

RESOLUTION # 277

A RESOLUTION ADOPTING A FIVE-YEAR BUDGET FOR THE CITY OF CHESTERFIELD FOR THE YEAR BEGINNING ON JANUARY 1, 2002 AND ENDING ON DECEMBER 31, 2006.


WHEREAS, the City of Chesterfield has adopted an ordinance providing for a fiscal year which begins on January 1 of each year and ending on December 31 of each year; and

WHEREAS, the City of Chesterfield has elected to adopt a five-year budget plan for the period 2002 through 2006; and

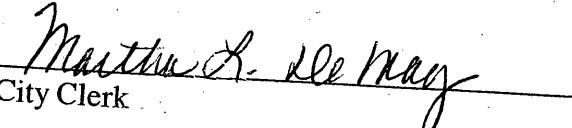
WHEREAS, the City has held a public meeting to review the five-year budget for the period 2002 through 2006;

NOW, THEREFORE BE IT RESOLVED THAT THE CITY OF CHESTERFIELD adopts the attached Five-Year Budget for the period beginning January 1, 2002 and ending December 31, 2006.

Passed and adopted this 3rd day of October, 2001.


Mayor

ATTEST:


City Clerk

CITY OF CHESTERFIELD

Five-Year Budget - 2002 through 2006

Account Name	Account Number	ACTUAL 1996	ACTUAL 1997	ACTUAL 1998	ACTUAL 1999	ACTUAL 2000	AMENDED BUDGET 2001	PROJECTED BUDGET 2002	PROJECTED BUDGET 2003	PROJECTED BUDGET 2004	PROJECTED BUDGET 2005	PROJECTED BUDGET 2006
SUMMARY OF REVENUES & EXPENDITURES & IMPACT ON FUND BALANCE												
Beginning Fund Balance		5,474,742	5,780,453	6,430,895	8,422,755	9,769,557	10,088,848	9,376,921	8,558,154	7,779,770	6,991,515	6,349,067
Revenues												
Utility Taxes		3,616,330	3,729,038	3,787,097	3,907,153	4,137,611	4,143,000	4,569,263	4,843,419	5,037,155	5,238,642	5,448,187
Sales Tax		4,613,354	4,732,548	6,330,952	4,982,333	5,339,335	5,421,000	5,977,551	6,156,878	6,341,584	6,531,832	6,727,787
Intergovernmental Taxes		3,403,209	3,280,634	3,157,552	3,377,135	3,541,732	3,699,336	3,817,164	3,943,629	4,099,199	4,305,145	4,466,078
Licenses & Permits		611,892	663,125	705,325	769,219	914,452	891,850	967,524	1,006,225	1,046,474	1,088,333	1,131,866
Charges for Services		134,060	195,961	173,469	210,454	148,777	176,000	183,040	190,362	197,976	205,895	214,131
Parks Charges & Fees		8,447	13,070	211,125	178,681	338,939	412,000	424,360	437,091	450,204	463,710	477,621
Court Fines & Fees		521,039	409,817	479,621	690,546	799,468	820,000	852,800	886,912	922,388	959,284	997,655
Interest on Investments		578,004	554,638	582,789	455,654	766,653	450,000	573,192	537,596	496,658	457,739	418,326
Miscellaneous		72,740	66,677	107,674	175,165	631,037	102,500	106,600	110,866	115,303	119,917	124,715
Totals		13,559,074	13,645,508	15,535,603	14,746,340	16,618,004	16,115,686	17,471,495	18,112,977	18,706,941	19,370,496	20,006,366
Expenditures												
Executive/Legislative		68,826	72,289	70,507	69,447	67,681	71,463	73,464	71,872	72,086	74,106	72,533
City Clerk		106,262	118,546	147,387	152,021	191,005	208,590	227,795	229,323	236,844	249,210	253,180
City Administrator		114,960	175,085	147,787	166,531	180,970	189,423	202,521	208,091	212,027	219,736	225,822
Finance & Administration		1,647,188	1,583,699	1,838,230	1,885,009	2,202,934	2,815,201	2,289,512	2,413,426	2,499,835	2,475,476	2,571,691
Police		4,288,348	4,530,033	5,017,845	5,350,989	5,926,323	6,388,792	6,548,901	6,780,282	6,951,435	7,190,026	7,406,585
Planning		352,056	396,304	395,984	529,881	570,503	700,189	742,629	719,917	808,248	765,127	831,290
Public Works/Parks		3,160,996	3,302,210	3,911,089	4,571,892	6,421,063	5,595,408	6,446,876	6,680,280	6,894,404	7,184,462	7,394,766
Contingency		0	0	0	0	0	303,524	150,000	150,000	150,000	150,000	150,000
Operating Transfers Out		3,514,728	2,816,900	2,014,914	673,766	738,233	555,023	1,608,564	1,638,169	1,670,317	1,704,800	1,741,444
Totals		13,253,363	12,995,066	13,543,743	13,399,538	16,298,713	16,827,613	18,290,262	18,891,360	19,495,196	20,012,944	20,647,311
Ending Fund Balance		5,780,453	6,430,895	8,422,755	9,769,557	10,088,848	9,376,921	8,558,154	7,779,770	6,991,515	6,349,067	5,708,122
Fund Balance Goal		3,571,339	3,782,956	4,287,061	4,668,842	5,292,938	6,014,820	6,293,355	6,505,285	6,717,369	6,874,669	7,110,633
% - operating expenditures		64.7%	68.0%	78.6%	83.7%	76.2%	62.4%	54.4%	47.8%	41.6%	36.9%	32.1%
% - total expenditures		43.6%	49.5%	62.2%	72.9%	61.9%	55.7%	46.8%	41.2%	35.9%	31.7%	27.6%

