

MEMORANDUM

DATE: October 24, 1994

TO: Michael G. Herring, City Administrator

FROM: Michael O. Geisel, ^{MO}Director of Public Works\City Engineer

RE: Minutes - Meeting (10/19/94) Public Works/Parks Committee

A meeting of the Public Works/Parks Committee began at 7:30 p.m. on October 19, 1994. Those in attendance included Councilmember Ed Levinson, Chairperson, (Ward II), Councilmember Colleen Hilbert (Ward I), Councilmember Alan Politte (Ward III), Councilmember Mike Cullen (Ward IV), City Administrator Michael G. Herring, Director of Public Works/City Engineer Mike Geisel. Also in attendance was Mr. Bill Kolath, Chairperson of the Chesterfield Beautification Committee.

The following is a listing of those items discussed by the Committee at this meeting:

- 1) Councilmember Politte motioned to accept the minutes from the September 22, 1994, meeting. Councilmember Hilbert seconded the motion, which passed unanimously, 3 - 0, (Councilmember Cullen was not yet in attendance).
- 2) Chairperson Levinson advised the Committee that the Chesterfield Beautification Committee had met on Tuesday, October 19, 1994 and discussed the proposed \$20,000 matching grant program to beautify subdivision entrances. Councilmember Levinson explained that there was some confusion relative to limits of a subdivision entrance. The Committee indicated that they wanted to encourage beautification along the major roads adjacent to subdivisions. Councilmember Cullen motioned to clarify the program parameter and to limit the area considered to be the subdivision entrance to a maximum of 30 feet into the subdivision along the subdivision street, but could extend an unlimited distance in any direction along the major road. Councilmember Politte seconded the motion which passed unanimously, 4 - 0. The Committee further clarified that the funding for projects should be limited per project location such that a subdivision with multiple entrances could receive funding for each entrance to a major roadway. The Committee directed City Administrator Herring to include information in the next Citizen newsletter to advise residents of the grant program. Finally, the Committee voted unanimously to recommend to the full Council that the Public Works/Parks Committee be authorized to approve funding requests submitted under this program.
- 3) Mr. Bill Kolath, Chairperson of the Chesterfield Beautification Committee, advised that Committee had recommended a proposal to offer a \$5,000 scholarship to students of the Rockwood or Parkway School District in conjunction with a competition to design a City entrance sign. Mr. Kolath indicated that he expected that each of the approximately 30 schools in both the Parkway and Rockwood School Districts would submit a proposed design to the Beautification Committee, who

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would in turn narrow the selection to three proposals, which would subsequently be submitted to the Public Works/Parks Committee for final selection of a single design. Councilmember Cullen inquired if the program goal was to establish a scholarship program or to select a sign. Councilmember Cullen suggested that if the goal was to select a sign, then the competition should not be limited to high schools, but should also include universities and even private interests. He further suggested that the Committee must first decide what value to be offered, secondly decide who will participate in the design competition, and finally, decide if the City is bound to accept the winning design. City Administrator Herring advised the Committee that there would be difficulties in awarding a "cash prize" to an individual or private firm. However, a scholarship award to a school district would be considered a charitable contribution. Councilmember Hilbert expressed concern that the City Council had never given the Beautification Committee clear direction as to what the Councilmembers' preferences were regarding sign content. Some members of the Committee indicated a preference for sign content similar to the Richmond Heights sign, and the sign shape used by Clarkson Valley. Councilmember Levinson motioned to have an open sign design competition, with no prize or compensation, open to those willing to submit entries. Entries are to be submitted to the Beautification Committee and are required to utilize the City logo and the words "Welcome" and "Chesterfield". Press releases are to be prepared and distributed as soon as practicable and the competition is to be publicized in the next citizen newsletter. Responses will be due on or before March 1, 1995. After receipt of the responses, a joint meeting of the Public Works/Parks Committee will be held to determine the winning design. The motion was seconded by Councilmember Hilbert and passed unanimously, 4 - 0.

