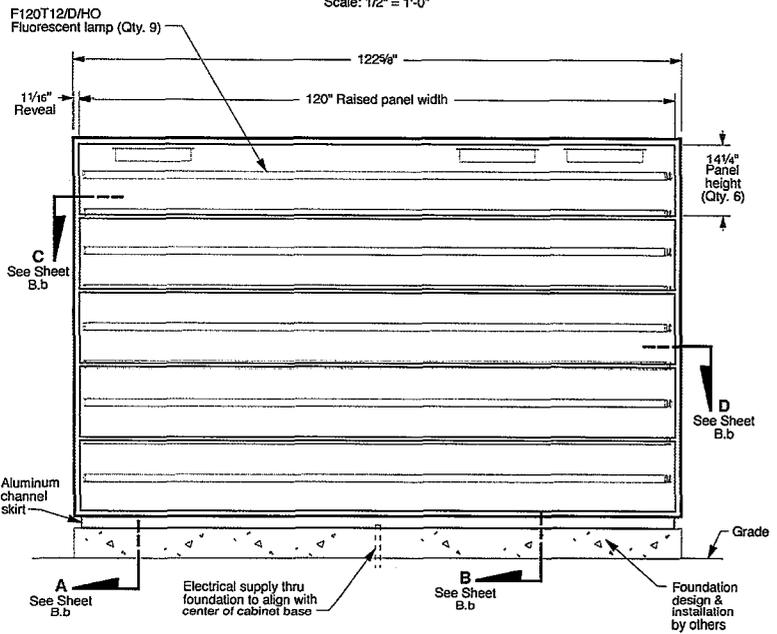
Sign Panels: (Side A)  
MP15120 (14.25" x 120") (Qty. 5)  
Background Color: A01 White (Opaque)  
& PMS 287 (Opaque)

Illuminated Graphics:  
Logo: 10" St. Luke's  
Copy: 5" & 3-1/2" Franklin Gothic-Demi  
Color: 01 White (Translucent)

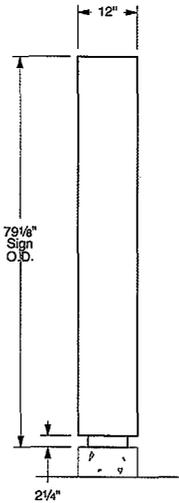
Skirt:  
Color: PMS 287



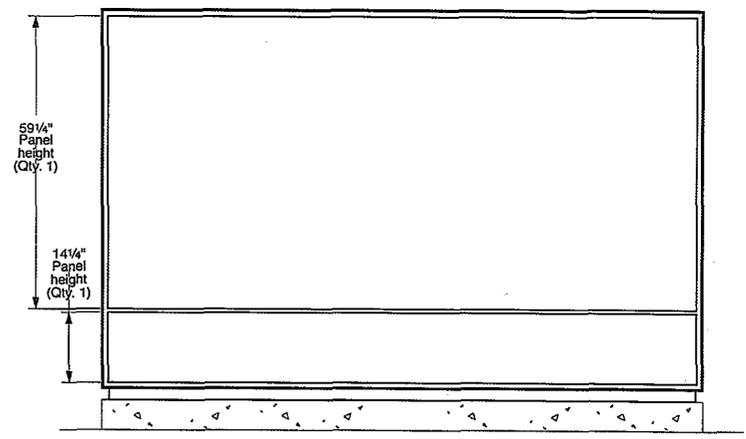
**PLAN VIEW**  
Scale: 1/2" = 1'-0"



**FRONT VIEW**  
Scale: 1/2" = 1'-0"



**SIDE VIEW**  
Scale: 1/2" = 1'-0"



**BACK VIEW**  
Scale: 1/2" = 1'-0"

**NOTES:**  
1. Refer to presentation drawing and/or work order for colors and graphics specifications.  
2. 120V Supply & connection by certified electrician.

**Monument Shop Details**  
Scale:

Work Order #: TBD  
Approved By:  
Approved Date:  
Customer approval is required prior to production.

DLR

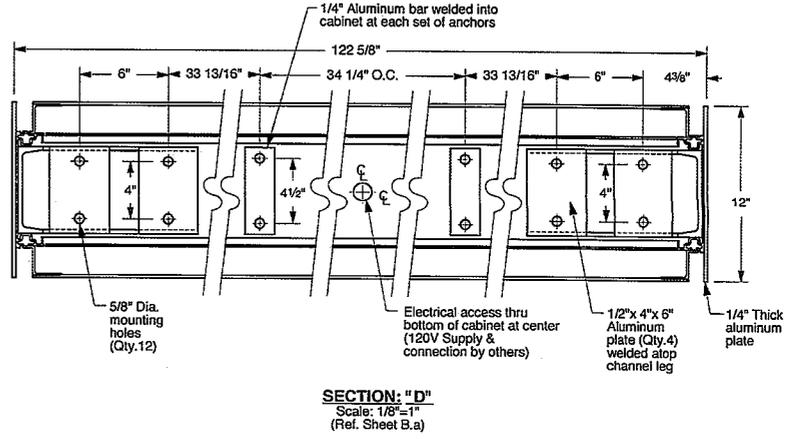
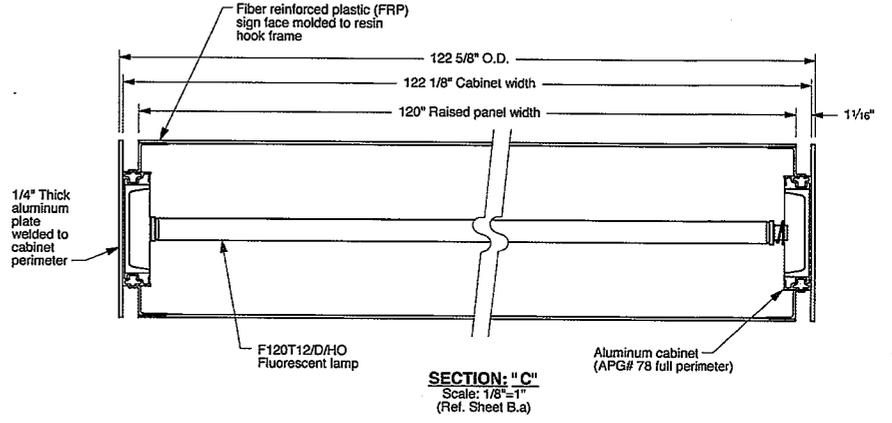
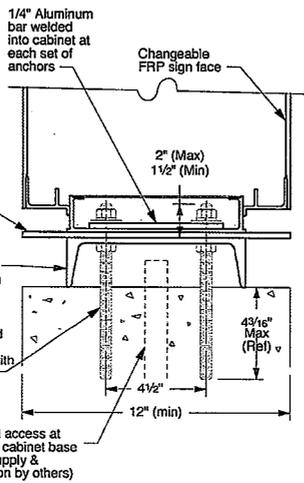
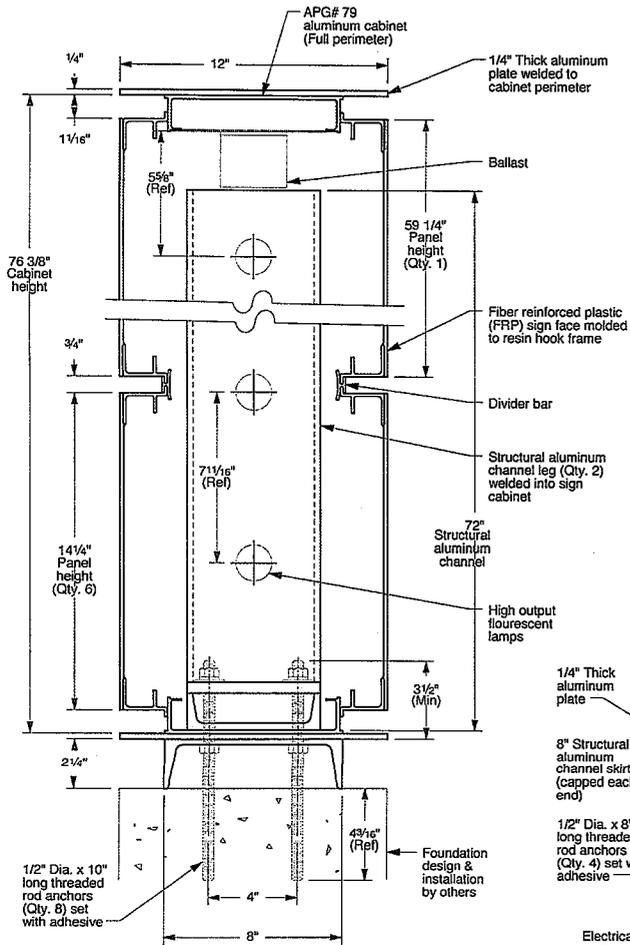
Rev-12 22 March 2016

Project: St. Luke's Dupont Center Buildings A & B

Sales Rep: Sandy Ellis  
CSR/PM:

Corporate Headquarters  
389 Grant Street SE  
Atlanta, GA 30337-2777  
Ph: 404.688.9000, Fax: 404.577.3847  
Email: sales@apcosigns.com

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NOTES:  
1. Mounting design is shown for reference only. Actual design and hardware by certified persons base on local codes and field conditions.

**Monument Shop Details**

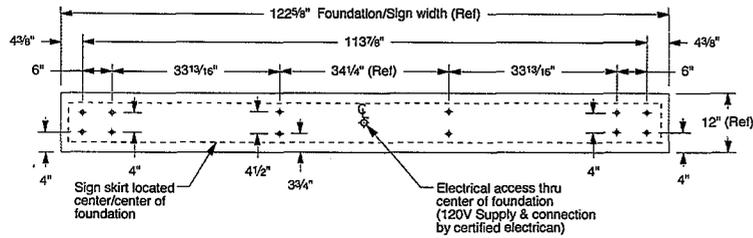
Work Order #: TBD  
Approved By:  
Approved Date:  
Customer approval is required prior to production.

Rev-12 22 March 2016 DLH

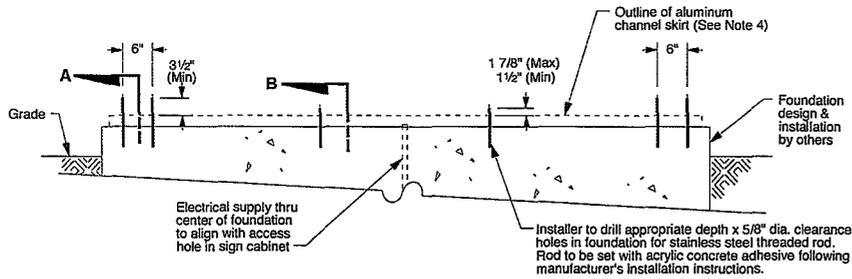
Project: St. Luke's Outpatient Center  
Buildings A & B  
Site Rep: Sandy Ellis  
CSR/PM:

Corporate Headquarters  
388 Grant Street SE  
Atlanta, GA 30317-2277  
Ph: 404.686.5800, Fax: 404.577.3847  
Email: sales@apcosigns.com

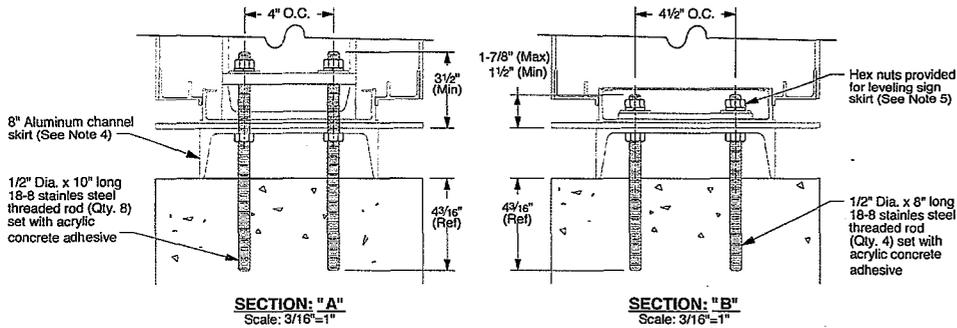




**FOUNDATION PLAN VIEW**  
Scale: 1/2"=1'-0"



**FOUNDATION FRONT VIEW**  
Scale: 1/2"=1'-0"



**SECTION: "A"**  
Scale: 3/16"=1"

**SECTION: "B"**  
Scale: 3/16"=1"

- NOTES:**
1. Refer to presentation drawing and/or work order for colors and graphic specifications.
  2. Foundation is shown for reference only. Actual design & installation provided by certified persons based on local codes & field conditions.
  3. Foundation contractor to ensure reinforcing bar does not interfere with anchor bolts.
  4. Installer to detach 8" structural channel skirt from sign assembly to use as template for setting anchor bolts.
  5. Sign skirt must be installed level and plumb. Compliance will dictate whether sign installs is the same.

**Monument Shop Details**  
Scale:

Work Order #: TBD  
Approved By:  
Approved Date:  
Customer approval is required prior to production.

Rev 12 22, March 2016 DJR

Project: St. Luke's Dupuyent Center Buildings A & B  
Sales Rep: Sandy Ellis  
CSR/PW:

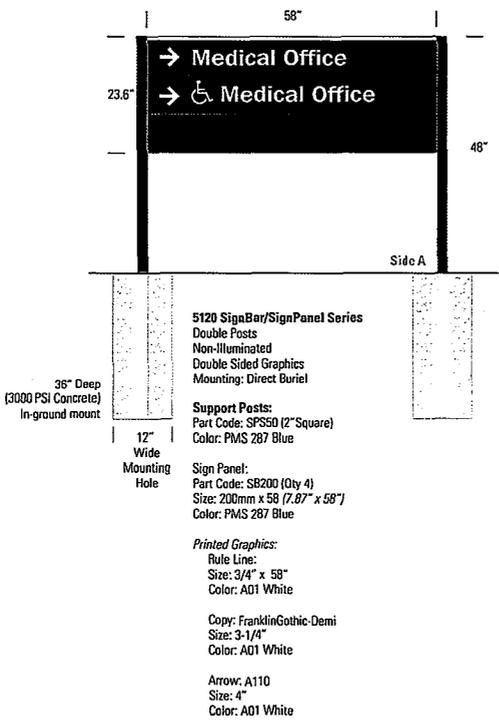
Corporate Headquarters  
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Atlanta, GA 30317-2727  
Ph: 404.689.5000, Fax: 404.577.3917  
Email: sales@apcosigns.com

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Total Sign Panel Area  
Under 10 Sq. Feet

Loc. 9 10 16 17 18 19



**Exterior Directional**  
Scale: 1/2" = 1'-0"

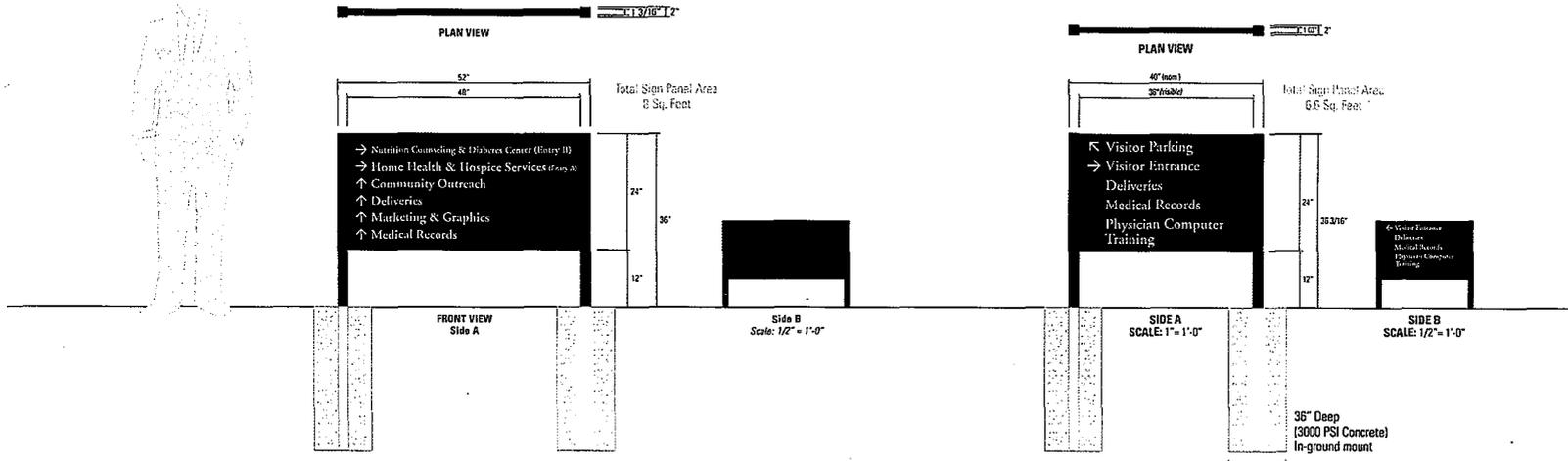
Work Order #: TBD  
Approved By:  
Customer approval is required prior to production.

Rev-12 DLR  
Rev-13 DLR  
72, March 2016  
18, April 2016

Project: St. Luke's Outpatient Center  
Buildings A & B  
Sales Rep: Sandy Ellis  
CSR/PM:

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Corporate Headquarters  
388 Grant Street SE  
Atlanta, GA 30312-2727  
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Email: sales@apcosigns.com

Colors depicted are a general representation of the color specified.  
If color selection is critical, please request sample for approval.



**Loc. 12a**

Existing Sign

**SIGN SPECIFICATIONS**

**5120 SignPanel Series**  
 Non-Illuminated, Single Sided Graphics  
 Mounting: Direct Burial

**Support Posts:**  
 Part Code: SPSS0 (2" Square)  
 Color: PMS 287C Blue

**SignPanel:**  
 Part Code: SPA25 (Qty. 1)  
 Size: 24"(h) x 36"(w) (Visible)  
 Backgrd. Color: PMS 287C Blue

**PSV Graphics:**  
 Arrow: A113  
 Size: 2 1/2"  
 Color: 25-01M Matte White

**Copy:** AGaramond Semibold (GASB)  
 Size: 2"  
 Color: 25-01M Matte White

**Loc. 12b**

Existing Sign

**SIGN SPECIFICATIONS**

**5120 SignBar/SignPanel Series**  
 Double Posts  
 Non-Illuminated  
 Single Sided Graphics

**Support Posts:**  
 Part Code: SPSS0 (2" Square)  
 Color: PMS 287 C (Blue)

**Sign Panel:**  
 Part Code: SPA25  
 Size: 24"(h) x 48"(w) x 1 3/16"(d) (Visible)  
 Backgrd. Color: PMS 287 C (Blue)

**PSV Graphics:**  
 Arrow: A113  
 Size: 2 3/16"  
 Color: 25-01M Matte White PSV

**Copy:** AGaramond Bold (GARB)  
 Size: 1 5/16" & 1 3/4"  
 Size: 1 5/16"(Entry B & C)  
 & 1" (Entry A)  
 Color: 25-01M Matte White PSV

**Loc. 12 & 14**  
 Directional ID  
 5120 SignPanel Series  
 Scale: Various

Work Order # TBD  
 Approved By:  
 Approved Date:  
 Customer approval is required prior to production.

Rev: 12 22, March 2016 DLR

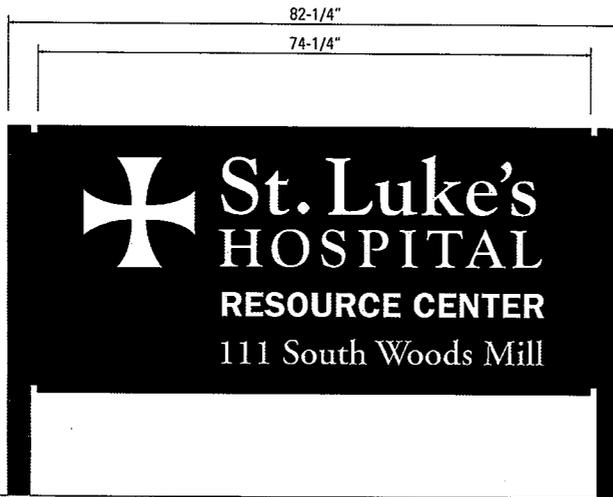
Project: St. Luke's Outpatient Center  
 Buildings A & B  
 Sales Rep: Sandy Ellis  
 CSR/PW:

Corporate Headquarters  
 380 Grant Street SE  
 Atlanta, GA 30312-2277  
 Ph: 404.688.8000, Fax: 404.577.2807  
 Email: sales@apcosigns.com  
**APCO**  
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Colors shown are a guide, measurements of the site are specified. If color selection is critical, please request sample for approval.

