

CITY OF CHESTERFIELD

MEMORANDUM

DATE: May 10, 1990

TO: Michael G. Herring, City Administrator

FROM: William C. Hawn, Director of Public Works/City Engineer

RE: Minutes - Meeting 5/10/90: Public Works/Parks Committee

---

A meeting of the Public Works/Parks Committee was held on May 10, 1990. Those in attendance included Councilmember Jade Bute, Chairperson, (Ward II), Councilmember Nancy Greenwood (Ward I), Councilmember Alan Politte (Ward III), City Administrator Michael G. Herring, and Director of Public Works/City Engineer William C. Hawn. Also in attendance was Mr. Richard Belding.

The following is a listing of those items discussed by the Committee at this meeting: ★ TO BE DISCUSSED 5/21/90

1. City Administrator Michael G. Herring first distributed the enclosed copies of proposed street, stormsewer and sidewalk maintenance repair schedules. He explained that Mr. Hawn had prepared same, at the request of members of this Committee. The schedules will be updated on a monthly basis to reflect the status of current projects, as well as to project the scheduling for new projects.
2. City Administrator Michael G. Herring next informed the Committee that, Director of Planning/Economic Development, Jerry Duepner is in the process of gathering information with regard to Code Enforcement. Mr. Duepner's reports/recommendations will be submitted to this Committee when completed.
3. City Administrator Michael G. Herring next updated the Committee with regard to previous discussions that had taken place concerning storm water problems located at 14107 Forestvale Dr. and 16223 Forest Meadows Dr. Mr. Herring informed the Committee that M.S.D. had committed to funding totaling \$9,500.00 for the Forestvale project and \$9,000.00 for the Forest Meadows project. Director of Public Works William C. Hawn stated that bids were being sought for both projects. Once bids have been received and evaluated, they will be submitted to this Committee for further review and analysis. At that point, the Committee will need to decide what, if any, amount of City of

Chesterfield funds will be used. Mr. Herring reminded the Committee that escrow funds were also available for the Forest Meadows Dr. project.

4. City Administrator Michael G. Herring next discussed the enclosed materials concerning the "Branch Out Missouri" program. Following a discussion, the Committee voted unanimously not to pursue this program at this time, based upon comments submitted by Director of Public Works/City Engineer Bill Hawn, in his memo dated April 25, 1990.
- ★ 5. Councilmember Bute summarized for the Committee the Recycling proposal which had been approved by City Council, at their meeting held May 7, 1990. Councilmember Bute pointed out that the proposal included the purchase of signs. The Committee voted unanimously to authorize purchase of said signs, with the understanding that they not be permanently installed; rather, said signs would be erected prior to each recycling event by members of the Recycling Committee. The Committee again complimented the Recycling Committee for their efforts.
6. Director of Public Works William C. Hawn next expounded upon information contained in the enclosed memo, dated April 20, 1990, from Mr. Jeff Pratt, with regard to Wetlands designation. Mr. Hawn stated that he would continue to update the Committee with regard with this issue when additional information is developed.
- ★ 7. City Administrator Michael G. Herring next reviewed the Local Traffic Analysis Program for Public Works. Through this program, the City can obtain a computer station and training for a cost of \$2,800.00. Mr. Herring informed the Committee that a similar grant had been obtained for the Police Department. Without this grant assistance, the actual cost for this project would approximate \$7,500.00. Following a brief discussion, the Committee voted unanimously to recommend that City Council authorize participation in this program, at a total cost to the City of Chesterfield \$2,800.00.
- ★ 8. Director of Public Works William C. Hawn next explained National Public Works Week. Following a brief discussion, the Committee voted unanimously to authorize Mr. Herring to prepare a proclamation for consideration for adoption.
9. Director of Public Works William C. Hawn next reviewed the proceedings of a recent meeting of the Public Works Board of Variance, which was held April 26, 1990. Mr. Hawn stated that no final action was taken by the Board and that the applicant will resubmit for further consideration of his petition. Information concerning this request is contained in the

Minutes - Meeting 5/10/90 Public Works/Parks Committee (cont'd)  
Page Three  
May 10, 1990

attached memo from Mr. Hawn, dated March 29, 1990.

10. Director of Public Works William C. Hawn next reviewed with the Committee the issue of planting of trees in cul-de-sac islands. The Committee agreed that the planting of trees in cul-de-sac islands is desirable.
11. The Committee agreed that the next meeting of this Committee would be held on Thursday, May 24, 1990, at 5:30 P.M.

WCH:mj