

MEETING MINUTES
Chesterfield Citizens Committee for the Environment
August 27, 2009, 6:30 p.m.
City Hall, Room # 102-3

Committee Attendees: Darcy Capstick, Jeanne Clauson, Polly Rutherford, Scott Soucek, Ted Slap, Ken Denson

Committee Absentees: Rachel Eilbott, Terry Grogan, Donna Pecherski, Jeff Chapple

Liaison Attendees: Libbey Malberg, Sarah Cantlon, Angela Crawford (intern)

Visitors:

Note: All agenda items were discussed; necessary outcomes/actions noted.

- I. **Call to Order/Agenda – Darcy. (6:35 PM)**
 - A. **Sign-in. Check handouts.**
 - B. **New Format: 1. Project Updates** (*incorporated by reference into these minutes*)
 2. **Mainstreaming “Green” Meeting Agenda, and 3. Literature/References** (*incorporated by reference into these minutes*)
 - C. **Approval of Minutes (June & July) – Ken.** *Deferred; not yet available*

- II. **“Mainstreaming Green” Projects: Discussions/and-or Actions**
 1. Stellar Green Youth Team Inaugural Reception 7/30 – Sarah, Scott. *The event was well attended and very well received by the recipients and their families. Scott Soucek has volunteered to be the Ad Hoc Chair for this project, and he has received copies of the computer files containing the roster of awardees and the application form.*
 2. “Back to School” Annual Recycle Drive; updating of Framed Annual Recycle Drive materials – Ted. *Updated poster with new photos.*
 3. Exhibit Request from St. John’s United Church of Christ for Sunday, October 11 – Darcy. (need 2 volunteers: 9:15 set up, ends 11:15 a.m.) *Darcy and Scott will represent the Committee.*
 4. 13th America/Missouri/Chesterfield Recycles Day: **WHY We Recycle. It ALL Comes Back to You on 11/14!** - Jeanne, Ted, Donna.
 - a. CCE Table – Donna. *Donna has requested suggestions for posters and brochures to be displayed.*
 - b. Mounted Street Signs – Darcy. *Will investigate transporting the sample street signs kept at Darcy’s house for display at the event.*
 - c. Children’s Activities – Libbey *Chesterfield Arts will provide a “recycled art” activity. The Leftovers group will be invited to also provide activities.*
 - d. Children’s Education Materials – Polly, Rachel. *There was extended discussion about the goal and type of materials the Committee wished to distribute to children, and the likelihood of children attending the event.*
 - e. *Outside groups participating in the event will be WITS (E-cycling), Cintas (secure document shredding and recycling), and Alpine Shop (recycled content products).*
 - f. *The sub-committee was authorized to spend up to \$350 on materials to be given away at the event.*

5. **19th Annual Tree, Earth and Arbor Day: Water's Where It's At!!! Sat., April 24, 2010, Central City Park.**
 - a. Theme Insert Sheet – Scott. *Draft was distributed via E-mail prior to the meeting, and Scott requested that CCE members provide him with any suggestions for improvement.*
 - b. Food/Replenishing the Earth – Jeff. *Jeff has made arrangements with Replenishing the Earth to assist with waste management for the food service. Letters are being prepared for businesses wanting to sell food*
 - c. Tree and woody shrub choices – Jeanne, Darcy.
 - d. Exhibitors allowed to sell– Darcy. *City has approved selling by exhibitors. There was extended discussion of whether the Committee wishes to charge a small registration fee for vendors wishing to sell items. Libbey will discuss feasibility with City Staff.*
 - e. Duration of Event? 9-1:30? – Darcy. *The Committee voted to set the new hours to 9:00 AM to 2:00 PM*
 - f. NWF outdoor sign for Central City Park Vote – Darcy. *The Committee voted to purchase a National Wildlife Federation outdoor sign for the Butterfly Garden at Central City Park.*
6. Fall Recycle Drive Update-Darcy *4860 pounds of paper/cardboard and 1500 pounds of textiles were collected.*
7. Literature/references – Darcy.

III. Calendar

- *October 15 – city newsletter articles due for Winter 2010 issue.
- *Green Teaming Effort, Mon., Nov. 2, 2009, City Council, 6:30 PM.
- *13th America/Missouri/Chesterfield Recycles Day, Sat., Nov. 14, 2009, City Hall Plaza, 10 AM – 2 PM: Cintas, WITS, A/W, RMC, recycled-content giveaways.

IV. Next Meeting: Thursday, September 24, 2009, 6:30 PM, City Hall – Room #102/3.
A representative from Sustainable St. Louis will come to the September meeting to provide an update on their activities.

(Adjourned at 7:50 PM)