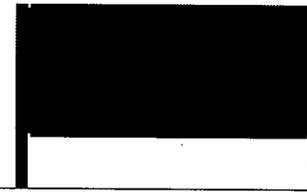
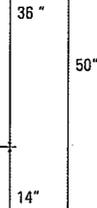


PLAN VIEW



FRONT VIEW  
Side A

Total Sign Panel Area  
20.5 Sq. Feet



Side B  
Scale: 3/8" = 1'-0"

36" Deep  
(3000 PSI Concrete)  
In-ground mount

12"  
Wide  
Mounting  
Hole



**Loc. 115**

Existing Sign

**SIGN SPECIFICATIONS**

4210.1 PolySign Series  
Double Post and Panel  
Internally Illuminated  
Single Sided Graphics



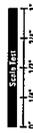
**Support Posts:**  
Part Code: SPS200 (3" x 8" Rectangular)  
Color: PMS 287 C Blue

**Sign Panel:**  
Size: 36"(h) x 74 1/4"(w) x 2"(d) (Qty. 2)  
Backgrd. Color: PMS 287 C Blue (Opaque)

**Illuminated Graphics:**  
Logo: L5326 (St. Luke's - Resource Cntr)  
Size: 22"  
Color: 01 White (Translucent)

**PSV Graphics:**  
Copy: AGaramond Semibold (GASB)  
Size: 3 1/4"  
Color: 25-01M Matte White

*Note: Logo file available for Production use.*



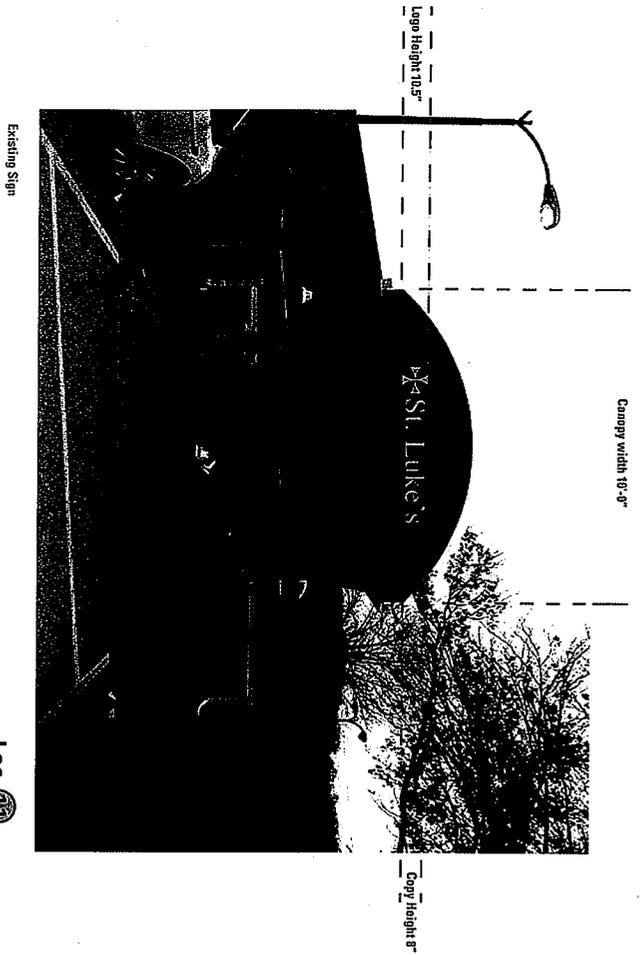
Project	St. Luke's Outpatient Center Buildings A & B	Rev-12	22, March 2016	DLR	Work Order # TBD	Resource Center ID 4210.1 PolySign Series	Various
Sales Rep:	Sandy Ellis	Approved By:	Customer approval is required prior to production.	Approved Date:			Scale:
CSR/PME:							

Corporate Headquarters  
388 Grant Street SE  
Atlanta, GA 30312-2227  
Ph: 404.688.9000, Fax: 404.577.3847  
Email: sales@apcosigns.com



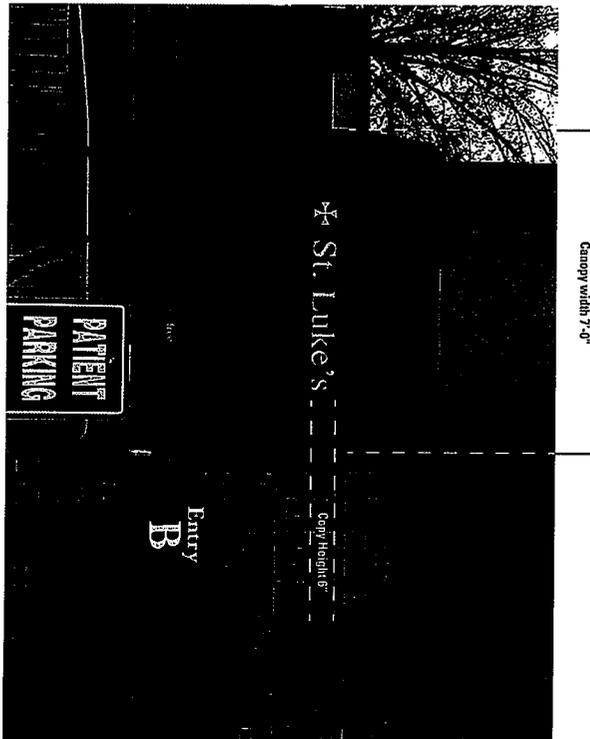
apcosigns.com

Colors depicted are a general representation of the color specified.  
If color accuracy is critical, please request sample for approval.



Existing Sign

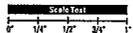
Loc. 



Existing Sign

Loc. 

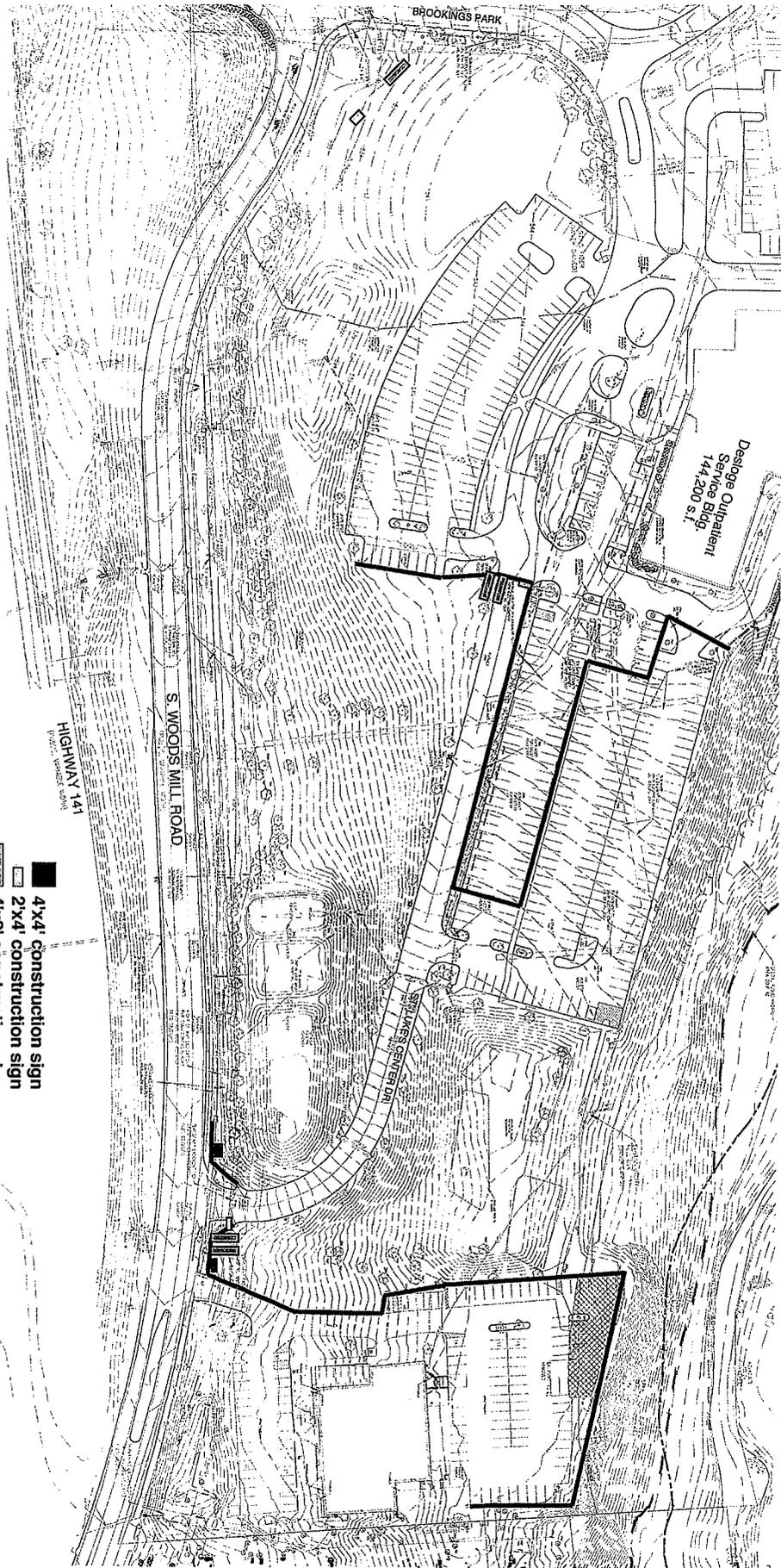
Colors depicted are a general representation of the color specified.  
If color selection is critical, please request sample for approval.



**APCO**  
apcosigns.com

Corporate Headquarters  
388 Grant Street SE  
Atlanta, GA 30312-2227  
Ph: 404.688.9000, Fax: 404.577.3847  
Email: sales@apcosigns.com

Project	St. Luke's Outpatient Center Buildings A & B	Rev-12	22, March 2016	DLR	Work Order #:	TBD	Approved By:	Approved Date:	Customer approval is required prior to production.	Scale:	N/A
Sales Rep:	Sandy Ellis	CSR/PM:									



- 4'x4' construction sign
- 2'x4' construction sign
- 4'x8' construction sign
- 2'x4' McCarthy sign
- construction fence

<p><b>APCO</b> apcosigns.com</p> <p>Corporate Headquarters 388 Grant Street SE Atlanta, GA 30312-2227 Ph: 404.688.9000, Fax: 404.577.3847 Email: sales@apcosigns.com</p>	Project:	St. Luke's Outpatient Center Buildings A & B	Scale:	Rev-12 22, March 2016 DLR	Work Order #:	TBD	Title:	Temporary Construction Signs
	Sales Rep:	Sandy Ellis	Customer approval is required prior to production.		Approved By:		Scale:	N/A
	CSR/PM:				Approved Date:			

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# City Council Memorandum Department of Public Services



**To:** Michael O. Geisel, Interim Co-City Administrator  
**From:** Aimee Nassif, Planning and Development Services Director  
**Date:** May 25, 2016  
**CC Date:** June 6, 2016  
**Re:** **Clarkson Woods, Lots 4 and 5:** A Boundary Adjustment Plat for Lots 4 and 5, zoned "R-2" Residence District, located east of Clarkson Road at the intersection of Clarkson Road and Park Forest Drive.

Robiny Case and Nancy Gheen, have submitted for review and approval a Boundary Adjustment Plat for Lots 4 and 5 of the Clarkson Woods development, zoned "R-2" Residence District, located east of Clarkson Road at the intersection of Clarkson Road and Park Forest Drive.

The purpose of said Boundary Adjustment Plat is to adjust lot lines to remedy the encroachment of improvements onto Lot 5. The boundary adjustment removes 837 square feet from Lot 5 and includes it within Lot 4. Both lots will exceed the minimum lot area for the "R-2" Residence District.

For your information, Boundary Adjustment Plats are only reviewed by City Council. Attached to the legislation, please find a copy of the Boundary Adjustment Plat.



See Bill # 3094

## **LIQUOR LICENSE REQUESTS**

As detailed in the enclosed memos, prepared by Andrea Majoros, Business Assistance Coordinator, the following Liquor License Request has been reviewed by both the Police Department and the Planning/Development Services Division of the Department of Public Services. It is recommended for your approval:

**Chimi's Fresh Mex**, located at 60 Four Seasons Shopping Center (formerly Kirlin's Hallmark) is requesting a new liquor license to sell liquor by the drink and Sunday sales.

At Monday's meeting, I will recommend approval, which can then be approved by a voice vote.

Please let me know if you have any questions, prior to Monday's meeting.



## **MEMORANDUM**

**DATE:** May 23, 2016

**TO:** Interim City Administrators  
Mike Geisel  
Chief Ray Johnson

**FROM:** Andrea Majoros, Business Assistance Coordinator

**SUBJECT:** LIQUOR LICENSE REQUEST – Chimi's Fresh Mex

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**Chimi's Fresh Mex, 60 Four Seasons Shopping Ctr** (formerly Kirlin's Hallmark), has requested a new full liquor license to sell liquor by the drink and Sunday sales.

Mr. Jesus Casillas is the Managing Officer.

This application was reviewed and approved by both the Police Department and the Planning/Development Services Division of the Department of Public Services.

With City Council approval at the Monday, June 6 City Council meeting, I will immediately issue this license.

## **BID RESULTS – RIVER VALLEY DRIVE STREET CLOSURE**

As detailed in the enclosed memorandum prepared by Jim Eckrich, Public Works Director – City Engineer, bids were received and publicly opened for construction of the **CLOSURE OF RIVER VALLEY DRIVE**.

Based upon a review of the information contained within said memo, I join with Mr. Eckrich in recommending acceptance of the lowest and best bid to Krupp Construction in an amount not to exceed \$155,000. Please note that approval of this contract must also be accompanied by a motion to transfer \$155,000 from General Fund – Fund Reserves as previously recommended by City Council. In addition, Staff is recommending that City Council pass/approve Bill No. 3079 which restricts parking along River Valley Drive due to the narrow roadway and vertical curbing (See LEGISLATION). Finally, the River Bend Association is proposing to pay for the fabrication of a plaque honoring the former Mayor and Councilmember, Nancy Greenwood. It is Staff's understanding that the plaque would then be installed on one of the fence sections to be constructed adjacent to the closure gate itself. To summarize, City Council is being asked to take the following actions at Wednesday's meeting:

- **Approve award of a contract to Krupp Construction, in an amount not to exceed \$155,000.**
- **Approve transfer of \$155,000 from the General Fund – Fund Reserves**
- As you may remember, this recommendation was originally on the 3/21/2016 agenda but was held due to concerns regarding the ability of the River Bend Trustees to convey the property rights associated with this project. City Council has held consideration of this bid approval until such time as the legal concerns are addressed to their full satisfaction. As of this time, Staff continues to work with Interim City Attorney Christopher Graville relative to these issues and **we do not anticipate that they will be fully addressed by the 6/6/2016 meeting. Accordingly, I would recommend that this bid recommendation be held until such time as the legal impediments have been addressed to the satisfaction of our Legal Counsel and City Council.**

As always, if you have any questions, please contact Mr. Eckrich or me, PRIOR to Wednesday's meeting.

**DATE:** March 14, 2016

**TO:** Michael G. Herring  
City Administrator

**FROM:** James A. Eckrich, P.E.  
Public Works Director / City Engineer

**RE:** River Valley Drive Closure



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As directed by City Council, in May of 2015 Public Services Staff provided a report detailing the impacts of the closure and / or vacation of River Valley Drive and Hog Hollow Road. This report was generated in response to the potential development of the Howard Bend area within the City of Maryland Heights. At that time City Council directed City Staff to prepare plans and a cost estimate for the closure of River Valley Drive. As you may recall, the City Attorney reviewed this matter and advised that a closure could be effected so long as the closure was constructed in conformance with City road standards and the public impacts were thoroughly considered.

In November of 2015 City Staff submitted plans and an estimate for the closure of River Valley Drive to the Planning and Public Works Committee. Those plans and estimate were reviewed by the Committee and recommended for approval to City Council, who unanimously authorized Staff to create a bid package. Bids for the River Valley Drive Closure Project were opened on March 8, 2016, as detailed in the attached memorandum from Civil Engineer Chris Krueger. City Staff recommends that this project be awarded to Krupp Construction in the amount of \$155,000, which includes the low bid amount of \$140,281.55 and a modest contingency. The City has contracted with Krupp Construction previously and they have performed satisfactory.

Area residents have expressed concerns about motorists parking on the new cul-de-sac. To alleviate these concerns and to ensure sufficient space for motorists to turn around using the cul-de-sac, City Staff is recommending the passage of the attached ordinance which would restrict parking on both sides of River Valley Drive from the City Limits to a point 160 feet south of the gate including the cul-de-sac. (SEE BILL # 3079)

The River Bend Association is proposing a memorial to former Councilmember Nancy Greenwood which will be in the form of a bronze plaque. An initial proof of the proposed plaque is attached. The shape and size of the text are generic and may change slightly. The River Bend Association is providing the memorial plaque at no cost to the City.

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**Action Recommended**

I request and recommend that this matter be forwarded to City Council for consideration of approval of an agreement with Krupp Construction and the attached ordinance restricting parking on River Valley Drive. Should Council concur with this recommendation it should approve the attached ordinance and authorize the City Administrator to execute the necessary contract documents with Krupp Construction. Additionally, City Council should authorize the transfer of \$155,000 from General Fund – Fund Reserves above the forty percent policy to account 120-079-5490.

