

PETITION
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RECOMMENDATIONS - PUBLIC WORKS/PARKS COMMITTEE

A meeting of the Public Works/Parks Committee took place Wednesday, April 29, 1992. Those in attendance included Councilmember Dick Hrabko, Chairperson - Ward IV, Councilmember Nancy Greenwood - Ward I, Councilmember Ed Levinson - Ward II, Councilmember Alan Politte - Ward III, Mayor Jack Leonard, City Administrator Mike Herring, Director of Public Works/City Engineer Bill Hawn and Assistant City Engineer Mike Geisel. Also in attendance were two (2) representatives from the Public Works Citizens Advisory Group, one (1) representative from the Parks, Recreation and Arts Citizens Advisory Committee, three (3) representatives from the Home Builders Association and three (3) citizens.

The following is a listing of those items discussed/recommendations made by this Committee at this meeting: * to be discussed at Monday's meeting

1. Councilmember Hrabko first reminded the Committee that the Finance and Administration Committee is reviewing the issue of citizen Boards/Commissions/Task Forces, with the possibility of consolidating, combining or eliminating some of each. In the meantime, the Public Works/Parks Committee needs to select liaisons to the various Boards/Commissions under its general supervision.
 - By a unanimous vote, the Committee selected Councilmember Politte to serve as liaison to the Parks, Recreation and Arts Citizens Advisory Committee.
 - By a unanimous vote, the Committee voted not to select a liaison to the Public Works Board of Variance, due to the fact that this group meets so seldomly.
 - By a unanimous vote, the Committee voted not to select a liaison to the Chesterfield Citizens Committee for the Environment, given the fact that this Committee may possibly disband following their next meeting.
 - By a unanimous vote, the Committee designated Councilmember Hrabko to serve as liaison to the Highway Beautification Committee.
 - By a vote of 3 - 1, with Councilmember Greenwood voting "No", the Committee voted to designate Councilmember Levinson as liaison to the Public Works Citizens Advisory Group.

Following a general discussion with regard to the roll of liaisons, Mayor Leonard pointed out that liaisons to these various Boards/Committees are non-voting, ex-officio members. It was also pointed out that most citizen advisory Committees only discuss items that are specifically referred to them by the appropriate Committee of City Council.

- *2. Director of Public Works/City Engineer Bill Hawn next presented the recommendation from the Public Works Citizens Advisory Group (PWCAG) with regard to the proposed reduction of right-of-way from the current 50 ft. wide street to a proposed 40 ft. wide right-of-way, including 5 ft. wide abutting sidewalk/maintenance/utility/roadway widening easements on each side of the 40 ft. wide right-of-way. It was noted that this proposal has been endorsed by the Home Builders Association and comes as a recommendation from the Public Works Citizens Advisory Group. Following discussion, the Committee voted unanimously to forward this recommendation to City Council for further discussion/consideration.

Councilmember Levinson noted that the HBA had also recommended that, under certain circumstances, right-of-way be allowed to be reduced to 36 ft. With this in mind, Councilmember Levinson made a motion to refer this aspect of the proposal back to the PWCAG for further study/analysis. The motion to refer to PWCAG failed due to a tie vote, with Councilmembers Greenwood and Politte voting "No".

- *3. Director of Public Works/City Engineer Bill Hawn next discussed the recommendation made by the Public Works Citizens Advisory Group (PWCAG) with regard to the City's current stormwater maintenance policy. Mr. Hawn indicated that the PWCAG had voted to reaffirm the existing stormwater policy throughout the City.

At this point, Councilmember Levinson asked that Mr. Frank Holmes, President of the Conway Forest Subdivision, be allowed to address the Committee with regard to a stormwater problem located adjacent to his subdivision. Mr. Holmes discussed the problem adjacent to his subdivision and distributed pictures for review by members of the Committee. Mr. Holmes asked that the City provide work crews plus equipment to clean debris, etc. from the creek adjacent to his subdivision. Mr. Geisel indicated that the area in question is shown as a detention area on the final development plan for the subdivision. Mr. Hawn also pointed out that maintenance in this area would violate the current City policy with regard to stormwater and open stormwater channels. There followed a general discussion during which members of the Committee indicated understanding of the problem faced by this subdivision. It was pointed out that should the City attempt to remove debris from this drainage channel, the Trustees would need to grant access authority and sign a hold-harmless agreement with regard to any potential damage to grass, trees or shrubs. Councilmember Hrabko pointed out that, based upon comments from the members of this Committee, there was not enough support to respond positively to Mr. Holmes request.

