

## RECORD OF PROCEEDING

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MEETING OF THE CITY COUNCIL OF THE CITY OF CHESTERFIELD  
AT 922 ROOSEVELT PARKWAY  
ON JULY 5, 1988

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The meeting was called to order at 7:38 p.m.

A roll call was taken with the following results:

PRESENT

Mayor Fred Steinbach  
Councilmember Charles Fawcett  
Councilmember Barry Flachsbart  
Councilmember Robert Frank  
Councilmember Richard Hrabko  
Councilmember Jade Bute  
Councilmember Jack Neiner  
Councilmember Wade Overall  
City Attorney Doug Beach  
City Administrator Michael G. Herring

ABSENT

Councilmember Audrey Peeler

The pledge of allegiance was given.

Rev. Edward Hammer from All Saints Lutheran Church led the City Council in prayer.

APPROVAL OF MINUTES

The minutes of the June 20, 1988 meeting were submitted for approval. Motion was made by Councilmember Jack Neiner, seconded by councilmember Ward Overall to approve the minutes. A roll call vote was taken for approval of the minutes with the following results: Ayes - Neiner, Overall, Bute, Hrabko, Flachsbart, Fawcett, Frank. Nays - None. The Minutes were approved.

REPORT OF THE MAYOR

Mayor Fred Steinbach introduced and officially welcomed the new City Administrator, Michael G. Herring.

Mayor Fred Steinbach announced all the newly formed committees, commissions, their chairmen and their liasons from the City Council. (See attached.) A motion was made by Councilmember Overall, seconded by Councilmember Hrabko to accept the list presented to the council for appointments to the committees and commissions. A roll call vote was taken for approval of the appointments with the following results: Ayes - Neiner, Overall, Bute, Hrabko, Flachsbart,

Fawcett, Frank. Nays - None. Mayor Fred Steinbach declared the appointments approved.

## **COMMITTEE REPORTS/OLD BUSINESS**

**Budget & Finance Committee** - Councilmember Robert Frank, Chairperson of the Budget & Finance Committee, City Administrator Michael Herring and Ms. Betsy Litton (volunteer consultant) met with about a dozen companies and discussed the City's needs in regard to telephone systems. Proposals were accepted last Monday. The consultant is now in the process of screening the proposals, and the results will be available at the next meeting.

The City has drawn down \$52,000 on the \$2,000,000 million line of credit with a balance of \$1,100 in the checking account. The majority of the expenses have been start-up costs.

On Thursday, City Administrator Michael Herring and Councilmember will meet with several accounting firms to secure auditing proposals. Twelve firms were invited to participate in this meeting. As decided by Council, these firms were invited from a list of "big eight" companies, those that are among the top ten in annual dollar volume and those that serve the top ten cities in St. Louis County based on population.

**Planning & Zoning Committee** - Councilmember Richard Hrabko, Chairman of the Planning & Zoning Committee, stated that a Comprehensive Land Use Plan Committee has been formed to work on recommendations for the development of a Comprehensive Land Use Plan for the City. A budget will be developed for the project.

Ms. Mary Domahidy, Chairman, Ms. Barbara McGuinness and Councilmember Hrabko will serve on that committee.

The Planning Commission will hold a public hearing on July 25.

Shell Oil Co. and Raleigh-Givens, Inc. have filed petitions with the City of Chesterfield for annexation of two parcels of land. The petitions will be evaluated and forwarded to the Mayor's Annexation Committee.

**Administration Committee** - Councilmember Neiner, Chairman of the Administration Committee, indicated that all items covered under his Committee would be reported by the City Administrator.

**Law Enforcement Committee** - Councilmember Flachsbart, Chairman of the Law Enforcement Advisory Committee stated that the Law Enforcement Advisory Committee, has been working to establish a Police Reserve Force. The deadline is August 10. An ordinance will be introduced at the next council meeting for emergency action to be taken on the police Reserve Force.

The deadline for applications for the Police Chief is Friday, July 8, 1988.

A majority of the Special Committee appointed by Mayor Steinbach recommended that Mr. Rick Brunk be appointed as Prosecuting Attorney for the City of Chesterfield. (See Attached). Mayor Steinbach accepted the Committee's recommendation and officially nominated Mr. Brunk

for this position. Mayor Steinbach then asked for a roll call vote for the appointment of Mr. Rick Brunk as Prosecuting Attorney with the following results: Ayes - Neiner, Bute, Overall, Hrabko, Fawcett, Flachsbart, Frank. Nays - None. Mayor Fred Steinbach declared the appointment approved.

Mayor Fred Steinbach appointed Mr. Mark Beldner as Special Assistant to the Mayor for Police Affairs.