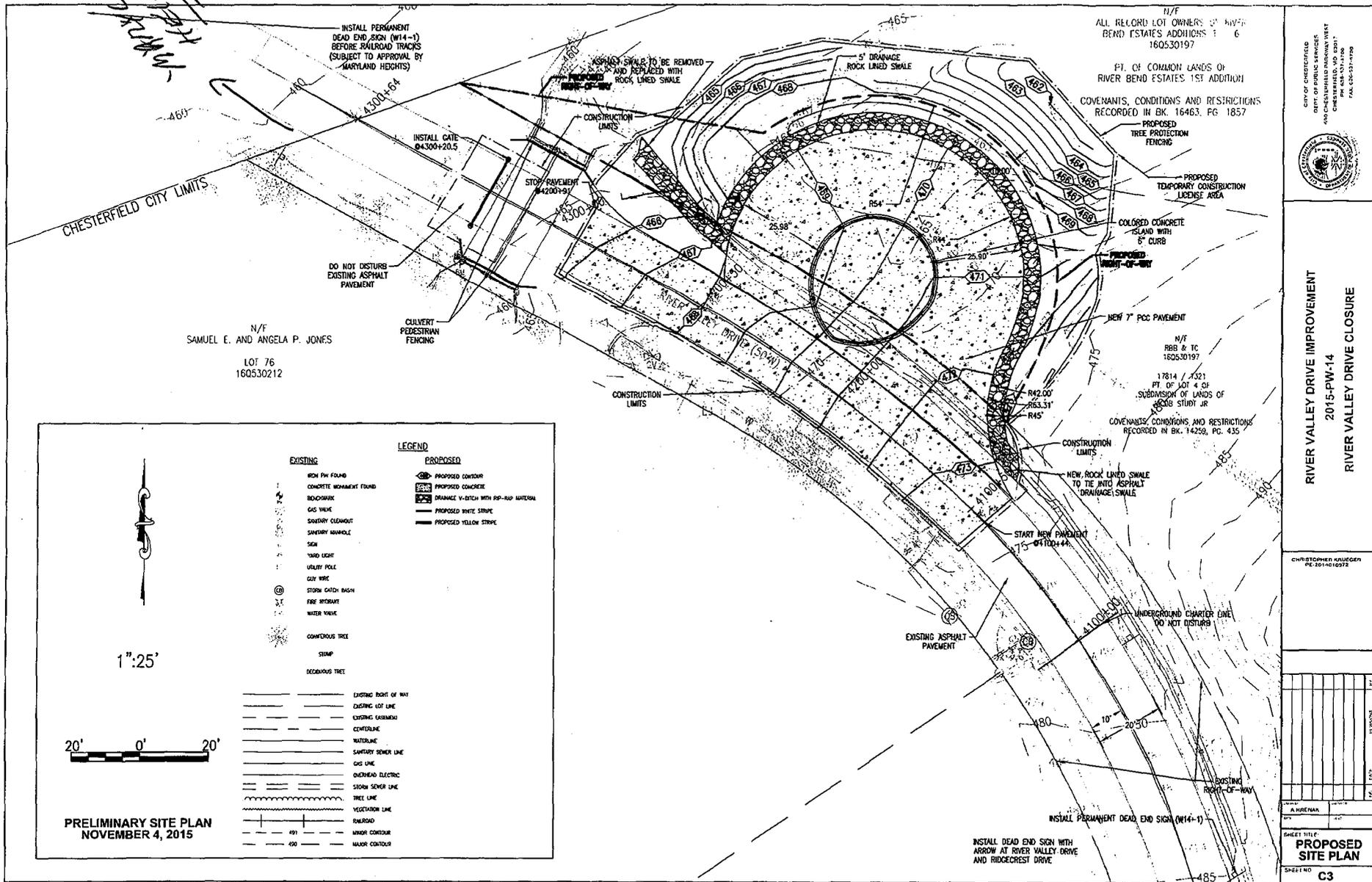
Concurrence:

  
\_\_\_\_\_  
Craig White, Finance Director

Cc: Michael O. Geisel, Director of Public Services

✓ MGH  
3/15/16

*Handwritten:* MARYLAND HEIGHTS  
 RIVER BEND



N/F  
 ALL RECORD LOT OWNERS OF RIVER BEND ESTATES ADDITIONS 1-6 160530197  
 FT. OF COMMON LANDS OF RIVER BEND ESTATES 1ST ADDITION  
 COVENANTS, CONDITIONS AND RESTRICTIONS RECORDED IN BK. 16463, PG. 1857  
 PROPOSED TREE PROTECTION FENCING

PROPOSED TEMPORARY CONSTRUCTION LICENSE AREA

COLORED CONCRETE ISLAND WITH 8" CURB

PROPOSED RIGHT-OF-WAY

NEW 7" PCC PAVEMENT

N/F  
 RB8 & TC 160530197

17814 / 1321  
 PT. OF LOT 4 OF SUBDIVISION OF LANDS OF RIVER BEND STUDY JR

COVENANTS, CONDITIONS AND RESTRICTIONS RECORDED IN BK. 14258, PG. 435

CONSTRUCTION LIMITS

NEW ROCK LINED SWALE TO THE INTO ASPHALT DRAINAGE SWALE

START NEW PAVEMENT 01100444

UNDERGROUND CHARTER LINE DO NOT DISTURB

EXISTING ASPHALT PAVEMENT

INSTALL PERMANENT DEAD END SIGN (W14-1)

INSTALL DEAD END SIGN WITH ARROW AT RIVER VALLEY DRIVE AND RIDGECREST DRIVE

N/F  
 SAMUEL E. AND ANGELA P. JONES  
 LOT 76  
 160530212

CHESTERFIELD CITY LIMITS

INSTALL PERMANENT DEAD END SIGN (W14-1) BEFORE RAILROAD TRACKS (SUBJECT TO APPROVAL BY MARYLAND HEIGHTS)

INSTALL GATE 043004+20.5

STOP PAVEMENT 042001+91

DO NOT DISTURB EXISTING ASPHALT PAVEMENT

CULVERT PEDESTRIAN FENCING

CONSTRUCTION LIMITS

1"=25'

PRELIMINARY SITE PLAN  
 NOVEMBER 4, 2015

**LEGEND**

EXISTING	PROPOSED

	EXISTING RIGHT OF WAY
	EXISTING LOT LINE
	EXISTING EASEMENT
	CENTERLINE
	WATERLINE
	SANITARY SEWER LINE
	GAS LINE
	OVERHEAD ELECTRIC
	STORM SEWER LINE
	TREE LINE
	VEGETATION LINE
	RAILROAD
	MINOR CONTOUR
	MAJOR CONTOUR

CITY OF CHESTERFIELD  
 DEPT. OF PUBLIC WORKS  
 AND CHESTERFIELD PARKING LOT  
 CHESTERFIELD, MO 63017  
 FAX: 636.371.1100  
 TOLL FREE: 1-800-371-1100

**RIVER VALLEY DRIVE IMPROVEMENT**  
 2015-PW-14  
**RIVER VALLEY DRIVE CLOSURE**

CHRISTOPHER GAUGER  
 PE: 2014010972

SHEET NO  
 A: 100000  
 B: 100000  
 C: 100000  
 D: 100000  
 E: 100000  
 F: 100000  
 G: 100000  
 H: 100000  
 I: 100000  
 J: 100000  
 K: 100000  
 L: 100000  
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 R: 100000  
 S: 100000  
 T: 100000  
 U: 100000  
 V: 100000  
 W: 100000  
 X: 100000  
 Y: 100000  
 Z: 100000

SHEET TITLE:  
**PROPOSED SITE PLAN**

SHEET NO  
**C3**

*Handwritten:* OLIVE BLVD

# MEMORANDUM



**DATE:** March 14, 2016  
**TO:** James Eckrich, Public Works Director/City Engineer  
**FROM:** Chris Krueger, Civil Engineer *CK*  
**RE:** 2015-PW-14 River Valley Drive Closure Project - Construction Contract

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As you know, bids were publicly opened for the River Valley Drive Closure Project. This project will consist of a roadway gate, fencing, the addition of a cul-de-sac, and the replacement of approximately 200 LF of pavement on River Valley Drive. The project plans and specifications were completed by City Staff.

Staff opened bids on March 8, 2016 at 10:00 am for the project. Three bids were received. The three responsive bidders were Krupp Construction, RV Wagner, and Spencer Contracting. Please see the attached Bid Tabulation for detailed information on each bid.

Krupp Construction provided the lowest responsive and responsible total bid of \$140,281.55 (bid attached). With positive past project experience and favorable reference checks, I recommend the bid from Krupp Construction.

As part of this project, a parking restriction is proposed on both sides of River Valley starting at the City limits and terminating at a point 40 feet northwesterly of the south property line of River Valley Drive. This would restrict parking on both sides of River Valley Drive from the City Limits to a point 160 feet south of the gate including the cul-de-sac.

**I recommend requesting authorization to enter into an agreement with Krupp Construction to provide construction services for the River Valley Drive Closure Project in an amount not to exceed \$155,000.00. This amount includes a modest contingency to account for any unforeseen conditions and/or additional work. I also recommend consideration of the attached ordinance to restrict parking on both sides of River Valley Drive at the gate and cul-de-sac.**

If you have any questions, or need additional information, please let me know.

Attachments: River Valley Drive Closure Project Bid Tabulation  
Krupp Construction Bid  
River Valley Drive Proposed Parking Restriction Ordinance  
Memorial Graphic to Former Councilmember Nancy Greenwood

Cc: P-File: 2015-PW-14

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**BID TABULATION  
RIVER VALLEY DRIVE CLOSURE  
2015-PW-14  
March 8, 2016**

ITEM #	DESCRIPTION	UNITS	QUANTITY	ENGINEER'S ESTIMATE		KRUPP CONSTRUCTION		R.V. WAGNER		SPENCER CONTRACTING	
				UNIT PRICE	EXTENDED PRICE	UNIT PRICE	EXTENDED PRICE	UNIT PRICE	EXTENDED PRICE	UNIT PRICE	EXTENDED PRICE
1	Mobilization	LS	1	\$10,000.00	\$10,000.00	\$23,650.00	\$23,650.00	\$19,000.00	\$19,000.00	\$28,468.00	\$28,468.00
2	Traffic Control	LS	1	\$2,000.00	\$2,000.00	\$2,290.00	\$2,290.00	\$3,600.00	\$3,600.00	\$460.00	\$460.00
3	Portable Changeable Message Sign-Rental	LS	1	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$2,400.00	\$2,400.00	\$4,000.00	\$4,000.00
4	Tree Protection Fence	LF	220	\$8.00	\$1,760.00	\$6.70	\$1,474.00	\$14.00	\$3,080.00	\$3.64	\$800.80
5	Clearing and Grubbing	LS	1	\$15,000.00	\$15,000.00	\$11,258.00	\$11,258.00	\$19,000.00	\$19,000.00	\$30,950.00	\$30,950.00
6	Silt Fence	LF	160	\$10.00	\$1,600.00	\$3.00	\$480.00	\$8.00	\$1,280.00	\$3.60	\$576.00
7	Removal of Improvements	LS	1	\$12,000.00	\$12,000.00	\$3,706.00	\$3,706.00	\$9,000.00	\$9,000.00	\$11,000.00	\$11,000.00
8	Cul-de-Sac Embankment	CY	530	\$35.00	\$18,550.00	\$26.30	\$13,939.00	\$24.00	\$12,720.00	\$14.32	\$7,589.60
9	Geotextile Fabric	SY	845	\$4.00	\$3,380.00	\$2.10	\$1,774.50	\$2.00	\$1,690.00	\$1.00	\$845.00
10	Type 5 Aggregate Base (4' Thick)	SY	845	\$8.00	\$6,760.00	\$9.65	\$8,154.25	\$8.00	\$6,760.00	\$6.24	\$5,272.80
11	Concrete Pavement (7" Non-Reinforced)	SY	845	\$40.00	\$33,800.00	\$47.15	\$39,841.75	\$47.00	\$39,715.00	\$57.88	\$48,908.60
12	Type "A" Vertical Curb (Monolithic)	LF	110	\$30.00	\$3,300.00	\$20.00	\$2,200.00	\$11.00	\$1,210.00	\$8.05	\$885.50
13	Colored Concrete Pavement (5" Non-Reinfor	SY	107	\$50.00	\$5,350.00	\$50.40	\$5,392.80	\$84.00	\$8,988.00	\$48.39	\$5,177.73
14	Rock Lined Swale	LF	300	\$24.00	\$7,200.00	\$22.30	\$6,690.00	\$30.00	\$9,000.00	\$27.34	\$8,202.00
15	Aesthetic 42 inch Pedestrian Fence	LF	60	\$155.00	\$9,300.00	\$120.00	\$7,200.00	\$130.00	\$7,800.00	\$130.00	\$7,800.00
16	Barrier Roadway Gate	LS	1	\$3,000.00	\$3,000.00	\$4,250.00	\$4,250.00	\$4,800.00	\$4,800.00	\$4,550.00	\$4,550.00
17	Steel Bollard	EA	2	\$1,000.00	\$2,000.00	\$600.00	\$1,200.00	\$1,100.00	\$2,200.00	\$650.00	\$1,300.00
18	Permanent Yellow Pavement Striping, Paint	LF	425	\$1.25	\$531.25	1.25	\$531.25	\$2.00	\$850.00	\$4.30	\$1,827.50
19	Permanent White Pavement Striping, Paint	LF	400	\$1.25	\$500.00	1.25	\$500.00	\$2.00	\$800.00	\$4.30	\$1,720.00
20	Permanent Street Signage	EA	5	\$300.00	\$1,500.00	350	\$1,750.00	\$450.00	\$2,250.00	\$375.00	\$1,875.00
	<b>TOTAL BID</b>				<b>\$141,531.25</b>		<b>\$140,281.55</b>		<b>\$156,143.00</b>		<b>\$172,208.53</b>

**BID FORM**

**BID TIME:** 10:00 AM Prevailing Central Time  
**BID DATE:** Tuesday, March 8, 2016

**TO: THE CITY OF CHESTERFIELD**

The undersigned, having carefully examined the site and all the Contract Documents, adding Addenda 0 through 0, for the

**River Valley Drive Closure Project  
2015-PW-14**

being familiar with the local conditions affecting the work, hereby proposes to furnish all labor, materials, equipment and services required for the performance and completion of said project in accordance with the said Contract Documents for the following itemized bid.

The City is requesting unit price proposals for this work, consisting of the reconstruction of approximately 200 LF of street pavement, installation of a cul-de-sac, a gate installation, and associated clearing and grading work as shown within the plans in accordance with the project specifications.

The Contract contains a binding arbitration provision which may be enforced by the parties.

**Bid submitted by:**

Company Name: L.F. Krupp Construction Inc dba, Krupp Construction

Address: 415 Old Steeple Rd

City, State Ellisville, MO 63021

Phone number: 636-391-8844 Fax: 636-391-7544

E-mail address: markreizer@kruppmo.com

Type of Firm: Sole Partnership  Partnership   
Corporation  Other

Officer Mark Reizer

Title President

Signature [Signature]

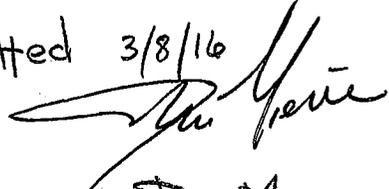
Date March 8, 2016

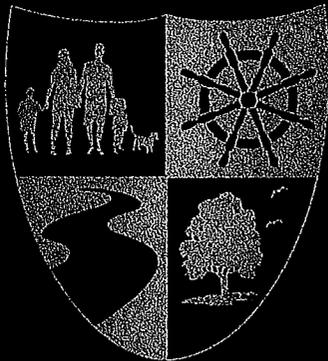
3/8/2016

### ITEMIZED BID FORM

Item #	Description	Unit	Quantity	Unit Price	Extended Price
1	Mobilization	LS	1	23650.00	23650.00
2	Traffic Control	LS	1	2290.00	2290.00
3	Portable Changeable Message Sign, Rental	LS	1	4000.00	4000.00
4	Tree Protection Fence	LF	220	6.70	1474.00
5	Clearing and Grubbing	LS	1	11258.00	11258.00
6	Silt Fence	LF	160	3.00	480.00
7	Removal of Improvements	LS	1	3706.00	3706.00
8	Cul-de-Sac Embankment	CY	530	26.30	13939.00
9	Geotextile Fabric	SY	845	2.10	1774.50
10	Type 5 Aggregate Base (4" Thick)	SY	845	9.65	8154.25
11	Concrete Pavement (7" Non-Reinforced)	SY	845	47.15	39841.75
12	Type "A" Vertical Curb (Monolithic)	LF	110	20.00	2200.00
13	Colored Concrete Pavement (5" Non-Reinforced)	SY	107	50.40	5392.80
14	Rock Lined Swale	LF	300	22.30	6690.00
15	Aesthetic 42 Inch Pedestrian Fence	LF	60	120.00	7200.00
16	Barrier Roadway Gate	LS	1	4250.00	4250.00
17	Steel Bollard	EA	2	600.00	1200.00
18	Permanent Yellow Pavement Striping, Paint	LF	425	1.25	531.25
19	Permanent White Pavement Striping, Paint	LF	400	1.25	500.00
20	Permanent Street Signage	EA	5	350.00	1750.00
Total Bid					

\$ 140,281.55

Submitted 3/8/16  
  
 John Miener  
 VP  
 KRUPP CONSTRUCTION



Forever Grateful  
to

NANCY  
GREENWOOD

Loyal Friend of  
River Bend

2016



✓mgh  
3/3/16  
cc: MAYOR/COUNCIL  
BEISEL  
EKRICH  
O'ROURKE

KEITH A. MARTY, Ed.D., Superintendent

February 25, 2016

Mike Herring, City Administrator  
City of Chesterfield  
690 Chesterfield Parkway West  
Chesterfield, Missouri 63017

Dear Mike,

The Parkway School District remains most concerned with the City of Chesterfield's decision to close River Valley Drive. As you know, should residential development occur within the Maryland Heights Bottoms, closure of this road would negatively impact our ability to transport students to the nearest elementary school, River Bend Elementary, which could significantly increase our costs.

It is our understanding that, in designing the closure of River Valley Drive, accommodations are being made for emergency vehicles, such as fire trucks and ambulances. However, drivers of such vehicles would be required to exit their vehicles in order to activate/open the "gate". School bus drivers simply cannot exit their vehicles. However, if the closure could be designed in such a manner to provide for electronic activation, then all those who, on occasion, would need to use River Valley Drive, including our school bus drivers, could do so without leaving their vehicles. We ask that consideration be given to designing/building the closure structures, with this in mind.

Given your planned retirement, as of March 31, 2016, I am asking that you forward this letter to the appropriate staff members and ask that they contact me directly, prior to any meetings when the closure of River Valley Drive will be discussed. This would specifically include any meetings during which action is contemplated, regarding construction contracts for the River Valley Drive closure. Before any final decisions are made, regarding the design and construction of this closure, I am requesting the opportunity, as Parkway's Superintendent, to address Chesterfield's Mayor and City Councilmembers, by way of endorsing the construction of a closure system with electronic activation, which would be used by our school bus drivers, in addition to those who drive fire trucks and ambulances. In the meantime, please forward a copy of this letter to your elected officials. I am happy to discuss my concerns with anyone, prior to any final decisions being made.

Thank you, Mike.

Sincerely,

Keith A. Marty, Ed.D.

C: Patty Bedborough, CFO  
Bonnie McCracken, Principal, River Bend Elementary  
Will Rosa, Director of Transportation

## Michael Herring

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**From:** Jim Eckrich  
**Sent:** Wednesday, March 16, 2016 10:12 AM  
**To:** Barry Flachsbart; Barbara McGuinness; Dan Hurt; Mike Casey; Elliot Grissom; Bridget Nations; Connie Fults; Bruce DeGroot; rsnation@aol.com  
**Cc:** Michael Herring; Mike Geisel; Aimee Nassif; Christopher Krueger  
**Subject:** River Valley Drive Closure  
**Attachments:** DOC031616.pdf

As directed by City Council, the Public Works division has been pursuing the closure of River Valley Drive just south of the Chesterfield City Limits. That project has been bid and consideration of approval of a construction project will be submitted to City Council as part of the March 21, 2016 meeting packet. Subsequent to the project being designed, Dr. Keith Marty, Superintendent of the Parkway School District, sent the attached letter, a copy of which should have been received by each of you. That letter reiterates Parkway's objection to the closure and requests that if such a closure is approved, that the gate be designed in such a manner that it can be electronically activated by the driver of a school bus.

The gate is currently designed as a manual gate that would have to be opened by the driver physically getting out of his/her car and unlocking the gate. This meets the requirements of the Monarch Fire Protection District and is similar to the design of other gates throughout the City. We anticipate that the gate would rarely be used and believe that this style of gate is appropriate given the current circumstances. That said, Dr. Marty's points are valid and the solution he proposes is possible. We believe an electronic / automatic gate could be designed and constructed for approximately \$15,000 - \$20,000. However, there are still questions as to whether the development of the Howard Bend area within the City of Maryland Heights will actually occur. Accordingly, I would recommend against the additional expenditure of an electronic gate at this time. If that area is developed and if the school district wants access through River Valley at that time, an electronic gate could always be added later. It is even possible (although not a certainty) that we could negotiate that the developer be required to pay a portion of the costs for the electronic gate.

We obviously value the relationship with Parkway School District. I have contacted Dr. Marty and explained the reasons behind the proposed closure. I explained that PPW and Council wanted to close River Valley prior to development of the Howard Bend Area to ensure that anyone buying property in that area would understand that access would not be provided via River Valley Drive. Dr. Marty understood this rationale and also questions whether the Howard Bend area will actually be developed with residential property. He understood that it may not be in the City's best interest to install an electronic gate at this time, but would like for the City to consider a gate modification if the Howard Bend area develops with residential property and the Parkway School District desires access through River Valley Drive.

I have discussed this matter with Mr. Herring and Mr. Geisel, and am providing you this email so you have all of the information prior to the City Council meeting on March 21. If you have questions or need additional information, please let me know.

James A. Eckrich, P.E.  
Public Works Director / City Engineer  
City of Chesterfield  
(636) 537-4764

## Michael Herring

---

**From:** Mike Geisel  
**Sent:** Monday, March 21, 2016 12:41 PM  
**To:** Michael Herring; Harry O'Rourke  
**Cc:** Jim Eckrich  
**Subject:** RE: Send data from MFP-07137507 03/21/2016 09:19

One caveat, and I wish I was able to catch this before Harry sent out his letter.

But it should be made clear that this projects approval by council was predicated upon the Trustees assertion that they would provide the right of way and/or easements. If there is an effort to obtain concurrence of the multitude of property owners, that effort should be initiated by the trustees and not City staff. We have NO ability to initiate or undertake this level of effort.

