

*Pub WK/Park  
Comm File*

MEMORANDUM

DATE: August 11, 1989

TO: Michael G. Herring, City Administrator

FROM: William C. Hawn, Director of Public Works/City Engineer *WCH*

SUBJECT: Minutes - Meeting 8/10/89 Public Works/Parks Committee

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A meeting of the Public Works/Parks Committee was held on Thursday, August 10, 1989. Those in attendance included Councilmember Jade Bute, Chairperson, (Ward II), Councilmember Barry Flachsbart, (Ward I), Councilmember Doug Hartman, (Ward III), Councilmember Charlie Fawcett, (Ward IV), City Administrator Michael G. Herring, and Director of Public Works/City Engineer Bill Hawn. Also in attendance was Councilmember Dan Hurt, (Ward II). The following is a listing of those items discussed/recommendations made by this Committee at this meeting:

1. Councilmember Jade Bute requested an update on the status of the Country Place Subdivision (Plat I, II, IIA, and III) with respect to a plan for the completion of the deficiencies. Director of Public Works/City Engineer Bill Hawn advised the Committee that the developer was proceeding and has made corrections to deficiencies, in accordance with his proposed plan. The City has performed a compliance inspection and has only six (6) minor items to be corrected, which the developer has agreed to correct and upon completion of those items, the City will be in a position to approve the subdivision.
2. City Administrator Michael G. Herring advised the Committee that he has received a response from the City Attorney concerning the Chesterfield Mobile Home Park and reviewed the response with the Committee. This response indicates no current liability on the part of the City.
3. City Administrator Michael G. Herring advised the Committee of the current status with respect to the disabled citizens survey and indicated that responses to date have been limited. Responses are to be used to

Page 2

August 11, 1989

Memorandum - Public Works/Parks Committee Meeting

determine where CDBG funds are to be spent.

4. City Administrator Michael G. Herring advised the Committee that he received a response from the City Attorney concerning the concept of the City performing contract street maintenance on private streets. The Committee reviewed the City Attorney's recommendation and unanimously agreed that the City should not perform maintenance on private streets.
5. Director of Public Works/City Engineer Bill Hawn explained the tree-trimming program and the requirements for the clearances above the streets and the sidewalks, and indicated that over-hanging limbs, that met the requirement would be removed. After a lengthy discussion, the Committee unanimously approved the tree-trimming program and the revised tree-trimming letter to be sent to residents. This program will begin in the Fall.
6. City Administrator Michael G. Herring explained that Councilmember Dan Hurt had requested information on MSD Standards for detention for possible preparation of a resolution to better define the City's stormwater detention policies. The Committee reviewed the matter with Councilmember Hurt, who was in attendance, and indicated this issue has been transmitted to the Public Works Citizens Advisory Committee for their evaluation and recommendation and would prefer to wait for a response from the Committee before taking any action.
7. City Administrator Michael G. Herring informed the Committee that the City had been sued by Mr. John P. Signorino, who resides at 1931 Lymington Common, Chesterfield, MO 63005. Bill Hawn explained the circumstances surrounding the suit, dealing with a stormwater pipe discharging into a private detention pond.
8. Councilmember Jade Bute advised the Committee that the City has received resumes from the Public Works Board of Variance nominees. After reviewing the resumes, the Committee unanimously agreed to recommend for appointment to the Public Works Board of Variance: William Ball, (Ward I), Ron Krusie, (Ward II), Chris

August 11, 1989

Memorandum - Public Works/Parks Committee Meeting

Barry, (Ward III), and Walter Scruggs, (Ward III). The Committee requested Councilmember Charlie Fawcett give some thought to membership of this Committee from his ward and to submit a name or names to the City Administrator to obtain resumes and other information as needed to comply with the requirements of the ordinance.

9. City Administrator Michael G. Herring informed the Committee that the City Attorney has reviewed and completed the proposed grading permit ordinance and that it is being brought before the Public Works/Parks Committee for final review. This permit would enable a developer or property owner to do graded work on his site prior to final plan approvals and it would also provide control for grading on private property throughout the City. The Committee unanimously approved the proposed grading permit ordinance and recommended it be forwarded to the entire City Council for approval. The Committee also recommended that this issue be transmitted to the Finance and Administration Committee for the establishment of fees.
10. Director of Public Works/City Engineer Bill Hawn explained that special use permits were needed by the City to control excavations within public right-of-ways. The Committee unanimously approved the special use permits ordinance developed by Mr. Beach and recommended that this be forwarded to the entire City Council for approval. The Committee also recommended that this matter be transmitted to the Finance and Administration Committee for the establishment of fees.
11. Director of Public Works/City Engineer Bill Hawn reviewed the proposed roadway compaction requirements that have been forwarded from the Public Works Citizens Advisory Group. It was recommended that the City increase the subgrade compaction requirements under pavement to a minimum of 90% of modified density as determined by the modified Proctor test. The Committee voted unanimously to approve this proposed change and to submit it to the entire City Council for approval.

