



690 Chesterfield Pkwy W • Chesterfield MO 63017-0760
Phone: 636-537-4000 • Fax 636-537-4798 • www.chesterfield.mo.us

Dear Applicant:

Thank you for your inquiry regarding the City of Chesterfield's Driveway Apron Snow Removal Program. This program offers removal of the windrow of snow which accumulates at the end of your driveway when the City clears snow from the public streets. **Please note, the intent of this program is NOT to remove snow from your entire driveway. It will remove approximately 10 feet of windrow in front of your driveway, enough space to allow for a vehicle to exit. City crews will ONLY begin clearing these windrows on driveways after they have completed the snow removal on all public streets and at public facilities.** This service is only available to qualified resident owners with a certified medical need or disability.

In order to be considered for this service, an applicant must be an:

- Individual who resides in a private single family residential property.
- Individual who resides within the corporate city limits of Chesterfield.
- Individual that is unable to perform snow removal activities as determined by a physician. **(Please submit the Physician Confirmation form attached.)**

Please complete the following documents and return them by mail or in person to **City of Chesterfield, 690 Chesterfield Parkway West, Chesterfield, MO 63017**. City Hall hours are 8:30 to 5:00 p.m., Monday through Friday.

1. Participant Information form.
2. Release form.
3. Physician Confirmation form.

Please allow two weeks for application review and processing.

If you have any questions, please call the City of Chesterfield Department of Public Works at 636-537-4762.

Applicant Information – Keep for reference.



**CITY OF CHESTERFIELD
Driveway Apron Snow Removal Program**

In the interest of public health and safety, the City of Chesterfield Department of Public Works **will remove approximately 10 feet of the windrow of snow which accumulates at the end of your driveway (enough space to allow for a vehicle to exit)** when the City clears snow from the public streets. Generally speaking, the driveway apron refers to the area of the driveway between the street and the sidewalk, if a sidewalk exists. If no sidewalk exists, it is presumed that the driveway apron extends seven feet beyond the back of the street curb. **Said driveway access snow removal operations will ONLY be performed after the cessation of snow removal operations on all public streets and at City facilities. This service is ONLY available to qualified residents with a certified medical need or disability as approved by the Department of Public Works and as provided herein.** Applicant must be the owner of record of the property, as recorded in the St. Louis County Assessor's office.

Program Description and Guidelines

A. Qualifying Locations

All private single family residential properties within the corporate limits of the City of Chesterfield in which the resident owners of the property have been diagnosed with a medical condition that limits their ability to perform snow removal activities, as approved by the City of Chesterfield.

B. Scope of Service

The City of Chesterfield will remove the snow accumulation from the driveway apron of a qualifying private residential driveway when the official snow accumulation exceeds two (2) inches during any single snow event, and said accumulation prevents emergency access to and from the driveway.

The City of Chesterfield will begin snow removal operations on previously approved qualifying private residential driveways **ONLY** after completion of all snow and ice removal operations on public streets and at City facilities. Applications for this program must be received not less than 14 days prior to a storm event to provide for review, coordination and planning.

C. Program Registration:

Applications for the program are available at Chesterfield City Hall or on the City's website (www.chesterfield.mo.us). An application can be mailed to you by calling 636-537-4762. Please allow two weeks to process your application.

The applicant, at a minimum, shall provide the following information:

1. Property address.
2. Applicant's name and all appropriate contact information.
3. Supporting documentation verifying a medical condition or disability of all residents at that property which limits their ability to perform snow removal activities.

D. City Liability for Property Damage:

The City of Chesterfield is not responsible for any property damage resulting from residential driveway snow removal operations. All property owners for this service shall be required to sign a waiver of responsibility stating the City of Chesterfield is not responsible for any damage during driveway snow removal operations.



CITY OF CHESTERFIELD

Driveway Apron Snow Removal Program

Participant Information

Applicant Name: _____

Address: _____ Zip Code: _____

Home Phone #: _____ Subdivision: _____

Work Phone #: _____ Cell Phone #: _____

Email Address: _____

Office Use Only:

Driveway Material: _____

Mailbox Position: _____

Note Issues: _____

Notes to Driver: _____

Picture Taken: _____ Date: _____

City of Chesterfield
Department of Public Works
690 Chesterfield Parkway West
Chesterfield, MO 63017

Physician Confirmation of Fitness for Snow Removal Activities



After reviewing _____ medical history, it is
(Applicant Name)
my professional opinion that _____ should not
(Applicant Name)
or is unable to perform snow removal actions at their residence.

Physician Signature

Please Print Physician's Name

Date

Physician's Contact Information:

Practice Name

Address

City, State & Zip

Phone #

City of Chesterfield
Department of Public Works
690 Chesterfield Parkway West
Chesterfield, MO 63017



RELEASE

This release is made and entered into this _____ day of _____, _____,
by and between _____, hereinafter referred
Owner(s) Name
to as "Owner" of the property located at _____, and
the City of Chesterfield (hereinafter referred to as the "City").

In consideration of the Owner's voluntary participation in the City of Chesterfield's Driveway Access Snow Removal Program, the Owner hereby releases and agrees to indemnify and hold harmless the City, its agents, employees, and officers from all claims, damages or causes of action (including reasonable attorney fees) caused by or arising in any manner from the Owner's participation in the City of Chesterfield's Driveway Access Snow Removal Program.

I, the Owner, have read this release and fully understand it. I execute it voluntarily and with full knowledge of its significance.

PROPERTY OWNER*

DATE

*The current legal owner of the property established by deed.

City of Chesterfield
Department of Public Works
690 Chesterfield Parkway West
Chesterfield, MO 63017