Note: All references to fund balance refer to unreserved fund balance.

CITY OF CHESTERFIELD
Five Year Budget, 2002 - 2006
Assumptions

General:

1. No additional revenues or expenditures for annexations are included (each proposal will be considered separately).
2. Revenues and expenditures for capital projects, special revenue and debt service funds are accounted for separately and are, therefore, not included in the City of Chesterfield's five-year budget.
3. *Population base is 46,802 per Census 2000.*

Revenues:

1. Revenues for 2001 equal the amended budgeted through April 30, 2001.
2. Utility taxes on electric, telephone and water grow at 6% in 2002 and 2003 due to extensive growth in Chesterfield Valley and then return to a 4% increase each year thereafter.
3. *Utility taxes on gas grow by 8% over the FY2000 actual (rather than the FY2001 budget) for FY2002 and 6% in FY2003 amount due to the extensive growth in Chesterfield Valley and then return to a 4% increase each year thereafter.*
4. *Sales tax for 2002 is based on estimated per capita distribution provided by St. Louis County grown at 3% and the new Census 2000 figure of 46,802 and growth at 3% thereafter.*
5. *Population change due to Census impacts other intergovernmental revenues (motor fuel tax, motor vehicle sales tax and cigarette tax) on January 1, 2002.*
6. Motor fuel tax and motor vehicle sales tax grow at 4%.
7. County Road & Bridge tax grows by 4% in even-numbered years and by 8% in odd-numbered (reassessment) years.
8. Cigarette tax grows at 2%.
9. Police Academy grant grows by 3%.
10. COPS grants based on actual amounts specified in federal funding agreements.
11. *Chesterfield Mall contribution of \$20,000 annually continues throughout five-year period.*
12. Waste Reduction Grant revenues equal expenditures each year, so both are assumed to be zero.
13. *Business licenses increase by \$40,000 in 2002 as a result of new businesses in Chesterfield Valley.*
14. All other licenses & permits and charges for services increase by 4%.
15. Parks charges and fees increase by 3% annually.
16. Court revenues grow by 4%.
17. Interest earnings are based on 5% of balances available.
18. Historical Committee is assumed to be self-sufficient, so revenues and expenditures are shown at zero.
19. Other miscellaneous revenues grow at 4%.