August 11, 1989

Memorandum - Public Works/Parks Committee Meeting

12. Director of Public Works/City Engineer Bill Hawn informed the committee that developers have requested to be allowed to use pipe systems for underground detention, which would include reinforced concrete pipe or corrugated metal pipe structures. The City had previously adopted St. Louis County's policy concerning underground detention that was in effect when the City took over the engineering review October 1, 1988, and underground pipe structures were not permitted for use as underground detention. St. Louis County will permit underground concrete vaults for use as underground detention structures. St. Louis Metropolitan Sewer District assumed stormwater review authority for St. Louis County and has permitted piped underground detention systems in a few circumstances. The City of Chesterfield has not turned over complete stormwater review authority to MSD and continues to enforce the city's requirements with respect to stormwater and detention. The committee voted unanimously not to change the city's current policy concerning underground detention structures.

13. City Administrator Michael G. Herring advised the Committee that Councilmember Doug Hartman has been working in an attempt to redefine the mission statement for the Parks and Recreation Committee. A finished product will be submitted to this Committee when completed.

Councilmember Hartman requested that representatives from Kuhlmann Design Group be authorized to assist the Parks and Recreation Advisory Committee, as detailed in the enclosed letter. This was approved unanimously by the Committee. In addition, the Committee voted unanimously to authorize City Administrator Herring to include other firms which desire to provide non-compensated assistance.

14. Director of Public Works/City Engineer Bill Hawn explained his position concerning the possible vacation of Santa Maria Drive. After discussion, the Committee voted and unanimously agreed that they would not consider a partial vacation of Santa Maria but that if all property owners with access rights to Santa Maria were to petition the City for vacation, this Committee would take that under consideration.

Page 5

August 11, 1989

Memorandum - Public Works/Parks Committee Meeting

15. Director of Public Works/City Engineer Bill Hawn explained that the escrows on Wilson Manor II, Plat I have expired as outlined in the Director of Planning and Economic Development, Jerry Duepner's memo of July 17, 1989. The City has received no correspondence or contact from the developer to complete the outstanding items or a request for an extension of the escrow. The Committee has requested that a registered letter be sent to the developer along with attempts to contact him by phone, in an effort to determine his plans for the completion of this development. This matter will be reviewed at the next meeting of the Public Works/Parks Committee meeting.
16. City Administrator Michael G. Herring explained that escrows have expired on the Seasons of Schoettler Development, Plat 1 and that the developer has requested a one year extension of his escrow as outlined in the memorandum dated August 3, 1989, from the Director of Planning and Economic Development, Jerry Duepner. The Committee unanimously voted to approve the request for the extension of the escrows for this plat on this development.
17. City Administrator Michael G. Herring explained some questions that he had received concerning garbage collection throughout the City. The Committee discussed these issues and elected to take no action at this time to change current policies.
18. City Administrator Michael G. Herring explained that the City's current policy regarding underground wiring for commercial development is dealt with in the Planning and Zoning requirements for each development and that other municipalities have specified underground wiring in their ordinances. The Committee voted unanimously to recommend that a change to our Zoning Ordinance be made with this in mind and that this matter be referred to the Planning and Economic Development Committee of Council.

Page 6

August 11, 1989

Memorandum - Public Works/Parks Committee Meeting

19. City Administrator Michael G. Herring informed the Committee that he has reviewed requests from residents who would like the City to schedule weekend pick-up of tree limbs, etc. While this is impractical due to cost, Mr. Herring stated that other cities have established programs of parking trucks in a neighborhood, to be loaded by the residents over the weekend, and then picked-up on Monday. Following discussion by the Committee, it was decided to hold this matter for further discussion.
20. City Administrator Michael G. Herring reviewed correspondence from the City Attorney which would establish a trust fund for the construction of a portion of Swingley Ridge Road. The Committee unanimously voted to approve the Swingley Ridge trust fund and forward this to the City Council for action.
21. City Administrator Michael G. Herring advised the Committee that he has requested that the State Highway Department, in conjunction with their planned improvements for Olive Street Road, consider the reconfiguration of the intersection of Olive Street Road and Hog Hollow Road as part of their planned improvements. Mr. Herring also noted that he had received the request from Councilperson Betty Hathaway concerning the possible realignment of Hog Hollow Road and Stablestone Drive. The Committee reviewed this and felt that it would be extremely costly at this time and the City should take no action on this request. However, the Committee agreed with efforts to have the State improve this intersection.
22. Councilmember Bute announced that the next regular meeting of the Public Works/Parks Committee will be held on August 24, 1989 at 5:15 p.m.

WCH/ko

cc: Members - Public Works/Parks Committee