

MEMORANDUM

DATE: July 7, 1989

TO: Michael G. Herring, City Administrator

FROM: William C. Hawn, Director of Public Works/City Engineer

SUBJECT: Minutes - Meeting 7/6/89 Public Works/Parks Committee

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A meeting of the Public Works/Parks Committee was held on Thursday, July 7, 1989. Those in attendance included Councilmember Jade Bute, Chairperson, (Ward II), Councilmember Barry Flachsbart (Ward I), Councilmember Doug Hartman (Ward III), Councilmember Charlie Fawcett (Ward IV), City Administrator Michael G. Herring, and Director of Public Works/City Engineer Bill Hawn. The following is a listing of those items discussed/recommendations made by this Committee at this meeting:

1. Councilmember Jade Bute requested an update on the status of the Country Place Subdivision (Plat I, II, IIA, and III) with respect to a plan for the completion of the deficiencies. Director of Public Works/City Engineer Bill Hawn advised the Committee that the developer was proceeding and has made corrections to deficiencies, in accordance with his proposed plan and is in compliance with his completion schedule as of this date.
2. Councilmember Jade Bute advised the Committee that the Public Works Citizens Advisory Group will be addressing the issues concerning curb cuts, Chesterfield Valley storm drainage program and detention requirements. She also advised the Committee that the Public Works Citizens Advisory Group has requested the Committee consider increasing their scope of work concerning the Chesterfield Valley storm drainage program with respect to evaluating other infrastructure concerns. The Committee agreed that this would be helpful and that the Public Works Citizens Advisory Group should proceed with the Chesterfield Valley storm drainage program evaluation and also include other infrastructure items. A general discussion followed

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concerning the Chesterfield Valley storm drainage program and properties located within the Valley that are currently subdivided and have been approved by St. Louis County. The Public Works and Planning Department are to identify those subdivisions that have been approved and subdivided and are ready for development for this Committee prior to its next meeting.

3. City Administrator Michael G. Herring advised the Committee that he transmitted the information concerning the Chesterfield Mobile Home Park to the City Attorney for comment and to date has not received a response.
4. Councilmember Jade Bute recommended that Terry Lantz be appointed Chairman of the Parks and Recreation Advisory Group and the Committee unanimously agreed. Councilmember Barry Flachsbart will contact Bob Lutz to thank him for serving as Chairperson on the Parks and Recreation Advisory Group for the past year. Councilmember Doug Hartman stated that he had been contacted by Kuhlmann Design Group and that they are willing to provide their design services, at no cost to the City, in an advisory role with respect to the development of the City's Community Center. The Committee felt that a letter of understanding is appropriate to clarify that the City is not committing to any contract design for future work on this complex with Kuhlmann Design Group. Councilmember Doug Hartman asked the Committee for their approval for him to request that as members of the Parks and Recreation Advisory Group take their vacations, they photograph and make notes of elements that would be appropriate for recreation facilities and parks for the City of Chesterfield. The Committee unanimously agreed.
5. Director of Public Works/City Engineer Bill Hawn explained the opportunity to obtain a substantial amount of equipment for our vehicle maintenance division at a very attractive purchase arrangement as outlined in a memo dated June 28, 1989, to Michael G. Herring, City Administrator. The Committee unanimously approved the acquisition of the vehicle maintenance equipment, as outlined in the referenced memo, and requested that the acquisition proceed as soon as possible. Councilmember Bute stated that she would contact at least one (1) other member of the City Council to secure approval of this proposal. Official approval would then be given by the entire Council at the July 17 meeting.

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6. Councilmember Jade Bute advised that the Committee needed to discuss the Public Works Board of Variance nominees. The Committee agreed that the City Administrator would obtain resumes from a group of residents selected by this committee and verify that they would meet the ordinance requirements and have this information for the Committee at the next meeting. The names of some of the people being considered are Chris Barry (Ward III), William Ball (Ward II), Don Bowers (Ward IV), Walter Scruggs (Ward III), Ron Krusie (Ward II). The Committee requested that Councilmember Charlie Fawcett also give some thought to the membership of this Committee and submit some names of other individuals that could be considered.
7. Councilmember Doug Hartman requested the City consider citizen reply postcards to be sent to citizens acknowledging complaints or concerns they call in. Director of Public Works Bill Hawn will review this concept with Public Works personnel for their comment.
8. Councilmember Bute announced that the next regular meeting of the Public Works Committee will be held on August 10, 1989 at 5:15 p.m.

WCH/ko

cc: Members - Public Works/Parks Committee

Attachments