

MEMORANDUM

DATE: January 14, 1991

TO: Michael G. Herring, City Administrator

FROM: William C. Hawn, Director of Public Works/City Engineer *WCH*

RE: Minutes - Meeting Public Works/Parks Committee

A meeting of the Public Works/Parks Committee was held on January 10, 1991. Those in attendance included Councilmember Jade Bute, Chairperson, (Ward II), Councilmember Alan Politte (Ward III), Councilmember Nancy Greenwood (Ward I), Councilmember Dick Hrabko (Ward IV), Mayor Jack Leonard, City Administrator Michael G. Herring, and Director of Public Works/City Engineer William C. Hawn.

The following is a listing of those items discussed by the Committee at this meeting:

1. City Administrator Michael G. Herring summarized the proposed changes to the Solid Waste Ordinance which would require one garbage and one recycling pick up per week only and this would apply to all haulers operating in the City. Councilmember Jade Bute questioned if the sorting of recyclables is required. Michael G. Herring advised the Committee residents would not be required to sort recyclables. Councilmember Nancy Greenwood questioned the collection restriction of only one garbage collection per week on Page 10, Paragraph 3c. Councilmember Greenwood does not want the ordinance to restrict haulers from collection of garbage two times per week, if the resident were to request this additional service. She proposed requiring a minimum of one garbage collection per week, thus allowing an option of an additional garbage collection per week. Mr. Herring indicated that he would ask Mr. Beach to prepare the proper wording to accomplish this change. Nancy Greenwood made the motion to approve the Solid Waste Ordinance, as amended, and that this proposed ordinance be forwarded to the City Council for action. Councilmember Alan Politte seconded the motion. For it's future consideration, the Committee would like the staff to look into recycling for businesses.

2. Councilmember Nancy Greenwood made a motion to approve the Bid Specifications for the Solid Waste Collection Service Proposal, as previously amended. Councilmember Alan Politte seconded the motion and it was approved unanimously.

Councilmember Nancy Greenwood made a motion to have staff solicit bids for the Solid Waste Collection Services. Councilmember Dick Hrabko

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seconded the motion and it was passed unanimously. The bid opening will be scheduled for some date following adoption by City Council of the Solid Waste Ordinance discussed above. Bid results are to be returned to this Committee for review before submitting same to City Council.

3. Councilmember Nancy Greenwood made a motion to schedule a Public Hearing on Solid Waste/Recycling for January 24th at 7:00 p.m. and send letters of notification to subdivision trustees, as well as all members of the Chesterfield Recycling Committee. Councilmember Alan Politte seconded the motion. The motion passed unanimously.

4. Councilmember Jade Bute informed the Committee that the Public Works Citizens Advisory Group completed their Winter Paving Policy recommendation at a meeting held January 9, 1991. The Committee agreed that the proposed policy will be scheduled for discussion at the next meeting of this Committee (January 24, 1991).

5. Councilmember Alan Politte explained to the Committee that the Parks Survey questionnaire has been finalized. Mr. Herring informed the Committee that this questionnaire, along with the updated City Information Sheet, will be mailed to residents on schedule. Mr. Herring also provided a detailed analysis of costs associated with this mailing and commended City Clerk Marty DeMay for her efforts associated with this project.

6. Councilmember Jade Bute informed the Committee that Finance Director Jan Kluba will provide monthly account updates to the Historical Committee. Councilmember Nancy Greenwood made a motion to authorize payment of \$19.60 for photos for the Historical Committee Scrapbook. Councilmember Jade Bute seconded the motion and the motion passed unanimously.

7. Public Works Director William C. Hawn explained that the street lights identified at the last meeting were all private and funded by subdivisions or individuals and not funded by St. Louis County or State Highway Department. As a result, the Committee voted to discontinue further discussion of a street light at White and Olive.

8. Public Works Director William C. Hawn explained that the Capital Improvement Street Survey Requests for Proposals (RFP's) were sent to twelve Engineering firms. The City Engineering Staff has met with 9 of the 12 firms and the proposals are due January 14, 1991.

9. Director of Public Works William C. Hawn updated the Committee on the property restoration at 16219 Forest Meadows Dr. (Mr. Keith Reynolds). Mr. Hawn explained the work was completed and later washed out and will be reworked when weather permits. Mr. Herring reminded the Committee this work was to correct a deficiency left by a developer and that the City had worked hard to attempt to correct this problem for this resident.

10. City Administrator Michael G. Herring explained the City's policy for providing snow removal services for subdivisions under construction. Mr. Herring confirmed that once a development meets the requirements the City will accept streets for snow removal regardless of timing and weather. Mr. Herring advised the Committee that Chesterfield Estates Subdivision was accepted 1/4/91 for the City to provide for snow removal. The Committee voted unanimously to confirm this policy, as well as Mr. Herring's explanation as to the timing of acceptance.

11. Director of Public Works William C. Hawn outlined the City's Snow Removal Program. Mr. Hawn reviewed the priority maps, road hazard lists and the subdivision areas explaining the priorities and the procedure used during bad weather. Mr. Herring explained how the City's equipment is dispersed during snow removal. There was a general discussion on the procedures used during snow removal. The Committee recommended improvements in the areas of citizen communications with the Public Works facility and continuity with snow plowing at shift changes to prevent streets from being missed. Councilmember Dick Hrabko motioned to declare Color Routes (Red, Orange, Blue, Green) as designated snow routes. Councilmember Nancy Greenwood seconded the motion and was passed unanimously. An ordinance which will create designated snow routes will be forwarded to the City Council for action. If adopted, cars parking on "snow routes" will be ticketed and towed, during snow or ice storms.

12. City Administrator Michael G. Herring informed the Committee that the delay in the Wilson Road traffic signal project has been due to the delay in receiving the State Wage Determination. Mr. Herring will send a letter to Chesterfield's Legislative Delegation to protest the process involved in obtaining wage determinations.

13. Councilmember Jade Bute reviewed St. Louis Water Company's response to Mr. Herring's letter to County Water concerning the practice of shutting off water with minimal notice to residents. All agreed that County Water had responded appropriately to the latter and should change their procedure.

14. City Administrator Michael G. Herring advised the Committee he would hold the proposed tree planting at Hwy 40 and Olive Street Road until additional information has been provided from Councilmember Hathaway.

15. The Committee approved handling resident requests for special use permits to plant trees in the right-of-way by mail. Councilmember Jade Bute requested that an article be put in the next Chesterfield Citizen newsletter to explain the Special Use Permit process as it applies to residents planting trees in the right-of-way.

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16. In response to a letter received, requesting the City to install a street light, Councilmember Jade Bute made a motion that a letter be sent to Brandywine Condominium Association, urging them to pursue installation of a street light, at the intersection of Old Baxter and Highcroft, in conjunction with Highcroft, as the City does not have this responsibility. Councilmember Alan Politte seconded the motion. The motion was passed unanimously.

17. Councilmember Alan Politte made a motion for the Staff to perform a detailed detention pond analysis for the Westerly Project. Councilmember Nancy Greenwood seconded the motion. The motion passed unanimously. In addition, Staff is to review siltation control procedures in place at this site.

18. The next meeting of the Public Works/Parks Committee will be held on Thursday, January 24th, 1991 at 5:30 P.M.

19. There being no further business to discuss, the meeting was adjourned.