4) Councilmember Hurt next advised the Committee that he was concerned that the current ordinance related to detention requirements was misleading. Councilmember Hurt suggested that the definition of retention versus detention be formally clarified. According to Councilmember Hurt, retention facilities will hold water while detention facilities will merely restrain water flow temporarily and drain within 24 hours of any storm. Councilmember Levinson indicated that it was difficult to determine whether permanent ponds or lakes would be incorporated into the final site design at that point in the development stage during which this issue is reviewed. Councilmember Hurt suggested that if there was any uncertainty, than the ordinance condition should indicate detention\retention in order not to mislead residents. City Engineer Geisel explained that the current boilerplate ordinance condition states that detention is to be provided onsite within lakes, ponds, or dry reservoirs. As such, the ordinance condition allows for retention of water within both dry and permanently wet basins. Councilmember Politte motioned to clarify the definition of "detention" to be limited to basins which drain completely within 24 hours of a storm and "retention" for those basins which are designed to permanently hold water. Councilmember Hilbert seconded the motion which passed, 3 - 0 - 1, with Councilmember Levinson abstaining.

5) Councilmember Levinson advised the Committee that he continued to have concerns relative

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to acceptance of tasks 3.3.1 and tasks 3.3.2 of the Chesterfield Master Development plan related to sanitary sewer and water infrastructure, but was willing to proceed based upon the recommendation of the Valley Study Committee's recommendation and the recommendation of City Engineer Geisel. Councilmember Politte motioned to accept the recommendation of the Director of Public Works and recommend acceptance of tasks 3.3.1 and 3.3.2 in the cumulative amount of \$54,250. Councilmember Cullen seconded the motion which passed unanimously, 4 - 0. This will be forwarded to City Council for review/approval at the November 7, 1994, meeting.

6) Councilmember Cullen suggested that Staff be directed to review the private streets within Chesterfield and establish a procedure and criteria to accept some or all of those streets for public maintenance. Councilmember Cullen indicated that he felt a need to offer additional services to those residents along private streets in conjunction with any sales tax or bond issue proposal for City-wide street repairs. Councilmember Levinson stated that the primary reason that the City has not accepted many of the private streets is related to zoning. Councilmember Hilbert suggested that any proposal to accept private streets should not include those streets within apartment complexes. She further indicated that the City should require that the streets be repaired prior to acceptance. Councilmember Politte expressed his concern that these residents purchased property with the full knowledge that the streets were private and that if you take certain private streets now, what is to prevent similar requests in the future. Councilmember Levinson explained that he has always supported providing services such as snow plowing and street lights to those residents living within a subdivision with private streets. However, these services should not be provided to those residents with gated streets or within apartments. City Administrator Herring advised the Committee that if the City ultimately decides to pay for street lights, the City would also be obligated to set aside funds for installation of new street lights in areas where they don't currently exist. Mr. Herring further advised the Committee that Staff was in the process of collecting information relative to these additional services. This information would be made available for discussion at the next meeting with A.G. Edwards to discuss the Master Lease Program.

Councilmember Levinson motioned to direct Staff to obtain cost information relative to offering snow removal services for all streets, except for those that are gated and located within apartments, if hold harmless agreements are provided. All those subdivisions with gated streets would be given the option of removing the gates to receive this service. Councilmember Cullen seconded the motion which passed unanimously, 4 - 0. Councilmember Cullen then motioned to direct Staff to determine the costs associated with full public acceptance of private streets, with the exception of apartments and those remaining gated streets, and to develop information for acceptance of these streets. Councilmember Levinson seconded the motion which passed unanimously, 4 - 0. Information provided will be reviewed in the context of the Master Lease Program being developed by A. G. Edwards.

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7) Councilmember Levinson expressed concern about the condition of White Road. City Administrator Herring explained that the Public Health and Safety Committee had requested that the Police Department review the condition of the street and report on hazards. The Police Department had completed their evaluation and had noted four problems that should be addressed. Mr. Herring had forwarded these specific recommendations to Mr. Mike Dooley, Director of Highways and Traffic for St. Louis County, and requested that the observations be reviewed and the recommendations implemented. Councilmember Hilbert inquired what action would be taken if the County did not implement the recommendations of the Police Department. Councilmember Politte motioned that the County Councilmembers and the County Executive be copied on this and future correspondence from the City to the County. Councilmember Cullen seconded the motion which passed unanimously, 4 - 0. The Committee re-affirmed the action taken by the Public Health and Safety Committee to request the County to implement the requested improvements along White Road.

