

MEMORANDUM

DATE: March 23, 1992

TO: Michael G. Herring, City Administrator

FROM: William C. Hawn, Director of Public Works/City Engineer 

RE: Minutes - Meeting (3/19/92) Public Works/Parks Committee

A meeting of the Public Works/Parks Committee was held on March 19, 1992. Those in attendance included Councilmember Jade Bute, Chairperson, (Ward II), Councilmember Alan Politte (Ward III), Councilmember Nancy Greenwood (Ward I), Councilmember Linda Tilley (Ward IV), Mayor Jack Leonard, City Administrator Michael G. Herring, and Director of Public Works/City Engineer William C. Hawn. Also in attendance, Councilmember Dan Hurt (Ward III). Representatives from both Environmental Industries and BFI were also in attendance.

The following is a listing of those items discussed by the Committee at this meeting:

1. City Administrator Herring first summarized concerns expressed by members of the Committee at previous meetings, regarding the per bag/per bundle costs for those residents who elect not to select and pay for the monthly cost for the yard waste option. Mr. Herring indicated that he had asked representatives from both Environmental Industries and BFI to attend this meeting to answer any questions regarding this matter.

Mr. Larry Connell, Environmental Industries, first stated that his company charges \$1.00 per bag/bundle, with a minimum charge per collection of \$10.00. As a result, his company recommends that a resident wait until he/she has at least 10 bags to collect. The reason for the charge is to cover administrative costs incurred by the company in setting up this special billing arrangement, as well as to defray costs incurred in the actual collection of this material, even though it would be collected on the same day of collection established for the area for yard waste. Mr. Connell indicated that his company encourages everyone to pay for and utilize the regular yard waste collection, provided on a weekly basis. The cost of this service is \$30.00 per year.

Mr. Marvin Rothberg, BFI, indicated that his company does not make available any sort of per bag/per bundle service. Either his customers receive the service, by paying \$5.95 per month for six months, or they do not receive this service at all. BFI is urging all its customers to compost or mulch, as the collection of yard waste is very expensive. (NOTE: A check with BFI following the meeting determined that the cost for this service is \$2.50 per month, for six months, and not \$5.95 per month, as noted above.)

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The Committee members received the above as information and thanked both company representatives for attending this meeting.

2. Director of Public Works Hawn discussed a request for Engineering Services received from residents in the area of Branchport, Hartwell Ct. and Cooperstown. This is a situation where there are some steep sloping rear yards, with railroad tie retaining walls. Contained within this area is a stormsewer which runs from Hartwell Ct. to Branchport which the City maintains, and the City has made some repairs. Mr. Hawn stated that the problems do not seem to be caused from the stormsewer, but are the result of steep grades. The problems that he has seen are that the tie wall is deteriorating and some of the ties have rotted. According to Mr. Hawn, the City will maintain the stormsewer system that carries street drainage from Hartwell Ct. to Branchport. At some point in the future the tie walls will have to be replaced or repaired, which is the responsibility of either the property owners or the Trustees. Mr. Surhoff, (394 Branchport), explained to the Committee that he feels that the water running through the yards is causing erosion because the storm sewer lines are not working properly. Mr. Hawn advised that the Engineering Department could study the area to identify the magnitude of the problem and the causes, then see if there is anything that can be done to mitigate the problem. There was discussion as to whether the City should repair one pipe joint from the storm sewer structure that the City maintains, along an extension of a private stormsewer pipe. The Committee agreed to this policy, since the one pipe section is an integral part of the structure. Councilmember Greenwood made a motion to have the Engineering Department look at the problem and offer suggestions to the residents. Councilmember Polite seconded the motion and it passed unanimously. It was noted that the motion includes the continued maintenance/repair of our stormsewer pipe system in the area.

3. Director of Public Works Hawn next updated the Committee on Westerly. Mr. Hawn was at the site this week. A new home has been started on the cul-de-sac. The inlet at the west property line continues to function properly. The contractor is on notice to clean both detention basins and plans to do so when weather permits. Additional siltation control reserves are continuing to function along the Georgetown boundary.

4. Director of Public Works Hawn next updated the Committee on the Street Survey being conducted by Havens & Emerson. The consultant is proceeding with the survey and approximately one-half of the completed drawings have been submitted to the City. Mr. Hawn explained that we are currently submitting bids for the 1992 Slab Replacement Project, with bids due 3/24/92. Mr. Hawn stated that Havens & Emerson is still on schedule and will submit the final report by May, 1992. Mr. Herring pointed out that as the concrete slabs are replaced, the drawings will be updated to keep all drawings up-to-date. Councilmember Tilley stated that within two years, this study will most likely pay for itself. Mr. Hawn clarified that the original cost for this survey was \$180,000.00 and that \$20,000.00 was added for the newer streets and streets within the annexed area. Mr. Hawn added that approximately \$22,000.00 was added for the Wilson Road Study, which will contain much more detail. Mr. Hawn commented that the Cadd System purchased by the City

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cost only \$17,000.00. This system is used for mapping, zoning, storm sewer analysis and evaluations.

5. The Committee voted unanimously to reimburse the Historical Committee for expenses submitted.

6. City Administrator Herring updated the Committee on the trash contract survey, which was conducted by Assistant City Administrator Brenda Love Collins. Mr. Herring explained that Chesterfield compares very favorably with the other cities surveyed, and that the City's rates continue to be lower for comparable services as outlined in the referenced memo. The Committee accepted this memo as information and thanked Ms. Collins for her efforts.