-----Original Message-----

## Michael Herring

---

**From:** Harry O'Rourke <horourke@smhhlaw.com>  
**Sent:** Monday, March 21, 2016 12:38 PM  
**To:** Bob Nation; Barry Flachsbart; Barbara McGuinness; Bridget Nations; Elliot Grissom; Mike Casey; Dan Hurt; Bruce DeGroot; Connie Fults  
**Cc:** Michael Herring; Mike Geisel; Jim Eckrich  
**Subject:** CONFIDENTIAL / ATTORNEY - CLIENT PRIVILEGED: River Valley Drive  
**Attachments:** Documents from Shanfelds 3\_21\_16.pdf

Dear Mayor and City Councilmembers:

The attached letter, with attachments, was submitted to Mr. Herring, earlier today. He immediately forwarded to Mr. Geisel, Mr. Eckrich and me, for an interpretation, specifically regarding what it means, if anything, regarding City Council's ability to address the proposed closure of River Valley Drive, at tonight's City Council meeting. As you know, there is both a BID RECOMMENDATION and proposed legislation, dealing with this subject, on tonight's AGENDA. FYI, Mr. Shanfeld indicated that he would be emailing a copy of his letter, with attachments, to each of you, sometime today. In any event, I did not want you to be surprised by this, at tonight's City Council meeting.

To begin with, having conferred with both Mr. Geisel and Mr. Eckrich, I can confirm that this letter is the first time that this issue has been brought to our attention. However, having said that, Jim has confirmed to me that the easements that the Trustees signed over constitute the same property described in the general warranty deed and title report that the Shanfelds emailed you. **Based on that, it appears that the Shanfelds are correct - the Trustees did not have the power to grant the easements and the City does not have any interest in the property right now.** Since the Shanfelds indicate that they, at least, will not grant the easement to the City - the only way for the City to proceed at this point is (1) to try to get as many property owners to sign over easements to the City, and (2) to acquire the rest by way of a condemnation suit. I would think that the actual value to each individual household will be low, since all the lot owners own the property as tenants-in-common. However, it is the only way to proceed at this point based on the documents I have now reviewed. I am available to answer any questions you might have and am also prepared to discuss this, at tonight's City Council meetings.

Sincerely,

**HAROLD V. O'ROURKE**

Attorney at Law  
Stewart, Mittleman & O'Rourke, L.L.C.  
222 South Central Avenue, Suite 501  
Saint Louis, Missouri 63105-3575  
tel: (314) 863-8484  
fax: (314) 863-5312  
e-mail: [horourke@smholaw.com](mailto:horourke@smholaw.com)

\*\*\*\*\*

This email communication and any files transmitted with it may contain privileged and confidential information from the law firm of Stewart, Mittleman & O'Rourke, L.L.C. and are intended solely for the use of the individuals or entity to whom it has been addressed. If you are not the intended recipient, you are hereby notified that any use, dissemination or copying of

**Andrew B. Shanfeld and Beverly Shanfeld**

171 Henning Drive  
Chesterfield, Missouri 63017

March 21, 2016

✓ MGH  
3/21/16

City of Chesterfield  
690 Chesterfield Parkway West  
Chesterfield, MO 63017  
ATTN: Mike Herring, City Administrator

River Bend Estates  
338 Ridge Trail Drive  
Chesterfield, MO 63017  
ATTN: Curt Wintrose, East Side Trustee

Re: Proposed Closure of River Valley Drive - Ownership Common Land of River Bend Subdivision

Gentlemen:

We are writing to you as the owners of Lot 171 of River Bend Estates 2<sup>nd</sup> Addition, known and numbered as 171 Henning Drive, Chesterfield, Missouri 63017

Enclosed is a copy of General Warranty Deed dated June 8, 1962, recorded in Book 4846 Page 96 of the St. Louis County Recorder's Office, by which the original developer of the River Bend Subdivision deeded and conveyed certain Common Land of the Subdivision to the Trustees of the Subdivision for a period of twenty (20) years, after which time the applicable Common Land of the Subdivision became vested in the Lot Owners of the Subdivision, as Tenants in Common.

Also enclosed is a copy of Title Commitment No. 5288STL effective date 8/4/2015, issued by Old Republic National Title Insurance Company, confirming that the Lot Owners of the Subdivision own the applicable Common Land of the Subdivision as Tenants in Common, as provided and contemplated by the 1962 Deed.

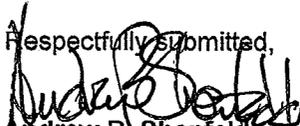
As you know, pursuant to Right of Way Dedication instrument dated January 20, 2016, recorded in Book 21869 Pages 0454 thru 0461 of the St. Louis County Recorder's Office, the current Trustees of the Subdivision have purported to convey a portion of the applicable Common Land of the Subdivision to the City of Chesterfield, for the construction by the City of the turn-around to effect the closure of River Valley Drive.

Any conveyance of the applicable Common Land requires the written agreement of all of the Lot Owners of the Subdivision, as the Tenants in Common Owners of the applicable Common Land. As the Owners of a Lot on the Subdivision, we did not and we do not agree or consent to the conveyance of any portion of the Common Lands of the Subdivision to the City, and we did not and we do not agree or consent to any change in use of the Common Land or any construction of any roadway in the Common Land.

Please be advised that: (a) we, along with the other Lot Owners of the Subdivision continue to own the applicable Common Land as Tenants in Common; (b) the 2016 Deed by the Trustees to the City of Chesterfield is wholly ineffective to grant or convey any interest whatsoever in the Common Land to the City of Chesterfield; (c) the 2016 Deed by the Trustees to the City of Chesterfield is slander of title; and (d) any entry by the City of Chesterfield onto the Common Land described in the applicable deeds, and any construction activity by the City of Chesterfield on the applicable Common Land, will be actionable trespass.

As a Tenant in Common Owner of the applicable Common Land, we intend to fully assert our ownership right in the Common Lands, and we intend to hold applicable parties liable for slander of title, for damages and for actionable trespass, by all appropriate legal proceedings.

Respectfully Submitted,

  
Andrew B. Shanfeld

  
Beverly Shanfeld

Cc: Roger Herman, Esq.

BOOK 4846 PAGE 96 **General Warranty Deed**  
(Corporation)

This Deed, Made and entered into this Eighth day of June nineteen hundred and Sixty-two, by and between

BURTON W. DUENKE BUILDING COMPANY

a corporation, organized and existing under the laws of the State of Missouri with its principal office in the County of St. Louis State of Missouri party of the first part, and Burton W. Duenke, Virginia M. Duenke and G. W. Mefford, as Trustees of River Bend East, a subdivision in the County of St. Louis, Missouri, and the then existing lot owners of River Bend Estates Additions as covered in the County Council's order 1/24/62 on a petition dated Dec. 21, 1961, twenty years from the date hereof of the County of St. Louis State of Missouri part les of the second part.

Witnesseth, that the said party of the first part, for and in consideration of the sum of TEN DOLLARS AND OTHER VALUABLE CONSIDERATION paid by the said part les of the second part, the receipt of which is hereby acknowledged, does by these presents Grant, Bargain and Sell, Convey and Confirm unto the said part les of the second part, the following described Real Estate, situated in the County of St. Louis, and State of Missouri, to-wit: Burton W. Duenke, Virginia M. Duenke and G. W. Mefford as Trustees under a Restrictive Agreement of even date executed by Grantor to said Trustees and recorded in the Office of the Recorder of Deeds of St. Louis County, Missouri, as Daily No. R74 on JUNE 22<sup>ND</sup>, 1962, which Agreement is incorporated herein by reference, for a period of twenty (20) years from the date hereof, in trust, however, to be held as a park and scenic area for the use and benefit of the present and future lot owners of River Bend Estates First Addition and other additions as covered in the County Council's order dated January 24, 1962, on a petition dated December 21, 1961, all as more fully set out in said Restrictive Agreement, with remainder over in equal parts (one equal part per lot) at the end of said 20-year period to the then existing lot owners of River Bend Estates Additions as covered in the County Council's order dated January 24, 1962, and a petition dated December 21, 1961, and their heirs and assigns in fee simple absolute subject, however, in all events to the provisions of said Restrictive Agreement, the following described Real Estate, situated in the County of St. Louis and State of Missouri to-wit: All that part marked and described as "Common Lands" of River Bend Estates First Addition, a subdivision in St. Louis County according to the plat thereof recorded in the office of the Recorder of Deeds of St. Louis County, Mo., as Daily No. R74 on JUNE 22<sup>ND</sup>, 1962.

To Have and to Hold the same, together with all rights and appurtenances to the same belonging, unto the said part les of the second part, and their Trustees for the uses and purposes aforesaid for twenty (20) years & thence unto the lot owners as provided above and their heirs and assigns forever. The said party of the first part hereby covenanting that it and its successors and assigns, shall and will Warrant and Defend the title to the premises unto the said part les of the second part, and to their successors in trust and heirs and assigns forever against the lawful claims of all persons whomsoever, excepting, however, the general taxes for the calendar year 19 62 and thereafter, and the special taxes becoming a lien after the date of this deed.

In Witness Whereof, the said party of the first part has caused these presents to be signed by its Vice President and its corporate seal, attached by its Secretary, to be hereunto affixed.

BURTON W. DUENKE BUILDING COMPANY  
By G. W. Mefford  
Vice President



Secretary

State of Missouri }  
County of St. Louis } ss.

On this 8th day of June, 1962, before me appeared  
G. W. Mefferd

to me personally known, who, being by me duly sworn, did say that he is the Vice President  
of BURTON W. BURNED BUILDING COMPANY  
a Corporation of the State of Missouri, and that the seal affixed to the foregoing instrument is the corporate seal of said corporation, and that said instrument was signed and sealed in behalf  
of said corporation, by authority of its Board of Directors; and said G. W. Mefferd  
acknowledged said instrument to be the free act and deed of said corporation.



IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal in  
the County and State aforesaid, the day and year first above written.

*James B. Wells*  
Notary Public.

My term expires August 8, 1966

GENERAL WARRANTY DEED  
(Corporation)  
Assessed by  
REAL ESTATE BOARD OF METROPOLITAN ST. LOUIS

FROM \_\_\_\_\_  
TO \_\_\_\_\_

State of Missouri }  
County of St. Louis }  
FILED FOR RECORD  
JUN 22 1962  
10:26 a.m. P M  
*John L. [Signature]*  
Recorder of Deeds

END OF DOCUMENT



Issued By Old Republic National Title Insurance Company

## SCHEDULE A

Escrow Officer: Jamie Hensel  
Escrow Officer Email: jhensel@stltitle.com

File No: **5288STL**

Client File #:

Title Officer: Russ Pittman

Revision #: Original, Print Date: September 3, 2015

1. Effective Date: **August 04, 2015 at 8:00 am**

2. Policies to be issued:

(a) ALTA Owner's Policy (6/17/06):

Policy Amount:

Proposed Insured:

(b) ALTA Loan Policy (6/17/06):

Policy Amount:

Proposed Insured:

3. The estate or interest in the land described or referred to in this Commitment is:

**Fee Simple**

4. Title to the estate or interest in the land is at the Effective Date vested in:

**All of the "Record Lot Owners" of all of the lots in the lands platted as River Bend Estates Addition Plat 1; River Bend Estates Addition Plat 2, River Bend Estates Additions Plat 3, River Bend Estates Addition Plat 4, River Bend Estates Addition Plat 5, and River Bend Estates Addition Plat 6, and any subsequent plats, as tenants in common.**

5. The land referred to in the Commitment is described as follows:

**SEE ATTACHED EXHIBIT "A"**

Countersigned  
St. Louis Title, LLC

By:

**EXHIBIT "A"**

**A part of the Common Land of River Bend Estates First Addition, a Subdivision according to the plat thereof recorded in Plat Book 103 page 82 of the St. Louis County Records and being assessed by the St. Louis County Assessor under Locator Number 16Q530221 as of August 31, 2015, and being more particularly bounded as follows: Northerly, by the Southerly line of of the land now or formerly possessed by the Chicago Rock Island and Pacific Rail Road Company; Southwesterly by the Northeasterly line of the land formerly conveyed to National Swim Clubs of America, Inc., by the General Warranty Deed dated June 18, 1962 and recorded in Book 4841 page 626; and East, by the West line of the land assessed by the St. Louis County Assessor under Locator Number 16Q530241 as of August 31, 2015.**

vest in the then lot owners in equal shares;

(c) Amended Restrictive Agreement of River Bend Estates Additions 1, 2, 3, 4, 5, and 6 executed by the Trustees, executed July 12, 1990 and recorded July 13, 1990 in Book 8801 page 2470; and

(d) Amended and Restated Restrictive Agreement of River Bend Estates Additions 1, 2, 3, 4, 5, and 6 executed by the Trustees, dated March 29, 2005 and recorded April 8, 2005 in Book 16463 page 1857.

9. Judgments and liens against the "Record Lot Owners" as shown on Schedule A hereof are not examined.

10. The foregoing information is furnished strictly with the understanding that such information has been taken from the public record without a complete examination of instruments that purport to affect the subject real property and therefore, St. Louis Title, LLC assumes no liability as to the accuracy or completeness of such information.

St. Louis Title, LLC shall have no liability for this report unless the invoice for this report is paid in full within 30 days of the invoice date.

St. Louis Title, LLC's liability for this report is limited to \$1,000.00. There is no liability assumed for items not indexed properly in the public records or other data bases on which St. Louis Title, LLC relies or for matters that would be disclosed by an accurate survey or inspection of the property. This report and the legal description given herein are based upon information supplied by the applicant as to the location and identification of the property in question, and no liability is assumed for any discrepancies resulting therefrom.

This report is prepared by St. Louis Title, LLC as an accommodation and does not represent a Commitment to insure title or an abstract of title. Further, the report is not an opinion as to the marketability of title to the subject premises and should not be considered providing legal advice.

11. This Commitment is not to be construed either as an abstract of title, a report of the condition of title or an opinion as to marketability of title.

2015 Assessed Valuation	Exempt
2015 Assessed Valuation	Exempt
2014 County Rate	Exempt
2014 City Rate	Exempt
Locator Number	16Q530221 (1.08 acres)
Address	178 River Valley Drive

Note:

Senate Bill 66, which became effective January 1, 2008, requires the issuance of Closing Protection Letters (CPL's), one to the Seller and one to the Buyer/Lender, in every residential transaction where St. Louis Title, LLC is involved in the closing of the transaction.

According to the statute, the CPL is defined as a letter which shall "indemnify a buyer, lender or seller solely against losses not to exceed the amount of the settlement funds only because of the following acts of the title insurer's named issuing agency or title

agent: (a) Acts of theft of settlement funds or fraud with regard to settlement funds; and (b) Failure to comply with written closing instructions by the proposed insured when agreed to by the title agency or title agent relating to title insurance coverage." Each letter has a fee of \$25.00. You may waive this protection, but must do so in writing using a form acceptable to the underwriter and St. Louis Title, LLC.



Issued By Old Republic National Title Insurance Company

**SCHEDULE B - SECTION II**

Schedule B of the policy or policies to be issued will contain exceptions to the following matters unless the same are disposed of to the satisfaction of the Company.

1. Defects, liens, encumbrances, adverse claims or other matters, if any, created, first appearing in the public records or attaching subsequent to the Effective Date but prior to the date the proposed Insured acquires for value of record the estate or interest or mortgage thereon covered by this Commitment.

**STANDARD EXCEPTIONS**

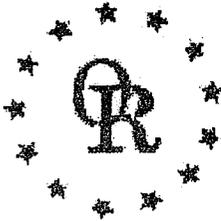
2.
  - a. Rights or claims of parties in possession not shown by the public records.
  - b. Easements or claims of easements, not shown by the public records.
  - c. Encroachments, overlaps, boundary line disputes, or other matters which would be disclosed by an accurate survey.
  - d. Any lien or right to a lien, for services, labor, or material heretofore or hereafter furnished, imposed by law and not shown by the public records.

**SPECIAL EXCEPTIONS**

3. All assessments and taxes for the year 2015 and all subsequent years levied by the County of St. Louis and the City of Chesterfield.
4. Covenants, conditions, and restrictions contained in the Amended and Restated Restrictive Agreement for River Bend Estates Additions 1, 2, 3, 4, 5, and 6 (East Side), dated March 7, 2005 and recorded in Book 16463 page 1857, including a provision for subdivision assessments.
5. Subdivision assessments, if any.
6. Easement awarded to St. Louis County Water Company, by the Order rendered in the Circuit Court of St. Louis County, Missouri, under Cause No. 270350. A certified copy of the Report of Commissioner's is recorded in Book 5964 page 123.
7. Easement granted to St. Louis County, Missouri, by the instrument recorded in Book 7506 page 1773.

NP  
Searched: Metro

## Commitment for Title Insurance



Issued By Old Republic National Title Insurance Company

Old Republic National Title Insurance Company, a Minnesota corporation ("Company"), for a valuable consideration, commits to issue its policy or policies of title insurance, as identified in Schedule A, in favor of the Proposed Insured names in Schedule A, as owner or mortgagee of the estate or interest in the land described or referred to in Schedule A, upon payment of the premiums and charges and compliance with the Requirements; all subject to the provisions of Schedule A and B and to the Conditions of this Commitment.

This commitment shall be effective only when the identity of the Proposed Insured and the amount of the policy or policies committed for have been inserted in Schedule A by the Company.

All Liability and obligation under this Commitment shall cease and terminate six (6) months after the Effective Date or when the policy or policies committed for shall issue, whichever first occurs, provided that the failure to issue the policy or policies is not the fault of the Company.

The Company will provide a sample of the policy form upon request.

IN WITNESS WHEREOF, Old Republic National Title Insurance Company has caused its corporate name and seal to be affixed by its duly authorized officers on the date shown in Schedule A

Issued through the Office of  
St. Louis Title, LLC

7701 Forsyth Blvd.  
Suite 200  
Clayton, MO 63105

OLD REPUBLIC NATIONAL TITLE INSURANCE  
COMPANY  
A Stock Company  
400 Second Avenue, Minneapolis Minnesota  
(612) 371-1111

A handwritten signature in dark ink, appearing to read 'Dorothy [unclear]', is written over a faint circular stamp or seal.

## CONDITIONS

1. The term mortgage, when used herein, shall include deed of trust, trust deed, or other security instrument.
2. If the proposed Insured has or acquired actual knowledge of any defect, lien, encumbrance, adverse claim or other matter affecting the estate or interest or mortgage thereon covered by this Commitment other than those shown in Schedule B hereof, and shall fail to disclose such knowledge to the Company in writing, the Company shall be relieved from liability for any loss or damage resulting from any act of reliance hereon to the extent the Company is prejudiced by failure to so disclose such knowledge. If the proposed Insured shall disclose such knowledge to the Company, or if the Company otherwise acquires actual knowledge of any such defect, lien, encumbrance, adverse claim or other matter, the Company at its option may amend Schedule B of this Commitment accordingly, but such amendment shall not relieve the Company from liability previously incurred pursuant to paragraph 3 of these Conditions and Stipulations.
3. Liability of the Company under this Commitment shall be only to the named proposed Insured and such parties included under the definition of Insured in the form of policy or policies committed for and only for actual loss incurred in reliance hereon in undertaking in good faith  
(a) to comply with the requirements hereof, or (b) to eliminate exceptions shown in Schedule B, or (c) to acquire or create the estate or interest or mortgage thereon covered by this Commitment. In no event shall such liability exceed the amount stated in Schedule A for the policy or policies committed for and such liability is subject to the insuring provisions and Conditions and Stipulations and the Exclusions from Coverage of the form of policy or policies committed for in favor of the proposed Insured which are hereby incorporated by reference and are made a part of this Commitment except as expressly modified herein.
4. This Commitment is a contract to issue one or more title insurance policies and is not an abstract of title or a report of the condition of title. Any action or actions or rights of action that the proposed Insured may have or may bring against the Company arising out of the status of the title to the estate or interest or the status of the mortgage thereon covered by this Commitment must be based on and are subject to the provisions of this Commitment.
5. The policy to be issued contains an arbitration clause. All arbitrable matters when the Amount of Insurance is \$2,000,000 or less shall be arbitrated at the option of either the Company or the Insured as the exclusive remedy of the parties.  
You may review a copy of the arbitration rules at: <http://www.alta.org/>.