**Public Works Committee** - Councilmember Charles Fawcett, Chairman of the Public Works Committee, stated that a method for dealing with citizen complaints relating to streets has been developed. Problems on street right-of-ways are to be referred to the St. Louis County Highway Department. Problems on state right-of-ways refer to State Highway Department. If no satisfaction is received, contact Fox and Cole Engineering.

The deadline for application for Director of Public Works is July 15.

**Community and Public Service Committee** - Councilmember Ward Overall, Chairman of the Community and Public Service Committee, is the liaison for the Parks & Recreation Committee. The City Limit signs that have disappeared are being replaced. The Chesterfield residents that live in the Ballwin zipcode may now use Chesterfield, MO 63011 for their mailing address.

**Annexation, Volunteers & Transfer Tax Committee** - Councilmember Bute, Chairman of the Annexation, Volunteers & Transfer Tax Committee stated that a meeting has been requested regarding annexation. The meeting is set for August 10.

Approximately 25-40 residents have volunteered to help in any way. They will be asked to help promote the Gross Utility Tax Transfer and the Business and User Fees on August 2 for passage. They will be asked later to work on the Arts Council, City Beautification Council, etc. The campaign kick-off breakfast for the steering committee will be Monday, July 11, 7:30 a.m. at the Doubletree Hotel. There will be two organizational Town Hall Meetings on July 12 & 13 at 7:00 p.m. at City Hall. An 11,000 piece mailing will go out next week relative to the Utility Tax Transfer.

## **REPORT OF THE CITY ADMINISTRATOR**

Mr. Herring reported that Councilmember Neiner, Judge Doster and he had reviewed several alternatives for a court docketing system. The best system available to the City of Chesterfield was REGIS for approximately \$8,766 per year. A motion was made by Councilmember Neiner, seconded by Councilmember Bute to accept REGIS as the court docketing system for the City of Chesterfield.

A roll call vote was taken with the following results: Ayes - Neiner, Flachsbart, Frank, Overall, Hrabko, Fawcett, Bute. Nays - none. Whereupon Mayor Fred Steinbach declared the motion passed.

Mr. Herring next reported that two proposals were received for monument signs by Sachs

Properties for the City of Chesterfield. The lease agreement with Sachs Properties gives the responsibility of purchasing monument signs to the City of Chesterfield. The two proposals were from Zane O. William and Universal Sign. Zane O. Williams was the low bidder at \$8,850.

A motion was made by Councilmember Neiner, seconded by Councilmember Overall to purchase a monument sign from Zane O. Williams for \$8,850. A voice vote was taken with an affirmative result and the motion was declared passed.

The deadline acceptance of Police Chief resumes is July 8. The Director of Finance, Public Works, and Planning & Zoning have a deadline of July 15. Interviews will begin immediately after the deadlines and recommendation will be given to the entire City Council.

The Council was informed that the City will begin advertising for permanent people as secretaries for City Hall.

Official hours have been proposed as 8:30 a.m. to 5:00 p.m. A motion was made by Councilmember Neiner, seconded by Councilmember Bute to accept the office hours for the City of Chesterfield as 8:30 a.m. to 5:00 p.m., Monday through Friday. A voice vote was taken with an affirmative result and the motion was declared passed.

Requests are being made for proposals for gas, car repairs, etc. The results will be announced at a future meeting.

Mr. Herring next reported that proposals have been solicited for a car lease. A Motion was made by Councilmember Bute, seconded by Councilmember Overall to approve the execution of an automobile lease for the City Administrator with Felco Auto Leasing for \$311.27/month with Resolution #32. A voice vote was taken with an affirmative result and the motion was declared passed.

## **NEW BUSINESS**

Mayor Steinbach stated that he would work to appoint three alternate members for the Board of Adjustments as soon as possible.

Fair housing Act - City Administrator Michael Herring stated that there is an interest to participate in the Community Development Block Grant Program through St. Louis County. It would be our obligation to adopt a Fair Housing Ordinance. It will be reviewed by City Attorney Doug Beach and recommendations on full participation will be given at the next meeting.

There was a discussion on approval of a liquor license for Friendly Friar's Enterprises, Inc. with the following results:

A motion was made by Councilmember Fawcett, seconded by Councilmember Overall for approval of a liquor license contingent upon the applicant establishing an Escrow Agreement in the amount and form deemed necessary by the City Planner and the City Attorney, to complete the landscaping in conformity to the original zoning ordinance.

A roll call vote was taken for approval of the liquor license for Friendly Friar's Enterprises, Inc., with the following results: Nays - Neiner, Flachsbart, overall, bute, Hrabko, Frank. Nays - None. Whereupon Mayor Fred Steinbach declared the Motion passed.

## **LEGISLATION**

### **Bill #127 - AN ORDINANCE PROVIDING FOR THE APPROVAL OF THE SITE DEVELOPMENT PLAN FOR MAININI OFFICE BUILDING.**

A motion was made by councilmember Hrabko, seconded by Councilmember Fawcett for a first reading of Bill NO. #127. A voice vote was taken with an affirmative result and the Motion was declared passed. Bill No. #127 was read for the first time.

