

MEMORANDUM

DATE: February 8, 1991

TO: Michael G. Herring, City Administrator

FROM: William C. Hawn, Director of Public Works/City Engineer *WCH*

RE: Minutes - Meeting Public Works/Parks Committee

A meeting of the Public Works/Parks Committee was held on February 7, 1991. Those in attendance included Councilmember Jade Bute, Chairperson, (Ward II), Councilmember Alan Politte (Ward III), Councilmember Dick Hrabko (Ward IV), Councilmember Nancy Greenwood (Ward I), City Administrator Michael G. Herring, and Director of Public Works/City Engineer William C. Hawn. Also in attendance were residents from Georgetown subdivision and one (1) other individual.

The following is a listing of those items discussed by the Committee at this meeting:

Director of Public Works William C. Hawn addressed the Committee on the subject of the Westerly Development. He explained that residents from Georgetown came to the last meeting to voice their concerns on siltation and detention problems concerning the Westerly development. Mr. Hawn explained that the Public Works Department has been meeting with the residents of Georgetown. The developer installed straw bales along the Georgetown properties except for about 100 ft. stretch. The Public Works Department went in and finished the job. Mr. Hawn stated that the department had been working with Mrs. Burnside and met with Mrs. Moroso concerning the cleaning out of the ditches. Mr. Hawn then discussed Mrs. Burnside's letter concerning the swale (swale #1) that comes out of the detention basin on the east part of the property and goes into Mrs. Moroso's property. Mr. Hawn then explained that Swale #2 comes out of the back yard of #10 Georgetown, and quite a bit of drainage that goes into that swale comes from the existing house on top of the hill with a swimming pool. There are straw bales along the property line, but there is water coming through the bales into the back yard of #10 Georgetown. Swale #3 is on the west part of the development that goes into the existing ditch. This will all be piped and there will be a junction chamber where the water coming out the west detention facility will then be captured into the pipe system that runs along the rear of the Westerly development. Mr. Hawn explained that upon nearing completion of the project, the developer will have to dig out some of the silt and restore the detention facilities to their designed contours. Mr. Hawn explained that he and the department will continue to work with the residents and to monitor the situation, especially after a significant rain.

PUBLIC WORKS/PARKS COMMITTEE MEETING Cont'd

Page Two

February 8, 1991

The developer will clean out the creek & restore it to it's original contour. Councilmember Alan Politte asked the Georgetown residents in attendance if they had any comments or anything else they wanted to discuss. A resident who lives on the corner at Schoettler Road did express concern regarding how bad the water rushes off Schoettler Road behind her property when it rains. She stated that the water is not being channeled into the detention basins. A lengthy discussion followed concerning this problem and it was revealed that this problem existed prior to the development. Mr. Hawn stated that the Engineering Department would be monitoring the construction of the development. Councilmember Alan Politte asked if the creek could be flushed out at this time in order to try to solve some the water problem. Mr. Hawn is to contact the developer to have the creek flushed when weather permits.

2. Director of Public Works William C. Hawn opened the discussion on the proposed 1991 Capital Street Reconstruction. The recommended streets for this project are indicated on maps that were handed out to the members of the Committee. City Administrator Michael G. Herring stated that the plan, following review by this Committee, would be to submit these recommendations to Council. If the Council agrees, Staff would finalize everything and prepare bid specifications. There is more work to be done this year than last year, and the whole construction season will be needed. Councilmember Jade Bute made a motion to recommend staff's recommendations to the entire City Council for approval. Councilmember Alan Politte seconded the motion. The motion was passed unanimously.

3. City Administrator Michael G. Herring opened the discussion on the Garbage/Recycling Bid results. Mr. Herring reviewed the bids as submitted by BFI and Environmental Industries. Mr. Herring suggested that a decision not be made until a full evaluation of the bid results by the Committee members. Mr. Herring stated that it appeared the best proposal was submitted by Environmental Industries. They bid the lowest price for standard collection, which is one time per week, curbside, plus recycling.