**St. Louis Title, LLC**  
**PRIVACY POLICY NOTICE**

Title V of the Gramm-Leach-Bliley Act (GLBA) generally prohibits any financial institution, directly or through its affiliates, from sharing nonpublic personal information about you with a nonaffiliated third party unless the institution provides you with a notice of its privacy policies and practices, such as the type of information that it collects about you and the categories of persons or entities to whom it may be disclosed. In compliance with the GLBA, we are providing you with this privacy notice to help you understand how we handle the personal information about you that we collect and may disclose. The provisions of this notice will apply to former customers as well as current customers unless we state otherwise.

We may collect nonpublic personal information about you from the following sources:

- Information we receive from you, such as on applications or other forms.
- Information about your transactions we secure from our files, or from our affiliates or others.
- Information we receive from a consumer reporting agency.
- Information that we receive from others involved in your transaction, such as the real estate agent or lender.

Unless it is specifically stated otherwise in an amended Privacy Policy Notice, no additional nonpublic personal information will be collected about you.

We may disclose any of the above information that we collect about our customers or former customers to our affiliates or to nonaffiliated third parties as permitted by law.

We also may disclose this information about our customers or former customers to the following types of nonaffiliated companies that perform marketing services on our behalf or with whom we have joint marketing agreements:

- Financial service providers such as companies engaged in banking, consumer finance, securities and insurance.
- Non-financial companies such as envelope stuffers and other fulfillment service providers.

**WE DO NOT DISCLOSE ANY NONPUBLIC PERSONAL INFORMATION ABOUT YOU WITH ANYONE FOR ANY PURPOSE THAT IS NOT SPECIFICALLY PERMITTED BY LAW.**

We restrict access to nonpublic personal information about you to those employees who need to know that information in order to provide products or services to you. We maintain physical, electronic, and procedural safeguards that comply with federal regulations to guard your nonpublic personal information.

## **BID RESULTS – Deicing Materials, Salt Cooperative**

As detailed in the enclosed memorandum prepared by Jim Eckrich, Public Works Director – City Engineer, Compass Materials and Beelman Logistics has offered to honor their bid for deicing salt purchase and delivery respectively, for the Metro Cooperative purchase program. As you know, the City manages the Cooperative which provides for the procurement and delivery of deicing materials for 51 municipalities and 6 school districts. In managing this program, the City and all participating agencies obtain the best pricing and maximum purchasing leverage.

As detailed in Mr. Eckrich's memo, the 2015 bid pricing was \$13.40 dollars per ton less than the prior year, more than 21% savings over the prior year's bid cost. Equally as important, the delivered bid pricing was \$8.54 less than the next closest bidder.

**As such, I concur with the recommendation of Mr. Eckrich in authorizing a one year extension of the 2015 procurement and delivery of deicing salt from Compass Minerals and Beelman Logistics. The City has budgeted \$260,000 for deicing materials in 2016.**

**As always, if you have any questions, please contact Mr. Eckrich or me, PRIOR to Monday's meeting.**



**DATE:** May 17, 2016

**TO:** Michael O. Geisel, P.E.  
Director of Public Services

**FROM:** James A. Eckrich, P.E.  
Public Works Director / City Engineer

**RE:** Metro St. Louis Cooperative Deicing Salt Program

As you know, the City of Chesterfield coordinates the purchase and delivery of deicing salt for all members of the St. Louis Metro APWA Salt Cooperative (Coop). The Coop is comprised of 51 cities and six school districts which combine their purchasing power to obtain the best price possible for deicing salt.

The City of Chesterfield, on behalf of the Coop, most recently opened bids for the purchase of deicing salt on June 17, 2015. At that time, Compass Minerals provided the low bid at a cost of \$49.23 per ton. This was significantly lower than the Coop paid in 2014, which was \$62.63 per ton, and even more significantly lower than the next lowest 2015 bid, which was \$71.17 per ton. Compass Minerals has served the Coop well and is willing to extend its 2015 prices for one additional year. Similarly, Beelman Logistics is also willing to extend its 2015 prices for delivery (\$8.62 / ton to Chesterfield) for one additional year.

#1340  
Savings per  
ton  
\$8.62 below  
NEXT Bidder

**It is my recommendation that the City of Chesterfield approve the one year extension for salt by Compass Materials and salt delivery by Beelman Logistics LLC. Once approved, City Staff will execute the documents necessary to initiate the 2016/2017 salt purchase on behalf of the Coop.**

The City of Chesterfield Staff is currently in the process of obtaining the orders for salt, which will comprise the two salt deliveries, one of which will occur in late 2016 (fall) and one in early 2017 (winter). The City of Chesterfield will order 1,000 tons through the fall delivery and 3,000 tons through the winter delivery. This will result in a total cost to the City of Chesterfield of \$231,400, which is within budget (\$260,000). If you have questions or need additional information, please let me know.

**Action Recommended**

This matter should be forwarded to City Council for its consideration of approval of the salt and salt delivery one year bid extensions submitted by Compass Materials and Beelman Logistics LLC, respectively.

Concurrence:

  
\_\_\_\_\_  
Craig White, Finance Director



Compass Minerals  
9900 W. 109<sup>th</sup> Street, Suite 100  
Overland Park, KS 66210  
www.compassminerals.com  
913-344-9200

March 3, 2016

Mr. Michael O'Connor  
Superintendent of Maintenance Operations  
c/o City of Chesterfield  
690 Chesterfield Parkway West  
Chesterfield, MO 63017

Dear Mr. O'Connor:

I hope this letter finds you well. Per your e-mail request, Compass Minerals agrees to renew the de-icing salt contract with the Metro St. Louis Salt Cooperative. The same price (\$49.23 per ton for barge delivery to St. Louis), terms and conditions as the 2015-2016 agreement would apply through March 31, 2017. If you accept, please provide your potential salt requirement for the upcoming winter season.

Please review this proposal, sign below and return to us if you wish to accept the offer. Our fax number is 913-338-7945. If you have any questions, my number is 913-344-9330.

Thank you,

A handwritten signature in black ink that reads "Sean Lierz". The signature is written in a cursive, flowing style.

Sean Lierz  
Senior Sales Manager-Highway Sales

**BID RESULTS ONLY**

**METRO ST. LOUIS COOPERATIVE DE-ICING SALT BID**

**10:00 A.M., Wednesday, June 17, 2015**

**FALL DELIVERY 2015**

**JANUARY DELIVERY 2016**

<b>Compass Minerals 9900 West 109<sup>th</sup> Street Overland Park, KS 66210</b>	<b>49.23 per ton</b>	<b>49.23 per ton</b>
<b>Morton Salt inc. 123 N. Wacker Dr. Chicago, IL 60606-1743</b>	<b>71.17 per ton</b>	<b>71.17 per ton</b>
<b>Cargill, Inc. 24950 Country Club Blvd., Suite 450 North Olmsted, OH 44070</b>	<b>77.73 per ton</b>	<b>77.73 per ton</b>
<b>Central Salt LLC 385 Airport Rd., Ste. 108 Elgin, IL 60123</b>	<b>92.63 per ton</b>	<b>92.63 per ton</b>

***NOTICE: Bids were read randomly – These are bid tabulations – NOT AWARDS***

## Bid Form

To: The City of Chesterfield

**Hauling of Snow and Ice Control Salt per Bid Specifications.** The following bid for hauling of snow and ice control salt is submitted in response to your invitation to bid dated 6-23-14. Bid proposal for unloading salt from barges at a St. Louis Mississippi River port facility and loading into trucks including managing and administration cost : \$ 2.39 per ton.

It is understood that the cost for hauling will be different to each Municipality. Please submit the cost of delivery per ton, from your unloading facility to each of the following locations. This cost will be added to your bid for the administration and unloading bid, which should be the same for every city.

Name & location of unloading facility:

Beelman River Terminal

210 Bremen Ave

Venice, IL 62090

City of Delivery:

Arnold	\$ 5.66	/ton	Fairview Heights, IL	\$ 5.15	/ton
Ballwin	\$ 6.03	/ton	Fenton	\$ 5.53	/ton
Bel-Nor	\$ 5.80	/ton	Ferguson	\$ 5.21	/ton
Bel-Ridge*	\$ 5.52	/ton	Frontenac	\$ 5.71	/ton
Berkeley*	\$ 5.25	/ton	Glendale	\$ 5.71	/ton
Black Jack*	\$ 5.71	/ton	Green Park	\$ 5.71	/ton
Brentwood	\$ 5.65	/ton	Greendale	\$ 5.64	/ton
Bridgeton	\$ 5.57	/ton	Hazelwood	\$ 5.63	/ton
Charlack*	\$ 5.64	/ton	Manchester	\$ 6.04	/ton
Chesterfield	\$ 6.23	/ton	Maplewood*	\$ 5.67	/ton
Clayton	\$ 4.98	/ton	Maryland Heights	\$ 5.71	/ton
Cool Valley*	\$ 4.83	/ton	Normandy*	\$ 4.83	/ton
Crestwood	\$ 5.05	/ton	Northwoods*	\$ 5.28	/ton
Creve Coeur*	\$ 5.55	/ton	Olivette*	\$ 5.64	/ton
Des Peres	\$ 5.78	/ton	Overland*	\$ 5.61	/ton
Ellisville	\$ 6.36	/ton	Pagedale*	\$ 5.76	/ton

Pine Lawn	\$ 5.23	/ton
Richmond Heights*	\$ 5.45	/ton
Rock Hill*	\$ 5.49	/ton
St. Ann	\$ 5.61	/ton
St. John	\$ 5.64	/ton
St. Peters	\$ 6.13	/ton
Shrewsbury	\$ 5.47	/ton
Sunset Hills*	\$ 5.84	/ton
Town & Country	\$ 5.84	/ton
University City*	\$ 5.43	/ton
Vinita Park*	\$ 5.36	/ton
Webster Groves	\$ 5.13	/ton
Wildwood*	\$ 7.57	/ton
Winchester	\$ 7.11	/ton

Parkway		
School District*	\$ 6.64	/ton
Rockwood		
School District*	\$ 7.31	/ton

**NOTE: \*Tandems only**

**Exceptions:**

June, 23 2014  
**Date**

Net 15 days from invoice date  
**Terms**

26-0599880  
**Federal Tax ID#**

Beelman Logistics, LLC  
**Company**

One Racehorse Drive  
**Address**

East St. Louis, IL 62205  
**City/State/Zip Code**

618-646-5315  
**Telephone**

jeffh@beelman.com  
**Email Address**

 Sales manager  
**Signature & Title**

## **CONTRACT WITH GAMBLE SCHLEMEIER**

Mayor Nation has requested that the City's Governmental Relations Services Contract with Gamble Schlemeier be considered for a three month extension. The City's current contract expired on May 31<sup>st</sup>, 2016. The monthly expenditure for these services is established at \$5,000 per month. Accordingly, should City Council favorably extend said contract, it would necessarily be accompanied by a transfer of \$15,000 from the General Fund – Fund Reserves in excess of the 40% reserve policy.

As you are also aware, the State Legislator recently passed legislation favorable to the City of Chesterfield with regard to the sales tax distribution in St. Louis County. This legislation has not yet been signed by the Governor.

If you have any questions or require additional information, please contact me prior to the meeting on Monday.



STEWART, MITTLEMAN, HEGGIE, HENRY & ALBIN L.L.C.

ATTORNEYS AT LAW

February 18, 2014

Mr. Michael G. Herring, ICMA-CM  
City Administrator  
City of Chesterfield  
690 Chesterfield Parkway West  
Chesterfield, Missouri 63017

**Re: Governmental Relations Services Contract**

Dear Mike:

Enclosed is a contract for Governmental Relations Services between the City and Gamble & Schlemeier, Ltd., regarding the City's ongoing efforts to reform the St. Louis County pool sales tax system.

I received this contract yesterday and the Mayor would like to discuss this and have the Council approve a resolution authorizing you to execute this contract on Wednesday night.

In accordance with the Missouri Open Meeting Law, please amend the agenda for the Council's meeting and add this item under new business.

Please call if you have any questions.

Sincerely,

Robert M. Heggie

**Enclosure**

Allan F. Stewart\*†‡  
Mark D. Mittleman  
Robert M. Heggie\*  
Deborah C. M. Henry  
Seth A. Albin\*  
Harold V. O'Rourke

PARALEGALS  
Diane L. Bailey  
Annie K. Grossmann

OF COUNSEL  
Joseph R. Niemann

# GAMBLE & SCHLEMEIER, LTD.

## Governmental Relations Services Contract

This agreement, made as of July 16, 2015, is by and between the City of Chesterfield, Missouri (hereinafter "Client"), and Gamble & Schlemmer, Ltd., 213 East Capitol Avenue, Jefferson City, Missouri, 65101 (hereinafter "Gamble"). By this agreement it is intended that Gamble will provide to Client governmental relations services, as an independent contractor, as governed by the terms and conditions set forth below.

The parties to this agreement, in consideration of the mutual covenants and stipulations set out herein below, agree as follows:

### Term and Scope of Services

Gamble will provide to Client the following services:

Governmental relations services before the Missouri Legislature and Executive Branch, specifically with respect to proposed legislation regarding the modifying or revising of the St. Louis County municipal sales tax pooling requirements imposed by RSMo Section 66.620. Included in such services, Gamble will provide to Client a written monthly summary of services performed on behalf of Client for the previous month. This agreement shall be in effect from the date first above stated through May 31, 2016.

### Payment

Client agrees to pay Gamble:

A total fee of \$50,000, which shall be due and payable, in 10 equal monthly installments, upon the 1<sup>st</sup> day of each month, beginning on August 1, 2015.

No expense reimbursement shall be made for, and Client, shall not be obligated for, any expenses associated with employee retirement benefits, taxes (FICA, withholding or FUTA), unemployment insurance, workers' compensation insurance benefits, health insurance, office equipment, office expenses or repairs, maintenance or utilities, or other direct expense of the services provided by Gamble as consultant under this agreement.

### Independent Contractor Status

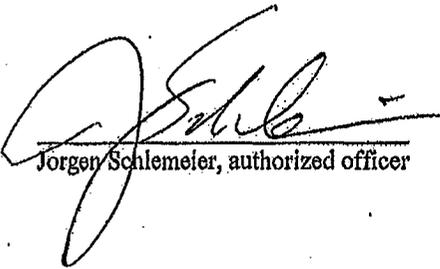
Neither Gamble, nor any of its subcontractors, employees or agents shall be deemed to be employees of Client, it being understood that Gamble is an independent contractor for all purposes and at all times. Gamble shall be solely responsible for withholding or payment of all federal, state and local personal income taxes, social security taxes, unemployment and disability insurance, and all other payroll taxes and obligations with respect to Gamble or its employees. It is the intent of the parties to this agreement that Gamble is retained based upon its expertise in governmental affairs consulting. Therefore, Gamble shall have complete control and discretion in choosing the appropriate means, manner and methods for providing the services hereunder; Client shall exercise no supervisory or other control over the means, manner and method by which Gamble provides such services. Further, Client acknowledges that Gamble may and will be providing the same or similar services to other entities and Gamble acknowledges that Client may retain or employ additional management or governmental affairs consultants.

**GAMBLE & SCHLEMEIER, LTD.**

This instrument contains the entire agreement between the parties and no statement, promise or inducement made by either party or agent of either party that is not contained in this written agreement shall be valid or binding. This agreement may not be enlarged, modified or altered except in writing signed by the parties. This agreement shall inure to the benefit of and be binding only upon Gamble and Client. This agreement is entered into between the parties in the state of Missouri and shall be subject to interpretation and construction according to the internal laws of the state of Missouri.

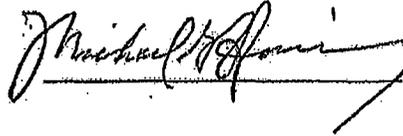
IN WITNESS WHEREOF, the parties hereto have set their hands the day aforesaid.

Gamble:  
Gamble & Schlemeier, Ltd.



Jorgen Schlemeier, authorized officer

Client:  
City of Chesterfield, Missouri



## **LEGISLATION**

- A. BILL NO. 3076 – AN ORDINANCE REPEALING ORDINANCE NO. 6 RELATING TO THE APPOINTMENT OF OFFICERS OF THE CITY, AND ENACTING NEW, AMENDED ORDINANCE PROVISIONS IN ITS PLACE, ADDING THE OFFICE OF CITY PROSECUTOR AND PERMITTING THE APPOINTMENT OF SPECIAL COUNSEL FOR THE CITY. (FIRST READING; FINANCE AND ADMINISTRATION COMMITTEE RECOMMENDS APPROVAL)**
  
- B. BILL NO. 3077 – AN ORDINANCE REPEALING ORDINANCE NO. 17, RELATING TO THE LAW DEPARTMENT OF THE CITY, AND ENACTING NEW, AMENDED ORDINANCE PROVISIONS IN ITS PLACE, INCLUDING PROVISION ESTABLISHING THE QUALIFICATIONS FOR THE OFFICES OF CITY ATTORNEY AND CITY PROSECUTOR AND SPECIFYING THEIR FUNCTIONS. (FIRST READING; FINANCE AND ADMINISTRATION COMMITTEE RECOMMENDS APPROVAL)**
  
- C. BILL NO 3078 – AN ORDINANCE REPEALING ORDINANCE NO. 93 RELATING TO THE MUNICIPAL COURT OF THE CITY OF CHESTERFIELD, AND ENACTING NEW AMENDED ORDINANCE PROVISIONS IN TIS PLACE, INCLUDING PROVISIONS ESTABLISHING THE QUALIFICATIONS OF THE OFFICE OF MUNICIPAL JUDGE. (FIRST READING; FINANCE AND ADMINISTRATION COMMITTEE RECOMMENDS APPROVAL)**
  
- D. BILL NO. 3082 - AN ORDINANCE AMENDING ORDINANCE 7 PERTAINING TO THE MAYOR’S OBLIGATION TO PERFORM THE CITY ADMINISTRATOR’S DUTIES. (SECOND READING; FINANCE AND ADMINISTRATION COMMITTEE RECOMMENDS APPROVAL)**
  
- E. BILL NO. 3083 - AN ORDINANCE AMENDING ORDINANCE 8 AND SECTIONS 2-74, 2-80 OF THE CITY CODE PERTAINING TO THE CITY ADMINISTRATOR’S DUTIES AND AUTHORITY. (SECOND READING; FINANCE AND ADMINISTRATION COMMITTEE RECOMMENDS APPROVAL)**
  
- F. BILL NO. 3084 - AN ORDINANCE AMENDING ORDINANCE 505 AND SECTION 2-5 OF THE CITY CODE PERTAINING TO NOTICE OF LIABILITY CLAIMS. (SECOND READING; FINANCE AND ADMINISTRATION COMMITTEE RECOMMENDS APPROVAL)**
  
- G. BILL NO. 3085 - AN ORDINANCE AMENDING ORDINANCE 11 AND SECTION 2-29 OF THE CITY CODE PERTAINING TO DUTIES AND POWERS OF THE MAYOR AND CITY COUNCIL. (SECOND READING; FINANCE AND ADMINISTRATION COMMITTEE RECOMMENDS APPROVAL)**
  
- H. BILL NO. 3086 - AN ORDINANCE AMENDING ORDINANCE 12, ORDINANCE 528 AND SECTION 2-47 OF THE CITY CODE PERTAINING TO SCHEDULING OF REGULAR MEETINGS OF CITY COUNCIL. (SECOND READING; FINANCE AND ADMINISTRATION COMMITTEE RECOMMENDS APPROVAL)**

- I. **BILL NO. 3087** - AN ORDINANCE AMENDING ORDINANCE 12 AND SECTION 2-50 OF THE CITY CODE PERTAINING TO RULES OF PROCEDURE FOR THE MAYOR AND CITY COUNCIL. **(SECOND READING; FINANCE AND ADMINISTRATION COMMITTEE RECOMMENDS APPROVAL)**
  
- J. **BILL NO. 3088** - AN ORDINANCE AMENDING ORDINANCE 8 AND SECTION 2-82 OF THE CITY CODE PERTAINING TO THE APPOINTMENT OF THE CITY ADMINISTRATOR DURING TEMPORARY ABSENCES. **(SECOND READING)**
  
- K. **BILL NO. 3089** - AN ORDINANCE AMENDING SECTION 2-91 OF THE CITY CODE PERTAINING TO THE APPOINTMENT OF THE CITY CLERK. **(SECOND READING)**
  
- L. **BILL NO. 3092** – REPEALS AND REPLACES SECTION 300.130 AUTHORITY TO INSTALL TRAFFIC CONTROL DEVICES WITHIN THE CITY OF CHESTERFIELD CODE OF ORDINANCES. **(SECOND READING; PLANNING AND PUBLIC WORKS COMMITTEE RECOMMENDS APPROVAL)**
  
- M. **BILL NO. 3094** - PROVIDES FOR THE APPROVAL OF A BOUNDARY ADJUSTMENT PLAT FOR THE CLARKSON WOODS DEVELOPMENT, LOT 4 AND LOT 5, FOR A 1.201 ACRE TRACT OF LAND ZONED “R-2” RESIDENCE DISTRICT LOCATED EAST OF THE INTERSECTION AT CLARKSON ROAD AND PARK FOREST DRIVE. **(FIRST AND SECOND READINGS; DEPARTMENT OF PUBLIC SERVICES RECOMMENDS APPROVAL)**

BILL NO. 3076

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE REPEALING ORDINANCE NO. 6, RELATING TO THE APPOINTMENT OF OFFICERS OF THE CITY, AND ENACTING NEW, AMENDED ORDINANCE PROVISIONS IN ITS PLACE, ADDING THE OFFICE OF CITY PROSECUTOR AND PERMITTING THE APPOINTMENT OF SPECIAL COUNSEL FOR THE CITY

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CHESTERFIELD, AS FOLLOWS:

Section A. Ordinance No. 6, passed and approved on June 1, 1988, is repealed and new, amended Ordinance provisions enacted in its place, to read as follows:

Section 1. Pursuant to Section 77.370 of the Missouri Revised Statutes, as amended, the following City Officials shall be appointed:

Municipal Judge,  
City Attorney,  
City Prosecutor,  
Assessor,  
Collector,  
Treasurer.

