



**DATE:** July 22, 1996

**TO:** Mayor Jack Leonard  
City Councilmembers

**FROM:** Michael G. Herring, City Administrator 

**SUBJECT:** **Planning meeting - Saturday, July 20, 1996**

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A special meeting of the Chesterfield City Council was held Saturday, July 20, 1996. The meeting convened at 7AM, with the following individuals in attendance: Mayor Jack Leonard; Councilmember Colleen Hilbert, Ward I; Councilmember Barry Streeter, Ward II; Councilmember Larry Grosser, Ward II; Councilmember Dan Hurt, Ward III; Councilmember Alan Politte, Ward III; Councilmember Linda Tilley, Ward IV; Councilmember Mike Cullen, Ward IV; City Administrator Mike Herring; Chief of Police Ray Johnson; Director of Finance and Administration Jan Hawn; Director of Planning Jerry Kelley; Director of Public Works/City Engineer Mike Geisel; Supt. of Parks, Recreation and Arts Ron Coleman; (City Attorney Doug Beach arrived later); and one (1) resident, Mr. Mike Comens; Two other residents, Betty Hathaway and Royce Engel arrived later.

President Pro Tem Dan Hurt initiated and led City Council through a discussion of the proposed Five-Year Budget (1997-2001). The following is a listing of actions taken by City Council with regard to this proposed list of "Assumptions":

General

The third bullet was changed to read: "Assumes the 1/2 cent sales tax for capital improvements passes - budget reflects no revenues or expenditures associated with the bond issue for streets, sidewalks and storm sewers."

Staff was directed to make note and review, on an annual basis, population estimates for Chesterfield.

The "5-year Budget" is to be reviewed annually by Staff, from March through June. Any changes to the list of assumptions are to be forwarded to City Council for review/approval. Otherwise, the current year will be dropped and a new year added, with associated numbers, reflecting the overall list of assumptions. This document is to be forwarded to City Council for review/approval annually,

before work begins on the next fiscal year's budget.

### Revenues

Staff is to monitor revenues from UE to determine if businesses are taking steps to more efficiently purchase their electrical power, thus resulting in utility tax revenue losses for the City. For example, UE has informed the City that, as a result of a pending sale of a transformer to Mark Andy, in the Chesterfield Valley, that company is now able to purchase electrical power at a lower rate, thus saving that company approx. \$22,500 per year. That savings will result in a loss of utility tax revenue of approx. \$1125 per year. Staff is to contact the St. Louis County Municipal League to determine if other cities have been impacted.

There was extensive discussion re: the use tax. It was noted that Chesterfield has lost approx. \$600,000 from its current budget and cannot replace that revenue on its own. The only way that these use tax dollars can be replaced is through passage of the countywide measure, which has been placed on the August 6 ballot, by the St. Louis County Council. This tax is applied only to those businesses that choose to purchase supplies, materials and/or equipment out-of-state, thus avoiding local taxation. Local businesses are placed at a competitive disadvantage, as a result. Individuals would not be required to pay use tax, unless their annual out-of-state expenditures exceeded \$2000. Everyone was urged to contact friends, neighbors and supporters to discuss this issue and urge support for this issue on the August 6 ballot. Staff is to contact civic organizations in Chesterfield to offer information about this issue. It was noted that the "5-year budget", as proposed, will not work without revenue from the use tax.

It was noted that the NCAP grant had been approved, so that assumption should be changed to reflect both the grant funds which will be coming to the City and the 25% local match required.

The word "contractual" was added to the bullet noting "parks charges and fees are net of (contractual) expenditures".

References to specific Staff members (e.g. Geisel and/or Coleman) are to be deleted from the final version of the budget.

The bullet "Court fines and fees grow by 5%", was amended to delete the words "fines and fees" and substitute therefore the word "revenues".

### Expenditures

There was discussion regarding compensation for elected officials. This issue was referred to the F&A Committee.

There was extensive discussion regarding the budget amount projected for salary increases for employees. While keeping the projected increase at 3%, Council clarified that total labor dollars are to increase by 3% per year and that any labor dollar savings realized by vacancies in the total number of authorized positions will remain in the pool of dollars to be used by the City Administrator and Dept. Heads for performance-based salary adjustments every July 1.