As a result of this discussion, the Committee voted unanimously to refer to the Public Works Citizens Advisory Group the issue of how to establish special taxing districts with regard to stormwater maintenance throughout the City of Chesterfield.

The Committee next voted unanimously to direct Staff to develop a list of similar type projects located throughout the City of Chesterfield, involving the clearing of

debris from open stormwater channels. Mr. Herring and Mr. Hawn both indicated that the Engineering Division was extremely busy at the present time and it would take additional time to complete this work. The Committee acknowledged this information and requested that this report be prepared as time allows, and that it also include the estimated cost for completing each project. It was noted that, given demands upon the Engineering Division, as well as the Street Maintenance Division, that this type of work might eventually be contracted out, similar to the Capital Street Improvement projects annually. Councilmember Politte suggested that members of this Committee, when meeting with the Trustees from their respective subdivisions, mention this issue and ask for input from Trustees with regard to blockages of open stormwater channels that could/should be included on this list to be developed by the Engineering Division. This recommendation was also approved unanimously by the Committee.

Finally, the Committee voted 3 - 1, with Councilmember Levinson voting "No", to accept the recommendation from the PWCAg to reaffirm the existing stormwater policy for the City of Chesterfield.

4. Given the amount of time required to discuss the proposal from the Public Works Citizens Advisory Group, with regard to concrete thickness, the Committee voted to table this matter and to take no action at this time. This item will be added to the agenda for the next meeting of this Committee and discussed in detail, at that time.
- *5. Councilmember Alan Politte next presented a proposal, endorsed by the Parks, Recreation and Arts Citizens Advisory Committee, for a "Beat Beethoven 5K Run". There followed a general discussion and Vicky Neil, Recreational Activities Coordinator, who was also in attendance, commented and provided answers to various questions that were asked. Following additional discussion, the Committee voted 3 - 1, with Councilmember Greenwood voting "No", to underwrite this event at a maximum cost of \$5,000, with the understanding that every effort will be made to secure funding support for the event as submitted. This effort to secure additional funding support will include contacting the Chesterfield Community Events Corporation and requesting their funding and support of this event, as well.
- *6. Councilmember Politte next informed the Committee that Vicky Neil, Recreation Activities Coordinator, has indicated that she will not seek to renew her current contract, which expires June 30, 1992, for personal reasons. Councilmember Politte expressed regret, on behalf of himself and the members of the Parks, Recreation and Arts Citizens Advisory Committee. With all this in mind, as recommended and endorsed by the Parks, Recreation and Arts Citizens Advisory Committee, Councilmember Politte proposed that the City authorize the City Administrator to advertise and select a replacement for Ms. Neil, effective June 1, 1992. During the month of June, the new person will work side-by-side with Ms. Neil, to get up to speed on all aspects of this position and all projects that are presently being pursued. The motion also contained a recommendation that the funding support provided for this contractual arrangement remain at \$1,000.00/month and that the new contract

run from June 1 - December 31, 1992. The Committee voted unanimously to approve this recommendation. Following additional discussion, the Committee voted unanimously to authorize Mr. Herring to include representatives from the Parks, Recreation and Arts Citizens Advisory Committee in the hiring process, as was done when Ms. Neil was selected.