7. Councilmember Tilley updated the Committee on the Chesterfield Citizens Committee for the Environment. The Department of Conservation is holding 500 "Bald Cypresses" which can be used by Committee to give away to residents. The Committee does not have the trees yet, and the project has been put on hold until the decision is made to go forward with the project. Councilmember Greenwood made a motion to encourage the Chesterfield Citizens Committee for the Environment to proceed with this project. Mr. Herring is to send a letter to Sachs Properties, asking permission to distribute these trees in the parking lot at City Hall, on April 25 (Saturday), from 9:00 AM until 12:00. Councilmember Tilley seconded the motion and it passed unanimously. It was noted that no employees would be needed nor compensated for this project.

8. City Administrator Herring next explained the use of Municipal offenders, regarding roadside trash. This is a community work program that is assigned to traffic offenders by Judge Doster. The offenders are directed to pick up litter along roadsides in the City. The focus has been on major roadways, which accumulate large amounts of trash. The Committee accepted this as information.

9. The Committee voted unanimously to direct Mr. Herring to write a letter to the State Highway Department, asking their assistance in collecting roadside trash along Clarkson/Olive.

10. Director of Public Works Hawn updated the Committee on the radio equipment being purchased by the Public Works Department. The City was originally misinformed by the local supplier. Bids are being solicited at this time from several different sources. The reasoning behind staying with Motorola is that the City currently have 12 radios which are readily convertible to the new independent system. When the bid results are ready, Mr. Herring was instructed by the Committee to take them directly to City Council.

11. City Administrator Herring opened the discussion on the proposed amendment to Ordinance #642 with regards to heavy equipment operation. The amendment would exempt utility companies, which would enable them to operate 24 hours a day as the need arises to make repairs.

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Councilmember Tilley made a motion to recommend that City Council approve this amendment. Councilmember Politte seconded the motion and it passed unanimously.

12. City Administrator Herring opened the discussion on the proposed change in the escrow agreement form. Mr. Herring indicated that this was an out-growth of the Westerly situation. One item that was requested was that, after a period of time, if repairs are not made, a deadline be established to require that repairs be made. If the repairs are not made, the City would have the right to make the repairs and attach escrow to cover the cost. The current escrow agreement can be amended, per the City Attorney's advice, to include this requirement. This revised escrow agreement would then be the one used from that point forward, if approved by this Committee and by City Council. Councilmember Politte made a motion to make this revision to the escrow form, via an ordinance. Councilmember Greenwood seconded the motion and it passed unanimously. Mr. Herring was directed to contact City Attorney Beach and ask that he prepare an ordinance, which will be forwarded directly to City Council.

13. City Administrator Herring opened the discussion regarding various requests made to the State and County Highway Departments. The first request was the widening and re-striping of the walkway on Chesterfield Parkway across Highway 40. The response from St. Louis County is that they would not do this. This would require reducing the two southbound lanes of traffic to 10 1/2 feet wide each. There is a minimum lane width of 12 feet required. The Committee directed Mr. Herring to write a letter requesting that the existing walkway area be clearly marked for pedestrians. The next item was a request to the State Highway Department to replace the street lights along Timberlake Manor Parkway at the South Outer Forty intersection. The subdivision had installed the street lights at this intersection years ago. The lights were installed on the public right-of-way. The State's policy is that any privately owned structure, erected on public right-of-way, that has to be removed due to a construction project, will not be replaced. Mr. Hawn was directed by the Committee to forward a copy of the State's reply to the Trustees. The third item was a request for St. Louis County to re-stripe Baxter Road from the power lines southward to Clayton Road. The County responded by saying they will re-stripe Baxter Road this year.

14. Director of Public Works Hawn updated the Committee on the Chesterfield Valley Study. The consultant is progressing, and there is a meeting scheduled next Thursday, March 26th, at 5:30 PM, with the Chesterfield Valley Study Committee. The consultant will present their findings at that meeting.

15. Councilmember Politte opened the discussion on the Parks Study. The Advisory Committee is requesting that the Public Works/Parks Committee direct Mr. Duepner to prepare a proposed scope of work for Phase II. Once a draft scope has been prepared, the Advisory Committee, the Public Works/Parks Committee and City Council can discuss the next step. Councilmember Politte made a motion to proceed with this request. Councilmember Greenwood seconded the motion and it passed unanimously.

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16. Councilmember Tilley made a motion to request that the State Highway Department reset the timing on the traffic light at Clarkson near McDonalds. The light only lets approximately 3 cars out onto Clarkson at a time. Councilmember Politte seconded the motion and it passed unanimously. Mr. Herring was directed to send this letter.

17. Councilmember Tilley made a motion to request that after the City inspects a stormsewer problem, and it is not the City's responsibility, a copy of the letter sent to the person requesting the inspection should also be sent to the subdivision trustees, explaining that the City is not responsible. Along with this letter, an outline of the City's policy with regard to stormsewers should also be sent. Mr. Hawn stated that in the past, the property owner was directed to contact the trustee if the problem is not the City's responsibility. Councilmember Politte seconded the motion and it passed unanimously.

18. Chairperson Bute explained that the recommendations from the Public Works Citizens Advisory Group concerning concrete pavement thickness were not received in time to be discussed at this meeting. This will be on the agenda for the next meeting of this Committee.

19. Chairperson Bute announced that the next meeting will be held on Thursday, April 23rd, at 7:30 AM.

20. There being no further business to discuss, the meeting was adjourned.