

MEMORANDUM

DATE: October 25, 1991

TO: Michael G. Herring, City Administrator

FROM: William C. Hawn, Director of Public Works/City Engineer *WCH*

RE: Minutes - Meeting Public Works/Parks Committee

A meeting of the Public Works/Parks Committee was held on October 24, 1991. Those in attendance included Councilmember Jade Bute, Chairperson, (Ward II), Councilmember Alan Politte (Ward III), Councilmember Linda Tilley (Ward IV), Councilmember Nancy Greenwood (Ward I), Mayor Jack Leonard, City Administrator Michael G. Herring, and Director of Public Works/City Engineer William C. Hawn. Also in attendance were Ron Krusie and Ed Tharp from Havens and Emerson, and a representative from the press.

The following is a listing of those items discussed by the Committee at this meeting:

1. Ron Krusie from Havens and Emerson presented a step-by-step progress report on the status of the Street Condition Survey. The first step of the project was to get aerial photographs of all the streets of the City and to have the photographs blown up 1" = 40' scale for preparation of base drawings. The next step was to look at the drawings which show the existing edge of pavement, sidewalks, driveways and concrete slab locations in the streets, etc. The base drawings are being used by field inspection crews, who take them out into the field and rate the condition of all the streets in the City on a slab by slab basis. Each slab is assigned a number, ranging from 1-10, which indicates its condition. The final drawings indicate all the pavement condition ratings, locations of slab replacements and all the existing conditions. The company is preparing a database which is a consolation of all of this information, with regard to each and every street. This can/will be updated by City staff on a regular basis. Once all the steps are completed, all the information will be summarized in a summary report, which will be submitted to the City and will be available for public review. Mr. Krusie then presented photographs that have been taken. Mr. Krusie explained in detail what the drawings show with regard to street condition. Slabs rated "10" would indicate a street in very good or almost new condition. Slabs rated from 7-9 would be considered to have minor distress. Slabs rated from 5-6 are considered to be in medium distress, with moderate patching. Slabs rated from 1-4 are in major distress. Mr. Herring questioned how many streets had been inspected so far and Mr. Krusie informed him that 75% of the streets have been inspected. Since this survey is on computer, the street

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conditions can/should be inspected and updated on a yearly basis. Mr. Krusie explained in detail how the information is stored in the computer system.

Due to the addition of the Wilson Road Study, the Committee authorized a 60 day extension to the contract. Estimated completion date is now January, 1992. The Committee expressed appreciation to Havens & Emerson for their work and for this update.

2. Director of Public Works Hawn reviewed the Public Works Citizens Advisory Committee meeting with the Home Builders Association (HBA). The Committee reviewed the existing criteria on the classification of major and minor streets and shared information as to why the criteria/definitions were appropriate. The HBA asked the Committee for the opportunity to respond based on what was learned at the meeting and will respond by the next meeting. In the meantime, the Committee voted to reaffirm the existing policy. The next meeting is scheduled for November 19, 1991.

3. Councilmember Jade Bute informed the Committee that the meeting concerning Olive Street Road drainage has been set for November 15, 1991, at 2:00 P.M. Those who will attend from the City include: Councilmembers Bute and Hathaway, Mayor Leonard, City Administrator Herring, Director of Public Works/City Engineer Hawn, and Mr. Jeff Pratt, Engineer.

4. Director of Public Works Hawn updated the Committee on the Capital Street Improvement and Community Development Block Grant projects. The Community Block project is all but completed. Most of the concrete work and restoration has been completed. The major street reconstruction project continues with backfilling and some minor slab replacement. Sodding has started on the completed areas.

5. Councilmember Jade Bute announced that she wanted to make a correction to the minutes from the last meeting. The correction is in regards to the petition that was signed by the residents stating that they were satisfied with the current contract. Councilmember Bute indicated the statement should read "350 people wanted curbside recycling to be available to all Chesterfield households under the April 1991 trash-hauling contract now being negotiated by the City of Chesterfield. We support a plan for one day a week trash collection and one day a week recycling collection." The Committee voted unanimously to accept this change.

6. City Administrator Herring distributed work schedule project information undertaken by the City's street crews. Mr. Herring also distributed information concerning the status of State and County construction jobs throughout the City of Chesterfield.

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7. Councilmember Jade Bute presented the Historical Committee's financial report. The Committee voted unanimously to approve expense reimbursement in the amount of \$47.21.

8. City Administrator Herring explained the process by which a scope of work for the Valley Study was developed by the Chesterfield Valley Study Committee. The process of selection was very involved. There were four firms that were interviewed by the selection committee, that was composed of members from a variety of other citizen's committees. The four firms were narrowed down to one firm, which is Black and Veatch/Development Strategies. A recommendation as to the final scope of work and final price was taken to the Public Works Citizens Advisory Committee and the Chesterfield Valley Steering Committee. Both of these groups have endorsed the proposal. Councilmember Nancy Greenwood expressed concern over the wording in the Feasibility Study, Section 1.2D, 1.4 A&B in regards to "major" land owners, business owners, etc. The Committee voted unanimously to strike the word "major" from these sections. Councilmember Alan Politte recommended forwarding the proposal to Council. The Committee voted unanimously to forward the proposal to the City Council, to award a contract to Black & Veatch/Development Strategies for the Phase I Feasibility Study of the Chesterfield Valley Study Committee for a total price of \$45,000.

9. The next meeting for the Public Works/Parks Committee is scheduled to be held on Thursday, November 7, 1991, at 7:30 AM.

10. There being no further business to discuss, the meeting was adjourned.