

**CHESTERFIELD HISTORIC & LANDMARK PRESERVATION COMMITTEE**  
**Regular Meeting Minutes**  
**December 14, 2011**

Ann Chrissos	Chris Henley	Tom Rothwell
George Chrissos	Bill England	Dee Ann Wright
Mark Leach	Lynne Johnson	Todd Williams
Steve Domahidy	Tanya Pappas	Nell Goedecke
Don McKay	Arland Stemme	Ted Goedecke
Phyllis Sansone	Shawn Seymour	Derek Grier
Bruce Coonan	Rena Rothwell	

Councilmember Grier called the meeting of the Chesterfield Historic and Landmark Preservation Committee (CHLPC) to order at 5:30 PM.

Councilmember Grier asked for a motion to approve the meeting minutes from the November 16, 2011 meeting. It was noted that the draft meeting minutes were not distributed to the committee. As such, Councilmember Grier read the draft meeting minutes out loud. It was noted that a discussion regarding the former Chesterfield Historical Commission (CHC) books and calendars was not included. A motion was presented to approve the November 16, 2011 meeting minutes with the addition of the discussion as it relates to the former CHC books and calendars. This passed unanimously.

Councilmember Grier stated that a slate of nominations (attached) was complete and that only one (1) person had been nominated for each officer position. The nominations read as follows:

Chair: Lynne Johnson  
Vice-Chair: Ted Goedecke  
Secretary: Phyllis Sansone

Councilmember Grier stated that provided there were no objections, the nominations would pass and those members would be appointed. No objections were made and therefore, those nominated were approved as officers.

From this point onward, Lynne Johnson chaired the meeting.

Chair Johnson, stated that she had nominated Arland Stemme to be Treasurer of the CHLPC. It was noted that a treasurers position was not identified in the Policy Statement establishing the CHLPC. Chair Johnson asked for a motion to create a Finance subcommittee and to appoint Arland Stemme as its Chair. The motion was made and passed unanimously.

Chair Johnson, then asked if there were any additional motions for the creation of sub-committees. The following sub-committees were motioned and passed unanimously.

1. Oral History Sub-Committee
2. Photo ID Sub-Committee
3. Publications Sub-Committee
4. Archives Sub-Committee
5. Archeology Sub-Committee

Sub-Committee sign-up sheets were passed around for those who wished to join any of the six (6) groups. Chair Johnson, requested that once the CHLPC meeting was adjourned that those who signed up for a sub-committee to meet with each other and swap contact info. Sub-Committee rosters are attached.

The only item under New Business was the Ancient History Award. Mark Leach briefly discussed the award and that it is awarded by the City Council but that nominations typically come from the Landmarks Preservation Committee. However, with the folding of that group and the establishment of the CHLPC, it would be appropriate for the CHLPC to make the future nominations. With that being said, Mark nominated Michael and Neathery Fuller and provided a brief description of their accomplishments. The CHLPC voted unanimously to approve the nomination of Michael and Neathery Fuller. Mark Leach will attend the next meeting of the Planning & Public Works Committee to present the CHLPC's nomination. Attached is a copy of the nomination form.

Prior to adjournment of the CHLPC meeting, the discussion was had with regards to the meeting dates of the CHLPC. It was noted that the required number of committee members to have quorum was fifteen (15) and that the current meeting was started with just that number. It was noted that the CHLPC is only required to have six (6) meeting per year. A motion was made to hold CHLPC meetings bi-monthly starting with January of 2012. Also, the sub-committees will meet on those months where a regular CHLPC meeting is not being held and thusly will start in February of 2012. The motion was passed unanimously

The meeting adjourned at 6:20 PM.

The next meeting will be January 11 at 5:30 PM.