### **Bill #128 - AN ORDINANCE PROVIDING FOR APPROVAL OF THE GLENFIELD SUBDIVISION PLAT.**

A motion was made by Councilmember Hrabko, seconded by Councilmember Frank to suspend the rules and have three readings on An ordinance providing for the approval of the Glenfield Subdivision plat of Glenfield Subdivision, Bill #128. A roll call vote was taken with the following results: Ayes - Hrabko, Neiner, Overall, Bute, Frank, Fawcett, Flachsbart. Nays - None. Whereupon Mayor Fred Steinbach declared the motion approved.

A motion was made by Councilmember Overall, seconded by Councilmember Bute for a first reading of Bill #128. A voice vote was taken with an affirmative result and the motion was declared passed. Bill #128 was read for the first time.

A motion was made by councilmember Overall, seconded by Councilmember Hrabko, for a second reading of Bill #128. A voice vote was taken with an affirmative result and the motion was declared passed. Bill #128 was read for the second time.

A motion was made by Councilmember Fawcett, seconded by Councilmember Hrabko for a third reading of Bill #128. A voice vote was taken with an affirmative result and the motion was declared passed. Bill #128 was read for the second time.

A roll call vote was taken for passage and approval of Bill #128 with the following results: Ayes - Fawcett, Neiner, Flachsbart, Overall, Bute, Hrabko, Frank. Nays - None. Whereupon Mayor Steinbach declared Bill #128 approved, passed it, and it became ORDINANCE #127.

### **Bill #129 - AN ORDINANCE PROVIDING FOR THE APPROVAL OF THE SUBDIVISION PLANT OF PACLAND PLACE FIRST ADDITION.**

A motion was made by Councilmember Hrabko, seconded by Councilmember Fawcett for the first reading of Bill #129. A voice vote was taken with an affirmative result and the motion was declared passed. Bill #129 was read for the first time.

A motion was made by Councilmember Hrabko, seconded by Councilmember Fawcett to suspend the rules and read Bill #129 a second and third time. A voice vote was taken with an affirmative result and the motion was declared passed.

A motion was made by Councilmember Hrabko, seconded by Councilmember Fawcett for a second reading of Bill #129. A voice vote was taken with an affirmative result and the motion was declared passed. Bill #129 was read for the second time.

A motion was made by Councilmember Fawcett, seconded by Councilmember Overall for a third reading of Bill #129. A voice vote was taken with an affirmative result and the motion was declared passed. Bill #129 was read for the third time.

A roll call vote was taken for passage and approval of Bill #129 with the following results: Ayes - Neiner, Flachsbart, Overall, Frank, Fawcett, Bute, Hrabko. Nays - None. Whereupon, Mayor Fred Steinbach declared Bill #129 approved, passed it, and it became ORDINANCE #128.

Bill #130 - AN ORDINANCE AMENDING THE BUILDING CODE OF THE CITY OF CHESTERFIELD TO REQUIRE PERSONS SEEKING TO ERECT, CONSTRUCT, POST, PAINT, ALTER, MAINTAIN OR RELOCATE LARGE OUTDOOR ADVERTISING DEVICES TO SEEK AND OBTAIN APPROVAL OF THE PLANNING COMMISSION OF THE CITY OF CHESTERFIELD.

A motion was made by Councilmember Hrabko, seconded by Councilmember Fawcett for a first reading of Bill #130. A voice vote was taken with an affirmative result and the motion was declared passed. Bill #130 was read for the first time.

A motion was made by Councilmember Overall, seconded by Councilmember Hrabko to suspend the rules and read Bill #130 a second and third time. A voice vote was taken with an affirmative result and the motion was declared passed.

A motion was made by Councilmember Fawcett, seconded by Councilmember Hrabko for a second reading of Bill #130. A voice vote was taken with affirmative result and the motion was declared passed. Bill #130 was read for the second time.

A motion was made by Councilmember Overall, seconded by Councilmember Fawcett for a third reading of Bill #130. A voice vote was taken with affirmative result and the motion was declared passed. Bill #130 was read for the third time.

A roll call vote was taken for passage and approval of Bill #130 with the following results: Ayes - Flachsbart, Neiner, Frank, Overall, Fawcett, Hrabko, Bute. Nays - None. Whereupon Mayor Fred Steinbach declared Bill #130 approved, passed it and it became ORDINANCE # 129.

**ADJOURNMENT**

A motion was made by Councilmember Hrabko, seconded by Councilmember Bute that the meeting be adjourned. A voice vote was taken with a unanimous affirmative result and the motion was declared passed. The meeting was adjourned at 8:33 p.m.

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Mayor

ATTEST:

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City Administrator