

**MEETING MINUTES**  
**Chesterfield Citizens Committee for the Environment**  
**April 17, 2014, 6:30 p.m.**  
**City Hall, Council Chambers**

**Committee Attendees:** Darcy Capstick, Su Ghosh, Ben Keathley, Jeanne Tevlin, Scott Soucek, Jeanne Clauson, Ken Denson, Patty Wiggins

**Committee Absentees:** Debbie Harrison, Bob Ernst, Terry Grogan, Jeff Chapple, Polly Rutherford, Donna Pecherski

**Liaison Attendees:** Libby Tucker, James Mello, Elliot Grissom

*All agenda items were discussed. Necessary outcomes/actions are noted.*

**I.** Call to Order/Agenda

- A. Attendance/Absences/Notices. April Tabletop up 4/14; down 4/25 {for Earth Day & Re-Recycle Drive Thru; Single Stream Recycling} *Hats off to Donna for her usual fantastic job on tabletops. Debbie Harrison will be leaving the Committee due time conflicts; Jeanne T. renewed. Libbey will assist in Ben's renewal.*
- B. E-Reports: 3/27/14 Minutes, city newsletter articles, *A/W Republic, Abi/Bow (3/14- 17.346 tons).*
- C. *Laptop viewing:* Youth in Science/Tech./Engineering/Math/Robotics Earth Day Competition 2014 Applications; Earth Day Flyers; 1<sup>st</sup> Annual Family Native Gardening Grow-Off 2014.

**II.** "Sustainability by Design" Projects

- A. Grants – Libbey, James, Darcy.
  1. St. Louis County/DOH/Waste Mgmt. Batteries update. *We did not receive the grant. For our Earth Day, referrals to Batteries Plus should be made except for the tool batteries Home Depot takes.*
  2. Community Stewardship Grant – native wildflowers planting Sat. 6/21 at Eberwein Park 9 AM – NOON. Bring volunteers; need Boy Scouts; Girl Scouts invited. *Sign-Up Sheet at May meeting.*
  3. MO Prairie Foundation Grant – Chris Hartley, Dir. Of Ed. /Butterfly House Plan update. *We did not get this grant. Mr. Hartley will have a Butterfly House Tabletop at our Earth Day including a person representing BiodiverseCity St. Louis/Missouri Botanical Garden.*
- B. Care Bears/Binkie Blankets Metrics update (432 distributed) Libbey, Darcy. *We are up to 440 Care Bears from one maker.*
  1. Restocking: St. Luke's ER – Donna.
  2. Crisis Nursery - introduction – Su. *Crisis Nursery is very interested in receiving bears and blankets. They will come to our June meeting to give us an overview of their organization. Su has 3 bags of bears stored at her house in anticipation of the June meeting.*
- C. PRCAC 4/12/14 report – Darcy. *The top two priorities are to 1) develop an ambassador program for our parks, and 2) to support all of our parks.*
- D. First Annual Family Native Gardening Grow-Off Kits – Darcy. *12 special Earth Day kits to include 5 native florals each plus background handouts have been made to help 'jump start' this competition. We have two applicants who have called city hall to date. People will have to commit (sign-up) for the competition in order to get one kit at Earth Day; otherwise, a person can efile on the city's website or get a 'hard' copy from city hall to file.*

1. Substantial Winner Awards: (so everyone knows at Eday) NWF Certification & Outdoor Sign, MoBotGdn. Membership (if member,

then a MO Botanical Garden Gift Card), drawing for a backyard composter, Grow-Off Certificate & Signature Garden Certificate presented at City Council!

2. Lil Collins to bring ON Earth Day to Parkway West.
- E. National Arbor Day Native Tree Planting, Fri., April 25 at Eberwein Park, 4 P.M. Bring trowels/shovels – *review sign-up sheet* - Libbey, Darcy. **7 are signed up.**
- F. 23<sup>rd</sup> Annual Chesterfield Earth Day Festival 2014: Sat., April 26, 2014, 8 - 9 A.M. Set-Up. Opening 9 AM indoors.
  1. *Review Sign-Up Sheets for Earth Day with Shifts & Stations Darcy detailed the assignments of the Committee members. Everyone will back each other up for breaks.*
    1. Tree Buckets & Tree Guides (2), *The tree guides were disseminated and approved.*
    2. CCE Central Area (2-3): milkweed, grow-off kits, bagged native/annual seeds, general bird/pollinator/ecology handouts
    3. Re/e-cycle drive-thru (2).
  2. GS Troop #1171 – a ‘food questionnaire’ to be close to milkweeds. Scheduled to have a tabletop.
  3. Tree Guide 2014. Tree Buckets placement on all-vendor layout. (Paper towels, City Arborist?)
  4. ALL Vendors’ Layout. For Indoors and Outdoors including RE/ecycle/Mining Vendors. *We reviewed the re- & e-cycle routes in detail. Everyone received their own Earth Day copy. The Committee expressed its appreciation for the 'all-vendor' layout!*
  5. Items/information available at CCE Space:
    1. Native flora &/or native + cut flora seeds ‘bagged;’ *The bags have been made, and they include instructions.*
    2. 12 Grow-Off Kits + extra Applications; *We may have extras.*
    3. Monarch Milkweeds - approx. 100, delivered to City Hall 4/24 or 4/25. *Jeanne C. and Darcy will take care of the milkweed plants and bring them to Earth Day.*
    4. Community Stewardship (*Milkweed*) Scroll – needs Clipboard & Pen. *James will furnish.*
    5. Handouts: birds, pollinators, sustainable gardening flyer, NWF Apps., 4Ps Make Chesterfield a Better Place brochures, Stellar Green Youth Team Applications, Girl Scout Silver Award Book, and 25th Anniversary Signature Garden. *We will plan to have 100 of each.*
  6. Youth in STEM competition – Applicants, changes in Judges (Darcy) *We have six applicants to date. We will have two judges. Darcy telephoned or emailed 4 judges to alert them we would not need their services; three are coming to Earth Day in any event!*
  7. Opening Ceremony Agenda, 9 AM –
    1. GS Troop 2534 Flag Ceremony
    2. NWF Certificate Presentation Goals to Mayor
    3. Present Stellar Green Youth Team Awards & Recertifying Certificates – Scott *Scott will provide the introduction to the presentation to include background and history of the Stellar Green Youth Team.*
    4. Perry Eckhardt, MDOC, presents Tree City Award to Mindy Mohrman, City Arborist.

- 8. Volunteer Update, Forms - Libbey
- G. BiodiverseCity St. Louis update – Bob. *The next meeting is Wednesday, May 7 from 12-2PM. Bob James and Darcy will attend.*
- L. Other.
- III.** Calendar:
  - A. 4/14; down 4/25 – Table Display for Earth Day & Single Stream Recycling.
  - B. Friday, April 25, National Arbor Day Tree Planting at Eberwein Park, 4 PM, bring trowels/shovels.
  - C. 23<sup>rd</sup> Annual Chesterfield Earth Day 4/26/14; Youth In Science Competition
  - D. 5/8 – 22: Gardening for Wildlife Month tabletop.
  - E. Tentative 6/26 Crisis Nursery visitor.
- IV.** Next Meeting: May 22, 2014, 6:30 P.M., City Hall – Rms. # 101/2.