

Memo

To: Mike Herring, City Administrator
From: Mike Geisel, ^{MOG-ck} Director of Public Works/City Engineer
Date: 04/13/98
Re: Minutes – Public Works/Parks Committee Meeting, March 17, 1998

A meeting of the Public Works/Parks Committee began at 5:35 pm on Tuesday, March 17, 1998. Those in attendance included Councilmember Barry Streeter (Ward II), Chairperson, Councilmember Allan Sheppard (Ward I), Councilmember Alan Politte (Ward III), Councilmember Mary Brown (Ward IV), Mayor Nancy Greenwood, City Administrator Mike Herring, Director of Public Works/City Engineer Mike Geisel, Assistant City Engineer Bonnie Hubert, Parks, Recreation and Arts Superintendent Ron Coleman, John Langa of the Chesterfield Community Development Corporation, Bob Heine from PB Booker, Dick Hrabko and Chris Brammeier representing Spirit Airport, Bob Wald and Terry Weatherby of the Parks, Recreation and Arts Citizen Advisory Committee, Robyn Bosworth, Sondra Martin Denk of AG Edwards, Director of Finance and Administration Jan Hawn, and Kim Diamond representing the Levee District.

The order in which agenda items were addressed was adjusted to accommodate the guests in attendance.

Item 1) Councilmember Brown moved and Councilmember Sheppard seconded to accept the minutes of the December 18, 1997 meeting. The motion passed 3-0. Councilmember Politte was not present at this time, but arrived immediately thereafter.

Item 12) Councilmember Brown distributed photos of the White Pine trees that would have to be removed to construct the required sidewalk on the east side of Sycamore Drive, north of Meadowbrook Circle Drive adjacent to the Twin Estates at Meadowbrook Subdivision. She indicated that after the plans for the subdivision were approved, moratorium panels recommended consideration of constructing sidewalk on only one side of streets within the Estates zoning districts. However, this subdivision was not zoned Estate. Mr. Geisel advised the group that the rezoning ordinance for this site required construction of the sidewalk, which would necessitate removal of the trees. In addition, it was likely that these trees would be required to be trimmed to provide the required twelve feet of clearance over the street. After much

additional discussion, **Councilmember Brown** motioned to recommend amending the ordinance to require the developer to establish a special cash escrow rather than build the sidewalk at this time. The motion was seconded by **Councilmember Streeter** and passed 3-1, with **Councilmember Sheppard** voting in opposition.

Item 10) City Engineer Geisel summarized his February 23, 1998, memo regarding construction of three (3) 36" stormwater culverts under Long Road in conjunction with the Spirit Airport drainage project. The Airport has obtained a \$2.4 Million grant that will fund construction of the ditch project and culverts; but cannot fund the cost, if any, of obtaining easements. The Levee District has agreed to obtain easements, but a funding source needs to be identified for any acquisition costs. The proposed improvements are in accord with the master drainage plan for the Valley and serve many properties in addition to the Airport. [The Mayor arrived at the meeting during discussion of this item.] **Councilmember Politte** moved to submit the project to the TIF Commission for consideration after the Levee District attempts to secure the easements at not cost. The motion was seconded by **Councilmember Brown** and passed unanimously. This item will be forwarded back to Committee after action by the TIF Commission.

Item 5) Director of Finance and Administration Jan Hawn reported on the status of the finances regarding the 1995 Parks Bond Issue and funding options for Phase II of the program. Phase I was structured with an assumption of no growth in the assessed valuation of property. The total assessed valuation has increased enough to fund an additional \$7,240,000 bond issue program without increasing the current 13 cents per \$100 valuation property tax. A ballot issue would require a 4/7 majority for passage, if placed on the November ballot. City Administrator Mike Herring reported that the Parks Program had initially been set up as a three phase program, with each phase to be considered at six year intervals. This proposal would enable the second phase to begin two years sooner than anticipated. **Councilmember Politte** moved to authorize and direct staff to develop information on proposed items to be funded under Phase II. PRACAC will be involved in prioritizing the list. The motion was seconded by **Councilmember Brown** and passed unanimously.

