

MEMORANDUM

DATE: February 27, 1996

TO: Michael G. Herring, City Administrator

FROM: Michael O. Geisel, ^{mer} Director of Public Works/City Engineer

RE: Minutes - Public Works/Parks Committee Meeting, February 26, 1996

A meeting of the Public Works/Parks Committee began at 5:30 p.m. on Monday, February 26, 1996. Those in attendance included Councilmember Alan Politte (Ward III), Chairperson, Councilmember Ed Levinson (Ward II), Councilmember Mike Cullen (Ward IV), City Administrator Michael G. Herring, Director of Public Works/City Engineer Mike Geisel, and John Schroeder representing C. Rallo Construction, the City's Construction Manager for the Public Works Facility.

The following items were discussed:

- 1) Councilmember Politte called for acceptance of the minutes from the February 13, 1996, meeting. The motion was made by Councilmember Levinson, seconded by Councilmember Cullen and approved unanimously, 3 - 0.
- 2) Mr. Geisel and Mr. Schroeder discussed potential cost reductions related to the construction of the Public Works facility. They explained that a substantial number of items had been identified to reduce the overall scope of work and to allow the project to be constructed within budget. Mr. Geisel discussed his memorandum to the Committee dated 2/23/96 wherein the proposed cost reductions were identified. Mr. Geisel further advised the Committee that the proposed reductions would provide for anticipated changes and additional work up to \$100,000. However, in the event that funds remained toward the end of the project, selected items from the proposed list of reductions would be added back in. There was discussion about individual line items. The Committee agreed that in the event funds would be available, item #32 (Painting of exterior precast concrete, \$23,000) should be considered. Mr. Geisel advised the Committee that as indicated in his memorandum, item #31, (process piping for lube oil, motor oil, gear oil, pumps and reels, \$51,562) was also high on the priority list to be added back. The Committee agreed to table those specific items and to accept the proposed recommendations.
- 3) Councilmember Levinson advised the Committee that he and Staff had met with the Water Company and Fire District in an effort to reduce what is considered onerous requirements. Councilmember Levinson asked that the Committee to go on record as being firmly opposed to the "Contribution in Aid" which the Water Company required. Mr. Levinson explained that the "Contribution in Aid" was basically a tax, in the amount of 33% of the cost of construction. The Committee concurred and is firmly opposed to this requirement. The Committee requested that Staff

research this requirement and determine if, in fact, the City should pay this "tax".

4) Councilmember Levinson advised the Committee, that as a result of the meeting with the Fire District and Water Company, the Fire District was reviewing the possibility of amending their water flow requirements related to the salt dome on an administrative level. Councilmember Levinson motioned, that if an administrative solution could not be worked out with the Fire District, that Staff be directed to submit a variance request to the District. This was seconded by Mr. Cullen and approved by a 3-0 vote..

5) Mr. Geisel explained that there were five (5) bid packages that needed to be approved by the Council at their March 4, 1996 meeting. Inasmuch as these bid packages were related to the reductions in scope and involved all of the cost related issues being reviewed by the Committee, he asked that the Committee review and recommend these bid packages. Councilmember Levinson motioned to recommend acceptance of the bid packages for; Architectural and Interior Finishes, Roofing and Sheet metal, Fire Protection, and HVAC and Process Piping. The motion was seconded by Councilmember Cullen, and passed unanimously, 3 - 0.

6) Councilmember Levinson advised the Committee that he had discussed the Flatwork and Concrete paving bids with his associates and he felt that the bids were unduly high. Mr. Geisel and Mr. Schroeder indicated that the bids for the flatwork were consistent with what they had been involved with during the recent past. Mr. Schroeder advised the group that the road and yard apron could be re-bid, but the building floors needed to be awarded to facilitate the construction schedule. The Committee requested that Staff further investigate the bids and provide additional information prior to the Council meeting on March 4, 1996, such that a bid award could be made.

7) Mr. Geisel advised the Committee that the Public Works Department was pursuing a grant to fund landscaping of the proposed Public Works Facility. Councilmember Levinson motioned to authorize City Administrator Herring to execute and submit the grant request. The motion was seconded by Councilmember Cullen and passed unanimously, 3 - 0.

8) Councilmember Cullen motioned to adjourn. The motion was seconded by Councilmember Levinson and passed unanimously, 3 - 0. The meeting was adjourned at 6:00 p.m.

cc: Dept. Heads/Executive Staff