

MEMORANDUM

DATE: July 19, 1990

TO: Michael G. Herring, City Administrator

FROM: William C. Hawn, Director of Public Works/City Engineer 

RE: Minutes - Meeting Public Works/Parks Committee

A meeting of the Public Works/Parks Committee was held on July 19, 1990. Those in attendance included Councilmember Jade Bute, Chairperson, (Ward II), Councilmember Nancy Greenwood (Ward I), City Administrator Michael G. Herring, Mayor Jack Leonard, and Director of Public Works/City Engineer William C. Hawn. Also in attendance was one citizen.

The following is a listing of those items discussed by the Committee at this meeting:

1. City Administrator Michael G. Herring advised the Committee of the State Highway Departments negative response to the City's request for guardrail installation adjacent to the exit ramp from Route 40 (I-64 to Clarkson/Olive (Hwy 340)). Mr. Herring noted the Highway Department considers the guardrail an obstruction in the right of way.
2. Director of Public Works William C. Hawn advised the Committee he sent letters to the trustees concerning the decision of this Committee on the Redondo Creek problem. The Committee reviewed a copy of the letter. Mr. Hawn noted there has been no response to the City's letter.
3. Director of Public Works William C. Hawn reviewed the memo on street trees with the Committee. The Committee will study the information for discussion at the next meeting.
4. City Administrator Michael G. Herring advised the Committee the City received bids for the Street Reconstruction Program. Director of Public Works William C. Hawn informed the Committee that Gary and Roger Link Inc. submitted the low bid of \$324,324.24. Mr. Hawn noted the budget amount was \$380,000.00 and the unit cost bid will allow the City to add additional slab replacements to each street project. This information will be forwarded to the City Council for acceptance of the bid and award of the contract, at a special City Council meeting, scheduled for July 20, 1990, at 8 A.M.
5. City Administrator Michael G. Herring requested the Committee review the report on "Parks and Recreation Department Survey of 13 cities - 1990" for discussion at the next meeting.

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6. Director of Public Works William C. Hawn reviewed the Street Division work schedules for the months of July and August noting the Mud Jacking Program started in July. These schedules outline major work scheduled in the maintenance areas of streets, storm sewers and sidewalks.

7. Director of Public Works William C. Hawn advised the Committee the City is currently in compliance with State Solid Waste requirements. Mr. Hawn noted that recently approved state legislation will require the St. Louis Metro Area to address solid waste collection and disposal on a regional basis. City Administrator Michael G. Herring advised the Committee that issues identified by the Recycling Committee will be incorporated into the refuse collection contract over the next several months prior to the City soliciting solid waste collection bids.

8. Director of Public Works William C. Hawn advised the Committee that Laurenwood Drive met City requirements for acceptance and recommended the Committee accept Laurenwood Drive as a public street. Mr. Herring was authorized to contact City Attorney Beach and request that an ordinance be developed. This proposed ordinance will be submitted directly to City Council.

9. City Administrator Michael G. Herring informed the Committee the Escrow for Village Green Addition has expired and the Director of Planning/Economic Development is recommending a six (6) month extension of the escrow. This matter will be forwarded to the City Council for action.

10. Councilmember Greenwood requested that the Committee address the issue of refuse collection and restricting hours of operation for commercial sites. The Committee requested City Administrator Michael G. Herring have an ordinance drafted to establish solid waste collection hours of operation for both commercial sites and residential areas. This proposed ordinance, as well as start and finish times, will be reviewed by the Committee at the next meeting.

11. Councilmember Greenwood advised the Committee that out-of-pocket expenses have been incurred by the recycling committee and expense reimbursement has been requested. The Committee agreed to hold this matter until the next meeting due to lack of a quorum. Mr. Herring commented that all future requests should be submitted to the Committee, in written form. Typically, City Council has authorized Council Committee to review and decide upon such requests.

12. Director of Public Works William C. Hawn advised the Committee the City solicited and received bids for the stormwater repair project on Forest Meadows. The low bid was submitted by Fred M. Luth & Sons, Inc. in the amount of \$18,087.45. City Administrator Michael G. Herring informed the Committee the City must complete the project prior to

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reimbursement from MSD (\$7,445.82) and collection of Escrows (\$11,599.34). The Council will need to appropriate funds from contingency and authorize award of this contract before work can commence. (See attached).

13. The next meeting will be held on Thursday, August 9, 1990 at 7:30 A.M. Councilmember Bute stated that the Home Builders Association will have representatives at the next meeting to discuss the City's snow removal policy in subdivisions under construction and also the City's subdivision design standards.

14. There being no further business to discuss, the meeting was adjourned.

WCH/mj