

MEMORANDUM

DATE: August 23, 1991

TO: Michael G. Herring, City Administrator

FROM: William C. Hawn, Director of Public Works/City Engineer ^{WCH,}_{mg.}

RE: Minutes - Meeting Public Works/Parks Committee

A meeting of the Public Works/Parks Committee was held on August 22, 1991. Those in attendance included Councilmember Jade Bute, Chairperson, (Ward II), Councilmember Nancy Greenwood (Ward I), Councilmember Linda Tilley (Ward IV), Councilmember Alan Politte (Ward III), City Administrator Michael G. Herring, and Director of Public Works/City Engineer William C. Hawn. Also in attendance was Councilmember Betty Hathaway (Ward I).

The following is a listing of those items discussed by the Committee at this meeting:

1. Councilmember Jade Bute opened the meeting and announced that, at the request of Councilmember Hathaway, the first item on the agenda will be Olive Street Road re-construction planned by Missouri Highway & Transportation Department. Councilmember Betty Hathaway explained there has been a drainage problem from Olive Street Road behind #5 Glen Cove. St. Louis County Highway Department had worked with the Missouri Highway & Transportation Department to divert the storm runoff to Hog Hollow, on the north side of Olive. This plan was recently changed by the Missouri Highway & Transportation Department to reflect the storm water runoff discharge to be located behind #5 Glen Cove. Councilmember Betty Hathaway requested this issue be reviewed by staff and with the Missouri Highway & Transportation Department to attempt to correct the storm water problem. A general discussion followed with the Committee voting unanimously to direct City Administrator Herring to send a letter to the Missouri Highway & Transportation Department requesting the storm water problem behind lot #5 Glen Cove be corrected and to change the proposed design concept.

2. Councilmember Linda Tilley asked the Committee to reconsider changing the name of Wilson Spur Road at this time and not to wait until Lydia Hill was extended and connected. Councilmember Tilley made a motion to change the name of Wilson Spur Road to Baxter Crossing Lane. The vote to approve the motion was 2-2, with Councilmember Bute & Greenwood voting "no". This matter will be forwarded to the City Council for a final decision.

3. Mr. Herring informed the Committee that Environmental Industries will be mailing a flyer to City residents. This flyer will address the holiday collection schedule/process and will be mailed prior to Labor Day. Councilmember Jade Bute advised that trash collection/recycling issues will also be addressed in the City newsletter, scheduled for distribution the week after Labor Day.

4. Mr. Herring presented revised Bill #589 concerning construction hours. This ordinance pertains to restricting the operation of heavy equipment within 1000 feet of a residence. Mr. Herring explained the Home Builders Association is requesting the hours of operations be 6:30 AM - 6:00 PM Monday through Friday as opposed to the hours of operation 7:00 AM - 6:00 PM Monday through Friday currently required in Bill #589.

The Committee voted 3-1 to forward Ordinance #589 unchanged to City Council. Councilmember Bute voted "no", indicating her support for the hours proposed by HBA.

5. Mr. Herring informed the Committee that City Attorney Doug Beach has indicated the Parks Committee does not want to pursue the matter of the proposed Parks/Open Space ordinance at this time. Councilmember Alan Politte confirmed this decision. The Committee voted unanimously to table this issue.

6. Councilmember Alan Politte advised the Committee that five (5) proposals for the Park Study - Phase I have been received and that the Parks Study selection group will meet later today to review these proposals and to select three (3) firms for interviews.

7. Mr. Herring reviewed City Attorney Doug Beach's letter to the trustees of Country Place with regard to the elevation of their lake, dated 8/2/91. This was forwarded as information for the Committee. No response has yet been received from the Trustees.

8. Director of Public Works/City Engineer William C. Hawn reviewed the sidewalk requirements along Greentrails, south of Ladue Rd. The development plan for the parcel in question indicates the sidewalk should extend and connect to the existing sidewalk in Plat 7 of Trails West Subdivision. The Committee voted unanimously to have Mr. Hawn proceed with the design for this section of sidewalk and provide construction cost estimates. The City is to also proceed to obtain any applicable escrow funds for this work. No work will be authorized until this committee has reviewed this matter in detail and City Council has voted to approve.

9. Mr. Hawn next advised the Committee he has met with Ward IV Councilmembers and developed the proposed work scope as outlined in the memo dated 8/15/91, with regard to a study on improvements to Wilson Rd. Councilmember Linda Tilley confirmed the need to develop a plan for the improvement of Wilson Road. Mr. Hawn commented that the State Highway Department will be relocating Wilson Road at Clarkson and after the completion of the road work the relocated section of Wilson Road will be turned over to the City. After this occurs, the issue of sidewalk extension from Bent Tree Subdivision to Clarkson could be addressed. The Committee voted unanimously to have Mr. Hawn solicit a proposal for preparation of a study of Wilson Road. This proposal shall be in the form of a change order to the street survey contract with Havens & Emerson. This information will be forwarded to this Committee for further discussion and review.

