

MEMORANDUM

DATE: July 5, 1995

TO: Michael G. Herring, City Administrator

FROM: ^{MOG/ck} Michael O. Geisel, Director of Public Works/City Engineer

RE: Minutes - Public Works/Parks Committee Meeting, June 27, 1995

A meeting of the Public Works/Parks Committee began at 7:30 p.m. on Tuesday, June 27, 1995. Those in attendance included Councilmember Alan Politte (Ward III), Chairperson, Councilmember Colleen Hilbert (Ward I), Councilmember Ed Levinson (Ward II), City Administrator Michael G. Herring, Director of Public Works/City Engineer Mike Geisel, Parks, Recreation and Arts Superintendent Ron Coleman and Assistant City Engineer Bonnie Hubert. The following guests were also in attendance: Richard Anderson and Joan Hoener representing Claymont Estates Court and Barbara McGuinness of the Planning Commission.

The following items were discussed:

- 1) Councilmember Politte called for acceptance of the minutes from the June 6, 1995, meeting. The motion was made by Councilmember Hilbert, seconded by Councilmember Levinson and approved unanimously.
- 2) City Engineer Geisel discussed the request to add Country Ridge Drive to the list of streets eligible for matching grants, under the City's Beautification Grant Program. He reported that the majority of subdivision entrances eligible for matching fund beautification grants are along County roads. One of the requirements for grant eligibility is that the plantings be within the right-of-way. The City has been informed that County policy will not permit planting of landscaping on highway rights-of-way. Accordingly, very few locations have been eligible for the grants. Councilmember Levinson made a motion to recommend to the Council that all streets designated as "City collectors" (see attached list) be added to the list of eligible streets, that Staff vigorously pursue agreement from the County to permit plantings on County rights-of-way, and that Staff be authorized to determine grant eligibility in accordance with the established criteria and award all grants on a first come-first served basis until the \$20,000 funding for the program is exhausted. The motion was seconded by Councilmember Hilbert and passed unanimously.

3) City Engineer Geisel reviewed his June 22, 1995 memo to City Administrator Herring regarding pavement priorities. He explained that the cap on the 80/20 federal grant for Wilson Road is \$976,800 which requires a local match of \$244,200. There is currently \$523,200 in City funds budgeted for this project. Mr. Geisel reminded the Committee members that this project will not be able to be constructed this fiscal year. After discussion, Councilmember Hilbert moved to recommend to the Council that \$279,000 of the Wilson Road appropriation be used for slab replacement projects in Chesterfield Meadows, Claymont Estates and Claymont Woods in 1995 (as identified in Mr. Geisel's priority list of projects), that the balance of \$244,200 be transferred to the Wilson Road Trust Fund, and that at the end of the current fiscal year up to \$300,000 of contingency funds be rolled into the Wilson Road Trust Fund. The motion was seconded by Councilmember Politte and passed unanimously. Mr. Geisel noted that the total Wilson Road project could cost as much as \$3 million and that he would be working with Mr. Herring to seek additional ISTEA funding for this project. Councilmember Hilbert moved that this committee go on record restating its commitment to construction of the entire Wilson Road project. The motion was seconded by Councilmember Levinson and passed unanimously.

4) City Administrator Herring reviewed the City's strategic goals that involved this committee. Councilmember Politte suggested the following goals be adopted as "Committee goals", to be completed by April 1996: opening of the new Public Works facility; acquisition of the four parks properties; development of a plan for a municipal office building and funding of same; development of a street repair program and financing plan; and completion of the Valley Master Development Plan. The Committee voted unanimously in support of these goals. City Administrator Herring reviewed the Finance and Administration Citizen's Advisory Committee's discussions of funding alternatives. The Committee directed Mr. Herring to work with the City's Financial Advisor to determine the best date for an election, should the City decide to seek approval of the 1/2 cent capital improvements sales tax. Everyone agreed that the higher the turnout, the better the chances for passage of this sales tax. RE: the Valley Master Development Plan, the Committee directed Staff to add to the next Committee agenda a review of the current membership roster for the Steering Committee assigned to work with Development Strategies.

5) Councilmember Politte opened discussion re: the "Platform for Progress" endorsed by the Chesterfield Chamber of Commerce, Chesterfield Civic Progress, and Chesterfield Valley 2000. The Committee agreed that City Administrator Herring would respond to the organizations signing this "Platform" and provide each with a list of activities the City is currently undertaking to support the individual goals contained within the "Platform". The Committee concluded that an exchange of information would benefit all groups. Mr. Herring noted that Mayor Leonard, Councilmember Hurt and he continued to meet informally with the three heads of these organizations, to discuss issues of mutual interest/concern. The Committee expressed its support for this effort.

- 6) The Committee reviewed the terms of service for individuals on various boards and commissions and took no further action.

- 7) City Administrator Herring and City Engineer Geisel reviewed the request from property owners in Green Trails Estates for City support of establishment of a neighborhood improvement district to fund repair of a retaining wall system in their subdivision, located on common ground. Under the proposal, the City would provide administrative support and a mechanism to advance the funding to the subdivision which would assess additional fees to repay the City over time. The Committee supports the concept and City Administrator Herring was directed to inform the residents who had inquired so they can pursue the matter with the subdivision trustees.

- 8) City Engineer Geisel reviewed the inquiry from the Chesterfield Citizens Committee for the Environment (CCCE) regarding whether the City would consider the location of a recycling operation on the land recently acquired for the new Public Works facility. City Administrator Herring will inform the CCCE that the Public Works/Parks Committee will take the matter under advisement and re-evaluate this request after the Public Works facility is constructed and a determination has been made re: available space on-site and that, in the mean time, the CCCE should try to identify alternate sites.

- 9) The next meeting of the Committee will be at 5:30 p.m. Wednesday, August 2, 1995. The meeting adjourned at approximately 9:05 p.m.

cc: Mayor Jack Leonard
Dept. Heads/Exec. Staff