MEMORANDUM

DATE: August 25, 1989

TO: Michael G. Herring, City Administrator

FROM: William C. Hawn, Director/Public Works/City Engineer

SUBJECT: Minutes-Meeting 8-24-89 Public Works/Parks Committee

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A meeting of the Public Works/Parks Committee was held on Thursday, August 24, 1989. Those in attendance included Councilmember Jade Bute, Chairperson, (Ward II), Councilmember Barry Flachsbart, (Ward I), Councilmember Doug Hartman, (Ward III), City Administrator Michael G. Herring, and Director of Public Works/City Engineer Bill Hawn. Also in attendance was Councilmember Dan Hurt, (Ward III). Councilmember Fawcett was absent. The following is a listing of those items discussed/recommendations made by this Committee at this meeting.

1. Councilmember Jade Bute requested an update on the status of the Country Place Subdivision (Plat I, II, IIA, and III) with respect to a plan for the completion of the deficiencies. Director of Public Works/City Engineer Bill Hawn advised the Committee that the developer has made the corrections on the six outstanding items and has requested the City make final re-inspection on those corrected deficiencies. The City's engineering department has scheduled these inspections next week.

2. Councilmember Jade Bute reviewed the letter sent by City Administrator Michael G. Herring to various municipalities indicating that representatives from the City of Chesterfield would be in contact with parks personnel of different municipalities throughout the area to obtain information. City Administrator Herring advised that the engineering/architectural firms of Kuhlmann Design and Team Four Incorporated have volunteered their services on a no fee basis to assist the Parks and Recreation Committee in the development of park facilities. Mr. Herring indicated that a third

firm, Thalden and Associates, would be given the opportunity to participate.

3. City Administrator Michael G. Herring outlined the City's current maintenance policy with respect to storm drainage systems. The City has continued the same maintenance responsibility policies that St. Louis County had prior to the City's incorporation; that being: the City would maintain storm sewer drainage systems that carried street run-off. This would include storm drainage systems within City right-of-ways and also those pipe reaches that would carry water collected in the City right-of-way and on streets to natural discharge points. The City does not perform maintenance on drainage systems that provide drainage only in the yard or common ground areas that do not carry run-off piped from the City right-of-way and streets. The Committee requested Chairperson Jade Bute to review this policy with the entire City Council at the next meeting. The Committee unanimously voted to have the storm sewer drainage maintenance policy outlined in the next City newsletter (Chesterfield Citizen).

4. City Administrator Michael G. Herring advised the Committee that he received a letter from J.T. Yarnell, State Highway District Engineer, in reference to his request for the State Highway Department to realign Hog Hollow Road intersection with Route 340 (Olive Street Road) when this section of Olive Street Road is reconstructed. Mr. Yarnell's response indicated that this would be a major improvement and extremely expensive and that the State had no funds available to make these improvements. The Committee discussed that the City had no funds available for these improvements and indicated that this issue would not be pursued at this time.

5. City Administrator Herring advised the Committee that the grading and special-use permit fee survey prepared by the Public Works Director had been transmitted to the City's Finance and Administration Committee for their review and action.

6. Director of Public Works/City Engineer Bill Hawn advised the Committee that MSD has prepared a draft of their new design requirements for storm drainage facilities. MSD intends to have these design requirements followed throughout their district boundaries so that all systems would be consistent in their design. Bill Hawn noted that the proposed design requirements now have a section dealing with storm water detention. After a lengthy discussion, the Committee agreed that the design requirement of the Fifteen Year, Twenty Minute Duration Storm was acceptable for the pipe systems; however, everyone felt that this criteria should be upgraded for the sizing and function of detention facilities. The Committee members voted unanimously to have Bill Hawn relay their concerns with respect to the design requirements for detention facilities.

7. City Administrator Michael G. Herring advised the Committee that the City is in receipt of a letter from the developer for Wilson Manor II-Plat I indicating that a meeting has been scheduled with the Trustees and that inspections will be requested in the very near future. The developer has indicated that all deficiencies should be cleared up in the next sixty (60) days. The Committee voted unanimously to extend the escrow for the sixty-day period that has been requested by the developer.

8. Councilmember Jade Bute reviewed the appointments and their terms for the Public Works Board of Variance. Ms. Bute restated her request that a nominee be found from Ward IV.

9. Councilmember Jade Bute had updated the Committee on the Public Works Citizen Advisory Group meeting held on August 15, 1989 and indicated that the group was working on the issues of detention and maintenance requirements for detention structures. Also discussed was the issue of low water crossings within the City.

10. City Administrator Michael Herring reviewed the attached letter from the City Attorney concerning the City's liability with respect to sidewalks. The Committee accepted this as information and recommends no further action.

11. Director of Public Works/City Engineer Bill Hawn outlined a need for additional street division equipment that includes two 2 1/2 ton dump trucks with snow plowing and salt spreading capabilities and one asphalt pothole patching machine. City Administrator Mike Herring advised the Committee that funds were not budgeted for the purchase of these pieces of equipment, but that a review of the current budget status by the Finance Director Jan Kluba has revealed that there are surplus funds available at this time to purchase this equipment as there are surplus funds available at this time to purchase this equipment as result of savings in different accounts throughout the City. The Committee voted unanimously to recommend approval for the purchase of two 2 1/2 ton dump trucks and one pothole patching machine. With Councilmember Hurt's and Schroeder's consent, Mr. Herring was directed by the Committee to acquire this equipment as soon as possible. Official approval by Council will take place September 5, 1989.

12. Councilmember Jade Bute reviewed a draft resolution prepared by Councilmember Dan Hurt concerning storm water detention design criteria. After a lengthy discussion, the Committee agreed that the intent of the resolution was to provide support to the Public Works/Engineering department with respect to the design criteria for detention throughout the City. The Committee voted unanimously to have Councilmember Jade Bute, Councilmember Dan Hurt, City Administrator Michael G. Herring and Director of Public Works/City Engineer Bill Hawn rewrite the proposed resolution and that it be submitted to the entire City Council for further review and consideration.

13. Councilmember Jade Bute announced that the next regular meeting of the Public Works/Parks Committee will be held on September 7, 1989 at 5:30.

WCH/ko

cc: Members - Public Works/Parks Committee