

**DATE: August 23, 2006**

**TO: Michael G. Herring, CA**

**FROM: Brian McGownd, DDPW\ACE**

**SUBJECT: Meeting Minutes, PW\Parks 1/24/01**

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A meeting of the Public Works/Parks Committee began at 5:30 p.m. on Wednesday, January 24th, 2001. Councilmembers in attendance were Chairperson Mary Brown (Ward 4), Councilmember Barry Streeter (Ward 2), Barry Flachsbart (Ward 1), and Councilmember Mike Casey (Ward 3). Also in attendance were, Councilmember John Nations (Ward 2), Mike Herring - City Administrator, Mike Geisel - Director of Public Works\City Engineer, Brian McGownd - Deputy Director of Public Works\Assistant City Engineer, Darren Dunkle - Superintendent of Parks, Recreation and Arts, Bonnie Hubert - Superintendent of Engineering Operations. Several other people were in attendance. A copy of the attendance list is attached to these minutes.

The meeting was called to order at 5:30 p.m.

- Agenda Item #1: Councilmember Streeter motioned to accept the meeting minutes of the PW\Parks Committee from October 25th, 2000, as submitted. Councilmember Casey seconded the motion which passed, 2 – 0, with Councilmember Casey abstaining.**
- Agenda Item #2: Mr. Herring stated that the City Council had received petitions requesting that the City assume responsibility for Conway Road, and that the City Council referred this matter to the PW/Parks Committee for their consideration. Councilmember Streeter stated that he understands the reasoning behind the request, however, there are several issues that need to be investigated and discussed before a decision could be made. [Councilmember Barry Flachsbart (Ward 1) joined the meeting at this time.] Mr. Geisel reminded the Committee that current Council policy states that in order for the City to accept a street it must conform to City standards. Councilmember Casey stated that he would like the Public Works Department to provide information regarding the cost the City would have to bear if the road was taken over by the City. This would include any improvements necessary to bring the road up to current City standards, routine maintenance costs and snow plowing costs. Councilmember Streeter stated that he would also like information regarding any additional liabilities that the City may incur if the City assumes responsibility of the road. Councilmember Brown told the audience that the Committee would not make a decision tonight. Once more information has been received from the Public Works Department, the Committee will take up this matter at a future meeting. A member of the audience asked what street classification Conway Road was considered, and what specific design standards would have to be met. Mr. Geisel responded that the road is on the County's arterial list, but that it would most likely be considered a residential collector. Mr. Geisel asked what level of effort did the Committee want the Public Works Department to engage in. Did they want a very detailed study that would require surveys and intensive investigation, or did they want more of a cursory, windshield type study? Councilmember Flachsbart stated that he felt that a windshield/walk through type study would be appropriate. Councilmember Brown asked Mr. Geisel when he would have the requested information to the Committee. Mr. Geisel stated that the information could not be available until March at the earliest, but actual progress would be dependent upon weather and work load. Councilmember Casey requested that Staff contact the County to find out what plans, if any, they**

have scheduled for Conway Road. **Councilmember Casey motioned to authorize Staff to provide information to the Committee regarding the cost and liability associated with the City assuming responsibility for Conway Road. Councilmember Flachsbart seconded the motion which passed unanimously, 4 – 0.**

