

MEMORANDUM

DATE: December 30, 1997

TO: Michael G. Herring, City Administrator

FROM: Michael O. Geisel, ^{meo} Director of Public Works/City Engineer

RE: Minutes – Public Works/Parks Committee Meeting, December 18, 1997

A meeting of the Public Works/Parks Committee began at 7:00 a.m. on Thursday, December 18, 1997. Those in attendance included Councilmember Barry Streeter (Ward II), Chairperson, Councilmember Alan Politte (Ward III), Councilmember Allan Sheppard (Ward I), Councilmember Mary Brown (Ward IV), City Administrator Mike Herring, Parks, Recreation and Arts Superintendent Ron Coleman, Director of Public Works/City Engineer Mike Geisel, as well as Craig Conway and JoAnn Perse representing the Arts Commission, and Jane Durrell and Terry Wunderlich representing the Historical Commission.

The following items were discussed:

- 1) Councilmember Politte motioned to accept the meeting minutes from the September 30, 1997 meeting. The motion was seconded by Councilmember Brown and passed 4-0.
- 2) Mr. Craig Conway and Ms. JoAnn Perse discussed a public art piece that is intended to be erected at the Timberlake Manor project site. The proposed art consists of a 26' high metal arch, which is to be placed within a permanent easement on the Timberlake site. Mr. Conway indicated that he had been in contact with Mr. Will Harrington of Miller Global Pauls, the developer of this site, who has indicated a willingness to cooperate in the public art project. Ms. Perse discussed the artist, Mr. Vernet, and the other similar works he has created.
- 3) Ms. Wunderlich discussed the concerns of the Historical Commission with regard to the maintenance of the Conway Cemetery. She indicated that volunteer groups have been unwilling to participate in the maintenance and cleanup of the cemetery while it is under the county's ownership. The Committee feels that City ownership would make it easier for Eagle Scouts and other volunteer groups to receive letters of recognition for such projects. She indicated that the Historical Commission would not be requesting any expenditure of funds or manpower for long-term maintenance of the cemetery, however, she indicated it would be beneficial if the City could assist by providing one Public Works truck and one crew for one morning to assist the volunteers. Councilmember Politte motioned and Councilmember Sheppard seconded to accept title for the cemetery

from St. Louis County. The motion passed 4-0. In addition, Councilmember Politte motioned to recommend adoption of the ordinance prepared by City Attorney Doug Beach to update references to the state statutes regarding vandalism on the property. The motion was seconded by Councilmember Sheppard and passed 4-0.

4) The Committee discussed concerns that several residents were anxious to serve on non-statutory committees, however, committee membership was limited to 16 members by City policy. Councilmember Sheppard motioned to recommend that City Council policy be revised to add four members at large to non-statutory committees, increasing total membership to 20 on said committees. A motion was seconded by Councilmember Brown and passed 4-0.

5) The Committee discussed Staff's recommendation for revisions to the 1998 budget relative to park amenities. Mr. Herring reminded the Committee that in conjunction with the budget discussions held in November, City Council directed Staff to prepare a list of park enhancements and/or amenities utilizing those funds that were previously unallocated in excess of 1998 anticipated revenues. Mr. Coleman prepared a memorandum dated November 25, 1997, identifying and prioritizing \$445,434 of proposed additions. These funds are to be transferred from fund reserves into the Parks Construction Fund. Councilmember Politte motioned to accept the entire package of park enhancements, as recommended by City Staff and Mr. Coleman's memorandum dated November 25, 1997. The motion was seconded by Councilmember Brown and was passed 3-1, with Councilmember Sheppard voting in opposition.

6) Councilmember Sheppard discussed the need for a sidewalk along Route 141 south of Olive Street Road, extending from The Pines development southwardly to Forestlac Drive. Councilmember Sheppard indicated that he has polled several area residents who prefer to walk, but are unable to because of the traffic on Route 141 and the lack of an adjacent sidewalk. Councilmember Sheppard motioned to direct Staff to begin preparation of preliminary plans and cost estimates for a sidewalk location at this location, as well as to contact the property owners to determine their interest granting necessary easements. A motion was seconded by Councilmember Brown and passed 3-0, with Councilmember Politte no longer in attendance.

7) Mr. Geisel discussed the lack of a sidewalk at 2145 White Hill Lane. Mr. Geisel explained that there is a gap in the sidewalk of approximately 145' between two plats within the Brookhill Subdivision. This sidewalk was originally proposed to be constructed when the White Property was subdivided. However, this development does not appear to be eminent and the gap causes pedestrians to walk out into the street when

walking in the neighborhood. Mr. Geisel indicated that he would anticipate this section of sidewalk construction to cost between \$5,000 and \$7,500. At this time, it was unknown whether or not it would be constructed with in-house forces or by outside contractors. Councilmember Brown motioned to approve construction of the requested sidewalk. Councilmember Streeter seconded the motion, which passed 3-0.

8) Councilmember Sheppard expressed concerns relative to the City's street sweeping efforts. He indicated that when the streets were swept in his neighborhood, it appeared to be very ineffective and simply strew leaves throughout the street. Mr. Geisel indicated that the City conducts two regular sweepings each year, one in the spring and one in the fall, and that the purpose of the sweeping is to collect small debris, clean mud, and pick up fine particulate matter. The street sweeper is not intended to sweep up leaves. The Committee recommended no change in current City practices. Mr. Herring indicated that City Staff was currently working to develop a list of prequalified contractors who might be able to provide leaf removal services to subdivisions who would contract with the companies directly.

9) The Committee discussed the current application for waste reduction grant from the St. Louis-Jefferson Solid Waste Management District. Councilmember Sheppard indicated that he had spoken to Ms. Darcy Capstick regarding the application and commended the work of the Chesterfield Citizens Committee for the Environment. Councilmember Brown motioned to direct Staff to submit the pending waste reduction grant application. The motion was seconded by Councilmember Streeter and passed 3-0.

10) City Administrator Mike Herring summarized the memo from Ron Coleman, dated 12/3/97 and explained that the recommendation contained therein, to contract with YMCA/Midwest Pool, while costing approximately \$115,000 per year, plus an additional \$12,000 for them to also provide cashiers, would actually net the City approximately \$118,000 per year. Mr. Herring noted that the FY1998 Budget, as already adopted, indicated revenues from this contractual arrangement of only \$25,000 for the first year, so approval of this proposal would result in revenues exceeding projections in this category. Following discussion by the Committee, a motion was made by Councilmember Streeter, seconded by Councilmember Brown, to recommend approval of a contract with YMCA/Midwest Pool for the management/operation of the Central City Pool complex for the next three years. The motion was approved 3-0.

11) The next meeting of the Committee was not scheduled.

cc: Mayor Nancy Greenwood
Dept. Heads/Executive Staff