

DATE: January 9, 2007

TO: Michael G. Herring, CA

FROM: Brian McGownd, Deputy Director of Public Works/Ass't City Engineer



SUBJECT: Meeting Minutes, PW\Parks 1/8/07

A meeting of the Public Works/Parks Committee began at 7:35 a.m. on Monday, January 8, 2007. Those in attendance included, Chairperson Dan Hurt (Ward 3), Councilmember Jane Durrell (Ward 1), Councilmember Bruce Geiger (Ward 2) and Councilmember Connie Fults (Ward 4). Also in attendance were: Mike Herring - City Administrator; Mike Geisel – Director of Public Works/City Engineer; Brian McGownd – Deputy Director of Public Works/Assistant City Engineer; Darren Dunkle – Superintendent of Parks, Recreation and Arts and Bonnie Hubert – Superintendent of Engineering Operations.

The meeting was called to order at 7:35 a.m.

Agenda Item #IA: Councilmember Fults moved and Councilmember Durrell seconded to approve the minutes of the November 16, 2006 meeting. The motion passed, 4– 0.

Agenda Item #IIA: Mr. Dunkle gave a brief summary of the proposed CVAC Field Management Plan. He stated that the purpose of the plan was to control and limit over use of the fields, and to codify what Staff has been doing for several years. After a brief discussion regarding resident use of the fields, Councilmember Geiger moved and Councilmember Fults seconded to approve the CVAC Field Management Plan and to forward to City Council for their consideration as a Council policy. The motion passed, 4– 0.

Agenda Item #IIB: Mr. Dunkle gave a brief overview of the proposed rental rates and rules and regulations for the CVAC. He emphasized that the 2007 rental rates for baseball, softball and football are proposed to remain the same as 2006, and that only the rental rates for soccer would increase. He said in 2006, City Council had directed Staff to gradually increase the rates for soccer over a three year period, which is what Staff has done with the proposed rates for 2007. After a brief discussion, Councilmember Geiger moved and Councilmember

Durrell seconded to approve the 2007 CVAC Rental Rates and Rules and Regulations as submitted by Staff, and forward to City Council for their approval. The motion passed, 4– 0.

Agenda Item #IIC: Mr. Dunkle summarized his memo dated December 19, 2006. The first issue that was discussed was in regards to the difficulty of staffing the pool with the required number of lifeguards during the last two weeks of the summer. This is due to the fact that the lifeguards typically used are either college or high school students who go back to school in mid August. After a brief discussion, **Chairperson Hurt moved and Councilmember Fults seconded to recommend authorizing Staff to close the competition pool and the lazy river as necessary due to the reduced availability of lifeguards during the last two weeks of the pool season and to forward to City Council for their consideration. The motion passed 4-0.** Mr. Dunkle explained that due to the improvements that are in progress at the municipal pool, the rental rates need to be adjusted to reflect the actual operating costs. **Councilmember Durrell moved and Councilmember Geiger seconded to recommend approval of the 2007 Rental Rates for the Chesterfield Family Aquatic Center, and forward to City Council for their consideration. The motion passed, 4– 0.** Mr. Dunkle then discussed Staff’s recommendation to initiate sale of mid-season pool passes. **Councilmember Geiger moved and Councilmember Fults seconded to recommend approval the sale of mid-season pool passes, and to forward to City Council for their consideration. The motion passed, 4– 0.**

Agenda Item #IID - Mr. Dunkle gave an overview of the proposed 2007 Parks Programs. Chairperson Hurt stated that he would like to see a partnership developed between the City and the YMCA on programs such as summer camps, chess tournaments and Rubick’s Cube tournaments. Mr. Dunkle said that Staff had already initiated discussions with the YMCA regarding summer camps, and advised that the PRACAC had been discussing a chess tournament. **Councilmember Fults moved and Councilmember Durrell seconded to**

recommend approval of the 2007 Parks Programs, and forward to City Council for their consideration. The motion passed, 4– 0.

Agenda Item #IIIA: Councilmember Fults expressed disappointment in MoDOT's response to Mr. Herring's letter regarding the condition of Wild Horse Creek Road. She said that the road was becoming hazardous and that a full repair could not wait till 2009. **Councilmember Fults moved and Councilmember Durrell seconded to authorize the City Administrator to submit a second letter to MoDOT, strongly expressing the City's concern regarding the condition of Wild Horse Creek Road, and that the condition of the road was unacceptable. The motion passed, 4– 0.**

Councilmember Geiger left the meeting at 8:45 a.m.

Agenda Item #IIIB: Ms. Hubert gave a brief description of the proposed modifications to the Concrete Specifications and Pavement Acceptance Policy. She also handed out a memo that outlined additional revisions that were requested by the HBA. After a brief discussion, **Councilmember Fults moved and Councilmember Durrell seconded to approve the revision to the Concrete Specifications and to the Pavement Acceptance Policy, and to forward to City Council for their consideration. The motion passed, 3– 0.**

Agenda Item #IIIC: Chairperson Hurt gave a brief summary of the history of this issue. He stated that he supported Staff's recommendation for Option No. 1 as outlined in Mr. McGownd's memo dated December 29, 2006. However, he expressed concern regarding MoODT's stance on requiring the City to maintain any improvements that were constructed. Discussion ensued regarding accessible sidewalks to other schools within the City. **Chairperson Hurt moved and Councilmember Fults seconded to accept Staff's recommendation outlined in Mr. McGownd's memo dated December 29, 2006; to recommend to City Council to utilize Fund Reserves in an amount not to exceed \$150,000 to fund the project; however, before proceeding,**

direct the City Administrator to request assistance from State Representative Jane Cunningham to persuade MoDOT to maintain the improvements once installed. If MoDOT continued to refuse to accept maintenance of the improvements once installed, consideration whether to proceed with the project was to be returned to the Public Works\Parks Committee. The motion passed, 3– 0.

Agenda Item #IIID: Mr. McGownd summarized his memo dated December 27, 2006 regarding the development of a Bicycle/Pedestrian Facilities Plan for the City. After a brief discussion, Councilmember Fults moved and Councilmember Durrell seconded to authorize Staff to partner with Trailnet on the submission of a grant application for federal funds for the development of a Bicycle/Pedestrian Facilities Plan. The motion passed, 3– 0.

Agenda Item #V: Councilmember Fults moved and Councilmember Durrell seconded to go into Executive Session (closed meeting), for the purpose of discussing property acquisition, as provided for in RSMo 610.021 (1). A roll call vote was taken, with the following results: AYES – Hurt, Durrell, Fults; NAYS – None. The motion to enter executive session passed unanimously at 9:00 a.m.

Agenda Item #IV: The next meeting was tentatively scheduled for February 27, 2007 at 7:30 a.m.

Agenda Item #VI: The meeting was adjourned at 9:15 a.m.

Cc: Mayor John Nations
Department Heads/Executive Staff