10. Mr. Herring next updated the Committee on the construction progress of the '91 Capital Street reconstruction project noting the City's quality assurance program has revealed some deficient pavement installations. The pavement problems concern pavement thickness. The City's contract requires a design concrete thickness of 7" atop a 4" rock base. The contract also allows for payment reduction for reduced pavement thickness as follows:

7.0" - 6.75"	No reduction
6.75" - 6.50"	20% reduction in unit cost
6.50" - 6.00"	40% reduction in unit cost

Mr. Hawn explained the contractor has the option to correct the pavement thickness or accept the cost reduction. This is the construction standard followed by the State and County Highway Department on this type of contract.

Where pavement thickness is less than 6.0" the City may require removal and replacement or leave in place at no pavement cost. Mr. Hawn reviewed the construction drawing, noting locations of deficient concrete core samples, with the Committee members. Additional core will be taken to determine pavement thickness and payment reductions. The contractor has indicated this problem was attributable to an inexperienced supervisor who has since been removed from the project. Mr. Hawn reminded the Committee that Assistant City Engineer Mike Geisel has been assigned full time to this project and is onsite during working hours to monitor the work along with 2 City inspectors and additional inspectors employed through Soils Consulting Services to insure proper construction methods.

Following discussion, the Committee voted unanimously to have all pavement less than 6.0" in thickness removed and replaced. The City is to send letters to all affected residents, explaining the situation, and City staff will meet and answer questions regarding the project and the need to replace deficient pavement. Letters are to go out soon, as all of the contract work will need to be completed in accordance with the contract time schedule. The Committee also unanimously agreed that any remaining funds at the end of this contract should be committed to street reconstruction next year. The Committee commended Mr. Hawn and his inspectors for finding these deficiencies.

11. Mr. Hawn next reviewed the enclosed list of street reconstruction performed and scheduled by City crews, as outlined in the memo dated 8/12/91.

12. Mr. Hawn commented that the contractor has completed street striping of Old Clarkson Rd., Wilson Rd., Hog Hollow Rd. and River Valley Dr. Mr. Hawn noted that the State Highway Department completed the intersections of striping at River Valley Dr. and Olive Street Rd. this date.

13. Mr. Herring reviewed the recent letter from the St. Louis Metropolitan Sewer District concerning a cost sharing (1/3 - 2/3) storm sewer program. Councilmember Linda Tilley indicated there were several open channel problems that could be addressed. Mr. Herring pointed out the City has participated in this program in the past, but all projects have dealt with pipe systems and not open channel problems. The Committee decided not to pursue this program at this time but requested Mr. Hawn to develop a list of projects requiring pipe system improvements, for future consideration.

14. Mr. Herring explained the proposed re-location of Hwy 109 and that the City has requested that the Missouri Highway & Transportation Department keep the City informed as to any future changes.

15. Councilmember Jade Bute explained the Historical Committee's request for expense reimbursement. The Committee unanimously approved authorizing the payment of expenses in the amount of \$145.50.

16. Councilmember Alan Politte requested a study be conducted to determine costs to plow private streets. Mr. Herring commented that the City's policy is the same as St. Louis County had in place prior to incorporation and cautioned against accepting any responsibility for maintenance of private streets. Mr. Herring further cautioned that if snow removal is provided, either in the form of the service itself or reimbursement for contracting for it, a similar request could then be submitted for private street pothole repair, slab replacement and sidewalk maintenance. The Committee took no action on this request.

17. Mr. Herring informed the Council that our temporary summer workers in the street division have gone back to school. The City has an unexpended balance of \$10,000.00 in this account. Mr. Herring advised the Committee, as was done last year, he has authorized a transfer of \$5000.00 for hiring temporary workers through an employment agency at the request of Mr. Hawn. The Committee voted unanimously to recommend to City Council that the full \$10,000.00 be transferred to cover expenses to hire additional part-time help. These funds shall be used for increasing the street divisions work force, over the next 3 months, in an effort to accomplish more work. Mr. Herring noted again that City Council authorized this same transfer and program at the end of the summer last year.

18. The next meeting of the Public Works/Parks Committee is scheduled for Thursday, September 19th at 5:30 PM. The meeting for October is scheduled for Thursday the 10th, at 7:30 AM.

19. There being no further business to discuss, the meeting was adjourned.