3. **Agenda Item #9**: A letter dated January 22, 2001 addressed to City Council from Mr. Robert Wald, Chairman of the Parks, Recreation, Arts Citizens Advisory Committee (PRACAC) was distributed. Councilmember Brown summarized the PRACAC's concerns towards the proposed tower. She said that they were opposed to the general concept, as well as any specific location of the tower in the Central City Park, but were not opposed to a tower on other public land. Mr. Wald, Mr. Schwartz, and Ms. Capstick spoke on behalf of the PRACAC's opposition to the tower. Councilmember Casey said that he shared the same concerns with the tower, as was expressed by the PRACAC and that he was prepared to vote against the proposal. Councilmember Flachsbart stated that he liked the concept of camouflaging the tower as a flagpole, and that he was prepared to vote for the proposal. Councilmembers Streeter and Flachsbart mentioned that they each drove by the tower/flag pole located at Highway 141 and Big Bend, which is similar to the one that is proposed for the park. Councilmember Casey suggested that something less obtrusive should be looked at. Councilmember Streeter agreed, and said a tower could be designed that would blend into the park's architecture. **Councilmember Casey motioned to recommend against placing a communication tower in Central City Park as proposed by Sprint. Councilmember Brown seconded the motion which passed, 3 – 1, with Councilmember Flachsbart voting in opposition.**
4. **Agenda Item #12a**: Mr. Dunkle explained to the Committee Staff's recommended terminology change regarding the fees and charges policy and discussed the rationale for using General rates as opposed to Non-resident fees. **Councilmember Flachsbart motioned to recommend acceptance of the proposed policy change, and forward it to City Council for further action. Councilmember Streeter seconded the motion which passed unanimously, 4 – 0.**
5. **Agenda Item #12b**: Mr. Dunkle stated that Staff had completed its annual review for CVAC field rentals and had developed a recommendation, based on this review, to reduce the current rates charged for practice times and tournament. **Councilmember Flachsbart motioned to recommend acceptance of the proposed policy change, and forward it to City Council for further action. Councilmember Casey seconded the motion.** Councilmember Streeter asked why the discount practice rates did not include the fall. Mr. Dunkle responded that the CVAC Staff anticipated that it would host fall leagues and tournaments. **Councilmember Streeter motioned to amend Councilmember Flachsbart's motion by extending the off season practice rates into the fall. The motioned died due to the lack of a second.** Councilmember Flachsbart said the off season practice fees could be revised later in the season, in the event that fall leagues and tournaments don't materialize. Mr. Schwartz stated that he did not agree with the City's policy regarding charging residents for the use of the fields when the fields are not booked for practices or games. **Councilmember Flachsbart's motion passed unanimously, 4 – 0.**
6. **Agenda Item #12c**: Mr. Dunkle discussed Staff's recommendation for aquatic facility fees for 2001. Mr. Dunkle stated that the proposed fee was developed based on surveys of other municipalities'

charges, operational costs, and the actual usage of the City's pool. Councilmember Casey stated that he receives several complaints about the City's current requirements for obtaining a resident card, and that he would like to see if it is possible to issue a resident card that would be good for a three-year period. This would prevent a resident from having to renew their card each year. **Councilmember Casey motioned to direct Staff to review the possibility of issuing a resident card that would be good for a period of time longer than one year. Councilmember Flachsbart seconded the motion, which passed unanimously, 4-0. Councilmember Flachsbart motioned to recommend acceptance of the proposed Aquatic Park User Fees, and forward it to City Council for further action. Councilmember Casey seconded the motion which passed unanimously, 4-0.**

7. **Agenda Item #7:** Mr. Herring gave a brief history of how and why the City entered into an exclusive solid waste hauling contract. He stated that the main reasons were a response to the City's desire to limit the number of trash trucks on City streets and to control pricing. Mr. Herring told the Committee that the City receives approximately 20 complaints a month and Midwest Waste receives approximately 100 complaints a month. He stated that Midwest Waste makes approximately 33,000 pickups a week. These include trash, recycling and yard waste pickups. He said that several of the complaints involve the optional services like rear yard pickup and twice a week pickup. However, a majority of the complaints involve yard waste pickup. He said the current contract allows a resident to subscribe for yard waste pickup on a monthly basis. Residents will start and stop their service and the drivers will have a difficult time keeping track of which resident's yard waste to pick up, therefore, there are several missed pickups. Mr. Herring stated that Staff prepared a request for proposals, using the same services in the current contract, with two modifications. Twice a week pickup would be eliminated and yard waste collections would be on a three-month minimum basis. Councilmember Flachsbart stated that he receives several complaints regarding missed pickups and general sloppiness on the hauler's part. He said that he believes the residents should have a choice to contract with their own waste hauler. He said that he would like for the contract to include provisions for several different haulers and not just one exclusive hauler. Councilmember Brown asked Mr. Herring if this was possible. Mr. Herring replied that he did not know if it was possible and that he knew of no other City that has a contract that is structured in that manner. The Committee discussed various complaints that they receive. Mr. Herring said that several municipalities formed a consortium that meets regularly with Midwest Waste to discuss problems that each community is having and to identify solutions to those problems. Councilmember Casey asked if it were possible to extend Midwest Waste's current contract. Mr. Herring said he did not know if it were possible, but could pursue the issue if so directed by the Committee. **Councilmember Casey motioned to direct Mr. Herring to investigate the possibility of extending the current contract with Midwest Waste, with the yard waste subscription period revised from the current month-to-month basis to a three-month minimum basis, subject to review by the City Attorney. Councilmember Brown seconded the motion which passed, 3 - 1, with Councilmember Flachsbart voting in opposition.** Councilmember Nations asked why Staff recommended eliminating the twice a week pickup option. Why not make Midwest Waste comply with the terms of the contract. Mr. Herring stated that the municipal consortium had recommended eliminating some of the optional services and that some of the municipalities had implemented this change and has reported that it is working out very well.

