

**Minutes for Interim Chesterfield City Council Meeting
Double tree Hotel, Monday, May 23, 1988 at 7:30 p.m.**

The meeting was opened by Mayor Fred Steinbach. Present at the meeting were:

Mayor Fred Steinbach	Audrey Peeler
Richard Hrabko	Jack neiner
Ward Overall	Jade Bute
Robert Frank	June Schroeder
Douglas Beach	

The following items were discussed:

- A. The Roberts Rules of Order have been adopted for the City of Chesterfield and Audrey Peeler will get information on parlaimentary procedure.
- B. There will be no meeting on May 30, Memorial Day. The first scheduled meeting will be Wed., June 1, 2:00 p.m. Regular meetings are to be held on the 1st and 3rd Mondays in June beginning June 6 and June 20 at the Doubletree Hotel.
- C. June Schroeder has been appointed as the Interim City Clerk.

Committee Reports:

- A. Budget and Finance, Robert Frank - An ad has been placed in the newspaper relative to a banking relationship for the City of Chesterfield on June 1. The replies are due by May 31. A site selection has not been made. 12 properties are under consideration. The criteria under consideration is 4,000 sq. ft. with 1,300 sq. ft. added each month up to 10,000. The first floor would be preferred for the council meetings and the court. 2nd or 3rd floor etc. would be acceptable if an elevator is available and there is a convenient traffic pattern and appropriate appearance. A recommendation will be made in a week. There has been tremendous cooperation from the developers.
- B. Law Enforcement, Dr. Barry Flachsbart - He was not present, report will be given at the next meeting.
- C. Administration, Jack Neiner - Applicants for City Administrator are being interviewed. At the present time, there are 5 or 6 candidates for city Administrator. It will be narrowed down in the next week or two. Jack stated that it was a definite advantage to hiring a local city administrator. A screening committee composed of 3 City Administrators are reviewing the resumes received.
- D. Public Works, Audrey Peeler - Charles Fawcett was absent. The councilmembers have been meeting with county to negotiate a contract. Fox 7 Cole has been appointed as the Interim Public Works Consulting Engineers.

E. Planning and Zoning, Richard Hrabko - Zoning and subdivision ordinances have been completed and are ready for adoption. The planning commission appointments have been reviewed by the Mayor and Planning and Zoning Committee. Interested people will be interviewed on Thursday, May 26, 1988 and appointed by the Mayor with the approval of the council on June 1, 1988. The planning commission will meet shortly after their appointment and review the proposed zoning ordinances and land use plan. a public hearing will be scheduled for 15 days later. If approved by the planning commission, the ordinances will be passed by the council and the earliest meeting. Zoning petitions will be accepted starting June 2, 1988 with the understanding that the zoning ordinance is proposed and subject to Planning Commission review and approval. Board of adjustment applicants will be interviewed on Thursday also and appointed on June 1, 1988. Zoning maps, files on existing zoning and a list of escrow agreements will be provided by St. Louis County and be adopted on June 1, 1988. Two firms were interviewed for the position of Interim Planning Consultant. JRB/Flagg was selected to serve as the interim planning consultant for the city until our planning department is ready to handle planning and zoning matters. Application has been made to the FEMA for Chesterfield's inclusion into the Flood Insurance Program.

F. Logo & Signage, Ward Overall - All logo's are to be given to June Schroeder by Thursday. A final decision will be made on Thursday evening, May 26. We will have the City Limit sign up by June 1. They are green and white. Written suggestions are needed regarding Parks & Recreation.

Other Reports

A. Legal, Doug Beach - The ordinances have to fine tuned to fit our situation and will be ready by June 1. Preparation is being made to transfer the gross utility receipt tax. It is a 5% tax which is 50% of the budget. Under the Hancock Amendment, the transfer of the gross utility tax will have to be put to a vote. The utility company's will reinstate the tax in August. This will be the first order of business in June.

B. The Inaugural Report, Barbara McGuinness - There will be a motorcade to the Mall followed by the Proclamations, Resolutions, Administration of the Oath of Office etc. with church bells at 12:00, a balloon drop and a fly-by etc.

New Business

Audrey Peeler was appointed to the St. Louis County Extension Council.

(There were no closing comments or adjournment to this meeting.)