

MEMORANDUM

DATE: November 14, 1989

TO: Michael G. Herring, City Administrator

FROM: William C. Hawn, Director/Public Works/City Engineer *WCH*

RE: *File* Minutes - Meeting 11/9/89 Public Works/Parks Committee

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A meeting of the Public Works/Parks Committee was held on Thursday, November 9, 1989. Those in attendance included Councilmember Jade Bute, Chairperson, (Ward II), Councilmember Barry Flachsbart (Ward I), Councilmember Charlie Fawcett (Ward IV), City Administrator Michael G. Herring, Director of Public Works/City Engineer Bill Hawn, and Mr. Leonard Kiem, Mr. Mark Tietlebaum, Mr. Fred Bruning, Ms. Roxanne Radunzel, Mr. Don Miceli and Mr. Glen Arnold, all representatives of the Home Builders Association of St. Louis.

1. Councilmember Bute first introduced Mr. Leonard Kiem, Chief Executive Officer of Royal Homes, who spoke to the Committee on behalf of the Home Builders Association (HBA). Mr. Kiem indicated that the HBA was not supportive of the proposed change to escrow agreements which would guarantee subdivision improvements. Mr. Kiem stated that HBA would propose that the City consider changing its policy with regard to street acceptances. Rather than waiting until the given subdivision has been 90% built, HBA suggests that the streets, sidewalks and storm sewers should be accepted by the City as soon as they have been built and have passed inspection. Mr. Kiem indicated that this was the policy which was more or less followed by the cities of Creve Coeur and St. Peters. As an alternative, Mr. Kiem indicated that the City of Manchester presently has a policy whereby a "hold harmless agreement" is executed between the City of Manchester and the owner/developer of a given subdivision which would allow the City to provide snow removal services on subdivision streets not yet accepted by the City as public streets.

During the discussion, the Committee voted unanimously to instruct Staff to send any policy adopted by the City of Chesterfield, regarding development of subdivisions, to the Home Builders Association.

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Following Mr. Kiem's presentation, members of the Committee and Staff asked several questions and a general discussion took place with regard to the proposals submitted. Following this general discussion, Councilmember Bute thanked Mr. Kiem and the other HBA representatives for their time and meeting with the Committee concerning this matter.

After the HBA representatives had left, the Committee directed City Administrator Mike Herring and Director of Public Works/City Engineer Bill Hawn to develop recommendations for consideration by the Committee at its next meeting with regard to the issue of snow removal on streets within a subdivision under construction, which have not yet been accepted as public right-of-ways. The Committee decided to give further thought to the entire issue of the process whereby streets are accepted by the City of Chesterfield and decided to take no further action with regard to this issue at this time.

2. Councilmember Jade Bute requested the escrow update on the Laurenwood Subdivision. City Administrator advised that a letter was sent to the builders on October 16, 1989. Mr. Hawn discussed the situation with Planning and Economic Development Director Jerry Duepner and the City has not received any response at this time. City Attorney Doug Beach is presently evaluating a similar situation with Forest Meadows in order to determine what steps the City needs to take in order to attach escrow and complete repairs to that subdivision. The Committee unanimously voted to instruct City Administrator Mike Herring to contact Mr. Beach and ask that he add this subdivision to his analysis.
3. Councilmember Jade Bute advised that a letter was sent regarding the Wilson Spur Trust Fund and each Committee member had been given a copy.
4. City Administrator Michael Herring advised that further information has been obtained concerning a Traffic Sign Grant from the State of Missouri. Mr. Herring stated that all costs will be funded by the State. A motion was made and unanimously approved to recommend that City Council adopt the enclosed resolution authorizing the City Administrator to officially apply for said grant.

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5. The Committee unanimously approved recommending the following streets for acceptance: Wilson Manor Drive, Aston Way, Aston Court, Wilson Manors Court, Elmsford Lane, Parsonage Drive, Baxter Forest Ridge Drive, Coventry Farm Drive, Coventry Glenn Court and Coventry Farm Court. Mr. Herring was asked to contact City Attorney Doug Beach and schedule an ordinance for consideration by Council at the next meeting.
6. Information was presented from Mr. Richard Daykin, Director of Highways and Traffic for St. Louis County, regarding the clarification of requested road improvements on Schoettler Road by the City of Chesterfield. Councilmember Bute stated that three lanes will be built by the developer and there will be additional right-of-way for the additional lanes on each side dedicated to the City.
7. City Administrator Michael Herring next discussed the 1990 Snow Removal Plan. This plan has been submitted to and reviewed by all appropriate departments of the City. Public Works Director/City Engineer Bill Hawn stated that meetings and training sessions have been scheduled to handle different scenarios for snow removal situations and each driver will be out on the streets familiarizing himself with his designated route. He also explained the different routes and procedures for plowing. City Administrator Michael Herring commented that our efforts should improve drastically this year given we now have our own Police Department monitoring the streets, as well as radio communication for all vehicles. The Committee unanimously approved the Snow Removal Plan and commended the efforts of all involved.
8. City Administrator Michael Herring advised that on-call, back-up snow removal service is necessary and the only company to bid on this was Krupp Construction. They handled the back-up services for snow removal for the City last year. A motion was made to submit this to Council for approval and was unanimously agreed upon by the Committee.
9. Councilmember Bute announced that the next regular meeting of the Public Works Committee will held on December 7, 1989.

WCH/ko

cc: Members - Public Works/Parks Committee