

MEMORANDUM

DATE: June 10, 1991

TO: Michael G. Herring, City Administrator

FROM: William C. Hawn, Director of Public Works/City Engineer 

RE: Minutes - Meeting Public Works/Parks Committee

A meeting of the Public Works/Parks Committee was held on June 6, 1991. Those in attendance included Councilmember Jade Bute, Chairperson, (Ward II), Councilmember Alan Politte (Ward III), Councilmember Linda Tilley (Ward IV), Mayor Jack Leonard, City Administrator Michael G. Herring, and Director of Public Works/City Engineer William C. Hawn. Also in attendance were several members of the Parks and Recreation Citizens Advisory Committee and a representative of the Press.

The following is a listing of those items discussed by the Committee at this meeting:

1. a. Councilmember Alan Politte recommended that the Committee approve a change the name of the Parks & Recreation Advisory Committee to Parks, Recreation and Arts Citizens Advisory Committee. Councilmember Politte motioned to make the change and Councilmember Linda Tilley seconded the motion. The motion passed unanimously. This recommendation will be submitted to City Council for final review and approval.

b. Councilmember Alan Politte commented that the Parks, Recreation, and Arts Committee has reviewed and approved the Park Study Bid Specs with the following: Delete last sentence in Scope of Work and add: "Information obtained in the separate studies will be provided to the consultant as separate reports".

Councilmember Nancy Greenwood expressed concern about the exclusion of the Chesterfield Valley area and City Government Center complex from the Parks Study.

City Administrator Michael G. Herring explained the Chesterfield Valley Study will include a land use evaluation. The Committee directed Mr. Herring to modify the Parks proposal such that the consultant for the Parks Study would work with the consultants for the Chesterfield Valley Study and the Government Center complex study.

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Councilmember Nancy Greenwood expressed concern over the Request for Proposal's implication to have a separate Parks Department. Councilmember Greenwood indicated it has been her understanding the Parks/Recreation would be a part of the Public Works Department. The Committee agreed to eliminate references to "Parks Department". Mr. Herring commented that Phase II of this study, if and when approved by Council, would ask the consultant to estimate annual costs of operation for the provision of Parks & Recreation services.

2. City Administrator Michael G. Herring advised the Committee of the Home Builder's Association input on the establishment of time restrictions for residential and commercial construction, within 1000 feet of residential areas. Councilmember Linda Tilley made the motion to limit construction activities from 7:00 AM to 6:00 PM Monday through Friday and Saturday 7:30 AM to 5:00 PM. No work is to be allowed on Sunday. Councilmember Alan Politte seconded the motion and it passed unanimously. The Committee asked that an ordinance be prepared by the City Attorney for discussion at the next Council meeting.

3. City Administrator Michael G. Herring reviewed the City Attorney's letter concerning River Bend Estates entrance monuments. The City wanted to know if this right-of-way could be vacated to the subdivision so they could replace the monuments. It seems this is not possible due to the fact that the City is prohibited from giving land or right-of-way to any corporation, association or individual without fair compensation.

4. a. Councilmember Jade Bute requested that the Committee authorize payment of Historical Committee Expenses in the amount of \$48.50. There was a motion by Councilmember Nancy Greenwood and Councilmember Alan Politte seconded the motion. The motion was passed unanimously.

b. City Administrator Michael G. Herring informed the Committee the Historical Committee would like to have their own stationary. Following discussion, Councilmember Bute, Committee Liaison, stated she would contact the Historical Committee and advise them there is to be no change in the City's policy, which does not allow Citizens Advisory Committees to have their own stationary.

c. City Administrator Michael G. Herring presented draft for ordinances to protect cemeteries. The Committee approved and recommended forwarding these ordinances to Council for action at the next meeting.

5. City Administrator Michael G. Herring reviewed City Attorney Doug Beach's letter covering Councilmember Alan Politte's request to assist subdivision with storm water bidding processes. The Committee members will review the possibilities of special taxing districts to deal with storm water problems, but took no further action.

6. a. Director of Public Works William C. Hawn requested guidance concerning the enforcement of restricting residents from placing their trash at the curb before 6:00 PM on the day before the pick up. The Committee agreed that on the first offense the City would send a letter advising the resident of the City's time restrictions. If offenses continue, the violators will be issued citations. It was agreed that this process should be initiated only by citizen complaints.

b. City Administrator Michael G. Herring requested the Committee's input on the City working with the Refuse Hauler for residential special collections. The Committee directed Mr. Herring to work with the Refuse Hauler to provide a special collection for yard waste. Any such proposal should be re-submitted to this committee.

c. City Administrator Michael G. Herring informed the Committee that Browning Ferris Industries is complying with the City ordinance, re: refuse collection/recycling.

Councilmember Nancy Greenwood commented that Citizens have expressed a desire for the City to institute a "Chesterfield clean-up day" in the Spring. Councilmember Greenwood also expressed concern with collection of hazardous waste.

The Committee requested Staff to look into a City wide chipping program and bring all suggestions to this committee for further discussion.

7. City Administrator Michael G. Herring addressed the subject of escrow extensions on the following subdivisions: Glenfield; Stonebriar - Plat 1; Sycamore Place - Plat 2; Sycamore Place - Plat 1. The extensions are requested by the Department of Planning/Economic Development to allow additional time for builders to substantially complete these subdivisions. Councilmember Alan Politte made a motion to grant the extensions and it was seconded by Councilmember Nancy Greenwood. The motion passed unanimously.

8. Councilmember Linda Tilley advised the Committee that residents of Country Place would be meeting to determine if they will institute legal action against the developer and/or the City, concerning on-going problems with their lake. The Trustees have requested a letter from the City Attorney outlining the City's position. The letter should be sent to Stan Sutcliff. The Committee voted unanimously to instruct Mr. Herring to direct City Attorney Doug Beach to send such a letter.

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9. Director of Public Works William C. Hawn updated the Committee on the 1991 Capital Street Improvement. The Department has initiated a change order to include these additional work locations:

1. Ridgemeanow at Stonecrest (590 feet plus intersection),
2. Schoettler Valley, immediately South of Highcroft (180 feet),
3. Country Ridge at Winterhaven (243 feet plus intersection),
4. Timberhill (268 feet),
5. Kehrs Mill Farm (551 feet, expansion of original work scope).

As authorized by City Council, this additional work was reviewed and approved by Mr. Herring.

10. The next meeting of the Public Works/Parks Committee is scheduled for Thursday, July 18, at 7:30 AM.

11. There being no further business to discuss, the meeting was adjourned.