Section 2. The City Council, or the Mayor with the advice and consent of the City Council, may also appoint and retain special legal counsel to advise or represent the City on particular matters.

Section 3. The term of appointment for each such City Official shall not exceed four (4) years. Each such City Official may be removed from office prior to the expiration of his or her respective term by the Mayor and the City Council, in the manner provided by Section 77.340 of the Missouri Revised Statutes, as amended.

Section 4. This Ordinance shall be in force and effect from and after its passage and approval.

Passed and approved this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
City Clerk

First Reading Held: \_\_\_\_\_

BILL NO. 3077

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE REPEALING ORDINANCE NO. 17, RELATING TO THE LAW DEPARTMENT OF THE CITY, AND ENACTING NEW, AMENDED ORDINANCE PROVISIONS IN ITS PLACE, INCLUDING PROVISIONS ESTABLISHING THE QUALIFICATIONS FOR THE OFFICES OF CITY ATTORNEY AND CITY PROSECUTOR AND SPECIFYING THEIR FUNCTIONS

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CHESTERFIELD, AS FOLLOWS:

Section A. Ordinance No. 17, passed and approved on June 1, 1988, is repealed and new, amended Ordinance provisions enacted in its place, to read as follows:

Section 1. Department Created. There is hereby created the Law Department which shall consist of the office of City Attorney and the office of City Prosecutor.

Section 2. Functions. It shall be the function of the Law Department to prosecute or defend any and all suits or actions at law or equity to which the City may be a party or in which it may be interested, to provide legal advice and consultation to all elected and appointed City Officials, and to prosecute all alleged violations of the traffic Ordinances of the City and such other violations of the codes and Ordinances of the City as the City Council may authorize.

Section 3. City Attorney and City Prosecutor -- Appointment, Qualifications and Removal. The offices of City Attorney and City Prosecutor shall be filled by appointment made by the Mayor with the consent and approval of the City Council, as provided by Sections 77.330 and 77.370 of the Missouri Revised Statutes, as amended. The City Attorney shall meet the qualifications required for the office by Section 77.370 of the Missouri Revised Statutes, as amended, and both the City Attorney and the City Prosecutor shall possess the following qualifications before taking office and at all times while in office: (1) each must be a licensed attorney qualified and in good standing to practice law within the State of Missouri; (2) each must be a resident of the State of Missouri, but need not reside within the City of Chesterfield; and (3) each must be at least twenty-one (21) years of age. Such appointments shall be for a term which shall not exceed four (4) years, provided that each such City Official may be removed from office prior to the expiration of his or her respective term by the Mayor and the City Council, in the manner provided by Section 77.340 of the Missouri Revised Statutes, as amended. The City Council, or the Mayor with the advice and consent of the City Council, may also appoint and retain special legal counsel to advise or represent the City on particular matters.

Section 4. City Attorney and City Prosecutor as Part-Time Positions. The City Attorney and the City Prosecutor are each to be considered as holding part-time positions and, as such, may accept other employment, except to the extent provided by law and in this Section 4. They each (a) may serve as a City Attorney, Municipal Judge, or City Prosecutor in another municipality, but (b) may not hold any other elected or appointed office within the City Government of the City of Chesterfield, and (c) may not enter their appearance as defense counsel of record in any criminal, traffic or infraction proceeding pending in any municipal court or court

of record in St. Louis County, Missouri, provided that, to the extent otherwise permitted by law, (i) the individuals currently serving in the offices of City Attorney and City Prosecutor at the time of enactment of this Ordinance shall be exempted from this prohibition, and (ii) this prohibition shall not apply to other members of the City Attorney's or City Prosecutor's law firm, if any.

Section 5. Duties of City Attorney. The City Attorney shall prosecute or defend any and all suits or actions at law or equity to which the City may be a party or in which it may be interested, or which may be brought against or by any officer of the City on behalf of the City or in the capacity of such persons as an officer of the City; provided, however, that the City Prosecutor shall prosecute all violations of traffic Ordinances of the City and such other violations of City Ordinances as the Council may provide; and further provided, nothing contained in this Section shall be deemed to preclude the defense of actions seeking to assess a monetary liability against the City by counsel selected and retained by the insurance carrier of the City, or to request that the City Attorney prosecute or defend any particular suit or action at law or in equity referred to in this Section.

(A) Advice. The City Attorney shall be the principal legal advisor of the City and shall render advice on all legal questions affecting the City whenever requested to do so by any City officer. Upon request by the Mayor and Council he shall reduce any such opinion to writing.

(B) Judgments. It shall be the duty of the City Attorney to see to the full enforcement of all judgments or decrees entered in favor of the City and all similar interlocutory orders.

(C) Special Assessments. It shall be the duty of the City Attorney to see to the completion of all special assessment proceedings and condemnation proceedings.

(D) Legal Questions Affecting the City. It shall be the duty of the City Attorney to render advice on legal questions affecting the City and to prepare Ordinances, Resolutions, and other legal instruments whenever requested and to provide such other legal counsel and services as the Mayor or Council may from time to time specify.

(E) Approval of Legislation and Contracts as to Legal Form. The City Attorney shall approve all Contracts, Ordinances and Resolutions of the City as to legal form prior to their passage and approval.

Section 6. Duties of City Prosecutor. It shall be the duty of the City Prosecutor to prosecute all violations of the traffic Ordinances of the City and such other violations of the Codes and Ordinances of the City as the Council may authorize or direct, before either the Municipal Judge or any other judge of a court of record hearing matters involving violation of the City's Ordinances.

Section 7. Approval of Surety Bonds. All bonds required by law or ordinance to be submitted to and approved by the City Council shall first be submitted to the City Attorney who shall examine said bonds. If in his judgment the bonds are properly drawn and are legal and binding obligations, he shall endorse the same with his approval; if they are not, he shall endorse his disapproval thereon together with his reason therefor.

Section 8. Compensation. The City Attorney and the City Prosecutor shall be compensated either on an annual-retainer basis or on a per-hour-of-work or other basis, whichever is mutually agreed to by each such Officer and the City Council, consistently with Section 77.440 of the Missouri Revised Statutes, as amended.

Section 9. Severability. The provisions of this Ordinance are declared to be severable, and if any section, sentence, clause or phrase or this Ordinance shall, for any reason, be held invalid or unconstitutional, such decision shall not affect the validity of the remaining sections, sentences, clauses and phrases of the Ordinance, but they shall remain in effect, it being the legislative intent of the City Council that this Ordinance shall stand notwithstanding the invalidity of any part.

Section 10. This Ordinance shall be in force and effect from and after its passage and approval.

Passed and approved this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
City Clerk

First Reading Held: \_\_\_\_\_

AN ORDINANCE REPEALING ORDINANCE NO. 93, RELATING TO THE MUNICIPAL COURT OF THE CITY OF CHESTERFIELD, AND ENACTING NEW, AMENDED ORDINANCE PROVISIONS IN ITS PLACE, INCLUDING PROVISIONS ESTABLISHING THE QUALIFICATIONS OF THE OFFICE OF MUNICIPAL JUDGE

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CHESTERFIELD, AS FOLLOWS:

Section A. Ordinance No. 93, passed and approved on June 1, 1988, is repealed and new, amended Ordinance provisions enacted in its place, to read as follows:

Section 1. Municipal Court Established; Composition. There is hereby established a Municipal Court, as authorized by the provisions of Chapter 479 of the Missouri Revised Statutes, as amended. The Municipal Court shall consist of a Municipal Judge, Court Clerk, Deputy Court Clerk and such other nonjudicial personnel as may be required for the proper functioning of the Municipal Court, and the City shall provide a suitable courtroom in which to hold court.

Section 2. Functions. The Municipal Court shall be responsible for the regular hearing and determination of municipal Ordinance violation cases of the City of Chesterfield, over which it shall have original jurisdiction, and shall be operated in accordance with the applicable rules of the Supreme Court of Missouri and of the Circuit Court of St. Louis County, Missouri.

Section 3. Duties, Qualifications, Status and Powers of Municipal Judge.

A. The Municipal Judge shall be a conservator of the peace. The Municipal Judge shall keep (1) a docket in which there shall be entered every case commenced before the Municipal Court and the records of all proceedings therein, and (2) such other records as may be required by law. Such docket and records shall be deemed records of the Circuit Court of St. Louis County.

B. The Municipal Judge shall administer oaths and enforce due obedience to all orders, rules and judgments made by the Municipal Court, and to the extent permitted by law may fine or imprison for contempt committed before such Municipal Judge while holding court, in the same manner and to the same extent as a Circuit Judge.

C. The Municipal Judge shall possess such qualifications before taking office and at all times while in office as are required by law, including the qualifications that the Municipal Judge (1) must be a licensed attorney qualified and in good standing to practice law within the State of Missouri;

(2) must be a resident of the State of Missouri, but need not reside within the City of Chesterfield; and (3) must be at least twenty-one (21) years of age. D. The Municipal Judge is to be considered as holding a part-time position and, as such, may accept other employment, except to the extent provided by law and in this Section 3(C). The Municipal Judge (a) may serve as a City Attorney, Municipal Judge, or City Prosecutor in another municipality, but (b) may not hold any other elected or appointed office within the City Government of the City of Chesterfield, and (c) may not enter an appearance as defense counsel of record in any criminal, traffic or infraction proceeding pending in any municipal court or court of record in St. Louis County, Missouri, provided that, to the extent otherwise permitted by law, (i) the individual currently serving in the office of Municipal Judge at the time of enactment of this Ordinance shall be exempted from this prohibition, and (ii) this prohibition shall not apply to other members of the Municipal Judge's law firm, if any.

Section 4. Court Schedule. The Municipal Court shall be convened at least two (2) times each month and at such other times as the Municipal Judge may direct.

Section 5. This Ordinance shall be in force and effect from and after its passage and approval.

Passed and approved this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
City Clerk

First Reading Held: \_\_\_\_\_

**AN ORDINANCE AMENDING ORDINANCE 7 PERTAINING TO THE MAYOR'S OBLIGATION TO PERFORM THE CITY ADMINISTRATOR'S DUTIES.**

**WHEREAS**, The City Council of the City of Chesterfield sought to identify differences in the Chesterfield Code when compared to Ordinance 7, Ordinance 8, and Ordinance 11; and

**WHEREAS**, The Finance and Administration Committee of City Council reviewed identified differences and have made recommendations to reconcile the Code and Ordinances to provide clarity and consistency; and

**WHEREAS**, Ordinance 7, was passed and approved by the City Council on June 1<sup>st</sup>, 1988; and

**WHEREAS**, Section 9 of Ordinance 7 requires the Mayor to perform the duties of the City Administrator during any period in which the City is without a City Administrator or City Administrator Pro tem; and

**WHEREAS**, the City of Chesterfield passed and approved Ordinance 398 on February 5<sup>th</sup>, 1990, which provided for the adoption and enactment of a new Code for the City of Chesterfield, providing for the repeal of certain Ordinances therein; providing a penalty for the violation thereof; providing for the manner of amending such Code; and providing when such Code and Ordinance would become effective; and

**WHEREAS**, the adopted Code did not incorporate the specific provisions of Ordinance 7, Section 9; and

**WHEREAS**, Missouri Revised Statutes, RSMo 77.450 provides guidance for temporary appointments.

**NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CHESTERFIELD, ST. LOUIS COUNTY, MISSOURI, AS FOLLOWS:**

**Section 1.**

Section 7 of Ordinance #9 which is copied below for reference, is hereby deleted in its entirety.

***(To be deleted) Ordinance #7, Section 9. During any period in which the City of Chesterfield is without a City Administrator or City Administrator pro tem, the Mayor shall have the responsibility to perform the City Administrator's duties.***

**Section 2.**

All other sections and provisions of Ordinance #9 are unchanged.

**Section 3.** This Ordinance shall be in full force and effect from and after its passage and approval.

Passed and approved by the City Council of the City of Chesterfield, Missouri this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
**Bob Nation, MAYOR**

**ATTEST:**

\_\_\_\_\_  
**Vickie Hass, CITY CLERK**

FIRST READING HELD 5/2/2016

**AN ORDINANCE AMENDING ORDINANCE 8 AND SECTIONS 2-74, 2-80 OF THE CITY CODE PERTAINING TO THE CITY ADMINISTRATORS DUTIES AND AUTHORITY.**

**WHEREAS**, The City Council of the City of Chesterfield sought to identify differences in the Chesterfield Code when compared to Ordinance 7, Ordinance 8, and Ordinance 11; and

**WHEREAS**, The Finance and Administration Committee of City Council reviewed identified differences and have made recommendations to reconcile the Code and Ordinances to provide clarity and consistency; and

**WHEREAS**, Ordinance 8, was passed and approved by the City Council on June 1<sup>st</sup>, 1988; and

**WHEREAS**, the City of Chesterfield passed and approved Ordinance 398 on February 5<sup>th</sup>, 1990, which provided for the adoption and enactment of a new Code for the City of Chesterfield, providing for the repeal of certain Ordinances therein; providing a penalty for the violation thereof; providing for the manner of amending such Code; and providing when such Code and Ordinance would become effective; and

**WHEREAS**, Section 2-74 of the adopted Code differs from Ordinance 8, Section 9; and

**WHEREAS**, The City Council desires to reconcile the City Code with Ordinance #8 and provide for clear understanding.

**NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CHESTERFIELD, ST. LOUIS COUNTY, MISSOURI, AS FOLLOWS:**

**Section 1.**

Ordinance 8, Section 9 is hereby deleted and replaced to read as follows:

***Section 9 Duties and Authority.*** *The City Administrator shall be the Chief Administrative Officer of the City and shall serve as the Chief Administrative Assistant to the Mayor. He shall be responsible for the administration and management of the business and employees of the City subject to the direction and supervision of the Mayor and City Council. To that end, he shall have the following duties and powers:*

(A) General administrative.

(1) Carry out all lawful policies established by the Mayor and City Council.

- (2) *Establish short and long-range goals for the City with the approval of the Mayor and City Council.*
- (3) *Develop a plan of organization to establish areas of responsibility, lines of authority and formal channels of communication for approval by the Mayor and City Council.*
- (4) *Provide for the maintenance of the physical property and equipment of the City; meet operation conditions in compliance with applicable federal, state and local legal requirements.*
- (5) *Provide for periodic reports to the Mayor and City Council on all aspects of the City's activities.*
- (6) *Provide for meaningful relationships and communications between the City and its residents.*
- (7) *Provide for an economic, efficient and safe delivery of supplies and services necessary in rendering efficient services to the City and its residents.*
- (8) *Provide for a sound, stable and realistically economical insurance and bonding program for all aspects of City liability and risk.*
- (9) *Supervise the operational activities of all City Departments.*
- (10) *Coordinate the activities of all Departments, Agencies and Offices.*
- (11) *Prescribe such rules and regulations as are necessary for the conduct of the City's Departments, Agencies and Offices, and revoke, suspend or amend any rule or regulation of any City Department, Agency or Office.*
- (12) *Be accountable to the Mayor and City Council for any actions taken when requested to do so, and at all times be subject to the **direction and** supervision of the Mayor **and** City Council.*
- (13) *Prepare and submit to the Mayor and City Council an annual statement of objectives which will specify goals and time tables consistent with objectives set forth by the Mayor and City Council.*
- (14) *Perform related duties as required by the Mayor and City Council not inconsistent with the statutes of the State of Missouri and the ordinances of the City of Chesterfield.*
- (B) *Budgetary. A plan for the fiscal solvency and security of the City, including the submission of a realistic annual budget which provides for a program of sound fiscal management.*

(C) Committee liaison.

- (1) *Attend all meetings of the City Council and, as requested, meetings of all City Council committees.*
- (2) *Serve as liaison between the Mayor and City Council and the various Committees, Boards and Commissions of the City and their members.*

(D) Personnel.

- (1) *Recommend the establishment and maintenance of personnel programs employing sound personnel policies and practices which are internally consistent and externally competitive.*
- (2) *Promote the organization and continuing development of a competent City staff.*
- (3) *Design, prepare and submit for review and adoption by the City Council personnel procedures, position classifications and compensation schedules for employees covered in the City's personnel program.*
- (4) *Prescribe the functions and duties of officers and employees of the City not otherwise prescribed by any ordinance of the City of Chesterfield.*
- (5) *Appoint, promote or remove from service all officers, who are not elected to office, and employees of the City, except as otherwise provided by law or City ordinance; provided, however, that any person so removed from service may appeal his dismissal to the Mayor and City Council by giving notice in writing within ten (10) days following notification of dismissal. All such actions by the Administrator shall be based upon merit, qualifications or disqualifications of the officers or employees concerned without regard to his political beliefs or affiliations.*
- (6) *Establish such administrative rules and regulations, not inconsistent with law or established City policy, as may be necessary or proper for the efficient and economical conduct of the business of the City.*

(E) Financial.

- (1) *Supervise the collection and deposit of all taxes and revenues such as, but not limited to, sales, personal property, real estate, gasoline, cigarette and intangible taxes and road and bridge fund revenues, license and permit fees, federal revenue sharing funds and court fines.*
- (2) *Supervise in the manner prescribed by ordinance the purchase of all materials, supplies and equipment for which funds are provided in the budget or appropriated by the City Council.*

- (3) *Keep the Mayor and City Council advised of the financial condition and future needs of the City, including the anticipated financial impact of proposed ordinances and make such recommendations as he may deem appropriate.*
- (4) *Supervise the preparation of a monthly status report covering all departmental operations and City financial conditions.*
- (5) *Supervise and coordinate efforts on behalf of the City to obtain financial grants from any sources.*
- (6) *Keep fully advised of the financial condition and future financial needs of the City.*
- (7) *Serve as ex-officio Deputy Collector for the City and have and perform all of the authority, rights and duties of the Collector in the event of his refusal to do so, absence, illness or disability, but at no additional compensation therefor.*
- (F) *Press releases. The Administrator shall be responsible for keeping the public informed of the purposes and methods of the City government through all available news media.*
- (G) *Other duties. Perform such other duties as may be imposed upon him by the Mayor and City Council or by a contract of employment with the City.*

**Section 2.**

All other sections and provisions of Ordinance #8 are unchanged.

