

MEMORANDUM

DATE: July 22, 1991

TO: Michael G. Herring, City Administrator

FROM: William C. Hawn, Director of Public Works/City Engineer

RE: Minutes - Meeting Public Works/Parks Committee

A meeting of the Public Works/Parks Committee was held on July 18, 1991. Those in attendance included Councilmember Jade Bute, Chairperson, (Ward II), Councilmember Nancy Greenwood (Ward I), Councilmember Alan Politte (Ward III), Councilmember Linda Tilley (Ward IV), City Administrator Michael G. Herring, and Director of Public Works/City Engineer William C. Hawn. Also in attendance, Mayor Jack Leonard, Councilmember Susan Clarke (Ward II), Larry Connell from Environmental Industries, and Mr. Bud Hirsch, Chairman of the Chesterfield Parks, Recreation, and Arts Advisory Committee (PRAAC).

The following is a listing of those items discussed by the Committee at this meeting:

1. Councilmember Jade Bute announced the next meeting will be held on Thursday, August 22, at 5:30 PM. In September the meeting will be held on Thursday, the 19th at 5:30 PM.

2. Councilmember Nancy Greenwood complimented the City Staff for good work in dealing with the residents on questions being asked on the new garbage/recycling program. Mr. Herring informed the Committee that Larry Connell has been very helpful in dealing with problems/concerns. Mr. Herring asked Mr. Connell to offer suggestions and tips.

Mr. Connell first explained that one of the problems that contributed to the confusion when the program started was the July 4th holiday. The recycling volume was also much greater than expected, but this has reduced over the past 3 weeks. Mr. Connell explained that many of the phone calls received from residents dealt with the change of days their trash/recyclables were being picked up, etc. He said the calls were finally dying down and on the whole, every one is complying with the program. Mr. Connell offered the suggestion for keeping the newspaper from blowing out of the recycling bin by stacking the paper in sideways next to the rest of the recyclables. Another suggestion was putting a log, or other heavy object, on top of the materials in the containers. Mr. Connell explained that yard waste is now going to the landfill. Starting next week, yard waste will be collected only on the scheduled pick up day. There will be another letter to the residents in regards

PUBLIC WORKS/PARKS COMMITTEE MEETING Cont'd

Page Two

July 22, 1991

to the program, but how it will be distributed has not yet been decided. City Administrator Herring requested that recycling tips be provided by Environmental Industries. Councilmember Jade Bute requested that a letter concerning collection schedule information be sent to residents prior to the Labor Day holiday. Councilmember Linda Tilley stated that she was in favor of the program and complimented the results. She asked Mr. Connell if there were more trash containers out than were previously. He explained that many customers had ordered 70-gallon toters which hold more trash. However, he added that, in general, there appeared to be more trash cans curbside on the trash collection day.

3. City Administrator Herring explained proposed Bill 592 which outlines the process for issuing warning notices and citations on restrictions for garbage cans/bags placed curbside. This would enable enforcement of Ordinance #541 which states times for placement and removal of solid waste and recycling containers at the curb. Currently the Ordinance states that cans cannot be placed any sooner than 12:00 PM prior to scheduled pick up and must be picked up by 12:00 midnight on the day of collection. The recycling placement times are twelve hours before scheduled pick up and twelve hours after pick up to remove bins from the curb. Councilmember Alan Politte suggested the Ordinance 541 be reworded to allow placement 12 hours prior to the day of collection and removal by midnight on the same day. The Committee voted unanimously to recommend approval of Bill #592 and this suggested change to Ordinance #541. These ordinances are to be forwarded to City Council for consideration for adoption. Councilmember Greenwood asked if the language for Bill #592 concerning "violations" could be changed. Mr. Herring responded that it was his understanding that all municipal ordinances have the same potential fine under State law, and that the Judge determines the amount to levy in each instance. The Committee decided not to amend this section.

4. City Administrator Herring addressed the Committee regarding Bill #589, an Ordinance regulating the hours of commercial and private construction within the City limits. Mr. Herring commented that the proposal would allow residential and commercial construction between the hours of 7:00 AM and 6:00 PM Monday through Friday and 7:30 AM through 5:30 PM Saturday, if located within 1000 feet of residential property. The Committee voted unanimously to send the Bill back to Doug Beach, City Attorney, for better clarification and to focus on heavy equipment operations.

5. City Administrator Herring updated the Committee with regard to the Parks Proposal - Phase I. There were six Requests for Proposals mailed to various firms. All the firms were interested and responded. Mr. Herring asked guidance from the Committee as to the process they would like to see undertaken by way of review of these proposals submitted and

PUBLIC WORKS/PARKS COMMITTEE MEETING Cont'd

Page Three

July 22, 1991

a development of a recommendation for consideration by Council. Councilmember Alan Politte requested the Committee authorize the use of the same selection procedure used on previous studies. Councilmember Jade Bute recommended that she and Alan Politte be the Council representative along with three members of the Parks, Recreation & Arts Citizens Advisory Committee which would include the chairperson, Mr. Bud Hirsch. Mayor Leonard and staff would serve as exofficio members. The bids should be narrowed down to three and this proposed selection Committee will interview those three firms. Mr. Herring suggested that once a firm is recommended that the recommendation come back to the Public Works/Parks Committee for further action. It was voted unanimously to go along with this recommendation.