Expenditures:

1. *Expenditures for 2001 equal the amended budgeted to date (with the exception of outstanding purchase orders from 1999 which are described in Expenditure Assumption #2), plus an adjustment remaining expenditures for expenses of the Charter Commission.*
2. Open purchase orders as of December 31, 2000 are shown as expenditures in 2000 (rather than when reappropriated in 2001) so that the future year projections are not overstated since future years are based on amended budget for 2001.
3. Pay for elected officials remains the same during the five-year period.
4. Total labor dollars increase by 3% annually of the mid-point.
5. The number of holidays continues to be 10.5.
6. Fringe benefits are tied to salaries based on current rates (e.g., Social Security at 7.65%, pension at 8%).
7. Legal fees held constant at \$250,000 from 2002-2006.
8. Miscellaneous contractual and commodities increase by 3%, except as otherwise noted in these assumptions, based on information provided by individual departments.
9. *Audit fees increase by \$10,000 in 2003 for implementation of GASB 34.*
10. *Data processing for Information Systems increases by \$50,000 in 2003 for the acquisition of an upgrade for the Microsoft Office Suite for all workstations.*
11. *Professional services for web redesign in 2002 eliminated.*
12. *Departmental supplies in Information Systems increases by \$2,000 each year, starting in 2002, for the implementation of wireless connections at new Government Center.*

13. *Computers for new personnel and replacements budgeted \$1,800 each; laptops, \$3,000; CAD stations, \$4,500; file servers, \$10,000.*
14. *Furniture for new personnel is budgeted at \$4,000 each.*
15. *Boards and Commissions dinner continues to be held every other year.*
16. *Contributions remain constant at \$15,000 annually.*
17. *Historical Committee is assumed to be self-sufficient, so revenues and expenditures are shown at zero.*
18. *CCDC contribution based upon their revised budget request for 2001; increases by 3% thereafter.*
19. *Insurance increases by 5%.*
20. *Waste Reduction Grant revenues equal expenditures each year, so both are assumed to be zero.*
21. *Includes \$2,000 for new postage machine in 2002.*
22. *Snow removal recoupment program costs are held constant at \$80,000 per year.*
23. *Natural gas charges have been increased to \$18,000 in 2002 based on cost increases.*
24. *Gasoline charges increase by approximately \$30,000 in 2002 due to increased fuel costs.*
25. *Departmental supplies for the Parks Division has been increased by \$14,000 and miscellaneous repairs by \$11,000, replacing costs related to CVAC equipment and CCP equipment to fund individual equipment additions and repairs not meeting capitalization threshold of \$2,500.*
26. *Miscellaneous Contractual for the Parks Division has been increased by \$17,000 beginning in 2002 to cover the cost of resurfacing the two new playgrounds added in 2000. The playgrounds must be resurfaced to remain in compliance with safety and ADA standards.*
27. *Memberships in the Parks Division has been increased to \$900 in 2002.*
28. *Program Supplies in the Parks Division has been increased by \$1,000 to reflect continued increased program participation. This cost should be offset by revenues.*
29. *Beautification Grants is held constant at \$5,000 each year.*
30. *Charges for irrigation water and water taps in the Parks Division increase by \$5,000 starting in 2003 to \$28,575 because of the construction of the Pathway on the Parkway and Route 340 enhancements which will be completed in 2002 – 2003.*
31. *Natural gas charges, previously taken from the City's initial construction deposit, are budgeted in 2002 at \$3,000.*
32. *The annual budget for electric charges related to street lighting needs to be increased significantly due to the recent completion of medians on Olive Street Road, the construction of the Pathway on the Parkway and the Route 340 enhancements. Poles and lights would be owned and maintained by the City and, therefore, funds are needed to be provided to replace poles, fixtures, lamps and ballasts. Expenditures for electric charges, miscellaneous contractual and department supplies increase significantly as a result of these projects.*
33. *New costs relevant to building maintenance for the City's new Government Center are added to in 2002.*
34. *Street maintenance budget is based on additional 3 miles of streets each year based on past experience.*
35. *Snow Removal Reimbursement Program held at \$80,000 during 2002-2006.*
36. *Each year's annual Contingency equals 2.0% of operating expenditures.*
37. *Transfers out of General Fund annually to pay for principal and interest on Public Works Facility.*
38. *Transfers out of General Fund annually to pay for City Hall principal and interest beginning in 2002 (capitalized interest only during 2000 and 2001).*
39. *MSD will not assume responsibility for storm water projects, other than those already identified.*