**Section 3.**

Chesterfield City Code Section 2-74 is deleted and replaced in like manner as Ordinance #8 Section 9 was replaced by text provided in Section 1 herein, to read as follows:

**Section 2-74 Duties and authority.**

*The City Administrator shall be the **Chief Administrative Officer of the City and shall serve as the Chief Administrative Assistant to the Mayor.** He shall be responsible for the administration and management of the business and employees of the City subject to the direction and supervision of the Mayor and City Council. To that end, he shall have the following duties and powers:*

**(1) General administrative.**

- (a) *Carry out all lawful policies established by the Mayor and City Council.*
- (b) *Establish short and long-range goals for the City with the approval of the Mayor and City Council.*
- (c) *Develop a plan of organization to establish areas of responsibility, lines of authority and formal channels of communication for approval by the Mayor and City Council.*

- (d) *Provide for the maintenance of the physical property and equipment of the City; meet operation conditions in compliance with applicable federal, state and local legal requirements.*
- (e) *Provide for periodic reports to the Mayor and City Council on all aspects of the City's activities.*
- (f) *Provide for meaningful relationships and communications between the City and its residents.*
- (g) *Provide for an economic, efficient and safe delivery of supplies and services necessary in rendering efficient services to the City and its residents.*
- (h) *Provide for a sound, stable and realistically economical insurance and bonding program for all aspects of City liability and risk.*
- (i) *Supervise the operational activities of all City Departments.*
- (j) *Coordinate the activities of all Departments, Agencies and Offices.*
- (k) *Prescribe such rules and regulations as are necessary for the conduct of the City's Departments, Agencies and Offices, and revoke, suspend or amend any rule or regulation of any City Department, Agency or Office.*
- (l) *Be accountable to the Mayor and City Council for any actions taken when requested to do so, and at all times be subject to the **direction and** supervision of the Mayor **and** City Council.*
- (m) *Prepare and submit to the Mayor and City Council an annual statement of objectives which will specify goals and time tables consistent with objectives set forth by the Mayor and City Council.*
- (n) *Perform related duties as required by the Mayor and City Council not inconsistent with the statutes of the State of Missouri and the ordinances of the City of Chesterfield.*
- (2) *Budgetary. A plan for the fiscal solvency and security of the City, including the submission of a realistic annual budget which provides for a program of sound fiscal management.*
- (3) *Committee liaison.*
- (a) *Attend all meetings of the City Council and, as requested, meetings of all **City Council** committees.*
- (b) *Serve as liaison between the Mayor and City Council and the various Committees, Boards and Commissions of the City and their members.*

- (4) Personnel.
- (a) *Recommend the establishment and maintenance of personnel programs employing sound personnel policies and practices which are internally consistent and externally competitive.*
  - (b) *Promote the organization and continuing development of a competent City staff.*
  - (c) *Design, prepare and submit for review and adoption by the City Council personnel procedures, position classifications and compensation schedules for employees covered in the City's personnel program.*
  - (d) *Prescribe the functions and duties of officers and employees of the City not otherwise prescribed by any ordinance of the City of Chesterfield.*
  - (e) *Appoint, promote or remove from service all officers, who are not elected to office, and employees of the City, except as otherwise provided by law or City ordinance; provided, however, that any person so removed from service may appeal his dismissal to the Mayor and City Council by giving notice in writing within ten (10) days following notification of dismissal. All such actions by the Administrator shall be based upon merit, qualifications or disqualifications of the officers or employees concerned without regard to his political beliefs or affiliations.*
  - (f) *Establish such administrative rules and regulations, not inconsistent with law or established City policy, as may be necessary or proper for the efficient and economical conduct of the business of the City.*
- (5) Financial.
- (a) *Supervise the collection and deposit of all taxes and revenues such as, but not limited to, sales, personal property, real estate, gasoline, cigarette and intangible taxes and road and bridge fund revenues, license and permit fees, federal revenue sharing funds and court fines.*
  - (b) *Supervise in the manner prescribed by ordinance the purchase of all materials, supplies and equipment for which funds are provided in the budget or appropriated by the City Council.*
  - (c) *Keep the Mayor and City Council advised of the financial condition and future needs of the City, including the anticipated financial impact of proposed ordinances and make such recommendations as he may deem appropriate.*
  - (d) *Supervise the preparation of a monthly status report covering all departmental operations and City financial conditions.*
  - (e) *Supervise and coordinate efforts on behalf of the City to obtain financial grants from any sources.*

- (f) *Keep fully advised of the financial condition and future financial needs of the City.*
- (g) *Serve as ex-officio Deputy Collector for the City and have and perform all of the authority, rights and duties of the Collector in the event of his refusal to do so, absence, illness or disability, but at no additional compensation therefor.*
- (6) *Press releases. The Administrator shall be responsible for keeping the public informed of the purposes and methods of the City government through all available news media.*
- (7) *Other duties. Perform such other duties as may be imposed upon him by the Mayor and City Council or by a contract of employment with the City.*

**Section 4.**

Ordinance 8, Section 15 is hereby deleted and replaced to read as follows:

*Section 15. Interference by City Councilmembers Prohibited; Exceptions. No member of the City Council shall directly interfere with the conduct of any Department, Agency or Office or with the duties of employees subordinate to the Administrator. **Nothing herein is intended to limit communications between Elected Officials, the City Administrator, and Department Heads. However, no Elected Official is authorized or permitted to interfere with employees subordinate to the Administrator that would require substantial effort, investigation, creation of work product or otherwise cause staff to deviate from the execution of normal work processes or existing assignments. Any such request by an elected official should be directed to a standing committee of council for disposition.***

**Section 5.**

Chesterfield City Code Section 2-80 is deleted and replaced with the provisions of Section 4 herein, in like manner as Ordinance #8 Section 15 was replaced, to read as follows:

Section 2-80 Interference by City Councilmembers prohibited, exceptions.

*No member of the City Council shall directly interfere with the conduct of any Department, Agency or Office or with the duties of employees subordinate to the Administrator. **Nothing herein is intended to limit communications between Elected Officials, the City Administrator, and Department Heads. However, no Elected Official is authorized or permitted to interfere with employees subordinate to the Administrator that would require substantial effort, investigation, creation of work product or otherwise cause staff to deviate from the execution of normal work processes or existing assignments. Any such request by an elected official***

*should be directed to a standing committee of council for disposition.*

**Section 6.** This Ordinance shall be in full force and effect from and after its passage and approval.

Passed and approved by the City Council of the City of Chesterfield, Missouri this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
**Bob Nation, MAYOR**

**ATTEST:**

\_\_\_\_\_  
**Vickie Hass, CITY CLERK**

FIRST READING HELD 5/2/2016

**AN ORDINANCE AMENDING ORDINANCE 505 AND SECTION 2-5 OF THE CITY CODE PERTAINING TO NOTICE OF LIABILITY CLAIMS.**

**WHEREAS**, The City Council of the City of Chesterfield sought to identify Ordinances or City Code sections which may deviate from the provisions of the Missouri Revised Statutes; and

**WHEREAS**, The Finance and Administration Committee of City Council reviewed identified differences and have made recommendations to reconcile the Code and Ordinances to provide clarity and consistency; and

**WHEREAS**, Ordinance 505, was passed and approved by the City Council on October 1<sup>st</sup>, 1990 requires that notice be provided to the City Administrator; and

**WHEREAS**, Chesterfield City Code Section 2-5 requires that notice be provided to the City Administrator; and

**WHEREAS**, Chapter 77.600 RSMo 1986, referenced by Ordinance 505 requires that the specified notice be delivered to the Mayor; and

**WHEREAS**, The City Council desires to reconcile Ordinance 505 and the City Code with State Statutes.

**NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CHESTERFIELD, ST. LOUIS COUNTY, MISSOURI, AS FOLLOWS:**

**Section 1.**

Ordinance 505, Section 1 is hereby amended by removing the words City Administrator and replacing them with Mayor, to read as follows:

***Section 1.*** *In accordance with Chapter 77.600 RSMo 1986, no action shall be maintained against the City on account of any injuries growing out of any defect or unsafe condition of or on any bridge, boulevard, street, sidewalk or thoroughfare in the City, until notice shall first have been given in writing to the ~~City Administrator~~ Mayor and the City Administrator.*

**Section 2.**

All other sections and provisions of Ordinance 505 are unchanged.

Chesterfield City Code Section 2-5 (a) is hereby amended by removing the words City Administrator and replacing them with Mayor, to read as follows:

Sec. 2-5 Notice of claim prior to institution of suit for damages against the City

*(a) In accordance with Chapter 77.600 RSMo 1986, no action shall be maintained against the City on account of any injuries growing out of any defect or unsafe condition of or on any bridge, boulevard, street, sidewalk or thoroughfare in the City, until notice shall first have been given in writing to the ~~City Administrator~~ **Mayor and the City Administrator**.*

**Section 4.**

All other sections and provisions of City Code Section 2-5(a) are unchanged.

**Section 6.** This Ordinance shall be in full force and effect from and after its passage and approval.

Passed and approved by the City Council of the City of Chesterfield, Missouri this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
**Bob Nation, MAYOR**

**ATTEST:**

\_\_\_\_\_  
**Vickie Hass, CITY CLERK**

FIRST READING HELD 5/2/2016

**AN ORDINANCE AMENDING ORDINANCE 11 AND SECTION 2-29 OF THE CITY CODE PERTAINING TO DUTIES AND POWERS OF THE MAYOR AND CITY COUNCIL.**

**WHEREAS**, The City Council of the City of Chesterfield sought to identify differences in the Chesterfield Code when compared to Ordinance 7, Ordinance 8, and Ordinance 11; and

**WHEREAS**, The Finance and Administration Committee of City Council reviewed identified differences and have made recommendations to reconcile the Code and Ordinances to provide clarity and consistency; and

**WHEREAS**, Ordinance 11, was passed and approved by the City Council on June 1<sup>st</sup>, 1988; and

**WHEREAS**, the City of Chesterfield passed and approved Ordinance 398 on February 5<sup>th</sup>, 1990, which provided for the adoption and enactment of a new Code for the City of Chesterfield, providing for the repeal of certain Ordinances therein; providing a penalty for the violation thereof; providing for the manner of amending such Code; and providing when such Code and Ordinance would become effective; and

**WHEREAS**, Section 2-29 of the adopted Code requires that the Mayor execute all contracts and legal documents; and

**WHEREAS**, The City Council has determined that the responsibility for execution of specific documents may be more appropriately designated dependent upon the type and content of said documents.

**NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CHESTERFIELD, ST. LOUIS COUNTY, MISSOURI, AS FOLLOWS:**

**Section 1.**

Ordinance 11, Section 3 is hereby amended by deleting the sentence "The Mayor shall execute on behalf of the City all contractual and legal documents approved by the City Council" to read as follows:

The Mayor shall be the chief executive officer of the City and shall be recognized as the official head of the City by the Governor for all legal purposes. The Mayor shall preside at all meetings of the City Council and all ceremonial occasions. ~~The Mayor shall execute on behalf of the City all contractual and legal documents approved by the City Council.~~

The Mayor shall preside over the City Council but shall not vote except in case of a tie in said Council, when he shall cast the deciding vote; but provided, however, that he shall have no such power to vote in cases when he is an interested party.

**Section 2.**

All other sections and provisions of Ordinance 11 are unchanged.

**Section 3.**

Chesterfield City Code Section 2-29 is hereby amended by deleting the sentence "The Mayor shall execute on behalf of the City all contractual and legal documents approved by the City Council" to read as follows:

Sec. 2-29 Duties and Powers

The Mayor shall be the chief executive officer of the City and shall be recognized as the official head of the City by the Governor for all legal purposes. The Mayor shall preside at all meetings of the City Council and all ceremonial occasions. ~~The Mayor shall execute on behalf of the City all contractual and legal documents approved by the City Council.~~ The Mayor shall preside over the City Council but shall not vote except in case of a tie in said Council, when he shall cast the deciding vote; but provided, however, that he shall have no such power to vote in cases when he is an interested party.

**Section 4.**

All other sections and provisions of City Code Section 2-29 are unchanged.

**Section 5.** This Ordinance shall be in full force and effect from and after its passage and approval.

Passed and approved by the City Council of the City of Chesterfield, Missouri this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
**Bob Nation, MAYOR**

**ATTEST:**

\_\_\_\_\_  
**Vickie Hass, CITY CLERK**

FIRST READING HELD 5/2/2016

**AN ORDINANCE AMENDING ORDINANCE 12, ORDINANCE 528 AND SECTION 2-47 OF THE CITY CODE PERTAINING TO SCHEDULING OF REGULAR MEETINGS OF CITY COUNCIL.**

**WHEREAS**, The City Council of the City of Chesterfield sought to identify Ordinances or City Code sections which may deviate from the provisions of the Missouri Revised Statutes; and

**WHEREAS**, The Finance and Administration Committee of City Council reviewed identified differences and have made recommendations to reconcile the Code and Ordinances to provide clarity and consistency; and

**WHEREAS**, Ordinance 12, was passed and approved by the City Council on June 1<sup>st</sup>, 1988 and Section 6 therein describes the schedule for regular meetings of City Council; and

**WHEREAS**, Ordinance 528, was passed and approved by the City Council on December 3<sup>rd</sup>, 1990 amended Ordinance 12 by changing the hour of the regular meetings of City Council; and

**WHEREAS**, Chesterfield City Code Section 2-47 includes the provisions of Ordinance 12 and Ordinance 528, which prescribe the schedule for regular meetings of City Council; and

**WHEREAS**, The City Council desires to reconcile the Ordinances and Code with City Council scheduling preferences.

**NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CHESTERFIELD, ST. LOUIS COUNTY, MISSOURI, AS FOLLOWS:**

**Section 1.**

Ordinance 12, Section 6 is hereby deleted and replaced to read as follows:

**Delete Existing Section 6.**

**Section 6.** The regular meeting of the City Council shall be on the First and Third Mondays of each month beginning at 7:30 p.m. and no notice of such regular meetings shall be required provided that if such meeting date should fall on a legal holiday or if there is no quorum present, the meeting shall be held on the following day at 7:30 p.m.. The meeting place of the Council shall be at the City Hall unless otherwise ordered by the Council.

**Replace with new Section 6**

***Section 6. Regular meetings of the Chesterfield City Council shall be on the First and Third Mondays of each month beginning at 7:00 p.m. The meeting place of the City Council shall be at the City Hall unless otherwise ordered by the City Council. The City Council may cancel or reschedule meetings if City Council determines it to be in the best interests of the general public. Notice for all meetings shall be provided in accordance with RSMo 610.***

**Section 2.**

In all other respects, the remaining provisions of Ordinance 12 are unchanged.

**Section 3.**

Ordinance 528 is repealed in its entirety

**Section 4.**

Chesterfield City Code Section 2-47 is deleted and replaced to read as follows:

**Delete**

**Section 2-47 Regular Meetings.**

The regular meeting of the City Council shall be on the first and third Mondays of each month beginning at 7:00 p.m. and no notice of such regular meetings shall be required provided that if such meeting date should fall on a legal holiday or if there is no quorum present, the meeting shall be held on the following day at 7:00 p.m. The meeting place of the Council shall be at the City Hall unless otherwise ordered by the Council.

**Replace with new Section 2-47**

**Section 2-47 Regular Meetings.**

***Regular meetings of the Chesterfield City Council shall be on the First and Third Mondays of each month beginning at 7:00 p.m. The meeting place of the City Council shall be at the City Hall unless otherwise ordered by the City Council. The City Council may cancel or reschedule meetings if City Council determines it to be in the best interests of the general public. Notice for all meetings shall be provided in accordance with RSMo 610.***

**Section 5.** This Ordinance shall be in full force and effect from and after its passage and approval.

Passed and approved by the City Council of the City of Chesterfield, Missouri this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
**Bob Nation, MAYOR**

**ATTEST:**

\_\_\_\_\_  
**Vickie Hass, CITY CLERK**

FIRST READING HELD 5/2/2016

**AN ORDINANCE AMENDING ORDINANCE 12 AND SECTION 2-50 OF THE CITY CODE PERTAINING TO RULES OF PROCEDURE FOR THE MAYOR AND CITY COUNCIL.**

**WHEREAS**, The City Council of the City of Chesterfield sought to identify Ordinances or City Code sections which may deviate from the provisions of the Missouri Revised Statutes; and

**WHEREAS**, The Finance and Administration Committee of City Council reviewed identified differences and have made recommendations to reconcile the Code and Ordinances to provide clarity and consistency; and

**WHEREAS**, Ordinance 12, was passed and approved by the City Council on June 1<sup>st</sup>, 1988 and Section 6 therein describes the schedule for regular meetings of City Council; and

**WHEREAS**, Chesterfield City Code Section 2-50 includes the provisions of Ordinance 12 Section 9, which prescribe the Rules of Procedure for the conduct of all meetings of the City Council; and

**WHEREAS**, The City Council desires to reconcile the Ordinances and Code with City Council procedures and practices.

**NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CHESTERFIELD, ST. LOUIS COUNTY, MISSOURI, AS FOLLOWS:**

**Section 1.**

Ordinance 12, Section 9 is hereby amended by deleting Rule 3 and re-numbering the subsequent rules as follows:

*The following rules of procedure shall govern the conduct of all meetings of the City Council, although these rules, other than those prescribed by statute, may be suspended at any time by the consent of a majority of the Council present at any meeting.*

*Rule 1. The Mayor shall decide all questions of order.*

*Rule 2. A member of Council discussing a question shall address the Mayor and no member of Council has the floor until recognized by the Mayor.*

**Delete Rule 3.**

~~**Rule 3.** A roll call vote of yeas and nays shall be taken and recorded on the journal of proceedings for all ordinances or propositions which create any liability against or obligation on the part of the City or for the expenditure or appropriation of its money, and in all other instances where request therefore is made by any member of Council.~~

**Rule 34.** All motions and amendments shall be reduced to writing at the request of the Mayor or any Councilman and shall be handed to the City Clerk, who shall read the same to the City Council.

**Rule 45.** No vote or action of the City Council shall be rescinded at any special meeting unless there be present at such meeting as many members of the Council as were present when such vote or action was taken.

**Rule 56.** All meetings of the Council shall be open to the public, except as to portions of such meetings from which the Council may, by majority vote of the members present and voting, exclude the public as permitted under the Sunshine Act as amended.

**Rule 67.** Any person in attendance at an executive session is honor-bound not to violate the confidentiality of the discussion taking place during the session, except as to any portions thereof which may clearly transgress the Sunshine Act.

**Rule 78.** The City Administrator shall set the agenda for each regular meeting and each special meeting, and shall make the same known to the Council and to the press as far in advance of such meeting as may be practicable, preferably two (2) days in advance of such meeting.

**Rule 89.** The general public shall be afforded an opportunity to address the Council during the portion of the order of business set aside for Communications and Petitions. Any person desiring to address the Council shall be required to identify himself, stating his home address or place of business, and to address his remarks to the Mayor. Councilmen desiring further information or comment from the speaker or from any other person in the audience should request the same through the Mayor. Protracted, repetitive, irrelevant or abusive remarks from the public may be closed off at any time by direction of the Mayor.

**Section 2.**

In all other respects, the remaining provisions of Ordinance 12 are unchanged.

