

MEMORANDUM

DATE: March 13, 1995

TO: Michael G. Herring, City Administrator

FROM: Michael O. Geisel, Director of Public Works/City Engineer

RE: Minutes - Public Works/Parks Committee Meeting, March 9, 1995

A meeting of the Public Works/Parks Committee began at 7:30 p.m. on Thursday, March 9, 1995. Those in attendance included Councilmember Ed Levinson (Ward II), Chairperson, Councilmember Colleen Hilbert (Ward I), Councilmember Alan Politte (Ward III), Councilmember Mike Cullen (Ward IV), City Administrator Michael G. Herring, Director of Public Works/City Engineer Mike Geisel, Assistant City Engineer Bonnie Hubert, Director of Planning Jerry Duepner, and Finance Director Jan Hawn. The following guests were also in attendance: Keith Kramer - CCDC; John Proctor representing the Chesterfield Community Association (CCA); John Langa, Chesterfield Community Development Corporation (CCDC); Lee McKinney; Steve McCaskie, Sverdrup Corporation; David Human, Monarch-Chesterfield Levee District; Mike Comens, Council candidate; Kay Folsom and Mary Brown, Chesterfield Beautification Committee; Stan Dolecki, Public Works Citizens Advisory Group (PWCAG); John McNitt and Ken Stumpf, Black and Veatch Consulting Engineers; Ginny Lakemeyer, Thelma Arnold, Nancy Werner, and Joan Wilkerson, residents of Bramblewood Court; Fred Marten and Donald Siller, property owners/Trustees in Chesterfield Industrial Park; and Mr. Bannerman of the Post-Dispatch.

The following items were discussed: (* to be discussed at Tuesday's meeting)

- 1) Councilmember Levinson called for acceptance of the minutes from the January 30, 1995, meeting. The motion was seconded by Councilmember Hilbert and approved unanimously.
- 2) Councilmember Levinson opened discussion about extensions of escrows. Councilmember Cullen moved to extend the escrows for Stonebriar Plat 4 and Wellington Estates for 1 year and extend the escrow for Chesterfield Plantation for 2 years. The motion was seconded by Councilmember Hilbert and passed unanimously, 3-0. Councilmember Politte was not present at the time.
- 3) Councilmember Levinson called for discussion of the trash hauler survey. After discussion relative to including questions regarding the effect of one or two days of trash pickup in addition to a day of recycling pickup and the use of paper bags, Councilmember Hilbert moved to approve the survey as presented. The motion was seconded by Councilmember Cullen and passed unanimously.

*4) Mary Brown and Kay Folsom presented the three top choices for city limit/entrance signs selected by the Beautification Committee. All three signs were designed by Chesterfield resident, Beth Gorman, to be laser-imprinted, wooden signs. The Committee suggests use of the colors green, white, and possibly gold on the sign. Councilmember Hilbert moved to forward the top two selections, M - a rectangular sign with large trees and O - a curvilinear bottomed rectangular sign with the Chesterfield logo, to the full Council for consideration. The motion was seconded by Councilmember Cullen and passed unanimously. Councilmember Levinson expressed his support for these signs, indicating that either version would help to create sense of identity and community.

5) Lee McKinney updated the Committee on the progress of the 500-year levee project. He indicated that the parallel paths of the City's efforts and Corps of Engineers' efforts has greatly enhanced the progress on the project to date. Sverdrup Corporation has provided invaluable data-gathering assistance to the Corps. A preapplication meeting with the Corps of Engineers for the City's levee project is scheduled for March 23, 1995. Mr. McKinney recommends that work on the project be temporarily suspended until he receives more information and that the preapplication meeting not be held. David Human, attorney for the Levee District, reported that the levee board is divided on the matter; the board is not in favor of suspension, but a temporary delay of the March 23 preapplication hearing is acceptable. John Langa and Keith Kramer indicated that the CCDC had discussed this issue, but took no position, feeling that the decision was the City's to make. Steve McCaskie of Sverdrup stated that the Corps of Engineers depends on the data Sverdrup is providing them and that there are additional issues Sverdrup is pursuing with the Levee District, such as minor realignments. City Engineer Mike Geisel advised the Committee to delay for 30-60 days on the hearing, but not to stop the project. He also informed the Committee members that they would receive a memo about recertification of the 100 year levee. Councilmember Hilbert moved to defer action for 3 - 6 months or until the City is advised by the Corps of Engineers its position regarding the overall feasibility of proceeding with this project, and to postpone the preapplication hearing. Councilmember Cullen seconded the motion. Councilmember Levinson expressed concern about delaying for an indefinite period and suggested the item be discussed at each meeting of this Committee. After additional discussion, Councilmember Cullen withdrew his second. The motion made by Councilmember Hilbert died for lack of a second. Councilmember Cullen moved to defer expenditure of City funds related to the Sverdrup contract with the City re: the 500-year levee, until further notice, and reconsider the issue at each Committee meeting. The motion was seconded by Councilmember Hilbert and passed unanimously.

