

MEMORANDUM

DATE: February 25, 1991

TO: Michael G. Herring, City Administrator

FROM: William C. Hawn, Director of Public Works/City Engineer

RE: Minutes - Meeting Public Works/Parks Committee

A meeting of the Public Works/Parks Committee was held on February 21, 1990. Those in attendance included Councilmember Jade Bute, Chairperson, (Ward II), Councilmember Alan Politte (Ward III), Councilmember Dick Hrabko (Ward IV), Councilmember Nancy Greenwood (Ward I), Mayor Jack Leonard, City Administrator Michael G. Herring, and Director of Public Works/City Engineer William C. Hawn.

Also in attendance was Becky Minogue from the Recycling Committee and a reporter from the Post-Dispatch.

The following is a listing of those items discussed by the Committee at this meeting:

1. City Administrator Michael G. Herring commented as to the process involved in seeking bids for garbage collection/recycling services on behalf of the residents of Chesterfield. The results of the proposals submitted by BFI and Environmental were tabulated and submitted to the Committee at the last meeting.

Mr. Herring summarized the goals, that the City had in mind when this process began. To begin with, it was the stated objective, as recommended by the Chesterfield Recycling Committee, to make recycling available curbside for every home in Chesterfield. With the passage of Ordinance #541, City Council had determined that all garbage collection firms operating in the City must make such recycling services available, as of July 1, 1991. Our objective was then to secure firm prices for providing recycling services, in conjunction with other service options that could be made available. Secondly, given the passage of HB530 by the Missouri Legislature, several services that had previously been provided to residents as a part of their basic service would no longer become options, to be paid for individually by the residents. With this in mind, we wanted to secure specific prices that garbage collection firms would charge for these services. Finally, we wanted to evaluate and be in a position, if it appeared to be in the best interest of our residents, to guarantee prices for a period of time, either three (3) years minimum or five (5) years maximum. Mr. Herring stated that, in his opinion, the bids received met all of the above goals and objective.

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Having reviewed the bids, Mr. Herring noted that the best proposal for providing two curbside pick-ups per week (one garbage and one recycling) had been submitted by Environmental. Members of the Committee commented that the bid, if selected, would result in a savings as compared to what they are presently paying. Environmental also submitted the lowest proposal for roll-out carts, extra recycling containers and the unlimited yard waste option. BFI, by comparison, submitted the lowest proposal for three pick-ups per week (two garbage and one recycling), both curbside and rear-yard.

Based upon the goals and objectives, as noted above, Mr. Herring stated that he would propose that the Committee recommend to City Council that the proposal submitted by Environmental Industries be approved. Mr. Herring also recommended that the contract be for a five (5) year period.

Mr. Herring reviewed the following recycling collection clarifications:

- Both haulers prefer that residents use the recycling containers provided by the haulers, as they facilitate collection.
- Environmental Industries - Plastics to be recycled include: all soda bottles, milk, juice, water, other non-carbonated beverages, laundry detergent, bleach, fabric softener, dishwasher detergent, windshield washer fluid, ketchup, cooking oils, shampoo, cosmetics, vinegar and maple syrup.
BFI - Soft drink bottles and plastic milk containers
- Glass should not be broken.
- Cardboard is not included in the program.
- Both haulers agree refuse and recyclables could be collected on the same day, but this is not preferred.

Councilmember Dick Hrabko expressed a concern with the cost of Environmental Industries' rear yard collection being substantially higher than BFI for this service, noting that some subdivisions require rear yard collection. Members of the Committee pointed out that individuals are free to contract with another firm, but that those people presently receiving rear-yard collection represent less than 5% of the total customers.

Councilmember Nancy Greenwood motioned to accept the bid submitted by Environmental Industries and to recommend same to City Council. In so doing, Councilmember Greenwood urges selection of the base bid for two (2) collections curbside each week: one for garbage and one for recycling. Councilmember Alan Politte seconded the motion. The motion passed 3 to 0, with Councilmember Hrabko abstaining.

Alan Politte made a motion to recommend a five-year contract with Environmental Industries and Nancy Greenwood seconded the motion. The motion passed 3-0 with Councilmember Hrabko abstaining.

2. Director of Public Works William C. Hawn reviewed the memo on the Capital Improvement Survey - Streets outlining the process for selection of an engineering firm to perform work for the City. Havens and Emerson, Inc. a St. Louis firm has agreed to provide the following services at a total cost of \$180,000.00:

Perform a street condition survey to identify sections of City streets that require reconstruction. The degree of pavement distress shall be identified on a scale from one (1) to ten (10) with ten being good and one being poor. Where appropriate, the suspected cause of the present problem should be identified and recommended corrective action should be specified.

Prepare a sketch plan that will identify the street right-of-way, adjacent lot parcels and addresses, the street, street construction joints, proposed saw joint locations and slabs to be replaced. Consideration should be given to full width continuous replacement where cost effective. Provide drawings in .DXF format on 1.2 MB floppy disks for autocadd and intergraph microstation use compatible with the City's computer system.

Prepare cost estimates for each street identifying unit quantities to include (sq.yd.) of removal and replacement of 7" concrete, (sq.yd.) of 4" crushed stone base, (cu.ft.) of undergrading, (sq.yd.) sodding, traffic control devices, (sq.yd.) paved drive approach restoration, (lin.ft.) sawcutting, adjust curb inlets.

Prepare a schedule prioritizing projects taking into account present condition, traffic usage and street groupings.

City Administrator Michael G. Herring explained the sequence of negotiations that have taken place. Mr. Hawn explained to the Committee that, upon completion of this study, the City will use the information to develop the City's pavement management system. Substantial savings will result in future engineering expenses and construction efficiencies of scale, by a City wide approach to street reconstruction and repair.

Councilmember Bute expressed the need for the City to develop a pavement management system and to take a proactive approach to street repair problems. Councilmember Hrabko supported the proposal, but expressed concern with having sufficient funds to perform all studies that have been scheduled. After discussion, the members of the Committee agreed

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to consider each proposal on its merits and to review funding needs on a case-by-case basis.

Councilmember Greenwood motioned to recommend to the City Council the City contract with Havens and Emerson, Inc. to perform the street study for a cost of \$180,000.00. Councilmember Bute seconded the motion and it passed unanimously.

3. City Administrator Michael G. Herring presented a request to pay from the Historical Committee in the amount of \$143.49, for the printing of tickets and flyers and mailing. This expenditure would be taken from funds raised by the Committee in the Historical Committee account. Councilmember Politte motioned to approve the payments, seconded by Councilmember Greenwood. The motion passed unanimously.

4. The next meeting will be held Thursday, March 7th at 7:30 A.M.

5. There being no further business to discuss, the meeting was adjourned.