

CHESTERFIELD HISTORICAL & LANDMARK
PRESERVATION COMMISSION
MINUTES
November 16, 2011

Derek Grier called the meeting to order at 5:30 p.m.

In Attendance:

Councilmember Derek Grier	Aimee Nassif Planning & Development Services Director	Bruce Coonan
Stan Dampier	Jane Durrell	Nell Goedecke
Ted Goedecke	Nancy Greenwood	Lynne Johnson
Mark Leach	Greg Lemasters	Donald McKay
Tania Pappas	Rena Rothwell	Tom Rothwell
Phyllis Sansone	Sean Sorter	Jean Speranza
Arland Stemme	Todd Williams	Bill England
Greg Patton	Chris Henley	Ann Chrissos
George Chrissos		

Introduction

Councilmember Derek Grier provided an introduction and gave an overview of the committee and the work the committee will be engaged in. All members present then introduced themselves. Shawn Seymour is liaison to this committee; as he was unable to attend, Aimee Nassif served as staff liaison. A contact sheet was passed around for updating by committee members.

Projects

Councilmember Derek Grier went over each of the projects listed on the Agenda.

- 1.) Oral History-Ann Chrissos provided overview of work already completed on this project. Original intent was for interviews to be assembled as a book. Task is to transcribe audio interviews and compile everything as well as to identify who has already been interviewed. Discussion ensued regarding creation of a website for this task.
- 2.) Photo Identification-Councilmember Grier explained how the City has received numerous photos; however these photos have not been identified or cataloged. Suggestion was made that this could be accomplished utilizing a website in order to enlist the help of the community. Todd Williams offered to contact to Dan Semar who took many of the photos the City has.

- 3.) Scanning and Cataloging Photos-this ties into task number 2. Arland Stemme has been collecting photos over the years and Aimee Nassif had received some also. Need to establish a scanning process for the photos. Suggestion was made that a subcommittee be formed at the next CHLPC meeting to take on this task.
- 4.) Identification of Artifacts-We need to figure out exactly everything we have and determine whether or not these items are historically relevant. Items need to be collected, identified then cataloged. Councilmember Grier requested that anyone who may have artifacts contact Shawn Seymour to arrange collection of those items.
- 5.) List of artifacts and other documents related to current history-Jane Durrell stated that she has newspaper clippings. Nancy Greenwood suggested that items be kept digitally. Councilmember Grier suggested that perhaps the documenting and saving of these items be done similar to a scrap book. He then advised everyone that there was no need to drop off piles of paperwork to the City but any other items should be collected.

Councilmember Grier suggested that at the next meeting subcommittees be formed to work on each identified task.

Elections

Councilmember Grier advised the CHLPC how election of officers would occur. The CHLPC needs a Chair, Vice-Chair, and Secretary. Question was asked if a Treasurer could also be elected. Staff advised that this position is not in the CHLPC policy so instead what they could do is create a finance subcommittee. Councilmember Grier advised that anyone who was interested in being on the ballot should contact him or Shawn Seymour prior to the next meeting.

Councilmember Grier thanked everyone for attending and the meeting was adjourned at approximately 6:30. The next meeting is on Wednesday, December 14 at 5:30