Item 6) Director of Finance and Administration Jan Hawn and Sondra Martin Denk of AG Edwards reported on the savings that could be realized by advance refunding of the 1995 General Obligation Bonds issued for park construction and acquisition. The funds would be placed in escrow to retire 1995 bonds as they mature or become callable. This is simply a method of reducing the interest paid by the City. **Councilmember Politte** moved to recommend to the full Council that advance refunding be pursued and to authorize and direct staff to prepare an ordinance authorizing the sale, along with a parameters resolution designating the Mayor to represent the City in the issue, setting a 2% minimum savings in order to proceed on the day of sale. The motion was seconded by **Councilmember**

A RESOLUTION

Streeter and passed unanimously. ~~An ordinance~~ will be prepared and forwarded to City Council at the 4/20/98 meeting. *(SEE RESOLUTION # 234)*

Item 2) Mayor Greenwood reported that she had been contacted by Monsignor Pins of the Church of the Ascension regarding the Church's desire to accept the vacation of Santa Maria Drive, which the City had proposed previously. **Councilmember Politte moved and Councilmember Brown seconded to recommend vacation of Santa Maria Drive right of way and retention of an easement in its place. The motion passed unanimously. An ordinance will be prepared and forwarded to City Council.**

★ Item 3) City Administrator Herring reported that staff needed direction regarding a policy of distributing net proceeds between participating sponsors from activities and events, such as the annual Gobble Wobble walk/run. **Councilmember Brown motioned to recommend to Council that the City equally divide the net proceeds from the 1997 Gobble Wobble between the three participating agencies and to divide the 1998 proceeds between participating agencies. Distribution of net proceeds on future events is required to be approved by City Council. The motion was seconded by Councilmember Politte and passed unanimously.**

Item 4) City Engineer Geisel reported on the status of the Snow Removal Recoupment Program. The City's maximum exposure for this program, for 21 developments who have submitted expressions of interest through March 12, 1998, is \$171,500. Upon questioning, Mr. Geisel indicated he would review the eligibility status of The Pines Condominiums due to it being commercial use condominiums.

Item 7) City Engineer Geisel reported he had received a request for the City to institute an "Adopt a Road" Program. A Chesterfield resident wants to maintain a road as a family project. After discussion, no action was taken by the Committee to establish any such program.

Item 8) Assistant City Engineer Hubert reviewed her February 25, 1998, memo which summarized recommendations included in the Solid Waste Audit. City Engineer Geisel reported that the report has been distributed to each City Department and they would act accordingly, however, some of the recommendations could not be implemented due to space and staffing issues. Mr. Geisel requested that the report should be received and filed. **Councilmember Streeter moved and Councilmember Politte seconded to receive and file the report. The motion passed unanimously.**

Item 9) City Engineer Geisel requested the Committee's authorization to proceed with attachment of escrows in the seven subdivisions if it became necessary. **Councilmember Brown motioned to authorize staff to attach the escrows for Conway Ridge, Wellington Estates, Chesterfield Pines, Westerly, Woodcliffe Place, Wildhorse Springs Plat 1, and River Valley Estates. The motion was**

seconded by Councilmember Sheppard and passed unanimously. Councilmember Streeter requested that, after attachment, information regarding whether the remaining escrows were adequate to cover the costs incurred in completing the public improvements be provided to the Committee.

Item 11) Councilmember Brown reported that Rick Brown from the Missouri Department of Transportation attended the last Beautification Committee meeting and suggested that he be invited to the next Public Works/Parks Committee meeting to discuss landscaping islands when Olive Boulevard is improved between Ladue Road and River Valley Drive, and that he also discuss plans for the new Boone's Crossing interchange. **The Committee directed Staff to invite Mr. Brown, on a motion by Councilmember Brown, seconded by Councilmember Politte, which was approved unanimously.**

Item 13) City Engineer Geisel and Parks, Recreation and Arts Superintendent Coleman reviewed the calendar for Parks activities and programs, the Spring/Summer Program Guide and recent flyers developed about Parks activities. **Councilmember Politte moved and Councilmember Brown seconded to approve the calendar of events. The motion passed unanimously.** City Engineer Geisel reported that all future flyers that are developed will be provided to Councilmembers.

Councilmember Politte left at this point. City Attorney Doug Beach joined the meeting at this time.

Item 14) On a motion by Councilmember Brown, seconded by Councilmember Sheppard, the Committee voted to go into Executive Session at 7:30 p.m. for purposes of discussing personnel matters, as provided for by RSMo610.021(3). A roll call vote was taken with the following results: Councilmember Sheppard – Aye; Councilmember Streeter – Aye; Councilmember Brown – Aye.

Item 15) After coming out of Executive Session, the meeting was adjourned at 8 p.m., with no further business discussed. The next meeting of the Committee was not scheduled.

cc: Mayor Nancy Greenwood
Department Heads/Executive Staff