

MEMORANDUM

DATE: July 11, 1997

TO: Michael G. Herring, City Administrator

FROM: Michael O. Geisel, <sup>mer</sup> Director of Public Works/City Engineer

RE: Minutes - Public Works/Parks Committee Meeting, July 9, 1997

A meeting of the Public Works/Parks Committee began at 6:30 p.m. on Wednesday, July 9, 1997. Those in attendance included Councilmember Barry Streeter (Ward II), Chairperson, Councilmember Mary Brown (Ward IV), Councilmember Allan Sheppard (Ward I), Councilmember Alan Politte (Ward III), Councilmember Larry Grosser (Ward II), City Administrator Mike Herring, Director of Public Works/City Engineer Mike Geisel, Parks, Recreation and Arts Superintendent Ron Coleman. The following guests were also in attendance: Chairperson for the Citizens Committee for the Environment Darcy Capstick; George Calys representing Alpha EnviroScience; Jerry Duepner representing Sachs Properties; and Juanita McCarthy representing Brandywine Condominiums.

The following items were discussed:

- 1) Councilmember Brown motioned to accept the minutes from the May 7, 1997 meeting. Councilmember Sheppard seconded the motion which passed unanimously 4-0.
- 2) Darcy Capstick, Chairperson of the Citizens Committee for the Environment, and George Calys representing Alpha EnviroScience discussed and explained the Solid Waste Grant Application for grant cycle #3, which is due to be submitted on September 19, 1997. Mr. Calys and the CCE volunteers will prepare the grant application and coordinate all efforts for the grant which will be oriented to establish a model satellite material recovery facility recycling depot. The grant requires a 10% local match, which is to be provided with in kind services provided by volunteer staff. This current grant cycle has a maximum available amount of \$100,000. Councilmember Politte motioned and Councilmember Brown seconded the motion to complete the grant application and submit it for consideration by the Office of the Solid Waste Coordinator. The motion passed unanimously 4-0.
- 3) Superintendent of Parks, Recreation and Arts Ron Coleman advised the Committee that the City was currently out to bid for the construction of the Central City Park aquatic facilities. Bids are due on 7-31-97 at 10:00 a.m. and it is anticipated that a recommendation will be forwarded to Council at its meeting in August. Mr. Coleman indicated that the Parks Division had been working to develop a recommended operations plan to be discussed at the Committee level. He indicated that the Parks staff had been gathering regional information regarding other municipalities and their operation of pool and aquatic facilities. He indicated that this information should be available by the next Public Works/Parks Committee meeting.

4) The Committee discussed various trust funds which exist in the City, and the operation and control of those funding sources. No specific direction or action was taken.

5) Chairperson Streeter indicated that at previous meetings the Committee had directed Staff to develop a proposal to reimburse property owners for snow removal activities related to private streets in condominium and single family developments. Ms. Juanita McCarthy expressed her concern regarding the limited scope of the reimbursement and expressed her desire that reimbursements be considered for any street maintenance or snow removal activity. The Committee discussed all previous proposals and explained that it had determined that the most popular program was assistance with snow plowing. Additional considerations could be considered if revenues prove favorable and money was available to fund additional reimbursements. However, given the uncertainty of the revenue stream at this time, only reimbursement for snow removal activities would be considered. Councilmember Politte motioned to recommend establishment of a new program to fund reimbursement of snow removal activities on private streets as described in Director of Public Works Mike Geisel's memo dated 2-6-97 to the City Council subject to availability of funds, above and beyond the need to fund existing programs. Councilmember Streeter seconded the motion which passed unanimously 4-0.

6) The Committee discussed the proposed construction of a sidewalk along the east side of, and parallel to, Clarkson Road between the Clarkson Wilson Center and Country Ridge Drive; as requested by the trustees of Clarkson Woods South Subdivision. Councilmember Brown motioned to appropriate \$50,000 in the 1998 budget to cover expenses related to the construction of this sidewalk, and to direct City Engineer Mike Geisel to contact the adjacent property owners to advise them of the potential sidewalk project. Said sidewalk project would be contingent upon the dedication of the necessary property to the City by the Clarkson Woods South trustees. Councilmember Politte seconded the motion which passed unanimously 4-0.

7) Councilmember Brown reminded the Committee that City Council had previously decided to forego the grant for Wilson Road improvements at the north end and had directed Staff to investigate the cost and impacts of constructing a cul-de-sac on Wilson Road at Walnut Hill Farm and subsequently connecting Baxter Crossing to Wilson Road. Councilmember Brown motioned to withdraw any consideration and Staff review for the potential cul-de-sac of Wilson Road. Councilmember Politte seconded the motion and offered an amendment to the motion which was seconded by Councilmember Brown to withdraw consideration for the construction of a cul-de-sac on Wilson Road, but Staff would continue to analyze the cost to make the Wilson Road connection with Baxter Crossing. The amendment passed unanimously 4-0 and the original motion also passed unanimously 4-0.

8) Mr. Herring explained that the Department of Public Works had forwarded a request to the TIF Commission to consider funding a \$62,626 shortfall on the stormwater pump station

construction project due to the additional depth of the foundation piles. Mr. Herring explained that the City had a current existing obligation on this project to complete it prior to the EDA construction completion deadline in October. In addition, Mr. Geisel advised the Committee that this work had been completed and was not a discretionary expense. As such, it was a current contractual obligation to pay this sum and that the TIF Commission had fully funded this project up to this date; and the City had no ability to absorb the current cost shortfall. Councilmember Politte motioned to recommend to City Council that this change order be paid with TIF funds. The motioned was seconded by Councilmember Brown and passed unanimously 4-0.

9) Mr. Geisel discussed a request by the St. Louis Family Church to use the unimproved portion of the Public Works Facility for a Vacation Bible School. Mr. Geisel indicated that this request was later withdrawn, however, additional direction was needed with regard to City Council's desire to allow use of City property. The Committee directed Staff to look at development of a policy for various types of uses, rather than deal with this specific issue dealing with the Public Works property at this time.

10) The Committee discussed property values in Chesterfield Valley before and after the Great Flood of 1993. Councilmember Sheppard indicated that he was interested in finding out what had happened with regard to land sales and property values before and after the flood and how it might impact the blighting designation. A detailed discussion of TIF issues and blighting definitions followed. No further action was taken.

11) Councilmember Streeter motioned to adjourn the meeting. The motion was seconded by Councilmember Politte which passed unanimously 4-0.

No future meeting was scheduled.