

# MEMORANDUM

TO: Mike Geisel, City Administrator

FROM: Justin Wyse, Director of Planning  
James Eckrich, Director of Public Works/City Engineer

SUBJECT: Planning & Public Works Committee Meeting Summary  
Thursday, September 23, 2021



A meeting of the Planning and Public Works Committee of the Chesterfield City Council was held on Thursday, September 23, 2021 in Conference Room 101.

In attendance were: **Chair Mary Monachella** (Ward I), **Councilmember Mary Ann Mastorakos** (Ward II), **Councilmember Dan Hurt** (Ward III), and **Councilmember Tom DeCampi** (Ward IV).

Also in attendance were: Planning Commission Chair Merrell Hansen; Jim Eckrich, Director of Public Works/City Engineer; Justin Wyse, Director of Planning; and Kathy Juergens, Recording Secretary.

The meeting was called to order at 5:30 p.m.

## I. APPROVAL OF MEETING SUMMARY

### A. Approval of the September 2, 2021 Committee Meeting Summary

Chair Monachella read the motion on page 7, as follows, and stated that “*in lieu of public art for each lot*” should be removed from the motion:

*Councilmember Hurt made a motion to accept the Planning Commission’s recommendation to include a fountain in lieu of public art for each lot. The motion was seconded by Councilmember DeCampi and passed by a voice vote of 4-0.*

**Councilmember Hurt made a motion to amend the Meeting Summary of September 2, 2021 by deleting “in lieu of public art for each lot” from the motion.** The motion was seconded by Councilmember DeCampi and **passed by a voice vote of 4-0.**

**Councilmember Mastorakos made a motion to approve the Meeting Summary of September 2, 2021, as amended.** The motion was seconded by Councilmember DeCampi and **passed by a voice vote of 4-0.**

## II. UNFINISHED BUSINESS

Chair Monachella stated that P.Z. 03-2021 Downtown Chesterfield (Wildhorse Village) was presented to City Council on September 20 for first reading. Attachment A, section P-Miscellaneous: #6 states that the developer shall provide public art and a lake fountain among numerous other amenities. The Preliminary Development Plan also depicted one piece of public art and one fountain. Since this petition was forwarded to City Council without a recommendation

from the Planning & Public Works Committee regarding the public art requirement, she wants to ensure that City Council is aware of this and that they should decide if this is acceptable.

Justin Wyse, Director of Planning, confirmed that the first reading of the green sheet at City Council included the Planning Commission's recommendation of one piece of art and a fountain. The current governing Ordinance 3114 states that the developer shall provide a piece of public art for each lot, which would be 17 pieces of individual art dispersed throughout the residential and commercial areas. Councilmember Hurt commented that he would prefer the original requirement of the Ordinance.

Planning Commission Chair Merrell Hansen stated that at the September 20 City Council meeting, a Councilmember commented that the Planning Commission was in violation of the new Comprehensive Plan regarding the public art requirement. She explained that the Planning Commission felt that one larger piece of art prominently displayed in the development would be more visible than numerous, less valuable, pieces of art placed throughout the residential and shopping areas, where they may or may not be seen. Although Ms. Hansen did not believe the Planning Commission was in violation, she stated that she will review the Comprehensive Plan and provide a public statement at the next City Council meeting.

### **III. NEW BUSINESS**

#### **A. Planning Policy #4 – Lifetime Achievement Award**

The topic of the Lifetime Achievement Award was generated at the August 5 Planning & Public Works Committee meeting following a request to honor Rev. Carl Norton. At that meeting, the Committee directed Staff to create a policy instituting a Lifetime Achievement Award.

The proposed Planning Policy #4-Lifetime Achievement Award creates an award to recognize individuals who have contributed a lifetime of service for the betterment of Chesterfield. It is envisioned that this award would be infrequent and only awarded in those exceptional circumstances warranting recognition for a lifetime of selfless, charitable and humane contributions to the community with the requirement that the individual has previously been a Citizen of the Year recipient.

Given the infrequency and prestige of this award, it is recommended that the award be given during the bi-annual Citizen Volunteer dinner where the recipient would be given a personal award and proclamation for their contributions. Additionally, the recognition will include a permanent park amenity such as a tree, bench, or other similar recognition in the current Living Legacy program, which would be subject to funding approval by City Council. The City would also include an article in the Chesterfield Citizen Newsletter and provide media releases to promote awareness of the individual's contributions.

If the Committee concurs with Planning Policy #4, Staff recommends that a standalone ceremony at a City Council meeting be arranged to present the award to Rev. Norton given the unique circumstances. As this is currently an unbudgeted expense, a separate motion approving the expenditure, approximately \$2,500, would be necessary.

### **DISCUSSION**

Councilmember Mastorakos inquired as to who decides which amenity is chosen for the Living Legacy. Justin Wyse, Director of Planning, replied that the recipient would choose.

Councilmember Hurt questioned why the individual must have previously been a Citizen of the Year recipient. Justin Wyse, Director of Planning, stated that the Lifetime Achievement Award is intended to be a step above the Citizen of the Year award and the requirement would help to create some separation between the two.

**Councilmember Mastorakos made a motion to accept Planning Policy #4-Lifetime Achievement Award and a budget transfer of \$2,500 from the General Fund-Fund Reserve account to present a Lifetime Achievement Award to Rev. Carl Norton.** The motion was seconded by Councilmember Monachella.

#### **Discussion after the Motion**

It was noted that Rev. Carl Norton was a previous recipient of the Citizen of the Year award. There was also some discussion regarding the frequency of the award.

The above motion passed by a voice vote of 4-0.

**[Please see the attached report prepared by Justin Wyse, Director of Planning, for additional information on Planning Policy #4-Lifetime Achievement Award.]**

**IV. OTHER – None.**

**V. ADJOURNMENT**

The meeting adjourned at 5:54 p.m.