7. Councilmember Politte next suggested that some changes be made to the letter that is given by the City of Chesterfield to residents of streets which are soon to receive tree-trimming services. Councilmember Politte suggested that the letter include both the requirements that must be met for tree heights and specific information that indicates that residents can trim these trees themselves and, if they chose to do so, the City will collect all limbs trimmed by residents, if they are placed curbside at the same time City crews are working to trim trees on that street. The Committee approved these recommended changes unanimously and directed Mr. Herring to have this letter amended as soon as possible.
8. The Committee next accepted Mr. Hawn's memo, dated April 17, 1992, with regard to the City bridge inspection program.
9. Mr. Hawn next presented a request from residents of Wainridge Drive, which is located within the Conway Ridge Subdivision, that their "Private" street be accepted as a public street by the City of Chesterfield. Mr. Hawn indicated that this street meets all requirements for acceptance as a public street, with the exception that the residents will need to secure a variance from the Board of Adjustment concerning a lack of sidewalk on one side of said street. Mr. Herring also indicated that City Attorney Doug Beach had approved accepting this street as a public street. Following discussion, the Committee voted unanimously to authorize Staff to proceed with accepting this street as a public street, with the following conditions:
 - A. The residents will need to secure a variance from the Board of Adjustment approving the lack of sidewalk on one side;
 - B. All residents of the Conway Ridge Subdivision must sign an affidavit indicating their intent to dedicate this right-of-way to the City of Chesterfield.

When the above conditions have been met, Mr. Herring is authorized to have an ordinance prepared accepting Wainridge Drive as a public street.

10. The Committee next accepted as information the enclosed memo from Mr. Hawn indicating his proposal to convert the Street Maintenance Division and Vehicle Maintenance Division to 10-hour work days, effective May 1, 1992. Mr. Herring indicated his support for the proposal and that the situation would be monitored to insure adequate coverage is provide for all aspects of the Public Works Department's operation.
11. The Committee next accepted as information the enclosed memo, dated April 17,

1992, concerning mosquito control services. Mr. Herring indicated that it was his intention simply to inform the Committee of the increased cost for mosquito control services, as provided by St. Louis County. At the appropriate time, Mr. Herring indicated that he would submit a budget amendment to City Council for review/approval.

- *12. Councilmember Hrabko next requested the Committee's concurrence to have Mr. Herring send a letter to the State Highway Department, urging them to take whatever steps are necessary to preserve trees along the entire length of Highway 340 (Olive/Clarkson), which is scheduled for major widening construction during the next several years. The Committee voted unanimously to authorize Mr. Herring to send such a letter.
13. The Committee next voted to table discussion with regard to a proposal to place a sidewalk on Highcroft Drive, immediately north of Highcroft Elementary School. This will be added to the agenda for the next meeting of this Committee and discussed, in detail, at that time.
- *14. Mr. Herring next informed the Committee that both Mayor Leonard and Mr. Hawn had received a letter from the State Highway Department, indicating that a Public Hearing has been scheduled by the Highway Department for May 19, 1992, from 9:00 A.M. to 8:00 P.M. at the Holiday Inn Westport, 1973 Craigshire Drive. Mr. Hawn pointed out in his memo to Mr. Herring that this meeting presented an excellent opportunity for the City of Chesterfield to make a presentation to the Highway Department concerning the need for additional on-off ramps along Highway 40/I-64 throughout the Chesterfield Valley. The Committee voted unanimously to authorize/direct Staff to prepare such a presentation. Any interested member of City Council can/should submit recommendations for comments directly to Mr. Hawn. Mr. Hawn and members of his Department, along with Mr. Herring, will coordinate the development of this presentation, which will be made by Mayor Leonard at the above-noted date/time.
15. Mr. Hawn next informed the Committee that work was progressing on developing the bid specs for the Capital Street Improvement Program, within the area to be annexed, effective May 15, 1992. Mr. Herring stated that, typically, the Department develops a list of locations which will be addressed by said project and submits same to this Committee for review/approval, before seeking bids for having this work accomplished. Following discussion, the Committee voted unanimously to authorize Mr. Herring to seek bids for these projects, without further discussion/review by this Committee. Mr. Herring was directed to prepare a copy of the list of streets to be repaired/replaced and to submit said list to the entire City Council as information.
- *16. The Committee voted unanimously to schedule its next meeting for Monday, June 1, 1992, at 11:30 A.M.

If you have any questions or would like any additional information, please contact

Councilmember Hrabko, Chairperson, any other member of this Committee or me prior to Monday's meeting.