

MEMORANDUM

DATE: April 8, 1991

TO: Michael G. Herring, City Administrator

FROM: William C. Hawn, Director of Public Works/City Engineer *WH*

RE: Minutes - Meeting Public Works/Parks Committee

A meeting of the Public Works/Parks Committee was held on April 4, 1991. Those in attendance included Councilmember Jade Bute, Chairperson, (Ward II), Councilmember Nancy Greenwood, (Ward I), Councilmember Alan Politte (Ward III), City Administrator Michael G. Herring, and Director of Public Works/City Engineer William C. Hawn. Also in attendance were Wayne Booganhagen, Steve Boris, Don Davis, Chairman of the Parks Committee and Judy Kelly from the Parkway School District.

The following is a listing of those items discussed by the Committee at this meeting:

1. Don Davis, Chairman of the Parks Committee, introduced Committee member Steve Boris. Mr. Boris explained the tabulation of the Parks Survey results which indicated a strong citizen desire for City parks.

Report recommendations include employing a consulting firm to survey the City for park sites. The potential park land survey should include vacant land and subdivision common ground areas. The initial three phases of the City Parks Plan are as follows:

Phase I - Solicit and accept bid from land acquisition consultant

Phase II - Evaluate potential sites and acquisition costs
Solicit and accept bid from parks and recreation consultant

Phase III - Develop parks and recreation facilities designed/costs estimated and estimated departmental budget
Prepare documents for bond issue

Don Davis next explained the reasons for separating the land acquisition from parks & recreation consultant.

Judy Kelly from Parkway School District reported on the questionnaires and how the information was tabulated.

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Councilmember Alan Politte continued to go over the survey results, pointing out what was more popular in regards to small parks, swimming pools, etc.

Councilmember Alan Politte made a motion to accept the Advisory Committee's recommendation. After a discussion on the type of recreational facilities and their possible location, Councilmember Nancy Greenwood seconded the motion and it passed unanimously.

2. Councilmember Nancy Greenwood informed the Committee that drop-off recycling collection is scheduled for Saturday, April 13th, at the Chesterfield Mall. Environmental Industries will provide vehicles and manpower to facilitate the recycling collection. Additional days have already been scheduled for May 11 and June 8.

Environmental Industries representatives have worked with the City to draft letters and marketing material for distribution for Chesterfield citizens. These should be sent soon.

Councilmember Nancy Greenwood made a motion to authorize expenditure of funds in the amount of \$75.00 for a public presentation concerning handling of yard waste by the University Extension Division. This program would be scheduled in late summer or early fall. Councilmember Alan Politte seconded the motion and it passed unanimously. (Please see the attached memo from Assistant City Administrator/Personnel Director Brenda Love Collins).

3. City Administrator Michael G. Herring addressed the subject of an extension of escrow request for Plats 2 & 3 of Seasons at Schoettler. Councilmember Nancy Greenwood made a motion to grant the request for the extension. Councilmember Alan Politte seconded the motion and it passed unanimously.

4. Director of Public Works William C. Hawn updated the Committee on the Capital Street Project. Mr. Hawn advised that the drawings and specifications are being completed in preparation for going out for bids. The goal is to be out for bids by mid-April and have information back for the first Council meeting in May. Mr. Hawn explained that the Forestvale Storm Sewer project is under way and up to \$3000.00 of additional cost may be incurred due to approximately 50 feet of additional broken pipe that was originally thought to be in good condition.

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5. City Administrator Michael G. Herring advised the Committee on the proposed deletion of Edison Avenue in the Chesterfield Valley from the County Arterial Road System. Mr. Herring referred to the letter he received from John Gellner. The City of Chesterfield had not previously agreed with their proposed deletion of Edison Avenue east of Goddard. Mr. Herring asked for direction from the Committee as to whether the City should accept this proposed arterial road deletion. Councilmember Jade Bute made a motion to authorize Mr. Herring to respond to St. Louis County indicating the City feels Edison Avenue should remain a County Arterial. Councilmember Nancy Greenwood seconded the motion and it passed unanimously.

6. Councilmember Nancy Greenwood suggested the City provides limb chipping services for the residents. Councilmember Alan Politte suggested we provide this service twice a year. Director of Public Works William C. Hawn suggested that the chipping be scheduled by Wards which would result in 4 collections in the spring and fall. The Committee requested this issue be studied by the recycling committee. If possible, this service could begin April, 1992.

7. City Administrator Michael G. Herring advised that there was a request from the Historical Committee to pay invoices totaling \$43.92 for expenses. Councilmember Nancy Greenwood made a motion to authorize payment for these expenses. Councilmember Alan Politte seconded the motion and the motion passed unanimously.

8. Councilmember Jade Bute announced that the next meeting had been scheduled for Thursday, May 9th, at 7:30 A.M.

9. There being no further business to discuss, the meeting was adjourned.