**Section 3.**

Chesterfield City Code Section 2-50 is hereby amended by deleting Rule 3 and re-numbering the subsequent rules, in the identical way as Ordinance 12 Section 9 was amended in Section 1 of this ordinance:

*Section 2-50 Rules of procedure.*

*The following rules of procedure shall govern the conduct of all meetings of the City Council, although these rules, other than those prescribed by statute, may be suspended at any time by the consent of a majority of the Council present at any meeting.*

*Rule 1. The Mayor shall decide all questions of order.*

*Rule 2. A member of Council discussing a question shall address the Mayor and no member of Council has the floor until recognized by the Mayor.*

***Delete Rule 3.***

***~~Rule 3. A roll call vote of yeas and nays shall be taken and recorded on the journal of proceedings for all ordinances or propositions which create any liability against or obligation on the part of the City or for the expenditure or appropriation of its money, and in all other instances where request therefore is made by any member of Council.~~***

*Rule 34. All motions and amendments shall be reduced to writing at the request of the Mayor or any Councilman and shall be handed to the City Clerk, who shall read the same to the City Council.*

*Rule 45. No vote or action of the City Council shall be rescinded at any special meeting unless there be present at such meeting as many members of the Council as were present when such vote or action was taken.*

*Rule. 56. All meetings of the Council shall be open to the public, except as to portions of such meetings from which the Council may, by majority vote of the members present and voting, exclude the public as permitted under the Sunshine Act as amended.*

*Rule ~~67~~. Any person in attendance at an executive session is honor-bound not to violate the confidentiality of the discussion taking place during the session, except as to any portions thereof which may clearly transgress the Sunshine Act.*

*Rule ~~78~~. The City Administrator shall set the agenda for each regular meeting and each special meeting, and shall make the same known to the Council and to the press as far in advance of such meeting as may be practicable, preferably two (2) days in advance of such meeting.*

*Rule ~~89~~. The general public shall be afforded an opportunity to address the Council during the portion of the order of business set aside for Communications and Petitions. Any person desiring to address the Council shall be required to identify himself, stating his home address or place of business, and to address his remarks to the Mayor. Councilmen desiring further information or comment from the speaker or from any other person in the audience should request the same through the Mayor. Protracted, repetitive, irrelevant or abusive remarks from the public may be closed off at any time by direction of the Mayor.*

**Section 4.** This Ordinance shall be in full force and effect from and after its passage and approval.

Passed and approved by the City Council of the City of Chesterfield, Missouri this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
**Bob Nation, MAYOR**

**ATTEST:**

\_\_\_\_\_  
**Vickie Hass, CITY CLERK**

FIRST READING HELD 5/2/2016

**AN ORDINANCE AMENDING ORDINANCE 8 AND SECTION 2-82 OF THE CITY CODE PERTAINING TO THE APPOINTMENT OF THE CITY ADMINISTRATOR DURING TEMPORARY ABSENCES.**

**WHEREAS**, The City Council of the City of Chesterfield sought to identify differences in the Chesterfield Code when compared to Ordinance 7, Ordinance 8, and Ordinance 11; and

**WHEREAS**, The Finance and Administration Committee of City Council reviewed identified differences and have made recommendations to reconcile the Code and Ordinances to provide clarity and consistency; and

**WHEREAS**, Ordinance 8, was passed and approved by the City Council on June 1<sup>st</sup>, 1988; and

**WHEREAS**, the City of Chesterfield passed and approved Ordinance 398 on February 5<sup>th</sup>, 1990, which provided for the adoption and enactment of a new Code for the City of Chesterfield, providing for the repeal of certain Ordinances therein; providing a penalty for the violation thereof; providing for the manner of amending such Code; and providing when such Code and Ordinance would become effective; and

**WHEREAS**, Section 2-82 of the adopted Code differs from Ordinance 8, Section 17 of Ordinance 8; and

**WHEREAS**, The City Council desires to reconcile the City Code with Ordinance #8 and provide for clear understanding.

**NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CHESTERFIELD, ST. LOUIS COUNTY, MISSOURI, AS FOLLOWS:**

**Section 1.**

Ordinance 8, Section 17 is hereby deleted and replaced to read as follows:

***Section 17 Administrator Pro-Tem.*** *In the event that the Administrator shall be absent due to illness, disability, vacation or for personal reasons, the City Administrator shall designate a City Employee to serve as temporary City Administrator who shall have and perform all of the powers, rights and duties of the Administrator during such absence, but the individual so designated shall receive no additional compensation therefor. In the event the duration of the absence is expected to exceed five (5) working days, the City Administrator's designate is subject to the consent of the Mayor.*

**Section 2.**

All other sections and provisions of Ordinance #8 are unchanged.

**Section 3.**

Chesterfield City Code Section 2-82 is deleted and replaced in like manner as Ordinance #8 Section 17 was replaced by text provided in Section 1 herein, to read as follows:

**Section 2-82 Administrator Pro-Tem.**

*In the event that the Administrator shall be absent due to illness, disability, vacation or for personal reasons, the City Administrator shall designate a **City Employee to serve as temporary City Administrator** who shall have and perform all of the powers, rights and duties of the Administrator during such absence, but the individual so designated shall receive no additional compensation therefor. **In the event the duration of the absence is expected to exceed five (5) working days, the City Administrator's designate is subject to the consent of the Mayor.***

**Section 4.** This Ordinance shall be in full force and effect from and after its passage and approval.

Passed and approved by the City Council of the City of Chesterfield, Missouri this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
**Bob Nation, MAYOR**

**ATTEST:**

\_\_\_\_\_  
**Vickie Hass, CITY CLERK**

FIRST READING HELD 3/2/2016

**AN ORDINANCE AMENDING SECTION 2-91 OF THE CITY CODE PERTAINING TO THE APPOINTMENT OF THE CITY CLERK.**

**WHEREAS**, The City Council of the City of Chesterfield sought to identify Ordinances or City Code sections which may deviate from the provisions of the Missouri Revised Statutes; and

**WHEREAS**, The Finance and Administration Committee of City Council reviewed identified differences and have made recommendations to reconcile the Code and Ordinances to provide clarity and consistency; and

**WHEREAS**, Ordinance 4 containing provisions related to the City Clerk and City Clerk’s duties, was passed and approved by the City Council on June 1<sup>st</sup>, 1988; and

**WHEREAS**, Chesterfield City Code Section 2-91 contains provisions regarding the appointment, supervision and termination of the City Clerk; and

**WHEREAS**, RSMo 77.410 prescribe the statutory duties of the City Clerk, and

**WHEREAS**, The City Council desires to reconcile the City Code with City Council procedures and practices.

**NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CHESTERFIELD, ST. LOUIS COUNTY, MISSOURI, AS FOLLOWS:**

**Section 1.**

The existing Chesterfield City Code Section 2-91 is deleted and replaced.

**Delete the existing section**

**Section 2-91 Appointment**

The City Administrator shall appoint the City Clerk with the consent of the City Council. The term of the City Clerk shall continue from the date of appointment for an indefinite period of time not to exceed four (4) years or until his employment is terminated by the Mayor with the approval and consent of the City Council. Such termination shall not be effective until thirty (30) days' written notice thereof has been given to the City Clerk.

**Section 2.**

Chesterfield City Code Section 2-91 is replaced as follows:

**Replace with New section which reads as follows:**

**Section 2-91 Appointment**

The City Administrator shall appoint the City Clerk with the consent of the City Council. The term of the City Clerk shall continue from the date of appointment for an indefinite period of time not to exceed four (4) years. The City Clerk may be removed from office by the City Administrator with consent of the City Council.

**Section 3.**

Ordinance 4 is unchanged by this Ordinance.

**Section 4.** This Ordinance shall be in full force and effect from and after its passage and approval.

Passed and approved by the City Council of the City of Chesterfield, Missouri this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
**Bob Nation, MAYOR**

**ATTEST:**

\_\_\_\_\_  
**Vickie Hass, CITY CLERK**

FIRST READING HELD 5/2/2016

BILL NO. 3092

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE REPEALING AND REPLACING SECTION 300.130 AUTHORITY TO INSTALL TRAFFIC CONTROL DEVICES WITHIN THE CITY OF CHESTERFIELD CODE OF ORDINANCES.**

**WHEREAS**, the Department of Public Services has reviewed the existing Model Traffic Ordinance of the City Code of the City of Chesterfield; and

**WHEREAS**, the existing Model Traffic Ordinance does not contain provisions for the temporary posting of roadways during public emergencies, road construction projects, and other special conditions; and

**WHEREAS**, the City Council believes that enactment of the new ordinance will serve to protect the health, welfare and safety of the city's residents and motoring public.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CHESTERFIELD AS FOLLOWS:**

Section 1. Section 300.130 as it relates to the Authority to install traffic control devices is hereby repealed and replaced with a new Section 300.130 to read as follows:

**Sec. 300.130 Authority to install traffic control devices**

The City Traffic Engineer shall place and maintain traffic control signs, signals, and devices when and as required under the Model Traffic Ordinance of the City to make effective the provisions of said Ordinances, and may place and maintain such additional traffic control devices as he may deem necessary to regulate traffic under the Model Traffic Ordinance of the City or under law or the guide or warn traffic.

In the case of public emergency, road construction, or special conditions, the City Traffic Engineer shall install temporary regulatory traffic control signs and devices. These temporary signs and devices shall be obeyed in the same manner as permanent signs and devices installed by the Model Traffic Ordinance. Temporary traffic control signs and devices installed by the Missouri Department of Transportation or the St. Louis County Department of Transportation shall also be obeyed in the same manner as permanent signs and devices installed by this ordinance.

Section 2. In all other respects, the Model Traffic Ordinance is in full force and effect.

Section 3. This ordinance shall be in full force and effect from and after its passage and approval.

Passed and approved this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

FIRST READING HELD 5/16/2016

FILE

**DATE:** April 19, 2016

**TO:** Michael O. Geisel, P.E.  
Director of Public Services

**FROM:** James A. Eckrich, P.E. *JAE*  
Public Works Dir. / City Engineer

**RE:** Temporary Traffic Control Devices and Signs



As you know, the St. Louis County Department of Transportation will improve Baxter Road from Clarkson Road to Wild Horse Creek Road through a project which will commence later this spring. During construction, St. Louis County plans to temporarily reduce the speed limit on Baxter Road, within the construction limits, by ten miles per hour. I have reviewed the City of Chesterfield Municipal Code and found no provision which allows the City of Chesterfield to temporarily reduce speed limits during road construction projects or special conditions. Accordingly, I have drafted a revised Section 300.130 - Authority to install traffic control devices (attached). If adopted, this revised section of Code will allow the City Traffic Engineer to install temporary regulatory traffic control signs and devices. Additionally, the revised section of Code stipulates that temporary traffic control devices installed by St. Louis County and the Missouri Department must be obeyed.

This legislation has been reviewed by the City Attorney. I recommend passage to codify the City's right to install temporary traffic control devices and to assist in the enforcement of temporary traffic control devices installed by St. Louis County and MODOT.

**Action Recommended**

This matter should be forwarded to the Planning and Public Works Committee for consideration. Should PPW concur with Staff's recommendation, the ordinance should be forwarded to the full City Council for adoption.

*Forward to PPW  
For Review & ACTION  
me  
4/19/2016*

**ARTICLE IV**  
**Traffic Control Devices**

**Sec. 300.130. Authority to install traffic control devices.**

The City Traffic Engineer shall place and maintain traffic control signs, signals, and devices when and as required under the traffic ordinances of the City to make effective the provisions of said ordinances, any may place and maintain such additional traffic control devices as he may deem necessary to regulate traffic under the traffic ordinances of the City or under State law or to guide or warn traffic.

**Sec. 300.135. Manual and specifications for traffic control devices.**

All traffic control signs, signals and devices shall conform to the manual and specifications approved by the State Highway Commission or resolution adopted by the legislative body of the City. All signs or signals required hereunder for a particular purpose shall go so far as practicable be uniform as to type and location throughout the City. All traffic control devices so erected and not inconsistent with the provisions of this ordinance shall be official traffic control devices.

**Sec. 300.140. Obedience to traffic control devices.**

The driver of any vehicle shall obey the instructions of any official traffic control device applicable thereto placed in accordance with the provisions of this ordinance, unless otherwise directed by a Traffic or Police Officer, subject to the exceptions granted the driver of an authorized emergency vehicle in this ordinance.

**Sec. 300.145. When official traffic control devices required for enforcement purposes.**

No provision of this ordinance for which official traffic control devices are required shall be enforced against an alleged violator if at the time and place of the alleged violation an official device is not in proper position and sufficiently legible to be seen by an ordinarily observant person. Whenever a particular section does not state that official traffic control devices are required, such section shall be effective even though no devices are erected or in place.

**Sec. 300.150. Official traffic control devices — Presumption of legality.**

1. Whenever official traffic control devices are placed in position approximately conforming to the requirements of this ordinance, such devices shall be presumed to have been so placed by the official act or direction of lawful authority, unless the contrary shall be established by competent evidence.
2. Any official traffic control device placed pursuant to the provisions of this ordinance and purporting to conform to the lawful requirements pertaining to such devices shall be presumed to comply with the requirements pertaining to such devices shall be presumed to comply with the requirements of this ordinance, unless the contrary shall be established by competent evidence.

BILL NO. 3094

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE PROVIDING FOR THE APPROVAL OF A BOUNDARY ADJUSTMENT PLAT FOR THE CLARKSON WOODS SUBDIVISION, LOT 4 and LOT 5, FOR A 1.201 ACRE TRACT OF LAND ZONED "R-2" RESIDENCE DISTRICT LOCATED EAST OF THE INTERSECTION AT CLARKSON ROAD AND PARK FOREST DRIVE.**

**WHEREAS**, Robiny Case and Nancy Gheen have submitted for review and approval the Boundary Adjustment Plat for a 1.201 acre tract of land zoned "R-2" Residence District located at 2128 Park Forest Drive and 2130 Park Forest Drive; and,

**WHEREAS**, the purpose of said Boundary Adjustment Plat is to adjust lot lines to remedy the encroachment of improvements onto 2130 Park Forest Drive; and,

**WHEREAS**, the Department of Public Services has reviewed the Boundary Adjustment Plat in accordance with the Subdivision Ordinance of the City of Chesterfield and has found it to be in compliance with all applicable ordinances and has forwarded said Boundary Adjustment Plat to the City Council.

**NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CHESTERFIELD, ST. LOUIS COUNTY, MISSOURI, AS FOLLOWS:**

**Section 1.** The Boundary Adjustment Plat for the Clarkson Woods Subdivision, which is made part hereof and attached hereto as Exhibit 1, is hereby approved; the owner is directed to record the plat with the St. Louis County Recorder of Deeds Office.

**Section 2.** The Mayor and City Clerk are authorized and directed to evidence the approval of the said Boundary Adjustment Plat by affixing their signatures and the official seal of the City of Chesterfield as required on the said document.

**Section 3.** The Ordinance shall be in full force and effect from and after its passage and approval.

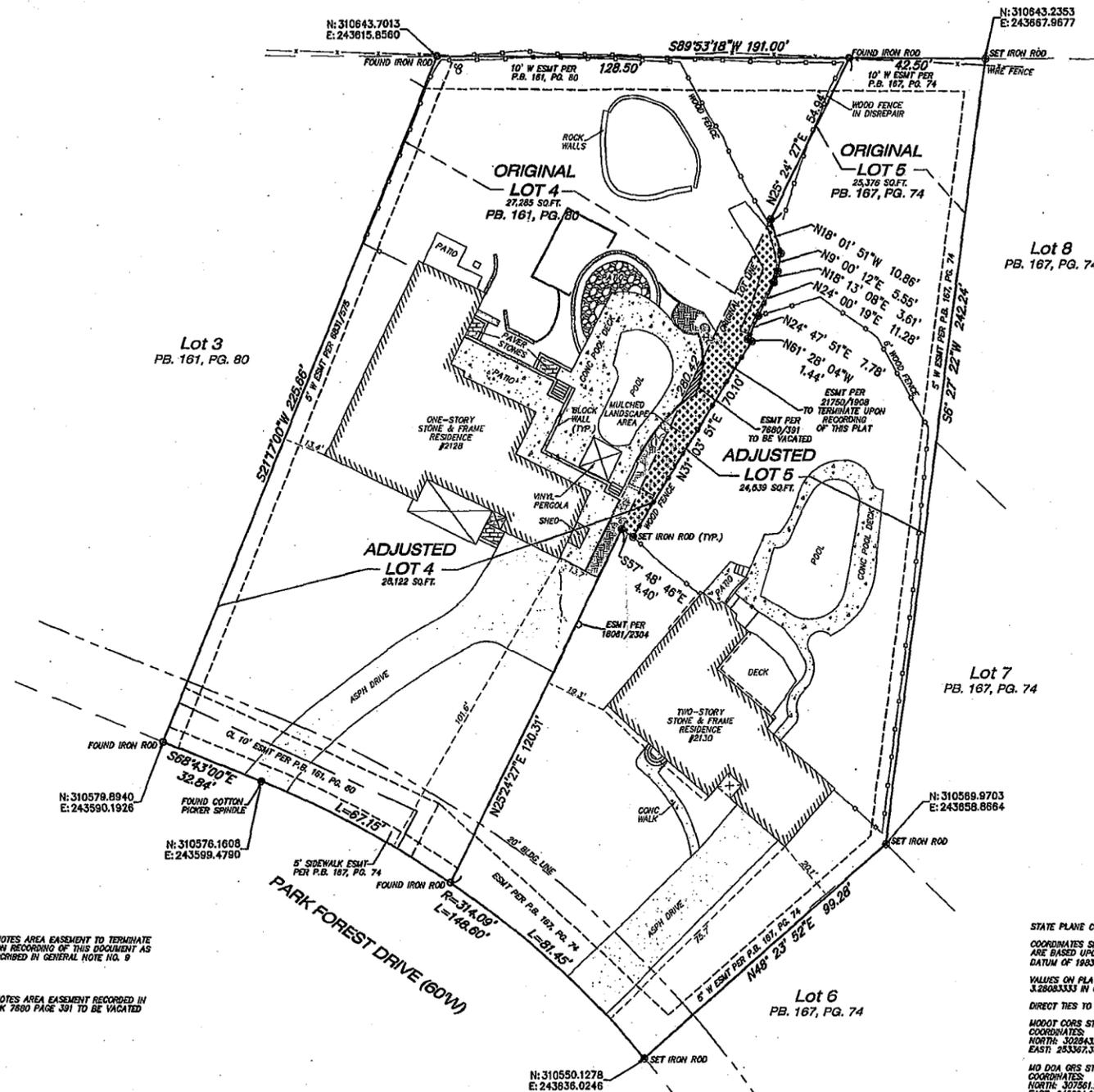
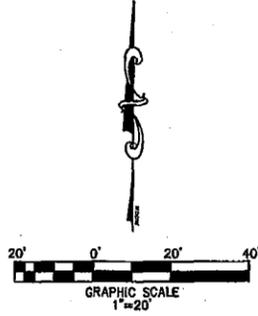
Passed and approved this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

OLD CLARKSON ESTATES  
P.B. 113, PG. 49



Denotes area easement to terminate upon recording of this document as described in general note no. 9  
Denotes area easement recorded in book 7680 page 391 to be vacated

STATE PLANE COORDINATES NOTES  
COORDINATES SHOWN ON EXTERIOR CORNERS OF SUBJECT TRACT ARE BASED UPON MISSOURI STATE PLANE, NORTH AMERICAN DATUM OF 1983 (NAD83), EAST ZONE (2011).  
VALUES ON PLAT SHOWN IN METERS. MULTIPLY VALUES BY 3.2808333 IN ORDER TO CONVERT TO FEET.  
DIRECT TIES TO THE FOLLOWING:  
MCCOY CORN. STATION: MOSE  
COORDINATES:  
NORTH: 302843.508  
EAST: 243367.391  
MO DQA GTS STATION SL-185 (OBSERVED)  
COORDINATES:  
NORTH: 307561.237  
EAST: 242694.278  
GRID FACTOR: 0.99991082  
TO ROTATE PLAT BEARINGS TO STATE PLANE GRID BEARINGS, A ROTATION ANGLE OF 00 DEGREES 37 MINUTES 14 SECONDS IS NEEDED.

Call BEFORE you DIG  
TOLL FREE  
1-800-344-7483  
MISSOURI ONE-CALL SYSTEM, INC.

UNDERGROUND UTILITIES HAVE BEEN PLOTTED FROM AVAILABLE INFORMATION AND THEREFORE THEIR LOCATIONS SHALL BE CONSIDERED APPROXIMATE ONLY. THE VERIFICATION OF THE LOCATION OF ALL UNDERGROUND UTILITIES, EITHER SHOWN OR NOT SHOWN ON THESE PLANS, SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR, AND SHALL BE LOCATED PRIOR TO ANY GRADING AND/OR CONSTRUCTION OF IMPROVEMENTS.

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"your solution for engineering and surveying"  
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TEL: 636-594-2272  
FAX: 636-594-2277  
WEB: THDDESIGNGROUP.COM

A BOUNDARY ADJUSTMENT PLAT FOR  
2128 & 2130 PARK FOREST DR.  
TWO TRACTS OF LAND BEING LOT 4 OF  
CLARKSON WOODS PLAT 1, P.B. 161, PG. 80 &  
LOT 5 CLARKSON WOODS PLAT 3, P.B. 167, PG. 74,  
TOWNSHIP 45 NORTH, RANGE 4 EAST,  
ST. LOUIS COUNTY, MISSOURI



PROJECT NUMBER: 15-2619  
DATE: 05/02/2016  
DRAWN BY: MLP