CITY OF CHESTERFIELD

Five-Year Budget - 2002 through 2006

<i>Personnel Schedule Summary</i>		1996	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006
Department/Activity	Position Title	Actual	Actual	Actual	Actual	Actual	Budget	Request	Request	Request	Request	Request
	Maintenance Workers	-	0.75	2.00	2.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00
	Seasonal Part-time	0.31	1.80	1.80	1.80	1.80	2.80	2.80	2.80	2.80	2.80	2.80
	Secretary	-	-	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Recreational Aides	-	-	-	-	0.60	1.00	1.00	1.00	1.00	1.00	1.00
	Intern	-	-	-	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60
Building Maintenance	Supervisor	-	-	-	-	-	0.33	1.00	1.00	1.00	1.00	1.00
	Maintenance Workers	-	-	-	-	-	0.50	3.00	3.00	3.00	3.00	3.00
	Sub-Totals	<u>53.25</u>	<u>56.23</u>	<u>62.73</u>	<u>65.83</u>	<u>70.93</u>	<u>73.16</u>	<u>76.33</u>	<u>76.33</u>	<u>76.33</u>	<u>76.33</u>	<u>76.33</u>
GRAND TOTALS		152.48	161.02	174.35	185.07	195.05	197.78	200.95	200.95	200.95	200.95	200.95

CITY OF CHESTERFIELD

Five-Year Budget - 2002 through 2006

Detail of Capital Assets		1996	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006
Dept/Activity	Description	Actual	Actual	Actual	Actual	Budget	Request	Request	Request	Request	Request	Request
Exec/Legis.	Computer Equipment	0	2,132	0	0	0	0	0	0	0	0	0
	Sub-Totals	0	2,132	0	0	0	0	0	0	0	0	0
City Clerk	Furniture	0	1,998	0	0	0	4,000	0	0	0	0	0
	Sub-Totals	0	1,998	0	0	0	4,000	0	0	0	0	0
City Admin.	Computer Equipment	0	1,998	0	0	0	0	0	0	0	0	0
	Sub-Totals	0	1,998	0	0	0	0	0	0	0	0	0
Finance & Administration:												
Finance	Computer Equipment	7,600	1,998	0	3,200	10,000	200,000	0	10,000	0	0	10,000
	Furniture	0	0	0	0	0	0	0	0	4,000	0	0
	Machinery/Equipment	0	0	4,023	0	0	0	4,000	0	5,000	4,000	0
Central Svcs.	Computer Equipment	35,639	15,062	3,197	4,000	0	0	0	0	0	0	0
	Furniture	7,468	0	6,000	0	0	0	0	0	0	0	0
	Machinery/Equipment	22,745	5,448	4,990	0	0	4,000	12,000	10,000	7,500	0	0
	Automobiles & Trucks	33,110	0	0	0	0	0	0	0	0	0	0
	Land	0	0	0	0	0	0	0	0	0	0	0
Information Systems	Computer Equipment	0	0	9,768	15,915	26,000	26,000	13,000	13,000	46,000	23,000	13,000
	Furniture	0	0	0	0	0	4,000	0	0	0	0	0
	Machinery/Equipment	0	0	0	3,515	5,000	13,000	13,500	7,000	0	0	7,500
Mun. Court	Computer Equipment	0	1,999	0	0	3,000	0	2,500	2,500	0	0	2,500
	Furniture	0	0	0	0	0	0	0	0	0	0	0
	Machinery/Equipment	0	0	0	0	2,500	0	0	0	0	2,500	0
	Sub-Totals	106,561	24,507	27,979	26,630	46,500	247,000	45,000	42,500	62,500	29,500	33,000
Police	Computer Equipment	11,957	33,928	2,700	12,028	7,000	0	10,000	0	0	10,000	0
	Furniture	4,239	7,888	0	0	0	0	0	0	0	0	0
	Machinery/Equipment	0	14,090	17,470	23,075	6,000	27,500	29,400	36,500	30,400	30,400	21,400
	Automobiles & Trucks	133,861	147,943	213,529	242,833	240,000	266,500	252,000	279,500	264,000	292,500	299,000
	Sub-Totals	150,057	203,848	233,699	277,936	253,000	294,000	291,400	316,000	294,400	332,900	320,400
Planning	Computer Equipment	6,630	5,998	0	0	3,000	0	0	0	0	0	0
	Machinery/Equipment	0	0	0	0	0	0	0	0	0	0	0
	Automobiles & Trucks	17,522	0	0	19,904	0	0	0	0	23,525	0	0
	Sub-Totals	24,152	5,998	0	19,904	3,000	0	0	0	23,525	0	0

