

City of Chesterfield

To: Mike Herring, City Administrator
From: Mike Geisel, ^{ms} Director of Public Works/City Engineer
Date: February 1, 1999
Re: Minutes – Public Works/Parks Committee , January 27th, 1999

A meeting of the Public Works/Parks Committee began at 5:30 p.m. on Wednesday, January 27th, 1999. All members of the committee were in attendance: Chairperson Barry Flachsbart (Ward I), Councilmember Barry Streeter (Ward II); Councilmember Dan Hurt (Ward III); and Councilmember Mary Brown (Ward IV). Also in attendance were Councilmember Allan Sheppard, Councilmember Mike Casey, City Administrator Mike Herring, Director of Public Works/City Engineer Mike Geisel, Deputy Director of Public Works\Assistant City Engineer David Christensen, Superintendent of Parks, Recreation and Arts Darren Dunkle, Bob Wald of the Parks, Recreation and Arts Citizen Advisory Committee (PRACAC), and Darcy Capstick of the Chesterfield Citizens for the Environment.

The meeting was called to order at 5:30 p.m. Councilmember Brown suggested that the minutes of the November 30, 1998 meeting be amended to indicate, under item #13, that the Committee discussed instances where City Staff had assisted subdivisions regarding their detention basin concerns. Councilmember Flachsbart motioned to approve the minutes as amended. The motion was seconded by Councilmember Streeter and passed unanimously, 4 – 0.

- 6) Mr. Herring explained that a coalition of 8 cities who currently contract with BFI had met and discussed the transfer of BFI's assets and contracts to Midwest Waste. As a group, the Cityies had sent a letter to Midwest Waste expressing their performance related concerns and requesting that Midwest Waste respond to explain how they would deal with these issues in the event the transfer was approved. City Attorney, Mr. Beach, has prepared a resolution to approve the transfer of the City's contract with BFI to Midwest Waste, and providing them 6 months from the date of the transfer to effect changes to improve solid waste collection performance. The Committee discussed BFI performance concerns and the City's ability to not approve the transfer of our contract and/or simply not renewing the waste collection contract. Mr. Royce Engel presented the committee with a survey, representing the mailing of 100 surveys to selected residents throughout the City. Mr. Engel suggested that there was significant discontent with BFI's performance, as well as franchising only one residential waste hauler to operate within the City. Councilmember Streeter motioned to approve the transfer of the City contract with BFI, to Midwest Waste, with the current expiration date of July 29th, 1999, and to direct City Administrator Mr. Herring, to send a letter to Midwest Waste expressing the City's performance expectations. The motion was seconded by Councilmember Hurt and passed unanimously, 4 – 0. Councilmember Brown suggested that a survey be conducted before the City goes out to bid for solid waste collection services. The Committee instructed Staff to include this item on the agenda following the official transfer of assets from BFI to Midwest Waste.
- 9) Mr. Dunkle explained that the Chesterfield Citizens for the Environment had met and recommended that the City accept the proposal submitted by Patrick Engineering in the amount of \$24,985 to provide consulting services to initiate recycling activities in multi-family developments. Mr. Dunkle explained that the full cost of this grant was borne by the Solid Waste Management District, at no cost to the City, except the in-kind services provided by the volunteers of the CCE. Ms. Capstick further explained that this proposal was a result of the termination of the contract with Alpha Environmental Services and that

Patrick had been the consultant on the previous phase of work. Councilmember Hurt motioned to recommend acceptance of the proposal by Patrick Engineering, contingent on approval by the Solid Waste Management Districts approval of the transfer of budgetary allocations. The motion was seconded by Councilmember Brown, and passed unanimously, 4 – 0. Ms. Capstick invited interested persons to attend a meeting regarding trends in solid waste collection and recycling, which would be held at 7 p.m., at the Fenton City Hall on January 28th, 1999.

5C) Mr. Dunkle explained that, pursuant to direction from this committee, staff had reviewed the need for a traffic barrier along Wild Horse Creek Road, adjacent to the Chesterfield Elementary Park Site. He indicated that a thorough review had been conducted by the City's Engineering Division. In Staff's opinion, the barrier was not warranted and in fact is undesirable from both a safety and aesthetic view. Councilmember Streeter motioned to accept Staff's recommendation and to forward the Engineering report to Rockwood School District and the Missouri Department of Transportation. Mr. Hurt seconded the motion which passed unanimously, 4 – 0.