He said that only 7.4% of the residents in Chesterfield subscribe for the twice a week pickup and that only 1.2% have rear yard pickup. Councilmember Brown mentioned that several residents in Ward 4 have long driveways and that rear yard pickup is beneficial to them, as well as to the elderly and the handicapped. Councilmember Streeter stated that he agrees with the proposed change to the yard waste subscription requirements but would like to see the twice a week pickup option remain in the contract. **Councilmember Streeter motioned to direct Staff to prepare a request for proposals, utilizing the current scope of services, with the yard waste subscription period revised from the current basis to a three-month minimum basis in order to obtain competitive proposals for the solid waste contract. Councilmember Casey seconded the motion which passed, 3 – 1, with Councilmember Flachsbart voting in opposition.**

8. **Agenda Item #3**: Mr. Geisel provided a brief overview of the Pathway on the Parkway project, and stated that St. Louis County was willing to participate in the funding of the project up to a maximum of \$80,000. He indicated that Mayor Greenwood and Mr. Herring had recently met with Mr. Westfall, requesting that the County consider increasing their participation. Mr. Geisel explained that the County requires a participation agreement that outlines the responsibilities and obligations of both the City and the County with respect to the project. Councilmember Flachsbart asked if Mr. Beach had reviewed the agreement. Mr. McGownd stated that Mr. Beach had reviewed the agreement and that all of his recommendations had been incorporated into the proposed agreement. **Councilmember Streeter motioned to recommend approval of the ordinance directing and authorizing the City Administrator to execute the participation agreement to the full City Council. Councilmember Flachsbart seconded the motion which passed unanimously, 4 – 0.**
9. **Agenda Item #4a**: Mr. Geisel stated that the Valley Master Drainage Plan provides for a drainage channel to be constructed adjacent to Edison Road from the Public Works Facility westward to the Long Road pump station. He explained that the City had negotiated with the Monarch Chesterfield Levee District for the construction of the channel and the necessary relocation of the sanitary sewer force main. The current estimate for the project is approximately \$600,000. The Levee District has agreed to fund approximately \$200,000 of the total cost. Mr. Geisel said that this project is on the list of priority projects that City Council previously approved and directed Staff to pursue. This project is fully funded by TIF funds. **Councilmember Casey motioned to recommend acceptance of the agreement, and to forward the agreement to City Council for further action. Councilmember Streeter seconded the motion which passed unanimously, 4 – 0.**
10. **Agenda Item #4b**: Mr. Geisel explained that the City was successful in getting multiple property owners north of Chesterfield Airport Road, West of Long Road, and East of Goddard Avenue, to agree to cost share in the construction of the sanitary sewer force main and pump station, which is a project that was previously identified as a priority TIF project. The proposed agreement provides for the City to forward fund the construction in conjunction with the first property that develops. The other properties will reimburse the City as they develop. In leveraging the project in this manner, the City will reduce its participation by more than \$500,000. **Councilmember Streeter motioned to recommend acceptance of the agreement, and to forward the agreement to City Council for further action. Councilmember Casey seconded the motion which passed unanimously, 4 – 0.**