Mr. Herring requested that the Committee members review the proposals and be ready to make a decision at the next meeting. Councilmember Jade Bute advised the Committee she and Nancy would be inspecting where the haulers are taking the recyclables. Mr. Herring added that he had received confirmation from the Mall to do recycling in April, May & June.

Director of Public Works William C. Hawn pointed out that the Committee needs to also decide on a recommendation regarding contract length (3-4-5 years).

4. Director of Public Works William C. Hawn opened the discussion on the Street Survey Consultant Selection Update. Mr. Hawn explained that he has narrowed the focus to 4 firms and is continuing to negotiate a final proposed price. This process of negotiation involved clarification of the scope of work. He stated that he is in the process of drafting a contract to get the very lowest dollar on this program. Mr. Hawn explained that the scope of work will include a survey of all the streets, a condition evaluation of each street, costs associated with repairs for different levels of conditions on each street, a drawing that would show what slabs get done where, and a recommended schedule of construction throughout the City.

5. City Administrator Michael G. Herring opened the discussion on Southwestern Bell's paging tower. Southwestern Bell would like to dispose of the tower & they are making it available to the City for the dismantling cost of \$3,468.00. It is located on Wild Horse Creek Rd. Mr. Herring did make note that if this was purchased, it could not be put to use until a repeater is purchased for the tower, which is not budgeted for this year. Councilmember Dick Hrabko motioned to take the tower down & store it until next year. Alan Politte seconded the motion & it was passed unanimously. The Committee decided to make no recommendation concerning erection of the tower (\$4,000.00) or purchase of a repeater (\$15,000.00) until further study has been completed. The cost for the dismantling would need to come from contingency.

6. Councilmember Alan Politte addressed the subject of the Parks & Recreation Survey. There were over 16,000 questionnaires sent out and the City had over 5,000 returned. Councilmember Nancy Greenwood stated that some residents who apparently do not live in Chesterfield also received questionnaires. Mr. Politte met with Judy Kelly, coordinator for the survey, and the forms are being transferred to the students for tabulation. Mr. Politte is looking to have the calculations by the 1st of March. The majority of the questionnaires are stating that the residents would like Chesterfield to have its own park system.

7. Councilmember Alan Politte opened the discussion on a letter from the City Attorney in regards to a pre-teen program being set up. The City Attorney advised that the City not take on the liability & responsibility until its own full-time recreation department is established.

8. Director of Public Works William C. Hawn stated that there will be articles in the next newsletter on snow routes, State & County road construction, capital improvement plan, Chesterfield Valley Study, street condition survey and spring recycling. Mr. Hawn stated that the snow route article would be put under the City Council Action section.

There will also be articles on street tree trimming & street tree planting.

PUBLIC WORKS/PARKS COMMITTEE MEETING Cont'd

Page Four

February 8, 1991

9. Director of Public Works William C. Hawn updated the Committee on the Snow Route signs. Mr. Hawn displayed two different signs available. City Administrator Michael G. Herring explained that these signs would be put up on existing sign posts. Mr. Hawn stated that about 250 signs needed to be purchased and needed the Committees help in deciding which sign to purchase. Councilmember Dick Hrabko motioned to purchase the signs which also contain a snowman. Councilmember Alan Politte seconded the motion. The motion passed 3-1.

10. Director of Public Works William C. Hawn opened the discussion concerning a problem at Country Place. The water level in the lake in the subdivision is about 4 to 5 ft. lower than normal design elevation. The residents have met with staff. The engineers will inspect the lake outfall structure and advise the residents of the findings. The Committee will be updated after the inspection has been completed.

11. Councilmember Jade Bute stated that the next meeting of the Public Works/Parks Committee will be on Thursday, February 21st, at 5:30 P.M.

12. There being no further business to discuss, the meeting was adjourned.