5B) Mr. Dunkle explained that City staff had reviewed the School District's request regarding the expansion and resurfacing of the trail system within the Chesterfield Elementary Park site. Mr. Dunkle indicated that Staff had no objection to the proposed surfacing and trail extensions, but reminded the Committee that there were no funds budgeted for this purpose. Councilmember Brown motioned to transfer \$7,500 from fund reserves and to cost share with Rockwood School District for the proposed trail improvements. Councilmember Flachsbart seconded the motion, which failed, 2 – 2, Councilmembers Hurt and Streeter voting in opposition. Councilmember Streeter motioned to conceptually agree with the trail improvements and to direct City Staff to include funding for this project in the fiscal year 2000 budget. The motion was seconded by Councilmember Hurt, and passed unanimously, 4 – 0.

5A) Mr. Dunkle reported that City Staff had reviewed the request from Rockwood School District regarding their proposal to install a gazebo style pavilion at the Chesterfield Elementary Park Site. He indicated that Staff had no objections to the proposed pavilion, however there was concern relative to the size and position of the structure. The Committee expressed concern that the structure be designed and sited so as not to disturb the character of the park. Councilmember Brown motioned to approve Rockwood's request for the proposed pavilion installation, subject to review and approval of plans. The motion was seconded by Councilmember Flachsbart, and passed unanimously, 4 – 0.

4A) Mr. Dunkle advised the Committee, that per their direction, he had reviewed the need for a fence or barrier at the proposed playground at the Central City Park. After a thorough site review and consultation with the Chief of Police, Staff recommends that a fence not be installed. Councilmember Flachsbart motioned to accept Staff's recommendation. Councilmember Streeter seconded the motion which passed unanimously, 4 – 0.

4B) Mr. Dunkle expressed concerns relative to the proposed location of the sand volleyball courts at the Central City Park. Mr. Dunkle advised the committee that a sand volleyball court was desirable within the park, but at another location. He suggested that construction of the sand volleyball court be delayed until other areas of the park are developed and an alternative, more appropriate location be established. Councilmember Flachsbart motioned to accept Staff's recommendation. Councilmember Streeter seconded the motion which passed unanimously, 4 – 0.

Councilmember Streeter left the meeting at this time.

2A) Mr. Geisel indicated that the Public Works Citizens Advisory Group had recommended specific criteria be required for the submission of plot plans, for the purpose of obtaining a building permit and

that the plot plan review checklist provided, attached to the memorandum from Ms. Hubert, Superintendent of Engineering Services, dated January 14th, 1999 had been developed for this purpose. Mr. Geisel indicated that this review checklist had been implemented administratively and requested that the checklist and review criteria be approved by Council as a policy requirement. Councilmember Flachsbart motioned to approve the Checklist and recommend the criteria as a City Policy. The motion was seconded by Councilmember Hurt, and passed unanimously, 3 - 0.

2B) Mr. Geisel reported that the PWCAG had recommended that all new streets, where curbs are required, be constructed with vertical curbing, in lieu of rolled curbing. Mr. Geisel explained, that in the opinion of the PWCAG, vertical curbing had hydraulic advantages, was easier to maintain and resurface, was more aesthetically pleasing, and provided a better physical barrier between motorists and pedestrians. Councilmember Flachsbart recommended approving the recommendation of the PWCAG as a City policy. Councilmember Hurt seconded the motion, which passed unanimously, 3 - 0.

2C) Mr. Geisel reported that the PWCAG reviewed the City's standards for minimum required sidewalk width and recommended that the current City standard, a four foot sidewalk, be retained, with the understanding that wider widths are required on high volume streets and adjacent to obstructions. Councilmember Hurt recommended acceptance of the recommendation of the PWCAG to retain 4 foot sidewalks and wider sidewalks adjacent to high volume streets and obstructions. The motion was seconded by Councilmember Brown, and passed unanimously, 3 - 0.