Councilmember Alan Politte addressed the Committee on the proposed ordinance for parks and recreation open space. Councilmember Politte suggested the open space park concept be studied further, and the Committee voted unanimously to refer comments/suggestions to City Attorney Doug Beach for his information/review.

Councilmember Alan Politte requested the consideration of employing a part-time Activity Director and to establish a City recreational program. There would be several sub-committees set up, one of which deals with programming. The City could start doing recreational programming without ever having any ballot issues, etc. simply by utilizing existing facilities, especially as offered by the school districts. One part of this Committee is called Events. They are proposing a Family Fun Walk. This event would emphasize family, fun and community and also promotion of the idea of development of parks. The Committee is asking for the employment of a part-time temporary coordinator. This may be possible at a rate of not more than \$15.00/hour, \$1000 maximum expenditure. This cost figure was obtained from the YMCA. This position would report to the City Administrator. Councilmember Linda Tilley expressed concern over the need for this program. The Committee voted 3-1 to approve the motion and submit same to City Council for review.

6. Due to length of the agenda, discussion regarding Snow Removal Issue was tabled.

7. City Administrator Herring advised the Committee he has received information from the Missouri Highway & Transportation Department concerning median landscaping and the state program "Growing Together". They indicated where all the medians are proposed to be along Olive & Clarkson. They suggested the City develop ideas as where plantings would be placed, based upon the plans provided. This will all need to start with a Highway Beautification Committee. Councilmember Jade Bute

recommended that we do try to form this type of Committee and that the Citizens Interaction Committee should take on this project. It was indicated that representatives from Sachs Properties and the Chamber should also be included in the motion. Additionally, Mary Brown (Planning Commission) should also be included on this Committee. The Committee voted unanimously to forward this concept to City Council for authorization. This scope of work should include Olive and Clarkson from the Parkway/Schoettler on the north to New Baxter on the south, the Ladue Road intersection and all of the Chesterfield Parkway.

8. Director of Public Works William C. Hawn reviewed the status of State/County Highway projects. The Schoettler Road overpass should be opened to City traffic sometime in the month of August. When this opens the Schoettler/outer road intersection will be closed. Traffic will be routed from Schoettler Valley to Highcroft to Schoettler Road after school has started.

9. Councilmember Linda Tilley requested that the name of Wilson Spur be changed. She feels the name should blend in with Baxter Crossing. Director of Public Works William C. Hawn stated that this will eventually be an extension of Lydia Hill. The Committee decided to wait until the proposed Lydia Hill Roadway is planned for construction before considering such a change.

10. City Administrator Herring reviewed the expenses incurred in support of Chesterfield Days. Most of cost shown is attributed to manhours. However, this was regular pay, with no overtime. Additional cost involved was the fuel used. The Committee unanimously agreed that no future cash funds should be contributed to the Chesterfield Days event. However, the City should continue to provide on-hand support as noted above.

11. City Administrator Herring addressed the Committee on escrow extensions for Chesterfield Estates, Plats 2 & 3 - Conway Ridge -Enclave at Green Trails. The Committee unanimously approved the escrow extensions.

12. Councilmember Jade Bute informed the Committee that there is a request for reimbursement from the Historical Committee. The Committee voted unanimously to reimburse the Committee.

13. Councilmember Nancy Greenwood opened a discussion on Greentrails Drive South. There is a creek at a point on this road, which the County worked on, where there is a drop off and no sidewalk. Director of Public Works William C. Hawn explained that this is rip-rap area with a concrete wash. It was suggested that this area be fenced for safety reasons. It is in the right-of-way. City Administrator Herring suggested a guard rail be put on the edge of the area. Mr. Hawn explained that there would not be enough room to install a guard rail without forcing pedestrians to walk in the street. Mr. Hawn was instructed to obtain prices for fencing and a sidewalk for further review by this Committee. The information would then also be presented to the Trustees of the subdivision, before any action is recommended by this Committee.

14. Councilmember Linda Tilley recommended to the Committee that Old Clarkson Road be re-striped. The striping is wearing so bad that it is sometimes hard to see, especially at night. The Committee voted unanimously that Clarkson road be re-striped.

15. Councilmember Linda Tilley requested that Wilson Road be added into the budget next year for improvements. The road needs to be widened, the one lane bridge be improved, possibly shoulders to be added. The Committee suggested that Councilmember Tilley meet with Director of Public Works William C. Hawn and Councilmember Dick Hrabko to work out details as to what should be studied and what the cost would be for improvements. Mr. Hawn will then discuss with Havens & Emerson regarding the cost to amend the street survey contract to include this work.

16. There being no further business to discuss, the meeting was adjourned.