*6) Councilmember Hilbert described the condition of the pavement on Bramblewood Court, explaining that work on another street in the area is scheduled for 1995 and requested the Committee's consideration of including Bramblewood Court in the 1995 work. Councilmember Levinson indicated all the Wards have problem areas and suggested use of an asphalt overlay as a

stop-gap measure. City Engineer Mike Geisel reported that, due to the nature of the deterioration of the pavement, an asphalt overlay would not perform satisfactorily. After further discussion, Councilmember Hilbert moved to recommend to the full Council that \$62,070 of the savings from the 1995 Crack Sealing Project, previously transferred to Contingency, be transferred from Contingency to the Capital Street Improvement account to fund the Bramblewood improvements. The motion was seconded by Councilmember Cullen and passed unanimously.

7) Keith Kramer made an informational presentation to the Committee about the potential revenue associated with having adequate facilities for regional soccer and softball tournaments. John Proctor, Chairman of the Board of Directors of the CCA, assisted Mr. Kramer in the presentation. Income to the City could be from several sources: sales tax on additional purchases; field rentals; and concession profits. If designed properly, a tournament facility could generate revenue for the rest of the Parks Program. They stressed that the City should maximize the use of every square foot of property with quality fields. Councilmember Politte indicated that the City is presently negotiating with Booker Associates for a contract to perform all design and construction supervision work re: the site improvements to be funded by the Parks Bond issue. During additional discussion, Councilmembers noted their desire to move forward with design for the CCA development in particular. On a motion by Councilmember Politte, seconded by Councilmember Cullen, the Committee directed Mr. Herring to authorize Booker to proceed with the programming and design phase for the CCA site, while negotiations continue with Booker Associates re: the total contract for all sites. No billing would occur until the entire contract is approved by City Council. Staff is to work to facilitate this process, also.

8) City Engineer Mike Geisel distributed a revised layout for the reallocation of existing space within the Government Center. Funds for the work are already included in the FY1995 budget. In response to questioning, Mr. Geisel indicated the cost of increasing the size of the conference room, located next to the relocated offices for the Court Clerk, and equipping it with a collapsible partition would be \$2,000- \$4,000. Finance Director Jan Hawn indicated about \$2,000 of the cost could be covered by Central Services. Councilmember Cullen moved to proceed with the remodeling, which will now include the addition of the expanded conference room. The motion was seconded by Councilmember Hilbert and passed unanimously.

9) Councilmember Politte informed the Committee that Mr. Herring had narrowed the applicants for the Parks, Recreation and Arts Superintendent position down to six candidates. The interview team is meeting March 11, 1995, to discuss these applicants, to finalize the interview process and to fix the interview schedule. Mr. Herring noted that every effort was being made to protect the confidentiality of all applicants.

10) Councilmember ~~Levinson~~ Politte called for discussion of the installation of picnic tables at the sand volleyball court. City Engineer Geisel reported a cost of \$400 to \$600 per table. Councilmember Politte moved to direct Mr. Herring to contact the CCEC, to request that they fund acquisition of 4 tables with the City funding the purchase if the CCEC does not approve this

expense. The CCEC would use funds set aside from previous fund-raisers for parks to cover this expense. The motion was seconded by Councilmember Cullen and passed unanimously.

11) City Engineer Mike Geisel informed the Committee that the consulting firm for the Wilson Road project, Black and Veatch, Inc., has requested an increase in the maximum amount of their design contract, due to unforeseeable work involved in requirements put on the project by the Missouri Highway and Transportation Department. He explained that the original request was for a \$49,383 increase, but Staff had negotiated the amount to \$36,401. Councilmember Hilbert moved to authorize Mr. Herring to sign a contract addendum, to approve a \$36,401 increase to the original contract amount for engineering services.. The motion was seconded by Councilmember Politte and passed 3 - 1 with Councilmember Cullen voting in opposition. Mr. Geisel noted that the City's share of this additional expense was 20%, or approximately \$7300. Budgeted funds exist to cover this entire expense. The Committee directed Mr. Geisel to place the issue of the Wilson Road project on the next Committee agenda, for further discussion.

12) Councilmember Levinson opened discussion of the costs involved in relocating the Public Works facility to the temporary location on Chesterfield Airport Road. City Administrator Mike Herring reminded the Committee that City Council had recently approved use of Fund Reserves to cover an additional moving expense, associated with disposal of tires stored on-site. After discussion of the appropriate source from which to transfer funds to cover these expenses, Councilmember Cullen moved to approve the cost not to exceed \$50,000 and refer the question of funding source to the Finance and Administration Committee. The motion was seconded by Councilmember Hilbert and passed unanimously.

