MEMORANDUM

DATE: June 7, 1990

TO: Michael G. Herring, City Administrator

FROM: William C. Hawn, Director of Public Works/City Engineer

RE: Minutes - Meeting Public Works/Parks Committee

A meeting of the Public Works/Parks Committee was held on June 7, 1990. Those in attendance included Councilmember Jade Bute, Chairperson, (Ward II), Councilmember Nancy Greenwood (Ward I), Councilmember Alan Politte (Ward III), Councilmember Dick Hrabko (Ward IV), City Administrator Michael G. Herring, and Director of Public Works/City Engineer William C. Hawn. Also in attendance were Mayor Leonard and two citizens.

The following is a listing of those items discussed by the Committee at this meeting:

1. City Administrator Michael G. Herring advised the Committee he sent a letter dated 5/29/90 to the State Hwy. Dept. requesting installation of a guardrail along Route 40 (I-64) to protect residences that front on Conway Road west of Schoettler Road. As of this date, no response has been received.

2. City Administrator Michael G. Herring distributed a copy of the Parks and Recreation Department Survey letter sent to 13 municipalities. This is in response to the Public Works/Parks Committee request to obtain information relative to the possible establishment of a Parks Director position.

3. Director of Public Works Bill Hawn reviewed the Street Maintenance Division work schedules for sewer repair, sidewalks and street reconstruction. Mr. Hawn noted the sidewalk work scheduled for May was pushed back until June due to a pedestrian accident and the need to correct related sidewalk problems on Pheasant Hill and surrounding streets. The Committee requested street reconstruction notices be sent to subdivision trustees when notices are distributed on streets to be reconstructed.

4. City Administrator Michael G. Herring recommended the Committee consider a Master Plan Study of the Chesterfield Valley area. The Public Works Citizen Advisory Group identified the need for an infrastructure study of the Valley area. St. Louis County is soliciting an engineering proposal to develop an implementation plan for construction of the Valley storm water system. This need has also been

identified by the City Planning Commission. Mr. Herring suggested soliciting a proposal from the firm that prepared the City's Comprehensive Plan. Councilmember Hrabko indicated the study should be performed by an engineering firm. It was ultimately decided that Councilmember Bute and Councilmember Hathaway should meet with Mr. Hawn and Mr. Duepner to develop a scope of work and submit same back to both the Planning & Economic Development Committee and Public Works Committee for review.

5. City Administrator Michael G. Herring informed the Committee that the Planning Commission has submitted a proposal which would require street tree planting between the street and sidewalk to the Ordinance Review Committee of the Commission. Director of Public Works Bill Hawn expressed a maintenance concern as currently 95% of sidewalk repair projects are caused by existing street trees. Mr. Hawn also noted the potential increased work load with respect to tree trimming. The Committee requested Mr. Hawn to develop a list of trees suitable for planting between the street and sidewalk that would minimize the sidewalk problems. It was suggested that the Missouri Dept. of Conservation-Urban Forestry Division be contacted for information.

6. Director of Public Works Bill Hawn advised the Committee of the delayed construction start on the Clarkson Road project due to utility relocations. Mr. Hawn noted the delay could be up to 4 months. Mr. Hawn reviewed the construction staging and detours for the project. (See attached).

7. City Administrator Michael G. Herring advised the Committee of a proposed ground breaking ceremony for the Clarkson Road Project. The Committee agreed not to participate in the ground breaking but would look forward to participation in the ribbon cutting ceremony at the completion of the project. The Committee directed Mr. Herring to inform the State Hwy. Dept. of this decision.

8. City Administrator Michael G. Herring informed the Committee of a program to eliminate bagging of lawn cuttings in an effort to reduce landfill refuse. Mr. Herring suggested that this idea be submitted to the City's Recycling Committee. Councilmember Greenwood noted State law, effective Jan., 1992, would prohibit yard waste from being placed in landfills. The Committee indicated additional information was required and urged Councilmember Greenwood to discuss this with the Recycling Committee and report back.

9. Chairperson Bute next informed the Committee of a stormwater complaint/concern submitted by Councilmember Hurt, Ward III, in the vicinity of Redondo Dr. Mrs. Bute asked Mr. Hawn to prepare a report for this Committee to discuss at the next meeting. This request was approved unanimously by the Committee.

10. The next meeting to be held on July 5, 1990 at 5:30 P.M.

There being no further business to discuss, the meeting was adjourned.

WCH/mj