

MEMORANDUM

DATE: October 23, 1989

TO: Michael G. Herring, City Administrator

FROM: William C. Hawn, Director/Public Works/City Engineer *W.C.H.*

RE: Minutes - Meeting 10/19/89 Public Works/Parks Committee

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A meeting of the Public Works/Parks Committee was held on Thursday, October 19, 1989. Those in attendance included Councilmember Jade Bute, Chairperson, (Ward II), Councilmember Barry Flachsbart (Ward 1), Councilmember Charlie Fawcett (Ward IV), City Administrator Michael G. Herring, Finance Director Jan Kluba and Director of Public Works/City Engineer Bill Hawn. The following is a listing of those items discussed/recommendations made by this Committee at this meeting:

1. City Administrator Michael G. Herring began the meeting by summarizing the process by which the proposed fiscal year 1990 budget for Public Works had been developed. Michael Herring stated that the entire budget had been balanced, with a contingency shown of approximately \$70,000.00. In addition, projected fund reserves, as of 12/31/89, should total approximately \$450,000.00. Discussion followed as to items contained in this budget. Mr. Hawn commented that the budget would adequately meet the needs of his department.

Councilmember Jade Bute and Councilmember Barry Flachsbart voted to recommend approval of the Public Works budget. Councilmember Charlie Fawcett held his vote pending further review. (Note: Bill Hawn and Councilmember Fawcett reviewed the proposed Public Works budget in detail 10-23-89 and Councilmember Fawcett approved the proposed budget at that time.)

2. Status of Escrow Agreements:
  - a. Country Place  
Councilmember Jade Bute requested an update on the status of the Country Place Subdivision (Plat I, II, IIA, and III) with respect to the plan for the completion of the deficiencies. Bill Hawn advised the Committee that the deficiency list for Country Place has been completed and the City is ready to accept the streets. The Committee voted 3-0 to release the escrow.

b. Laurenwood

City Administrator Michael Herring advised a letter was sent to Town & Country Building Corporation from Jerry Duepner, Director of Planning and Economic Development, requesting additional information be submitted to the City to be discussed at this committee meeting regarding Laurenwood. The letter was sent to the builders on October 16, therefore, adequate time has not been given for review of this letter. Mr. Herring recommended that this item be placed on the agenda for the November 9th Public Works/Park Committee meeting to give the builders a chance to respond. The Committee unanimously agreed.

c. Forest Meadows - Plats II and III

City Administrator Michael Herring reported that Jerry Duepner, Director of Planning and Economic Development, sent a letter to The Thomas Company Builders regarding Forest Meadows, advising of the pending expiration of the escrows for Forest Meadows and the unresolved deficiencies. The Department received no response, sent a follow-up letter and still has had no communications with the builders. The Committee directed Mr. Herring to contact the City Attorney with respect to the process of calling escrows to correct deficiencies on Lots 39 and 40.

d. Elbridge Payne Park - Plat I

The Committee unanimously approved the request for a one year extension of escrow for Elbridge Payne Park to complete the required improvements.

3. Councilmember Jade Bute informed the Committee that letters were sent to the Trustees of Walden Pond, Clarkson Grove Condo Association, Broadmoor Condominium Association and Windsor Manor Condominium Association stating that, in accordance to policy set by the City of Chesterfield, the streets in these subdivisions do not meet the criteria for acceptance.
4. The Committee next discussed the Wilson Spur Trust Fund. City Administrator Michael G. Herring stated that the developer has requested the release of escrow in the amount of approximately \$21,000.00 but Fox and Cole had submitted an original estimate of \$14,000.00. The difference involves the length of extension to be completed and the initial estimate of unit cost. It was unanimously agreed to extend the pavement ten (10) feet past the trench drain for a total of approximately thirty (30) feet of pavement. The Director of Public Works/City Engineer was instructed to inform the builder that the

City would agree to a cost based on the escrow unit costs of approximately \$14,040.00 plus 10% due to inflation costs which totaled \$15,444.00.

5. City Administrator Michael G. Herring explained the recommendation submitted to the Committee by Councilmember Daniel Hurt regarding a request for additional reduction requirements for release of storm water detention. Mr. Herring then outlined the City's current storm water detention policy stated in Bill Hawn's memo dated October 11, 1989. Mr. Herring noted that Item #2 allows the City to reduce the allowable storm water release rate due to down stream conditions, which has been Councilmember Hurts major concern. The Committee voted unanimously to recommend adoption of the storm water detention policy as stated in the memo dated October 11, 1989.
6. The Committee agreed to hold the "escrow agreement guaranteeing subdivision improvements" listed on the agenda for discussion until the November 9th meeting. Representatives from the Home Builders Association will attend said meeting.
7. City Administrator Michael G. Herring presented an update of the Recycling Committee appointed by the City Council. This Committee stated that, based upon an analysis comparing the Lafayette Ecology Center (L.E.C) and BFI with regard to curbside collection, they feel that the best solution would be the L.E.C. Mr. Herring stated that the Lafayette Ecology Center will not give the City of Chesterfield a performance bond. Mr. Herring feels that this poses a major problem in regards to who will take responsibility if Lafayette can not perform the service needed. The facility has not been in service long enough to establish a record of performance. Mr. Herring has also submitted the proposal to City Attorney Douglas Beach for review. The Committee expressed concerns with the ability of Lafayette Ecology Center to perform recycling services in the City of Chesterfield and preferred to allow this recycling program to become operational on a larger scale prior to the City deciding to participate. The Committee asked Mr. Herring to continue to review this proposal and to report back at a later date.

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8. The City Administrator advised the Committee of the recommendation from the Director of Public Works to accept the following streets as public streets: Burkhardt Place, Carriage Crossing Lane, Chaise Ridge Road, Towles Farm Court and Surrey View Drive. The Committee voted unanimously to recommend acceptance of these streets.
9. Councilmember Bute announced that the next regular meeting of the Public Works Committee will be held on November 9, 1989 at 5:15 p.m.

WCH/ko

cc: Members - Public Works/Parks Committee