*13) Councilmember Levinson informed the Committee that the Finance and Administration Committee recommended that a team be established to work with the consultants on the new Public Works facility. Councilmember Levinson moved to appoint the following to the Public Works Facility Design Advisory Committee: Barbara McGuinness and Rick Bly of the Planning Commission; Gary Durney and Rob Kiem of the Public Works Citizens Advisory Group, Councilmembers Levinson and Cullen representing the Public Works/Parks Committee; Director of Public Works/City Engineer Mike Geisel; and Director of Planning Jerry Duepner. The motion was seconded by Councilmember Hilbert and passed unanimously. Stan Dolecki, Chairman of the Public Works Citizens Advisory Group, urged the Committee to establish a schedule for the project and adhere to that schedule without fail.

*14) City Engineer Mike Geisel reported that the Public Works Citizens Advisory Group (PWCAG) unanimously recommended selection of Chiodini Associates for design and Turner Construction for construction management of the new Public Works Facility. The Public Works/Parks Committee voted to schedule interviews of the two design firms and construction management firms, shortlisted by City Engineer Mike Geisel, to begin at 5:00 p.m. on Tuesday, March 14, 1995. Each firm will be given 30 minutes for a presentation and question and answer session. Mr. Geisel informed the Committee that if the Committee recommendation supports the

recommendation of PWCAG, the contracts are ready for introduction at the March 20, 1995, Council meeting. Councilmember Cullen advised that he could not participate in selection of a construction management firm due to a conflict of interest.

15) Councilmember Levinson suggested the City apply for an ISTEA grant to extend sidewalks around Chesterfield Parkway. City Engineer Mike Geisel reported that Chesterfield Parkway is County right-of-way and suggested the County be the first point of contact. Councilmember Levinson moved to request that St. Louis County pursue ISTEA grant funds to cover the cost of construction of sidewalk along Chesterfield Parkway and that the City pursue an ISTEA grant if the County chooses not to do so. The motion was seconded by Councilmember Politte and passed unanimously.

*16) City Engineer Mike Geisel informed the Committee about the stormwater inundation of Chesterfield Industrial Park and discussed his recommendation for a temporary solution. When presented with this issue, the Infrastructure Task Force recommended no action in the matter. Councilmember Levinson requested the item be included on the agenda for this meeting. Mr. Donald Siller spoke on behalf of the property owners in Chesterfield Industrial Park. The owners would be willing to split the \$36,000 cost of the project with the City on an equal share basis. The owners want the pumps to remain in place permanently. City Engineer Geisel cautioned that the pumps would reduce the frequency with which the water backups occur, but would not eliminate the backup problem. He further stated the pumps would serve no useful purpose after the development of Spirit Trade Center. Councilmember Levinson moved to recommend to the full Council that the City participate in the project with the City retaining ownership of the pumps and Chesterfield Industrial Park providing a hold harmless agreement to the City, and paying to the City 50% of the total cost. Additionally, the City's share of the cost would come from the \$1 million escrow set-aside for levee improvement/drainage projects in the Valley. The motion was seconded by Councilmember Cullen and passed 3 - 1 with Councilmember Hilbert voting in opposition.

*17) City Engineer Mike Geisel summarized the recommendation for the 1995 selective slab replacement projects. Mr. Geisel noted that the FY1995 budget was prepared with the assumption that the sales tax issues would pass, thus fixing the City's annual cost at approx. \$1.3 million. The total cost for the recommended scope of work, to keep from losing ground, is \$1,924,297.99, including construction inspection. The cost of the Bramblewood project, approved earlier in the meeting, would be in addition to this total. Mr. Geisel also noted that this year's contract specified seeding and mulching instead of sod for establishment of vegetation. Councilmember Hilbert moved to transfer \$576,110 from fund reserves to enable completion of the entire proposed scope of work for 1995. The motion was seconded by Councilmember Politte and passed unanimously, 3 - 0, as Councilmember Cullen was no longer in attendance.

18) Councilmember Politte requested that the City Administrator prepare a report, for review by the Committee at its next meeting, clearly showing the various transfers from fund reserves that have occurred during 1995, including property acquisition for the new Public Works facility, this transfer

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for slab replacement projects and the cost for contracting with design and construction management services re: the new Public Works facility. The Committee concurred.

19) As stated in these minutes, the next meeting of the Committee will be at 5:00 p.m. Tuesday, March 14, 1995. The meeting adjourned at approximately 9:45 p.m.