

## MEMORANDUM

DATE: February 15, 1996

TO: Michael G. Herring, City Administrator

FROM: Michael O. Geisel, <sup>me</sup> Director of Public Works/City Engineer

RE: Minutes - Public Works/Parks Committee Meeting, February 13, 1996

A meeting of the Public Works/Parks Committee began at 7:30 p.m. on Wednesday, February 13, 1996. Those in attendance included Councilmember Alan Politte (Ward III), Chairperson, Councilmember Colleen Hilbert (Ward I), Councilmember Ed Levinson (Ward II), Councilmember Mike Cullen (Ward IV), Mayor Jack Leonard, City Administrator Mike Herring, Director of Public Works/City Engineer Mike Geisel, Parks, Recreation and Arts Superintendent Ron Coleman, Assistant City Engineer Bonnie Hubert, and resident Dale Schwartz, representing the Shenandoah Valley Elementary School PTO.

The following items were discussed:

- 1) Councilmember Cullen motioned to accept the minutes from the December 13, 1995, meeting as submitted, seconded by Councilmember Levinson, and approved unanimously.
- 2) Mr. Dale Schwartz, representing the Shenandoah Valley Elementary School PTO, discussed concerns regarding outdated playground equipment at Shenandoah Valley Elementary School and six other Parkway playgrounds within the City of Chesterfield. Mr. Schwartz indicated that the School District's policy was not to retrofit or replace equipment, only to maintain it. Mr. Schwartz was making a request that the City of Chesterfield participate in a cost-share agreement to update the playground equipment. Parks, Recreation and Arts Superintendent Ron Coleman explained that he had been in contact with representatives of the Parkway School District to determine if there was some mutually beneficial joint-use agreement that would assist the City in developing park and programming areas in various locations adjacent to schools in Chesterfield. The Committee directed Staff to investigate and develop program parameters that would allow development of joint-use agreements and facilitate updating of certain playground equipment for the six Chesterfield/Parkway sites.
- 3) Assistant City Engineer Bonnie Hubert explained that the City is the recipient of a Solid Waste Reduction Grant from St. Louis County, and that the grant provides for consultant services to develop solid waste collection bid specifications. **Councilmember Levinson motioned to approve the recommendation from the Citizens for the Environment Committee to approve**

**the consultant contract with Patrick Engineering, Inc., in an amount not to exceed \$7,500, as funded entirely through the County grant. The motion was seconded by Councilmember Cullen and passed unanimously 4-0.**

(4) City Administrator Herring explained that it was his understanding that the Chesterfield Citizens Committee for the Environment had been working with Mr. George Calys with Alpha EnviroScience in the development of the Solid Waste Grant application. Mr. Herring indicated that this firm will assist in the administration of all grant-related activities and will be paid entirely by grant funds; however, the City needs to formalize its approval of a contract with this firm. **Councilmember Levinson motioned to approve the consulting contract with Alpha EnviroScience, as funded by the County Solid Waste Grant, for a not to exceed amount of \$23,988. The motion was seconded by Councilmember Hilbert and passed unanimously 4-0.**

5) City Administrator Herring discussed the proposed citizen survey relative to streets and sidewalks. The Committee discussed and recommended several changes in the survey text. **Councilmember Cullen motioned that the survey not be conducted until the first week after the April election. Councilmember Hilbert seconded the motion which passed unanimously 4-0.**

6) City Engineer Geisel discussed his memorandum dated February 9, 1996, regarding County's proposal to transfer certain county arterial streets' maintenance responsibilities to the City of Chesterfield. **Councilmember Levinson motioned that, after review by the Director of Public Works confirming the suitable condition of Goddard Avenue South and Lydia Hill Drive, a letter be sent to St. Louis County Department of Highways and Traffic that the City is willing to consider acceptance of Goddard Avenue South and Lydia Hill Drive. The letter should also indicate that the City would consider acceptance of White Road if it were brought up to current City standards. The other roads proposed by St. Louis County for transfer are not considered to be local roads, and the City would not entertain acceptance of those pavements. The motion was seconded by Councilmember Cullen and passed unanimously 4-0.** After further discussion, it was also decided that Staff would write State representatives from Chesterfield and ask them to supply data on highway funds generated by and expended in the Chesterfield area.

7) City Engineer Geisel explained that at the direction of the Public Works/Parks Committee of Council, he had prepared a draft letter to the 200 affected residents regarding Letter of Map Revisions (LOMR) and Letter of Map Amendments (LOMA). The Committee suggested minor text changes within the draft noting that Staff will schedule and conduct an informal question and answer session for all affected persons. **Councilmember Hilbert moved and Councilmember Cullen seconded that the letters be sent as revised. The motion passed unanimously.**

8) City Engineer Geisel discussed his memorandums regarding budgetary concerns regarding the construction of the Public Works Maintenance Facility. It was the general consensus of the Committee that the precast fence should be omitted at this time and potentially funded at a future date. It was also the general consensus of the Committee that it was not appropriate to use tax increment financing dollars to fund the public road and public water main improvement, as proposed. In addition, the Committee directed Staff to work with the construction manager and architect and attempt to eliminate all unnecessary and unessential items within the construction budget; and to report back at the next Public Works/Parks Committee Meeting, at which time decisions would be made with regard to individual budget decisions and with regard to construction management services. Councilmember Levinson indicated that he would assist the Staff in their negotiations with the Water Company and Fire District, noting that each had imposed additional costs on the project which could/should be reduced.

9) City Administrator Herring advised the Committee that the CCDC has recommended extending the contract with Lee McKinney, by six months, for his services related to levee and drainage concerns within Chesterfield Valley. **The Committee voted unanimously to recommend to City Council that the professional services contract for Mr. McKinney be extended by six months, in response to a motion by Councilmember Levinson, seconded by Councilmember Hilbert.**

10) City Administrator Herring advised the Committee that the City of Maryland Heights had distributed a letter indicating that they had reached an agreement with the City of Chesterfield with regard to the proposed Earth City Expressway Extension. Mr. Herring further explained that no agreement had been reached or discussed within the last six months. **Councilmember Hilbert motioned that Mayor Leonard and City Administrator Herring be authorized to continue to represent Chesterfield's interests and to keep this Committee informed. The motion was seconded by Councilmember Politte and passed unanimously.**

11) The next meeting of the Committee will be at 7:30 p.m. Monday, February 26, 1996.

cc: Mayor Jack Leonard  
Dept. Heads/Exec. Staff