CITY OF CHESTERFIELD

Five-Year Budget - 2002 through 2006

Detail of Capital Assets		1996	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006
Dept/Activity	Description	Actual	Actual	Actual	Actual	Budget	Request	Request	Request	Request	Request	Request
Public Works/Parks:												
Adm. & Eng.	Computer Equipment	8,958	19,444	4,789	10,389	16,000	19,000	54,500	0	53,500	4,500	0
	Furniture	5,176	0	9,277	0	0	0	0	4,000	0	0	0
	Machinery/Equipment	35,960	3,274	0	0	39,400	5,800	0	40,000	0	24,000	0
	Automobiles & Trucks	17,522	19,622	22,013	69,849	71,600	70,275	70,740	29,870	25,500	84,754	110,344
Street Mtn.	Computer Equipment	16,845	8,150	0	9,398	0	0	10,000	0	0	10,000	0
	Machinery/Equipment	74,016	154,500	113,803	209,901	78,777	71,795	142,090	72,684	145,059	181,610	246,691
	Automobiles & Trucks	289,639	220,291	202,152	320,247	272,372	90,650	0	49,193	84,140	86,664	103,454
	Improvements	0	35,852	34,667	0	0	0	0	0	0	0	0
Vehicle Mtn.	Machinery/Equipment	39,225	0	0	25,300	22,650	14,619	24,000	22,825	2,800	18,605	7,700
	Automobiles & Trucks	0	0	32,046	0	0	0	0	0	43,650	0	0
	Improvements	0	7,953	0	0	0	0	0	0	0	0	0
Parks/Rec.	Computer Equipment	1,810	2,132	0	0	0	0	0	0	0	0	0
	Furniture	0	0	3,560	0	3,000	3,090	0	0	0	0	0
	Machinery/Equipment	4,567	9,077	127,193	22,604	63,885	34,015	50,000	92,857	36,300	148,938	34,330
	Automobiles & Trucks	35,799	0	0	58,230	0	47,760	0	43,650	28,967	0	55,365
	Land	0	0	0	0	400,000	0	0	0	0	0	0
	Improvements	0	0	0	326,810	265,051	87,000	87,000	126,400	81,115	50,000	68,000
Building Mtn.	Machinery & equipment	0	0	0	0	0	0	0	0	0	0	0
	Automobiles & Trucks	0	0	0	0	0	0	<u>23,580</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	Sub-Totals	<u>529,516</u>	<u>480,295</u>	<u>549,500</u>	<u>1,052,727</u>	<u>1,232,735</u>	<u>444,004</u>	<u>461,910</u>	<u>481,479</u>	<u>501,031</u>	<u>609,071</u>	<u>625,884</u>
Grand Totals		810,287	720,776	811,178	1,377,196	1,535,235	989,004	798,310	839,979	881,456	971,471	979,284