



**DATE:** February 28, 2007

**TO:** Michael G. Herring, CA

**FROM:** Brian McGownd, DDPW/ACE

**SUBJECT:** Meeting Minutes, PW\Parks 2/27/07

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A meeting of the Public Works/Parks Committee began at 7:33 a.m. on Tuesday, February 27, 2007. Those in attendance included, Vice-Chairperson Fults (Ward 4), Councilmember Jane Durrell (Ward 1), and Councilmember Bruce Geiger. Also in attendance were: Mike Herring - City Administrator; Mike Geisel – Director of Public Works/City Engineer; Brian McGownd – Deputy Director of Public Works/Assistant City Engineer; Darren Dunkle – Superintendent of Parks, Recreation and Arts and Mindy Mohrman – Resource Specialist. Ms. Linda McDonald, Chesterfield resident, was also in attendance.

The meeting was called to order at 7:33 a.m.

**Agenda Item #IA: Councilmember Geiger moved and Councilmember Durrell seconded to approve the minutes of the January 8, 2007 meeting. The motion passed, 3 – 0.**

**Agenda Item #IIA:** Vice-Chairperson Fults said that she has been made aware of concerns stated by Ascension Soccer regarding the availability of practice fields at the CVAC, and what appears to be a reduction in the number of fields that are made available by the City. Mr. Dunkle said he was aware of the concerns and that his Staff had recently met with representatives of Ascension Soccer and explained to them that the availability of practice fields was the same as in previous years, however, this year some of the fields that are being utilized are different from the fields that were used in the past. He said that the representatives from Ascension now understand what is going on, and have no further issues. Vice-Chairperson Fults also stated that she had received a complaint from a resident who runs a club soccer team that consists of 100% Chesterfield residents. She said he is frustrated with the lack of availability of

practice fields for his team. Mr. Geisel explained the relationship between the City and Ascension, and how part of the acquisition of the east end of the CVAC included giving Ascension \$100,000 of field credits per year for 20 years and first priority regarding scheduling. Mr. Dunkle stated that due to this arrangement, Ascension utilizes a majority of the time slots available from August through October. He said that slots are still available, but that they may not be on the days, or at the times that work for other non Ascension teams. Mr. Herring reminded the Committee of the CVAC Field Management Plan that was recently approved, and per this plan, the fields are “rested” on a scheduled basis to prevent overuse.

**Agenda Item #IIB:** Vice-Chairperson Fults stated the need to construct a pavilion within the vicinity of the soccer fields at the CVAC. She said the referees, as well as, players and spectators need to be able to get out of the hot sun, and as currently laid out, there is no such place within close proximity of the soccer fields. Mr. Dunkle stated that six new pavilions were currently under construction between the west concession stand and the existing maintenance building, adjacent to the baseball/softball fields. He said these pavilions were included and funded as Tier 1 improvements. The approved master plan for the Chesterfield Valley Athletic Complex includes an additional pavilion amongst the soccer field as part of the proposed future improvements, not currently funded. Discussion ensued regarding the interim use of tents until such time as funding becomes available for a permanent pavilion. It was decided that Staff will investigate the use of tents, on an interim basis, and the addition of the pavilion will be included in future discussions that Council will have regarding the use of fund reserves.

**Agenda Item #IIC:** Mr. Dunkle summarized his memo dated February 15, 2007. He pointed out that Staff was in general agreement with the recommendations of the Beautification Committee for use of the funds included in the 2007 annual budget for beautification purposes, but Staff suggested a few modifications to provide color, maintain consistency and reduce long term

maintenance requirements. Discussion ensued regarding the long range plan, and the desire to amend the plan to reflect a “less is more” philosophy. **Councilmember Geiger moved and Councilmember Durrell seconded to recommend approval Staff’s recommendations for the use of funds budgeted for 2007 Highway Beautification Projects, contingent upon Staff sharing the modifications to the Beautification Committee’s recommendation at their next meeting; and to direct Staff to revise the long range beautification plan to address, in greater detail, the types of changes that are proposed to areas utilizing the “less is more” philosophy, and to prioritize these changes, including an implementation strategy. The motion passed, 3– 0.**

**Agenda Item #IID** - Mr. Dunkle gave an overview of the PRACAC’s final proposal regarding the 2007 Earth, Tree & Arbor Day event. After a brief discussion, **Councilmember Geiger moved and Councilmember Durrell seconded to approve the PRACAC’s final proposal regarding the 2007 Earth, Tree & Arbor Day event. The motion passed, 3– 0.**

**Agenda Item #IIIA:** Mr. McGownd stated that City crews have completed the final sweep of all city streets last week, and that St. Louis County had just started picking up debris along their roads within Chesterfield. He said any debris along a County or State route that is not picked up will be collected by our crews on a work order basis. He also mentioned that there were a very large number of trees that still need to be trimmed, hanging limbs removed, and even some trees that will need to be removed entirely. The City’s maintenance crews will be working on these for several months, if not for a few years. Our first priority will be to remove those hanging limbs that might fall and therefore pose a significant safety concern. Over time, a much longer time, City crews will be “cleaning up” broken limbs, trimming dead limbs and stubs back to the trunk or main stem. This portion of the work will occur over several years in conjunction with our ongoing trimming cycle. The Committee once again thanked Staff for the excellent job that they did regarding the removal of all the

storm debris.

**Agenda Item #IIB:** Mr. Herring summarized CCE's requests to send out a letter to local businesses which provides information regarding recycling. He said the total cost to the City would be \$500. After a brief discussion, **Councilmember Geiger moved and Councilmember Durrell seconded to authorize the expenditure of \$500 to send out the commercial recycling letter, prepared by the CCE, to local businesses. The motion passed, 3– 0.**

**Agenda Item #IIC:** Mr. Geisel explained the two projects and how they were funded. He also stated that the model would have to be updated, validated and recalibrated approximately every three years. Discussion ensued regarding how the model would be used to evaluate proposed developments and the commitment that would be required by Council and Staff to ensure that the traffic model be used for its intended purpose. **Councilmember Geiger moved and Councilmember Durrell seconded to recommend engaging the firm of George Butler & Associates, Inc. for professional services related to updating the transportation model software, recalibrating and validating the model, and training City Staff regarding the use and maintenance of the model, in an amount not to exceed \$90,000, and for services related to developing the necessary traffic volume projections and to review interchange and road network modifications to the Interstate 64 (US 40/61) corridor as submitted by Sachs Properties, in an amount not to exceed \$80,000.00, and to forward to City Council for their consideration. The motion passed, 3– 0.**

**Agenda Item #IID:** Mr. McGownd explained the reason for the street name change. After a brief discussion, **Councilmember Durrell moved and Councilmember Geiger seconded to re-name Danna Center Drive to Long Road Crossing Drive and to forward the necessary resolution to City Council for their consideration. The motion passed, 3– 0.**

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**Agenda Item #IVA:** Vice-Chairperson Fults recognized Ms. Linda McDonald. Ms. McDonald stated that she wanted to continue to express her support for a dog park, and she gave Mr. Dunkle photos of a dog park located in Connecticut.

**Agenda Item #IVB:** The next meeting will be scheduled after the April 3, 2007 election.

**Agenda Item #VI:** The meeting was adjourned at 9:25 a.m.

Cc: Mayor John Nations  
Department Heads/Executive Staff