11. **Agenda Item #4c:** Mr. Geisel explained that Staff had worked with Mr. William Kirchoff to obtain the necessary rights of way and easements to construct Edison Avenue and the associated drainage channel along the Kirchoff property. The Kirchoffs are willing to donate the property pursuant to a few minor conditions regarding access, disposition of spoil material and the reimbursement of legal and professional engineering fees in an amount not to exceed \$10,000. **Councilmember Casey motioned to recommend acceptance of the agreement, and to forward the agreement to City Council for further action. Councilmember Streeter seconded the motion which passed unanimously, 4 – 0.**
12. **Agenda Item #5:** Mr. Geisel explained that in conjunction with the City's redevelopment agreement with THF, they were required to construct the traffic signal at Baxter Road and Edison Avenue, if signalization was required by St. Louis County. He stated that in order to construct the signal, certain modifications to the railroad crossing were required, to allow the signal to be pre-empted in the event that the rail crossing was activated and northbound motorists on Baxter would not be trapped. St. Louis County was willing to fund the railroad crossing improvement. However; they recently found out that the State Review Agency, in charge of railroad crossings, had required additional work to the crossing, in the amount of \$20,000. This amount was over and beyond the amount of funds the County has available for the project. Mr. Geisel said that the Department of Public Works feels that the traffic signal and associated railroad crossing improvement are not only necessary, but will have a significant impact on public safety. As such, Mr. Geisel recommends that the City participate in the rail crossing preemption in the amount of \$20,000, using existing budgeted funds from the ½ cent sales tax for streets and sidewalks. **Councilmember Casey motioned to approve the funding request and to forward this request to City Council for further action. Councilmember Streeter seconded the motion which passed unanimously, 4 – 0.**
13. **Agenda Item #6a:** Councilmember Brown stated that this item was briefly discussed at the last meeting, and that no action was taken due to a lack of a quorum. Mr. Geisel explained that the PWCAG unanimously recommended approval of the pavement acceptance policies. Councilmember Flachsbart asked if the policies strengthened our current policy. Mr. Geisel said that it not only strengthened the current policy but also made it more consistent. **Councilmember Streeter motioned to accept the PWCAG's recommendation regarding the pavement acceptance policies. Councilmember Flachsbart seconded the motion which passed unanimously, 4 – 0.**
14. **Agenda Item #6b:** Mr. Geisel explained that Councilmember Flachsbart requested that the PWCAG revisit the City's current stormwater design standards. He stated the PWCAG reviewed Councilmember Flachsbart's request and unanimously recommended that the City's current stormwater standards remain as is. Councilmember Flachsbart stated that he accepted the PWCAG's recommendation. No further action is required.
15. **Agenda Item #8a,b,& c:** Mr. Geisel gave a summary of each of the proposed ordinances to a) establish a four way stop at Edison and Chesterfield Industrial, b) establish Edison Avenue as a limited access and through street, and c) re-establish a four way stop at Schoettler Valley and Highcroft, due to the removal of the roundabout. **Councilmember Casey motioned to recommend**

**approval of all three ordinances and to forward them to City Council for further action. Councilmember Flachsbart seconded the motion which passed unanimously, 4 – 0.**