8) Councilmember Levinson suggested that the Public Works Citizen Advisory Group be asked to assist Staff in developing a needs analysis for the proposed Public Works Maintenance Facility. City Administrator Herring added that input should also be solicited from the maintenance workers and vehicle maintenance staff. The Committee concurred. Councilmember Levinson motioned to refer this matter to the Public Works Citizen Advisory Group, along with input from employees gathered by Staff. Councilmember Hilbert seconded the motion which passed unanimously, 4 - 0.

9) Councilmember Politte updated the Committee regarding the activities of the Chesterfield Citizens for Parks Committee. Councilmember Politte indicated that volunteers were still needed to put out door hangers and yard signs. The Citizens Committee is planning to distribute door hangers on Saturday, October 22, door hangers and yard signs on Saturday, October 29, and to place "post-em" notes on doors on Saturday, November 5. In addition, Councilmember Politte indicated that there are plans for newspaper advertisements in the Chesterfield Journal and the West Countian. There is a Victory Party scheduled at Yen Ching's restaurant at 7:30 p.m., on November 8. There will be television monitors to monitor election results.

10) Councilmember Levinson advised the Committee that the Highway Beautification Committee had recommended that the Daffodil bulbs for the west end of the Valley, at the Chesterfield Airport Road\Highway 40 interchange, be acquired and planted yet this year. City Engineer Geisel advised the Committee that 35,000 to 50,000 bulbs were required and that he had contacted several wholesalers regarding bulb availability. Only two bulb species were available, the Dutch Masters, and the Carlton, neither of which were on the suggested species list provided by Environmental Planning & Design. The cost of the bulbs would be between \$7,500 and \$15,000. Mr. Geisel also indicated that in order to plant these bulbs, the Public Works Maintenance Division would have to shut down the slab replacement crew, the Roscoe patching crew, or the storm sewer crew for a minimum of two weeks. By a vote of 3-1, with Councilmember Levinson voting "no",

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the Committee indicated their preference that the plantings of these bulbs be deferred until spring and that the Maintenance Division should continue to work at their regular activities.

11) Councilmember Hilbert explained that a sprinkler system was damaged by City crews when working on the sidewalk at 352 Littany Lane. She further explained that there was some confusion and the resident had the sprinkler system repaired, but forwarded the bill to the City for payment. City Engineer Geisel stated that he subsequently advised the resident that the City would have repaired the sprinkler system with City personnel, provided that the resident had executed a hold harmless agreement; however, the City would not reimburse for work done by a private contractor. Councilmember Hilbert motioned to recommend reimbursement of this resident's expenses, not to exceed \$50, and to recommend that the Public Works/Parks Committee be authorized to act upon similar requests in the future. Councilmember Levinson seconded the motion which passed unanimously, 4 - 0.

12) Councilmember Cullen suggested that the City have a firm to develop artist renderings for the post 500-year levee protecting the Chesterfield Valley. He suggested renderings to show the 500-year levee relative to the magnitude of the existing 100-year levee, as well as renderings of the interior water retention areas. Councilmember Cullen added that such renderings would help to convey the message of what the City envisions the Valley to be. He suggested that these renderings could be completed for \$5,000 to \$10,000. City Administrator Herring suggested that these renderings might be available, without cost, in conjunction with any one of the several studies underway in the Valley. He indicated that he would contact these firms, such as Booker, Sverdrup, and Development Strategies in an effort to acquire these renderings. Mr. Herring will advise Councilmember Cullen if any of these firms will prepare these renderings.

13) City Administrator advised the Committee that they needed to select a new Liaison to the Public Works Board of Variance. Councilmember Levinson explained that Councilmember Tilley is currently the Liaison, but is no longer a member of this Committee. City Administrator Herring indicated that this was a statutory committee, created by ordinance, which was designed to hear appeals to decisions of the Department of Public Works. City Engineer Geisel advised the Committee that the PWBOV meets infrequently, but is scheduled to meet on Tuesday, October 25, 1994, to hear an appeal for the Doubletree development. Councilmember Cullen volunteered for the position and was approved by the Committee unanimously.

14) The Committee agreed to schedule their next meeting on Tuesday, November 15, 1994 at 7:30 p.m.