The bullet point re: our "tenured, maturing work force", shall have the word "tenured" deleted therefrom.

The bullet point re: the contractual arrangement with St. Louis County for dispatching services will be increased to reflect annual increases of 6%.

With regard to "contributions" for which organizations may apply to the F&A Committee, it was decided to increase the amount in this category by \$5000 per year, effective in 1997, with an ultimate cap of \$30,000, to be reached in the year 2000. The policy regarding how these funds are to be distributed will be reviewed by the F&A Committee and any changes forwarded to City Council.

Staff was asked to have the MIS Committee revisit proposed computer expenditures for the years 2001 and beyond, since the current document only carries those expenditures through the year 2000.

The bullet point re: "Computers and furniture for new personnel included at \$2000 each" is to be changed to read: "\$4000 shall be included for furniture and computer equipment for each employee added, where appropriate."

There was general discussion re: the lack of space to meet current needs at the Government Center, especially with regard to meeting rooms.

The Council expressed unanimous support for the concept of the City owning its own facilities, as opposed to leasing.

Staff was directed to determine the current cost/ sq. ft. for leasing the Government Center and the Police Department, estimated increases for each for 1997 and to monitor these costs in the future.

Following much discussion re: the original concept that CCDC would become self-sufficient, it was noted that the issue of CCDC appropriations would be revisited annually.

It was noted that the goal of City Council shall be to ultimately obtain and maintain a ratio of 1.7 police officers per 1000 of population.

It was noted that costs contained within the proposed budget for replacement of police vehicles are net of trade-ins. However, replacement for Public Works equipment/vehicles does not include trade-in value. As a result, it was agreed that the 3% increase per year, for these replacements, was appropriate, since the trade-in values should cover any additional costs associated with these purchases.

City Council supported efforts by Staff to address the needs in the Planning Dept. for additional personnel, both short-term and long-term. Mr. Kelley updated City Council regarding discussions with St. Louis County for contractual support for plan review, etc. and his efforts to bring the dept. back to full staffing levels.

The bullet point re: levee taxes paid by the City should be increased to \$30,000 per year, from the \$20,000 figure contained within the proposed budget.

The bullet point regarding the City's pool should be changed to read "summer of 1997".

All references to the "CCA" facility should be changed to "Chesterfield Valley Sports Complex". The date for completion of this facility was changed to "summer, 1997".

It was stressed that dollars should be contained within this budget to provide for regular, on-going maintenance of all beautification/landscaping projects.

Following additional discussion, City Council completed its discussion of the proposed "5-year Budget". This document will now be revised to reflect all of the above and forwarded to City Council for formal adoption at the August City Council meeting.

#### Other items

Parks Bond Issue - Councilmember Politte expressed concerns regarding the overall costs for land acquisition for parks and noted that less dollars would now be available for construction of facilities and other amenities on those sites. He stated that he was going to ask his Committee to discuss how to finance the acquisition of additional land and construction of additional facilities.

Transportation Commission - Councilmember Politte noted that he would propose several amendments to the ordinance submitted to City Council at the last meeting.....specifically, that each of the representatives from the CCDC, Chamber, Airport, Mall and Valley 2000 must be "residents". Secondly, he would propose that 1 person be appointed by the Mayor, with Council concurrence, from each of our four Wards, making a total of 9 members for this Commission. Finally, Council will determine who is selected for what length of term, for the initial appointments, to create staggered terms. For example, three of the initial appointees will receive 3-year terms; three will receive 2-year terms and three will receive 1-year terms. Everyone agreed with these proposed amendments and that the ordinance to accomplish the creation of this Transportation Commission could be placed back on the Council agenda for the August meeting.

Annexation - Mayor Leonard summarized the status of talks with Wildwood re: the areas south of Wildhorse Creek Road, some of which are currently located partially within the Chesterfield's City limits: Wildhorse, Highlands, Westland Acres, Summit, etc. The Council asked to kept informed as further developments occur. Mayor Leonard next discussed the northeast annexation (north of Creve Coeur Mill Road, Olive and south of Fee Fee). After much discussion, Council voted unanimously to table this matter until 1997.

The meeting was adjourned at 11AM.

Respectfully submitted:

  
Michael G. Herring, City Administrator