16. **Agenda Item #10**: Mr. Dunkle presented a report to the Committee regarding the Turkey Trot event that was held on November 23, 2000. He stated that 739 people participated in the event and that there were net proceeds of \$154.64. Councilmember Brown asked if the event created problems with the Gobble Wobble event. Mr. Dunkle said no it did not, and that he had heard that the Gobble Wobble had approximately the same number of participants. Councilmember Casey complimented the Staff on the event. He suggested moving the event to a different date so as not to compete with the Gobble Wobble. Councilmember Streeter stated that the City does many things that compete with similar events in the area, and went on to state that since both events were successful, the West County area can support two races on the same day. Mr. Herring asked if the event could be moved to a different date. Mr. Dunkle said that it could be moved but he felt like it would have to be moved to another holiday so that the necessary road closures would have a minimal impact. Councilmember Streeter stated that other Cities shut down roads for different events at various times throughout the year and that he did not see a problem with moving the event to a different date. It was decided that a motion was not needed because the Turkey Trot is proposed in the 2001 Parks Programs and would be discussed under Agenda Item #11.
17. **Agenda Item #11**: Mr. Dunkle gave a brief description of the proposed calendar. Councilmember Streeter said that he would like to see more events for kids and teenagers. Mr. Dunkle stated that Staff has proposed and added new events each year, but are limited due to facilities and staffing levels. In 2000, an event at the U.S. Ice Sports Complex was cancelled because of a lack of residents signing up, and/or the event. Councilmember Nations said that several kids participated in the Turkey Trot. He asked how many kids participated in the swim team and in the swimming lessons offered at the pool. Mr. Dunkle said that he did not have that information with him but that we would probably be turning kids away because both of these programs should fill up. **Councilmember Streeter motioned to recommend approval of the 2001 Parks Programs and forward it to City Council for approval. Councilmember Casey seconded the motion which passed, 3 – 1, with Councilmember Flachsbart voting in opposition due to the inclusion of the Turkey Trot on the calendar.**
18. **Agenda Item #13**: Mr. Geisel gave a brief history of the celebration and the City's relationship with the Chesterfield Chamber of Commerce in co-sponsoring the event. **Councilmember Flachsbart motioned to approve the Chesterfield Chamber of Commerce's request for the City to co-sponsor an event by funding the fireworks. Councilmember Streeter seconded the motion which passed unanimously, 4 – 0.**
19. **Agenda Item #14**: **Councilmember Flachsbart motioned to refer this item to the Public Health and Safety Committee for their consideration. Councilmember Casey seconded the motion which passed unanimously, 4 – 0. After further discussion Councilmember Flachsbart motioned that although the conditions exist on private property, to direct Staff to contact the appropriate party and ask them to restripe the traffic lanes entering Clarkson Road from Lea Oak Drive, and to erect appropriate directional signs. Councilmember Streeter seconded the motion**

**which passed unanimously, 4 – 0.**

20. **Agenda Item #15**: Councilmember Flachsbart stated that he understood the City's policy on snow removal, and understands that City crews routinely exceed policy expectations, but felt that the stated policy should reflect that secondary subdivision streets should be plowed sooner than what the policy currently requires. Mr. Geisel said that while the Maintenance Division has performed exceedingly well, changes to the policy would necessarily require additional resources. He also stated that cars parked along the street slows down the plowing effort and that just getting the cars off of the street would help out tremendously. **Councilmember Flachsbart motioned to direct Staff to more thoroughly discuss the snow-removal process in the Citizen newsletter, in advance of the snow season, especially the rules regarding parking on streets that are snow routes. Councilmember Casey seconded the motion which passed unanimously, 4 – 0.**
21. **Agenda Item #16**: The Committee discussed possible dates for the next meeting. It was decided that the next meeting of the PW/Parks Committee will be held on February 27, 2001 at 5:30 p.m., at the Public Works Facility
17. **Agenda Item #14**: **Councilmember Casey motioned to enter Executive Session pursuant to RSMo 610.021 (1). Councilmember Flachsbart seconded the motion and a roll call vote was taken. Councilmember Flachsbart, aye; Councilmember Streeter, aye; Councilmember Brown, aye; Councilmember Casey, aye. The motion to enter Executive Session passed unanimously at 7:55 p.m.**

The Committee reconvened the regular meeting at 8:00 p.m..

The meeting adjourned at 8:00 p.m.

The next meeting of the PW/Parks Committee is scheduled for February 27, 2001 at 5:30 p.m., at the Public Works Facility.

cc: Mayor Nancy Greenwood  
Department Heads/Executive Staff