



MEMORANDUM

TO: Michael G. Herring, City Administrator

FROM: Jerry Duepner, Director of Planning/Economic Development 

DATE: August 21, 1991

RE: Microfilmed County Files

The following is a list of the St. Louis County files which the Department of Planning/Economic Development has requested and received in microfilm form from the St. Louis County Department of Revenue:

P.C. 11-86	Chesterfield Village
P.C. 14-86	Lincoln Properties
P.C. 18-86	LaPetite Academy
P.C. 32-86	Ram Properties
P.C. 33-86	Miceli Development Company
P.C. 36 & 37-86	Bruton Builders
P.C. 53-86	Mobil Oil Corporation
P.C. 54-86	St. Louis Industrial Properties
P.C. 61-86	Global Properties
P.C. 65-86	Pearce Liberman
P.C. 73-86	Joe Scott
P.C. 77-86	Lawrence Associates & Cardinal Glennon Memorial Hospital
P.C. 85-86	Gene Mainini
P.C. 86, 87, & 88-86	Leo Eisenberg Company
P.C. 95-87	Sachs Properties
P.C. 111-86	St. Louis Industrial Properties
P.C. 129-86	Greenberg Development
P.C. 138-86	St. Louis County Planning Commission
P.C. 143 & 144-86	Fogelman Properties
P.C. 146-86	The Hayden Company
P.C. 148-86	Chesterfield Village, Inc.

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P.C. 149-86	Thomas C. McCarthy III
P.C. 150-86	Storage Master Limited Partnership II
P.C. 167-86	John G. and Patricia L. Mayfield
P.C. 169-86	Mitzi Rae Crossland
P.C. 177 & 178-86	Point Development Company
P.C. 184-86	Mark H. Vickroy - Vickroy Construction
P.C. 187 & 188-86	Taylor-Morley-Simon, Inc.
P.C. 202-86	Thomas A. Stern
P.C. 207-86	Texaco, Inc.
P.C. 228 & 229-86	Gordon A. Gundaker Real Estate
P.C. 4 & 5-87	Westminster Reformed Presbyterian Church
P.C. 12 & 13-87	Mary Plant Faust and St. Lukes Skilled Nursing Facility
P.C. 53 & 54-87	Fischer and Frichtel, Inc.
P.C. 55-87	Sachs Properties
P.C. 61 & 62-87	Clifford Curry
P.C. 85-87	Western Oil
P.C. 134-87	Missouri Annual Conference of the United Methodist Church

The original files, because of the availability of the microfiche, are no longer needed and are taking up greatly needed file space. The Department is utilizing microfiche and the fiche reader/printer for researching projects, rather than the original files.

The Department plans to keep on file a copy of the recorded site development plan and the most current ordinance relating to the petition. The Department would like to clear our files of old site development plans, outdated copies of city ordinances, correspondence relating to the petition and any other related materials. Therefore, at this time, the Department of Planning/Economic Development is requesting guidance on the appropriate manner in which the files may be disposed of. Is it necessary that a request be placed on an agenda for approval by City Council or may we dispose of the files without approval?

Please advise this Department as to how this matter should be handled.

JERRY -
PLEASE CHECK WITH
DOUG BEACH + LET ME KNOW

Thanks -
JSH ✓
8/22/91

cc: DOUG BEACH

[FLM-MEM.A20]