2E) Mr. Geisel advised the Committee that the PWCAG had reviewed the required right of way and street cross sections, for those specific instances where the Fire District requires a 32 foot wide street due to singular ingress and egress. The PWCAG recommended that the 7 foot separation between the sidewalk and curb be retained and that the right-of-way be increased by the 6 foot increase in street width. In addition, the PWCAG recommended, as an alternative, that divided, boulevard style streets should be allowed, with each separate travel lane being designed independently, to allow better accommodations with the existing topography. Councilmember Hurt recommended acceptance of the recommendations of the PWCAG. Councilmember Brown seconded the motion which passed unanimously, 3 - 0.

Councilmember Streeter returned to the meeting at this time.

2F) Mr. Geisel explained that the PWCAG had reviewed and considered, at the direction of the Public Works/Parks Committee, what type of assistance could be provided by City Staff to individual property owners with respect to streambank erosion problems. Mr. Geisel indicated that this discussion took place over a period of two meetings and a legal opinion had been provided by City Attorney, Doug Beach. The PWCAG recommended that City Staff should initially meet with these residents as concerns are reported. City Staff should provide a flowchart depicting the permitting process and identifying agencies involved, as well as providing a standard package of manufacturers literature of erosion control products. In addition, a standard brochure should be created to explain erosion control issues, define responsibility, as well as to identify the negative consequences of some regular practices. An article should be prepared for the Citizen newsletter to assist and direct residents with these problems. Councilmember Brown suggested that a mailing also be provided to subdivision trustees. Councilmember Brown moved to accept the PWCAG recommendation with the additional mailing to subdivision trustees. Councilmember Flachsbart seconded the motion which passed unanimously, 4 - 0.

Councilmember Flachsbart motioned to commend the PWCAG for their efforts in dealing with these many problems. Councilmember Hurt seconded the motion, which passed unanimously, 4 - 0.

3) Mr. Geisel advised the Committee that the PWCAG had endorsed the concept of traffic calming, to use and implement various calming structures and designs. They had also recommended implementation of pilot traffic calming projects, with traffic studies to be gathered prior to and after installation to determine the projects effectiveness. Mr. Geisel reminded the committee that the Public Works/Parks Committee had previously instructed City Staff to prepare alternative traffic calming plans for the Schoettler Valley – Country Ridge corridor. Mr. Geisel indicated that Staff had developed a preliminary plan, to construct a pilot project, On Country Ridge – Schoettler Valley, between Baxter Road and Chesterfield Parkway. This project also included the section of Highcroft between Old Baxter and Schoettler Valley. Mr. Geisel also indicated that he had been working with the residents association in River Bend, to consider incorporating traffic calming measures on River Valley Drive when it is reconstructed as part of the regular maintenance schedule. As such, there was some interest in constructing some temporary traffic calming features on River Valley in an effort to introduce these features to the residents before River Valley design is completed. He provided the committee with a preliminary strip map, defining the limits and types of traffic calming methods suggested for the Country Ridge – Schoettler Valley corridor. Mr. Geisel discussed the pilot project proposed procedure, which would involve meetings with residents, trustees, the fire and school districts. Councilmember Hurt moved to initiate the pilot project by assembling the traffic task force to develop the final scope of work for the proposed pilot project, and to fund the temporary installations with up to \$70,000 transferred from contingency funds, contingent upon final project plan approval by the resident group and City Council. The motion was seconded by Councilmember Flachsbart, and passed unanimously, 4 – 0.

7) Mr. Geisel discussed the progress of construction at the Chesterfield Valley Athletic Complex, and the Department's request to shift work and re-apportion funding between various contractors as detailed in his memorandum dated January 22nd, 1999. Councilmember Streeter seconded the motion which passed unanimously, 4 – 0. Councilmember Hurt left the meeting at this time.

8) Councilmember Flachsbart motioned to authorize Staff to release escrows held for the construction of streets within the Villas of Chesterfield Bluffs development, contingent upon full compliance with City policy and erection of private street signage. Councilmember Brown seconded the motion, which passed unanimously, 3 – 0.

10) Councilmember Flachsbart reminded the committee that the next meeting is scheduled for Wednesday, March 24th, 1999, at 5:30 pm.

cc: Mayor Nancy Greenwood
Department Heads/Executive Staff